



WEEKLY REPORT TO THE CITY COUNCIL

December 31, 2015

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Finance Director Andy Cherullo provides the attached memorandum regarding the **finalization of the Minimum Wage rules**, as a result of the Tacoma voters' approval of Ballot Initiative 1B. This Initiative approved a **\$12 per hour minimum wage phased in over two years** for almost all employees who work at least 80 hours per year within the City limits of Tacoma. An overview of the outreach and public process and two versions of the rules are attached (rules in final form and the draft version showing marked changes in response to community questions and comments).
2. In addition, Andy Cherullo provides the attached memorandum with **results of refunded bonds which produced a cash savings of \$2.9 million**. The savings will be realized over the term of the bonds for the Convention Center, the General Fund and the Parking Fund.
3. Twelve **Asian Gypsy Moths** were found in traps placed around Washington and Oregon this year. **Four of those were found in the Tacoma area**. The Washington State Department of Agriculture, as the lead on the project, is in the process of developing a proposal to eradicate the Asian Gypsy Moths by spraying a biological pest control agent called bacillus thuringiensis var. kurstaki or BTK for short. BTK targets caterpillar pests such as gypsy moths. The proposed plan includes spraying BTK via helicopter over almost 7,000 acres of Tacoma, including portions of Northeast Tacoma and the Port area, in at least three applications spaced by four to ten day intervals starting in April. Starting next week, the Department of Agriculture will be sending out postcards to the affected households and some in the surrounding area that describe the situation. They will also offer at least one open house for the area in February or March of 2016. Staff has contacted the representatives from the Department of Agriculture to stay well-informed of the situation and are arranging for them to attend a Study Session in early 2016 to brief the Council. Attached is a fact sheet for more information on the situation. If you have specific questions, please contact Jim Parvey, Office of Environmental Policy and Sustainability Manager, at jparvey@cityoftacoma.org or 253-533-0055.

4. Community and Economic Development Director Ricardo Noguera provides the attached **memorandum and pictures of the Municipal Art Collection**. The Tacoma Arts Commission has approved the selection of new portable artworks that will soon be exhibited throughout the public spaces in City Hall. Next steps will be to review the entire Portable Works Collection and identify public locations for the exhibition. Funding for these purchases is from the City's 1% for Art Program.
5. Attached for your information is a list of **important themes** that staff **identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.

STUDY SESSION/WORK SESSION

6. The **City Council Study Session** of Tuesday, January 5, 2016 has been cancelled.
7. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

8. You have been invited to the following events:
 - **Tacoma Pierce County Chambers Horizons Economic Forecast 2016 Breakfast on Wednesday, January 13th, 7:00-9:00 a.m.**, at the Greater Tacoma Convention and Trade Center, located at 1500 Broadway.
 - **Mason Avenue Apartments grand opening, ribbon cutting, and new affordable housing community tours on Wednesday, January 13th, 3:00 p.m.**, at 3808 South Mason Avenue.
 - **Pierce County, City of Tacoma and Port of Tacoma Pierce County Legislators' Reception on Wednesday, January 13th, 5:30 – 8:00 p.m.**, at Ramblin Jacks located at 520 East 4th Avenue, Olympia.
 - **"The Spirit of Justice in a New Generation" Martin Luther King, Jr. Unity Breakfast on Monday, January 18th, 8:00 a.m.**, at the University of Washington Tacoma, University Y Student Center, located at 1710 Market Street.

- **Dr. Martin Luther King, Jr. Celebration “Ordinary Men, Extraordinary Change” on Monday, January 18th, 11:00 a.m.**, at the Greater Tacoma Convention and Trade Center, located at 1500 Broadway.
- **Port of Tacoma Road Reconstruction Project Completion Celebration on Wednesday, January 20th, 11:30 to 1:30 p.m.**, at the Fabulich Center, Room 104, located at 3600 Port of Tacoma Road.

Sincerely,



T.C. Broadnax
City Manager

TCB:crh
Attachments



TO: T.C. Broadnax, City Manager
FROM: Andy Cherullo, Finance Director
COPY: Mayor and Councilmembers
SUBJECT: Finalization of the Minimum Wage Rules
DATE: December 31, 2015

SUMMARY:

After substantial outreach to the public to seek comment and input on draft rules for Ballot Initiative No. 1B setting a City of Tacoma minimum wage, the final minimum wage rules are scheduled for publication on January 8, 2016.

BACKGROUND:

On Election Day, Tacoma voters approved a \$12 per hour city minimum wage phased in over two years. The new minimum wage will apply to almost all employees who work at least 80 hours per year within Tacoma city limits, and it begins with an increase to \$10.35 per hour on February 1, 2016.

INFORMATION UPDATE:

Ballot Initiative No. 1B authorized the Finance Director to create rules and regulations to guide implementation of the new minimum wage, provided that the Director hold at least one public meeting prior to promulgation of the rules. Draft rules were established, and four public meetings were held to seek input from employers, workers, and citizens. Those who could not attend a public meeting were invited to submit comment by email or phone. Amendments were made to the draft rules following the series of public meetings based on the feedback received.

Additional outreach was conducted during the rules process, including a number of presentations to community groups; press releases and coverage by a number of local media outlets; direct email outreach to schools and other government employers who were exempt from complying with the Paid Leave Ordinance; paid advertising with Exit133.com; a feature slide on the city's homepage; and social media postings. A more expansive overview of outreach efforts is attached to the memo.

Two versions of the rules are attached: One shows the rules in final form while the other shows the changes made in response to community questions and comments. In addition to minor updates to add clarity or refine language, more substantial updates include:

- Rule 7.4 – Provides for circumstances when a worker could reinstate a withdrawn charge
- Rules 2.3-2.5 – Amendments related to Service Charges: 1.) Language was added to clarify the definition of service charge; 2.) The rules now reference state practices as the tool for determining whether service charges should be considered when calculating hourly wage and will automatically update to remain aligned with state law; and 3.) Additional language was added to reinforce the state requirement for employer disclosure of service charges.

Staff would respectfully request any feedback on or before January 6th, with the final rules scheduled for publication on January 8, 2016. Please let me know if I can assist with any questions about the public process or the impact/intent of specific rules language.

Minimum Wage Outreach & Public Process

Overview

Community outreach is staged to roll out in three major phases:

1. Rules Process & Initial Awareness
2. Direct mailing to 28,000 registered businesses with 2016 Business License renewal, plus certification language on File Local (occurred in early December).
3. Joint advertising and community education campaign for both Employment Standards (Minimum Wage and Paid Leave) in early 2016

Rules Process & Initial Awareness

E-Newsletter & Website Presence

- Worked with MCO to build Minimum Wage and Employment Standards Webpage, placing Minimum Wage prominently on the City's homepage.
- 140 Minimum Wage E-Newsletter subscribers as of 11/16.
- Public Hearing Dates and Initiative Measure No. 1B Information on the website.
- Initial Communication sent to 300+ subscribers on Paid Leave E-Newsletter.
- Community Partners: Information shared through Washington Restaurant Association email distribution, Chamber of Commerce, 15Now Facebook page

Public Hearings on Minimum Wage Rules

The four public hearings were held at the Tacoma Public Library Main Branch (Olympic Room):

- Weds, 11/18, 2-3pm
- Weds, 12/9, 4:30-5:30pm
- Tues, 12/15, 5:30-6:30pm
- Thurs, 12/17, 10-11am

Information Presented in Community Meetings

- Pierce County Coalition Against Domestic Violence (11/5)
- Chamber of Commerce Lunch/Learn Event (11/10)
- Chamber of Commerce Luncheon – Small Business Forum (11/13)
- Domestic Violence Men's Talk (11/19)
- WA State Residential Care Council – Pierce Co. Chapter (11/24)
- Sunrise Rotary (12/2)
- Pierce County Human Services Coalition (12/8)
- Chamber of Commerce Lunch/Learn (12/8)
- Old Town Business Association (12/9)
- Metropolitan Development Council Case Manager Training (1/11)
- Employment Services Collaborative (1/28)

Media coverage in Business Examiner, TNT, KPLU, Seattle PI, Seattle Times, KIRO, etc. Paid two weeks of advertising on Exit133.com.

Additional work by MCO

- Press Release
- Slide on the City homepage
- Spotlight in "What's Going On" section of homepage
- Social media posts/events
- On-hold message
- Scala slides
- Radio PSA text

Direct contact to impacted employers who may have thought they were exempt:

Emails to universities, Tacoma public school district, other government employers, and private schools.

Early 2016 - Joint advertising and community education campaign for Employment Standards

This work to increase awareness of both Paid Leave and Minimum Wage will feature more broadly targeted outreach intended to educate workers and others in the community the two employment standards. It will include paid advertising through Pierce Transit, Tacoma News Tribune, Tacoma Weekly, Exit133.com, and social media as well as outreach to workers and agencies who provide services to lower wage workers.

City-hosted Information Sessions

Two city-hosted information sessions on the new employment standards (minimum wage and paid leave) will be held in January for all interested community members:

- Wednesday, January 20th – 5:30-6:30pm
Tacoma Public Library Main Branch (Olympic Room)
- Thursday, January 21st – 2:00-3:00pm
Tacoma Public Library Main Branch (Olympic Room)

MINIMUM WAGE RULES
For Tacoma Municipal Code (TMC) 18.20

- RULE 1.0 – Working in the City**
- RULE 2.0 – Determining Hourly Wage**
- RULE 3.0 – Exemptions**
- RULE 4.0 – Independent Contractors**
- RULE 5.0 – Employer Record Requirements**
- RULE 6.0 – Certification of Compliance & Noticing**
- RULE 7.0 – Administration**
- RULE 8.0 – Request for Administrative Review**
- RULE 9.0 – State Enforcement**

RULE 1.0
WORKING IN THE CITY

In General.

1.1 The Minimum Wage Ordinance (“Ordinance” shall mean Chapter 18.20, “Minimum Wage” of the Tacoma Municipal Code) applies to all Employees who work within the geographical boundaries of the City of Tacoma (the “City” or “Tacoma”) for more than 80 hours in a Calendar Year, regardless of whether their Employer is physically located in the City or not.

1.2 When there is a reasonable expectation that Employees will work 80 hours in a Calendar Year, Employees shall be immediately covered by the Ordinance. Employees who work either infrequently or irregularly shall become eligible as soon as there is a reasonable expectation that they will work 80 hours within Tacoma in a Calendar Year.

Calendar Year.

1.3 “Calendar Year” shall be defined consistently with TMC 18.10.010.C. While TMC 18.10.010.C provides various options for the definition of a Calendar Year, the Employer shall declare and consistently use one option to serve as the Calendar Year for all Employees. The definition may not be changed to prevent one or more Employees from being covered by TMC 18.20.

Work outside the City.

1.4 An Employee who performs work outside the City, even if the Employer is based in the City, is not covered by the Ordinance for hours worked outside the City.

Telecommuting.

1.5 An Employee who lives in the City and performs work for an Employer from home, including telecommuting, is covered by the Ordinance for all hours that they perform while physically located in the City, even if the Employer is physically located outside the City. However, the Ordinance and this rule apply only if the Employee has or will perform more than 80 hours of work in Tacoma within a Calendar Year.

1.6 An Employee who performs work for an Employer by telecommuting is not covered by the Ordinance for the hours that the Employee is not physically located in the City, even if the Employer is physically located in the City.

Traveling Through the City.

1.7 An Employee who travels through the City is not covered by the Ordinance if they make no stops for work purposes, or only make incidental stops that are not considered to be making a stop for work purposes (e.g. purchasing gas, eating a meal, or changing a flat tire).

1.8 An Employee who travels through the City, and stops in the City as a purpose of their work (e.g. to make pickups, deliveries, or service calls), is covered by the Ordinance for all hours worked in the City, including travel time within the City when it would typically occur during paid work time. However, the Ordinance and this rule apply only if the Employee performs more than 80 hours of work in the City within a Calendar Year.

1.9 An Employer may make a reasonable estimate of an Employee's time spent working in the City for purposes of determining employee eligibility and rate of pay according to the Minimum Wage Ordinance, provided that the Employer consistently uses one option to serve as the tracking mechanism for all Employees. The tracking method may not be utilized as a mechanism to prevent eligibility or reduce the number of hours that one or more Employees are covered by TMC 18.20. Documentation of how the reasonable estimate was derived may include, but is not limited to, dispatch logs, delivery addresses and estimated travel times, or historical averages. Employee logs may also be used if the employer provides the training and tools necessary for employee-maintained logs. The Employer retains responsibility for ensuring that hours are accurately tracked.

Professional Development or Training Classes in the City.

1.10 An Employee in the City solely to attend a convention, conference, training class, educational class, or similar is not covered by the Ordinance.

RULE 2.0 DETERMINING HOURLY WAGE

Tips, Gratuities, & Travel Allowances.

2.1 Consistent with state law, tips, gratuities, vacation pay, holiday pay, and travel allowances are not considered when computing the minimum wage and may not be credited as part of the minimum wage. (RCW 49.46.160, WAC 296-126-022, as currently enacted or hereinafter amended)

Commissions & Service Charges.

2.2 Commissions will be credited to the minimum wage in accordance with state law. As of 2015, "For employees paid on commission or piecework basis, wholly or in part, other than those employed in bona fide outside sales positions, the commission or piecework earnings earned in each workweek are credited toward the total wage for the pay period. The total wage for that period is determined by dividing the total earnings by the total hours worked; the result must be at least the applicable minimum wage for each hour worked" (State of Washington Department of Labor & Industries Administrative Policy ES.A.3).

2.3 "Service Charge" means a separately designated, automatic amount collected by employers from customers that is for services provided by employees, or is described in such a way that customers might reasonably believe that the amounts are for such services. Service charges are not Tips.

2.4 Service Charges will be considered in a manner consistent with State of Washington Department of Labor & Industries Administrative Policy ES.A.10.1 (which states that service charges passed on to employees may be considered commission), any successor policy, or as otherwise provided by state law.

2.5 An Employer who imposes an automatic service charge related to food, beverages, entertainment, or portage provided to a customer must disclose to the customer the percentage of the automatic service charge that is paid or is payable directly to the employee or employees serving the customer in accordance with state law (RCW 49.46.160 as currently enacted or hereinafter amended) on "an itemized receipt and in any menu provided to the customer."

Outside Salesperson.

2.6 The wages for "outside salesperson" as defined by Washington State Labor & Industries (WAC 296-128-540, as currently enacted or hereinafter amended) will be determined as outlined under state law.

Bonuses.

2.7 Discretionary bonus payments are in addition to hourly, salary, commission, or piece rate payments. For example, a discretionary bonus can be given by a business to workers for excellent work, outstanding production, or a holiday bonus. It is typically a reward for good work, but there is no agreement between the employer and workers that they will receive a bonus. Consistent with state law, this type of bonus is not considered to be part of the worker's wages.

2.8 Non-discretionary bonus payments are paid consistently under an agreement between the employer and workers. These bonuses are typically paid to the workers every pay day, every quarter, semi-yearly, or yearly; in accordance with an agreement for bonus payments; or if the business led them to believe they would receive a bonus. These types of bonus payments are considered part of the worker's wages under state law and the Minimum Wage Ordinance.

RULE 3.0 EXEMPTIONS

3.1 Employers that apply for and receive special certificates under state law (RCW 49.46.060) are only required to pay the rate specified on the state certificate for applicable positions such as disabled workers, learners, student learners, apprentices, student workers, and minors. Wages for Employees under 16 years of age must comply with state law.

RULE 4.0 INDEPENDENT CONTRACTORS

4.1 Bona fide independent contractors are exempt from the Ordinance. However, an employer cannot avoid compliance with the Ordinance by referring to a worker as an "independent contractor" when an employee/employer relationship exists in actuality. For investigations related to TMC Title 18, the Economic Realities Factors (or Economic Realities Test) as defined by the US Department of Labor (US Department of Labor Administrator's Interpretation No. 2015-1), or successor classification tool, will be utilized.

**RULE 5.0
EMPLOYER RECORDS REQUIREMENTS**

In General.

5.1 In addition to records documenting hours worked by employees within the City of Tacoma and the wages paid to such employees (TMC 18.20.110.B), Employers shall maintain the payroll records required by state law, including but not limited to:

- Employee Name
- Hours worked on a daily and weekly basis
- Rate or rates of pay
- Total wages earned, deductions, and net pay for the pay period

**RULE 6.0
CERTIFICATION OF COMPLIANCE & NOTICING**

Certification of Compliance.

6.1 An Employer shall annually certify compliance with the Ordinance upon application for and renewal of their Tacoma business license.

6.2 An Employer that does not “engage in business” in Tacoma and is not required to obtain a Tacoma business license according to Title 6 of the TMC shall certify compliance with the Ordinance on a form and frequency as determined by the Director.

Noticing.

6.3 Employers are required to provide notice as outlined in TMC 18.20.100 to Employees in the Employees’ primary language when the City of Tacoma has created a notice in that language and made it available to Employers electronically or in print.

**RULE 7.0
ADMINISTRATION**

In General.

7.1 The Director shall attempt to conciliate and settle by agreement any alleged violation or failures to comply with the Ordinance.

Recourse is Time Limited.

7.2 The Director may not investigate any alleged violation of a wage payment requirement that occurred more than three years before the date that the employee filed the wage complaint. Violations are considered to have occurred on the date the wages are due, not earned.

Amending a Charge.

7.3 A Charging Party may amend their charge at any time prior to the issuance of a determination by the Director so long as the responding Party has adequate time to present additional evidence if needed. The amendment must be filed in writing.

Withdrawing a Charge.

7.4 A Charging Party may request, in writing, that their charges be withdrawn at any time prior to the

issuance of a determination by written notice. Upon receipt of the withdrawal notice, the City may make inquiries to ascertain whether the charging party gave the notice voluntarily and with an understanding of the consequences. Unless the City determines that the request to withdrawal is the result of coercion or misinformation, the City will terminate its action on the charge and notify the Charging Party and the respondent that the charge has been withdrawn. A Charging Party that withdraws a charge with benefits, or upon receipt of desired benefits from the respondent, may not file another charge that alleges the same facts and violation as the withdrawn charge. A Charging Party who withdraws the charge without benefits may file another charge that alleges the same facts and violation as the withdrawn charge, within the statute of limitations.

Access to Records.

7.5 All records (including written documents, emails, photographs, or recordings) created, prepared, owned, or retained for investigation or enforcement of the Ordinance are public records pursuant to RCW 42.56. If a records request is made, the records must be disclosed unless an exemption applies. One potential exemption that may apply is for "information revealing the identity of persons who are witnesses to or victims of a crime... if disclosure would endanger any person's life, physical safety, or property. If at the time a complaint is filed the complainant, victim, or witness indicates a desire for disclosure or nondisclosure, such desire shall govern (RCW 42.56.240)."

7.6 Records and information provided by one Party may be disclosed to the other Party if, in the judgement of the Director, such disclosure would promote the effective enforcement of the Ordinance.

Worker Documentation.

7.7 When investigating a complaint, the City will not seek information on whether or not a worker has provided documentation showing that they are qualified to work in the United States.

Fact Finding & Settlement Conferences.

7.8 When deemed appropriate by the Director, fact finding and settlement conferences may be held during investigation of a charge. The Charging Party and the respondent shall attend the conference and notice will be provided at least 10 days in advance. Conferences may be rescheduled by the City. The purpose of the conference shall be to identify undisputed elements of the charge, define and resolve the disputed elements of the charge if possible, and/or attempt to settle the charge by agreement.

Findings of Fact/Standard of Proof.

7.9 The Director shall affirm the citation and notice of assessment if, in the judgement of the Director, a preponderance of the credible evidence establishes that a violation of the Ordinance is occurring or has occurred.

Cases Under Investigation by Other Authorities.

7.10 The City may, in its discretion, choose not to investigate complaints which have been filed with and/or investigated by Washington State Labor & Industries or which are a part of any active litigation.

**RULE 8.0
REQUEST FOR ADMINISTRATIVE REVIEW**

In General.

8.1 Any Citation and Notice of Assessment (Citation), Determination of Compliance (Determination), or

Civil Penalty (Penalty) issued by the Director may be reviewed at the request of an Employee or Employer.

Request for Administrative Review.

8.2 An Employee or Employer may request an administrative review by filing a written request with the Director within ten calendar days from the date of the Citation, Determination, or Penalty. The request shall state, in writing, the reasons the Director should review the Citation, Determination, or Penalty. If the basis for review is not stated in the written request, the request for administrative review will be dismissed and the violation affirmed.

Decision of Director.

8.3 For all properly submitted requests for administrative review, the Director shall determine whether a violation has occurred and shall affirm, vacate, suspend, or modify the Citation, Determination or Penalty. The decision shall be delivered in writing to all parties.

Appeals of Director's Decision.

8.4 An Employee or Employer may appeal the Director's decision within ten calendar days from the date of the Director's decision by filing a written notice of appeal, clearly stating the reason the appeal is being requested, with the Hearing Examiner. Appeals of the Hearing Examiner's decision shall be governed by TMC 1.23.

**RULE 9.0
STATE ENFORCEMENT**

In General.

9.1 In the case of enforcement by Washington State Labor & Industries, investigations will be conducted as violations of state law (RCW 49.48.083, RCW 49.52.050(2)) and state enforcement practices, penalties, administrative review, and appeal processes will apply.

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For Tacoma Municipal Code (TMC) 18.20

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Outside Salesperson.

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Bonuses.

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2.86 Non-discretionary bonus payments are paid consistently under an agreement between the employer and workers. These bonuses are typically paid to the workers every pay day, every quarter, semi-yearly, or yearly; in accordance with an agreement for bonus payments; or if the business led them to believe they would receive a bonus. These types of bonus payments are considered part of the worker’s wages under state law and the Minimum Wage Ordinance.

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RULE 4.0 INDEPENDENT CONTRACTORS

4.1 ~~Independent contractors are not employees. A bona fide independent contractors is~~ are exempt from the Ordinance ~~because that person is not “employed” by an employer.~~ However, an employer cannot avoid compliance with the Ordinance by ~~merely~~ referring to ~~someone~~ a worker as an “independent contractor.” when an employee/employer relationship exists in actuality. Whether a worker is an independent contractor must be carefully evaluated on a case-by-case basis and For

investigations related to TMC Title 18, -the Economic Realities Factors (or Economic Realities Test) as defined by the US Department of Labor (US Department of Labor Administrator's Interpretation No. 2015-1), or successor classification tool, will be utilized. ~~will be defined according to state law.~~

RULE 5.0 EMPLOYER RECORDS REQUIREMENTS

In General.

5.1 In addition to records documenting hours worked by employees within the City of Tacoma and the wages paid to such employees (TMC 18.20.110.B), Employers shall maintain the payroll records required by state law, including but not limited to:

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Noticing.

6.3 Employers are required to provide notice as outlined in TMC 18.20.100 to Employees in the Employee's primary language when the City of Tacoma has created a notice in that language and made it available to Employers electronically or in print.

RULE 7.0 ADMINISTRATION

In General.

7.1 The Director shall attempt to conciliate and settle by agreement any alleged violation or failures to comply with the Ordinance.

Recourse is Time Limited.

7.2 The Director may not investigate any alleged violation of a wage payment requirement that occurred more than three years before the date that the employee filed the wage complaint. Violations are considered to have occurred on the date the wages are due, not earned.

Amending a Charge.

7.3 A Charging Party may amend their charge at any time prior to the issuance of a determination by the Director so long as the responding Party has adequate time to present additional evidence if needed. The amendment must be filed in writing.

Withdrawing a Charge.

7.4 A Charging Party may request, in writing, that their charges be withdrawn at any time prior to the issuance of a determination by written notice. Upon receipt of the withdrawal notice, the City may make inquiries to ascertain whether the charging party gave the notice voluntarily and with an understanding of the consequences. Unless the City determines that the request to withdrawal is the result of coercion or misinformation, the City will terminate its action on the charge and notify the Charging Party and the respondent that the charge has been withdrawn. A Charging Party that withdraws a charge with benefits, or upon receipt of desired benefits from the respondent, may not file another charge that alleges the same facts and violation as the withdrawn charge. A Charging Party who withdraws the charge without benefits may file another charge that alleges the same facts and violation as the withdrawn charge, within the statute of limitations.

Access to Records.

7.5 All records (including written documents, emails, photographs, or recordings) created, prepared, owned, or retained for investigation or enforcement of the Ordinance are public records pursuant to RCW 42.56. If a records request is made, the records must be disclosed unless an exemption applies. One potential exemption that may apply is for “information revealing the identity of persons who are witnesses to or victims of a crime... if disclosure would endanger any person’s life, physical safety, or property. If at the time a complaint is filed the complainant, victim, or witness indicates a desire for disclosure or nondisclosure, such desire shall govern (RCW 42.56.240).”

7.6 Records and information provided by one Party may be disclosed to the other Party if, in the judgement of the Director, such disclosure would promote the effective enforcement of the Ordinance.

Worker Documentation.

7.7 When investigating a complaint, the City will not seek information on whether or not a worker has provided documentation showing that they are qualified to work in the United States.

Fact Finding & Settlement Conferences.

7.8 When deemed appropriate by the Director, fact finding and settlement conferences may be held during investigation of a charge. The Charging Party and the respondent shall attend the conference and notice will be provided at least 10 days in advance. Conferences may be rescheduled by the City. The purpose of the conference shall be to identify undisputed elements of the charge, define and resolve the disputed elements of the charge if possible, and /or attempt to settle the charge by agreement.

Findings of Fact/Standard of Proof.

7.9 The Director shall affirm the citation and notice of assessment if, in the judgement of the Director, a preponderance of the credible evidence establishes that a violation of the Ordinance is occurring or has occurred.

Cases Under Investigation by Other Authorities.

7.10 The City may, in its discretion, choose not to investigate complaints which have been filed with and/or investigated by Washington State Labor & Industries or which are a part of any active litigation.

**RULE 8.0
REQUEST FOR ADMINISTRATIVE REVIEW**

In General.

8.1 Any Citation and Notice of Assessment (Citation), Determination of Compliance (Determination), or Civil Penalty (Penalty) issued by the Director may be reviewed at the request of an Employee or Employer.

Request for Administrative Review.

8.2 An Employee or Employer may request an administrative review by filing a written request with the Director within ten calendar days from the date of the Citation, Determination, or Penalty. The request shall state, in writing, the reasons the Director should review the Citation, Determination, or Penalty. If the basis for review is not stated in the written request, the request for administrative review will be dismissed and the violation affirmed.

Decision of Director.

8.3 For all properly submitted requests for administrative review, the Director shall determine whether a violation has occurred and shall affirm, vacate, suspend, or modify the Citation, Determination or Penalty. The decision shall be delivered in writing to all parties.

Appeals of Director's Decision.

8.4 An Employee or Employer may appeal the Director's decision within ~~ten~~10 calendar days from the date of the Director's decision by filing a written notice of appeal, clearly stating the reason the appeal is being requested, with the Hearing Examiner. Appeals of the Hearing Examiner's decision shall be governed by TMC 1.23.

RULE 9.0

CONTRACTED STATE ENFORCEMENT

In General.

9.1 In the case of enforcement by Washington State Labor & Industries, investigations will be conducted as violations of state law (RCW 49.48.083, RCW 49.52.050(2)) and state enforcement practices, penalties, administrative review, and appeal processes will apply.



TO: T.C. Broadnax, City Manager
FROM: Teresa Sedmak, City Treasurer,
 Andy Cherullo, Finance Director
SUBJECT: Refunding Results
DATE: December 15, 2015

Summary:

On December 1st, the City successfully refunded bonds that produced a cash savings of \$2.9 million (\$2.3 million on a present value basis) which will be realized over the term of the bonds. Savings will be realized by the Convention Center, the General Fund and the Parking Fund. Over the course of 2015 the City has refunded several series of bonds (including the bonds mentioned above) that have realized cumulative debt service savings of \$11.5 million or \$8.8 million on a present value basis.

Background:

The City successfully priced \$32.95 million in LTGO refunding bonds issued in 2006 and 2007, including Series 2006A, Series 2006B and Series 2007 (the "Prior Bonds"). The proceeds of the Prior Bonds were issued for a variety of purposes including: to finance or refinance a portion of the costs of the Convention Center and Convention Center Parking (the 2006A bonds); to refund bonds issued in 1997 (the 2006B bonds); and to acquire real property and make improvements to the City's South Park Plaza parking garage (the 2007 Bonds). The 1997 bonds (refunded by the 2006B bonds) were issued for a variety of capital projects including: safety and neighborhood enhancements, improvements along the Foss Waterway, the acquisition of the parking facility at the Museum of Glass and the construction of a portion of the bridge between the Museum of Glass and Pacific Avenue.

This refunding produced a cash savings of \$2.9 million (\$2.3 million on a present value basis) which will be realized over the term of the bonds. Savings will be realized by the Convention Center, the General Fund and the Parking Fund. Cumulative savings are summarized in the chart below.

Savings
 City of Tacoma, Washington
 LTGO 2015 Refunding

Date	Prior Debt Service	Refunding Debt Service	Savings
12/1/2016	1,511,417.50	1,289,859.20	221,558.30
12/1/2017	1,946,417.50	1,709,780.52	236,636.98
12/1/2018	2,414,887.50	2,174,133.70	240,753.80
12/1/2019	5,422,148.76	5,179,770.60	242,378.16
12/1/2020	5,418,963.76	5,179,443.60	239,520.16

12/1/2021	5,451,681.26	5,215,928.00	235,753.26
12/1/2022	5,450,206.26	5,211,854.00	238,352.26
12/1/2023	1,827,306.26	1,713,775.00	113,531.26
12/1/2024	1,824,125.00	1,707,050.00	117,075.00
12/1/2025	1,828,125.00	1,712,690.00	115,435.00
12/1/2026	1,832,950.00	1,719,962.50	112,987.50
12/1/2027	1,833,343.76	1,718,612.50	114,731.26
12/1/2028	1,015,125.00	943,737.50	71,387.50
12/1/2029	1,015,156.26	945,237.50	69,918.76
12/1/2030	1,013,875.00	939,987.50	73,887.50
12/1/2031	1,015,350.00	943,237.50	72,112.50
12/1/2032	1,015,250.00	943,050.00	72,200.00
12/1/2033	1,013,575.00	942,050.00	71,525.00
12/1/2034	1,015,325.00	945,237.50	70,087.50
12/1/2035	1,010,275.00	936,381.26	73,893.74
12/1/2036	1,013,650.00	941,850.00	71,800.00
	<u>45,889,153.82</u>	<u>43,013,628.38</u>	<u>2,875,525.44</u>

Savings Summary

PV of savings from cash flow	2,317,330.34
Plus: Refunding funds on hand	1,833.92

Net PV Savings	2,319,164.26

The financing is scheduled to close on December 29th.

Cumulative Refunding Savings for 2015:

Over the course of 2015, including the refunding of the bonds outlined above, the City realized cumulative debt service savings of \$11.5 million or \$8.8 million on a present value basis, as summarized in the chart below.

<u>Bonds</u>	<u>Par Amount (millions)</u>	<u>Gross Savings (millions)</u>	<u>Present Value Savings (millions)</u>
2006 Sewer Revenue Bonds	\$39.690	\$ 5.919	\$4.428
2004 CC & Parking Revenue Bonds	\$20.452	\$ 2.697	\$2.414
2006A, 2006B and 2007 LTGO Bonds	\$32.505	\$ 2.876	\$1.967
	<u>\$92.647</u>	<u>\$11.483</u>	<u>\$8.809</u>

Savings will benefit the City's General Fund, the Convention Center and Parking Funds and to the City's Wastewater utility fund.

Asian Gypsy Moth

The Asian gypsy moth (AGM, including *Lymantria dispar asiatica*, *Lymantria dispar japonica*, *Lymantria albescens*, *Lymantria umbrosa*, and *Lymantria post-alba*) is an exotic pest not known to occur in the United States. Although in many ways similar to the European gypsy moth, AGM larvae feed on a much broader range of plant species, covering over 100 botanical families. This broad range of possible host plants, combined with the female's ability to fly long distances, could allow AGM to spread rapidly. Large infestations of AGM can completely defoliate trees, leaving them weak and more susceptible to disease or attack by other insects. If defoliation is repeated for 2 or more years, it can lead to the death of large sections of forests, orchards, and landscaping. Any introduction and establishment of AGM in the United States would pose a major threat to the environment and the urban, suburban, and rural landscapes.

Since 2009, the U.S. Department of Agriculture (USDA), in partnership with the Canadian Food Inspection Agency, has worked with foreign trading partners to monitor populations of AGM and inspect ships before they leave to certify that they are free of AGM life stages. Ships are also inspected for AGM when they arrive at U.S. ports. Although these preventive measures are effective, occasional introductions of AGM have occurred. When AGM is detected, USDA works with other Federal and State agencies to evaluate the infestation and take appropriate actions to keep it from spreading.

Background

AGM was first identified in North America in late 1991 near the Port of Vancouver in British Columbia, Canada. Moths were discovered shortly thereafter in Washington, Oregon, and British Columbia. Ships infested with AGM egg masses from ports in eastern Russia probably introduced the pest to North America while visiting ports on the West Coast. Scientists believe that, while the ships were docked, larvae hatched from the eggs and were blown ashore. USDA and State officials eradicated these infestations in the Pacific Northwest through trapping and treatment activities.

In 1993, another infestation, this time in Sunny Point, NC, occurred after moths emerged from a ship carrying infested cargo containers from Germany and then flew into the surrounding area. AGM was

not known to occur in Europe until tracebacks of this introduction provided evidence of other populations there. Between 1991 and 2012, AGM was detected and eradicated on at least 20 occasions in locations across the United States.

The most recent AGM detections occurred in 2013 and 2014 when male moths were caught in survey traps, one moth each year in Pittsburg County, OK and one moth in 2014 in the port community of North Charleston, SC. Survey work in 2015 will help determine whether infestations are present and what followup actions may be needed to address them.

Several USDA pest risk assessments over the years have concluded that, because of similarities between Asian and North American ecosystems, left unaddressed, the AGM has great potential for colonization in North American forests.

Potential Damage

If established in the United States, AGM could cause serious, widespread damage to our country's landscape and natural resources. Each AGM female can lay hundreds of eggs in fuzzy egg masses that, in turn, yield hundreds of voracious caterpillars who feed on more than 600 species of trees and shrubs. AGM caterpillars can defoliate plants at an alarming rate. This defoliation can severely weaken trees and shrubs, killing them or making them more susceptible to diseases and other pests and destroying habitats for mammals and birds. Caterpillar silk strands, droppings, destroyed leaves, and dead moths would also be a nuisance in homes, yards, and parks.

Comparing Gypsy Moth Pests

The AGM is similar to the European gypsy moth found in the northeastern United States and southeastern Canada. Like the European gypsy moth, AGM prefers forest habitats and can cause serious defoliation and deterioration of trees and shrubs. The European gypsy moth has more than 250 known host plants but prefers oak. The AGM has a much broader host range, including larch, oak, poplar, alder, willow, and some evergreens.

In the eastern United States, European gypsy moths defoliate an average of 700,000 acres each year, causing millions of dollars in damage. If AGM were to become established in our country, the damage could be even more extensive and costly.

Unlike the flightless female European gypsy moths, AGM females are active fliers. Their ability to fly long distances makes it probable that AGM could quickly

spread throughout the United States. In contrast, the European gypsy moth has taken more than 140 years (since 1869) to spread throughout the United States from the Northeast to the Southeast and the Midwest.

Life Stages

The AGM matures through four life stages: egg, larva (caterpillar), pupa (cocoon), and moth. AGM egg masses may be found on tree trunks, limbs, or leaves, as well as on stones, walls, logs, lawn furniture, and other outdoor objects. Each egg mass can contain hundreds to more than 1,000 eggs. The mass is covered with buff or yellowish fuzz from the abdomen of the female. While the velvety egg masses average 1 ½ inches long and three-fourths of an inch wide, they are often as small as a dime.

AGM eggs begin hatching into caterpillars in the spring. All of the damage caused by the AGM happens during the caterpillar stage, as the insects feed on leaves during this active period of growth. Once AGM caterpillars stop feeding, they enter the pupal stage. This stage typically begins in June or July. Because egg hatch and pupation depend on weather and temperature, they may occur earlier or later in different areas. Adult moths emerge from their dark-brown pupal cases in 10 to 14 days. Adult males have grayish-brown wings and a wingspan of 1 ½ inches. Adult female moths are white and larger, with wingspans of 3 ½ inches or more.

AGM do not feed in the moth stage (which lasts 1 to 3 weeks); they only mate and lay eggs. Eggs are laid between June and September, depending on weather and location. The eggs remain dormant during the winter and develop and hatch the following spring.

How AGM Can Spread

AGM infestations spread in several ways. Adult female moths may fly to previously uninfested areas to lay eggs. Or, newly hatched AGM caterpillars may climb to tree crowns, where the wind picks up their silken threads and carries them to other areas.

In addition, people can inadvertently transport egg masses or pupae. AGM egg masses tolerate extremes in temperature and moisture and travel well on logs, lawn furniture, nursery stock, pallets, shipping containers, and the hulls and rigging of ships.

Protecting the Country From AGM

The first line of defense against AGM is USDA's work to prevent this pest from reaching the United States. In partnership with Canada, the USDA works with China, Japan, South Korea, and Russia to make sure AGM population levels are monitored at and near ports. Ships and cargo headed for the United States are inspected for AGM and certified as pest-free

before departing. On arrival, ships and cargo undergo another inspection to ensure that AGM is not present. These protective measures are highly effective but, on rare occasions, AGM introductions do occur. A robust survey program at and near ports of entry helps detect any possible introductions at an early stage—when eradication efforts are most effective and least costly.

Several treatment options are available to eradicate AGM. The most common method used against AGM is the naturally occurring bacteria, *Bacillus thuringiensis* (Bt), which produces a caterpillar-specific toxin. When sprayed on tree leaves, Bt disrupts the digestive system of caterpillars that ingest the leaves, suppressing their appetites. The caterpillars' movement then slows, and death results, generally in 7 to 10 days. Dimlin, an insecticide that inhibits AGM growth and development, is also frequently used. Another AGM eradication tactic is mating disruption—using the pheromone emitted by female AGM to attract mates. This mating pheromone is released at high levels in and around infested areas, overwhelming the pheromone signal emitted by the female AGM and, as a result, making it difficult for the male moths to locate the females and mate.

What You Can Do

You can support efforts to detect and manage AGM by:

- Reporting any findings of egg masses on trees, lawn furniture, fences, walls, or elsewhere to Federal or State agriculture officials.
- Cooperating with any restrictions in your local area that might be imposed because of an AGM detection.
- Allowing authorized agricultural workers access to your property to place and inspect insect-monitoring traps.

Learn More

For more information on AGM and associated Federal restrictions, contact your:

- Local Extension office (www.nifa.usda.gov/Extension),
- State Plant Regulatory Official (www.nationalplantboard.org/member), or
- Nearest USDA Animal and Plant Health Inspection Service office (www.aphis.usda.gov/planthealth/sphd).

USDA is an equal opportunity provider and employer.
APHIS 81-35-027



TO: T.C. Broadnax, City Manager

FROM: Ricardo Noguera, Director, Community and Economic Development Department

SUBJECT: Municipal Art Collection: Portable Works Purchase

DATE: December 18, 2015

The Tacoma Arts Commission has approved selection of new portable artwork that will soon be exhibited throughout the public spaces in City Hall. As background, the Tacoma Arts Commission conducted an open call for the 2015 Portable Works Collection Purchase to artists living in Pierce, King, Kitsap, and Thurston counties. Through the call, 1,141 artwork submissions were received from 213 artists. The panel then conducted an in-person review of 113 pieces from 60 artists in the second round of selection.

The artwork selection process involved a panel of eight persons representing various aspects of the arts community and stakeholders. The jurors were: Janae Huber from ArtsWA; Margaret Bullock and Zoe Donnell from the Tacoma Art Museum; Paul Throne from the Tacoma Arts Commission; and Tanisha Jumper, Kala Dralle, Julie Stoltman, and Lauren Hoogkamer from the City of Tacoma.

The panel recommended purchase of 32 pieces of work by these 30 artists: Juan Alonso-Rodriguez, Zack Bent, Gala Bent, Buddy Bunting, Romson Bustillo, MalPina Chan, Bill Colby, Neeka (Lloyd) Cook, Peter de Lory, Lynn Di Nino, Karen Doten, Jennifer Frohwerk, Randi Ganulin, Sarah Gilbert, Julia Haack, Claire Jones, Eunice Kim, Fred Lisaius, Hugo Ludeña, Jeremy Mangan, Kelda Martensen, Chandler O'Leary, Marvin Oliver, Mary Randlett, Elise Richman, Samuelia Samaniego, Samantha Scherer, Preston Singletary, Jessica Spring, and Susan Zoccola.

The panel's recommendations were reviewed and approved by the Tacoma Arts Commission at their November 9, 2015 meeting. Images of the selected works are attached.

Next steps will include a review the entire Portable Works Collection and identify public locations for exhibition. The fiscal impact for artwork purchases total \$41,690 before tax. Funding for these purchases is from the City of Tacoma's 1% for Art program.

Attachment: Portable art images

Portable Works

Final Selected Artwork

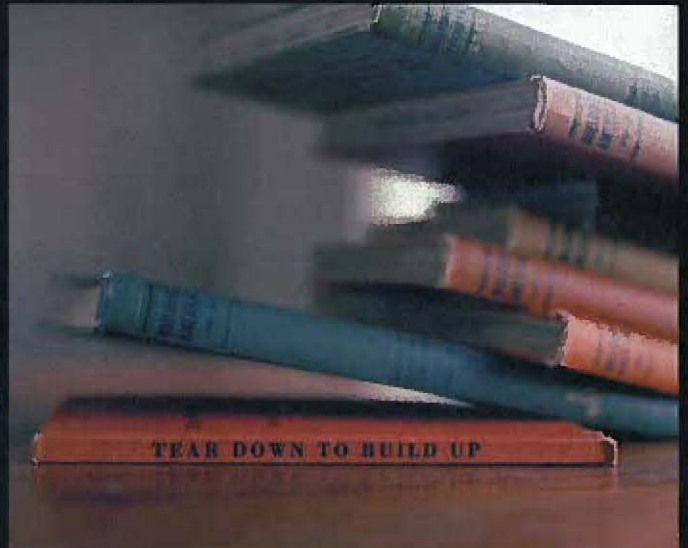
Juan Alonso-Rodriguez



Gala Bent



Zack Bent



Buddy Bunting



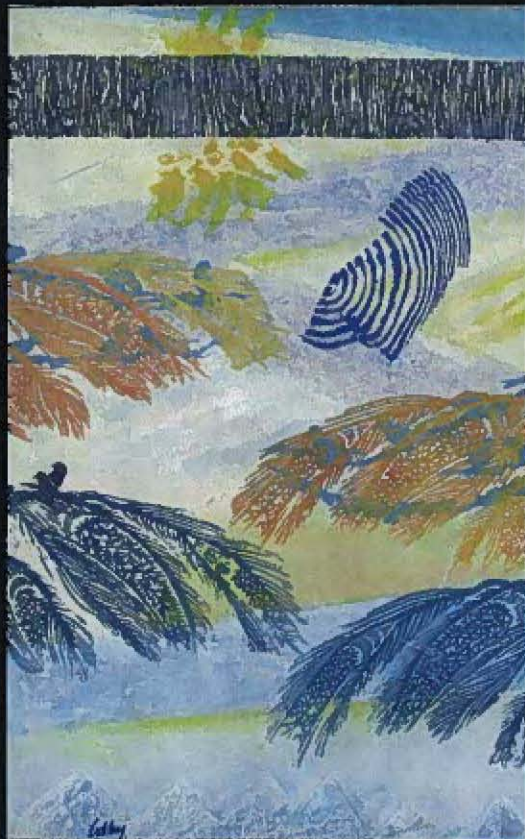
Romson Bustillo



MalPina Chan



Bill Colby



Neeka (Lloyd) Cook



Peter de Lory

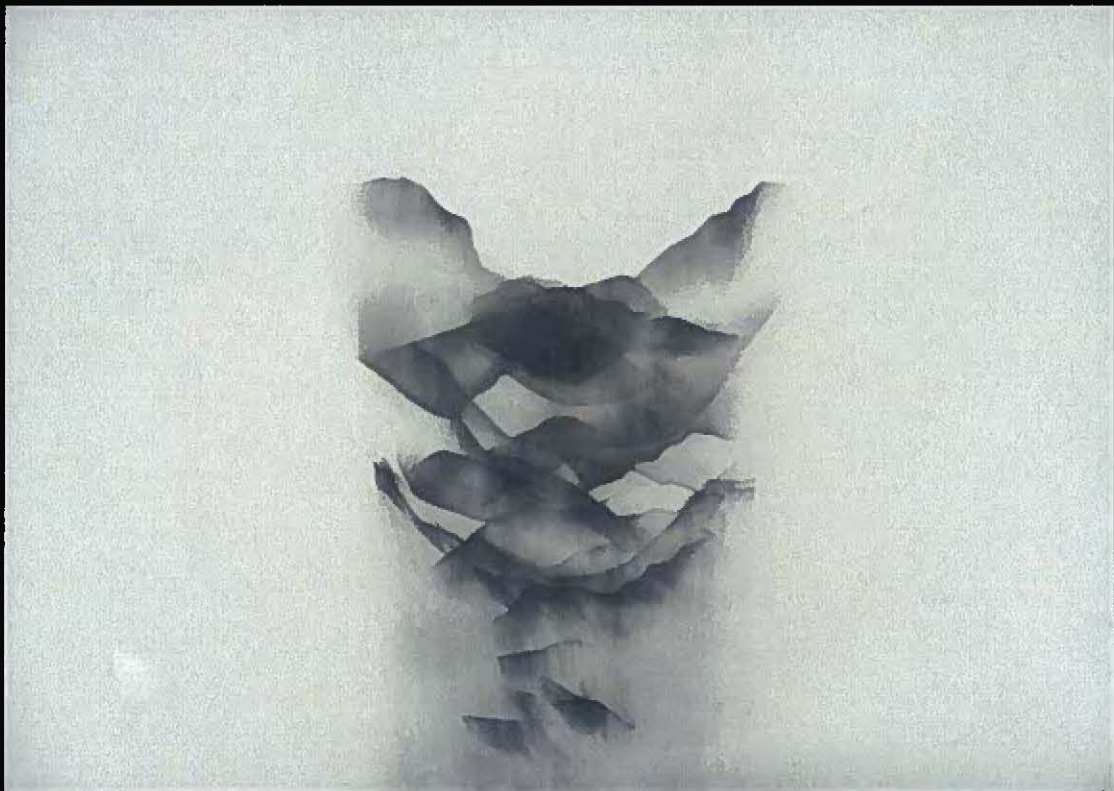


Lynn Di Nino



LYNN DI NINO
Sitting on the bench
© Lynn Di Nino

Karen Doten



Jennifer Frohwerk



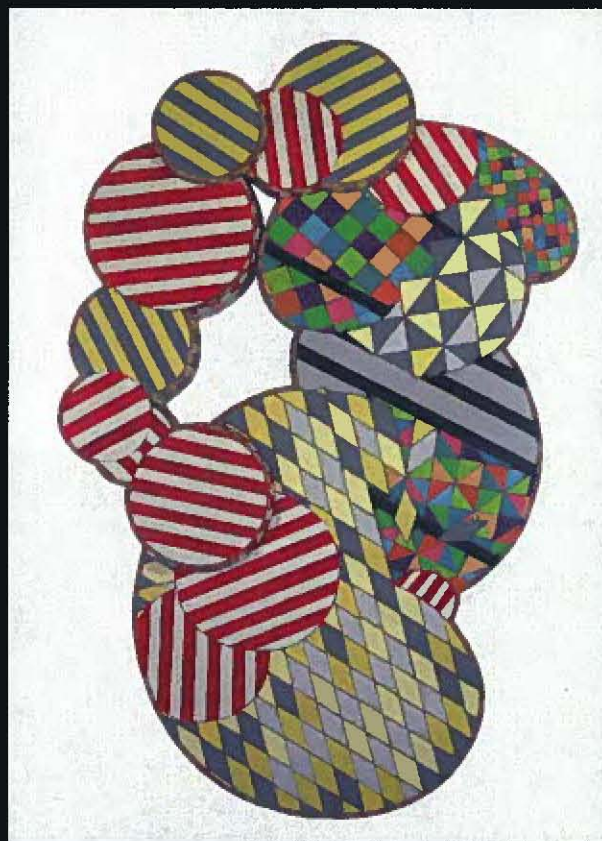
Randi Ganulin



Sarah Gilbert



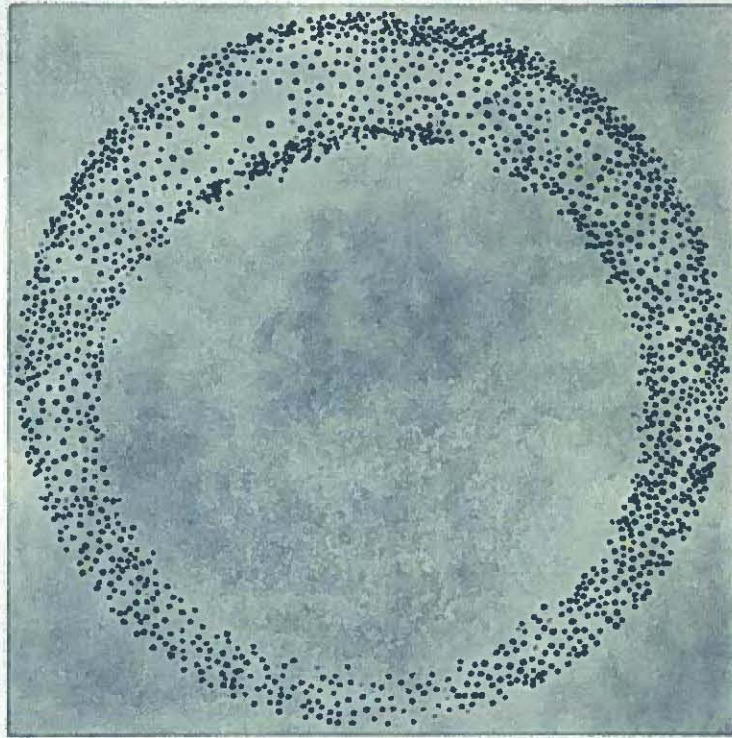
Julia Haack



Claire Jones



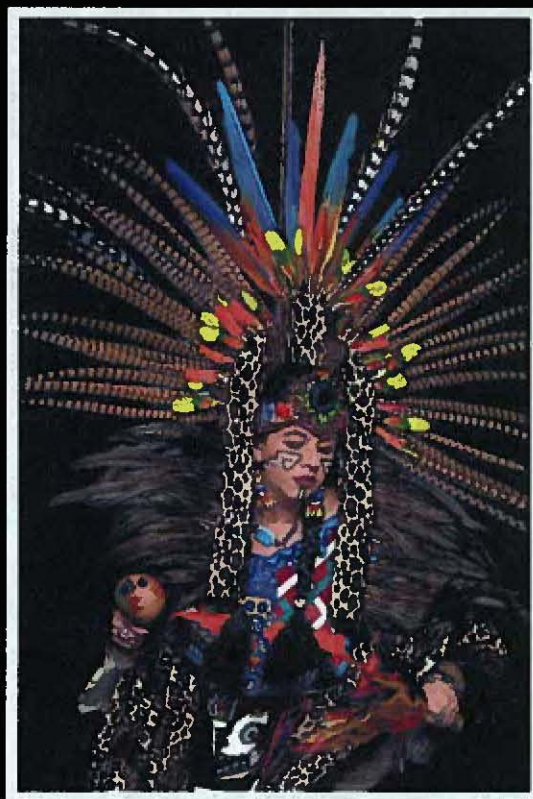
Eunice Kim



Fred Lisaius



Hugo Ludeña



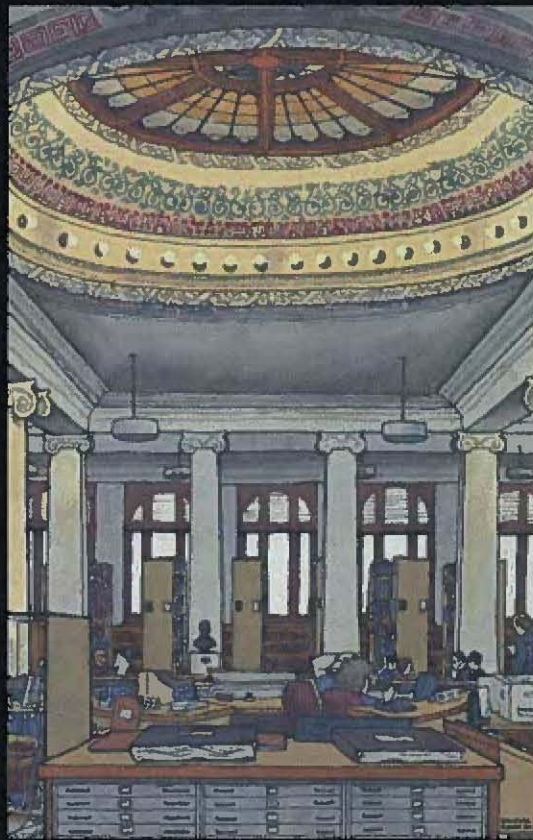
Jeremy Mangan



Kelda Martensen



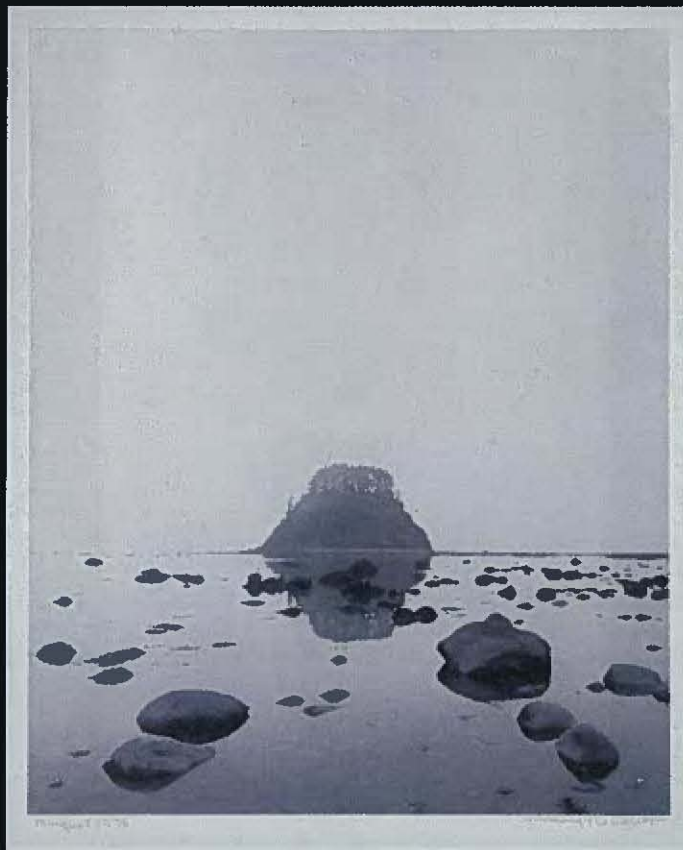
Chandler O'Leary



Marvin Oliver



Mary Randlett



Elise Richman



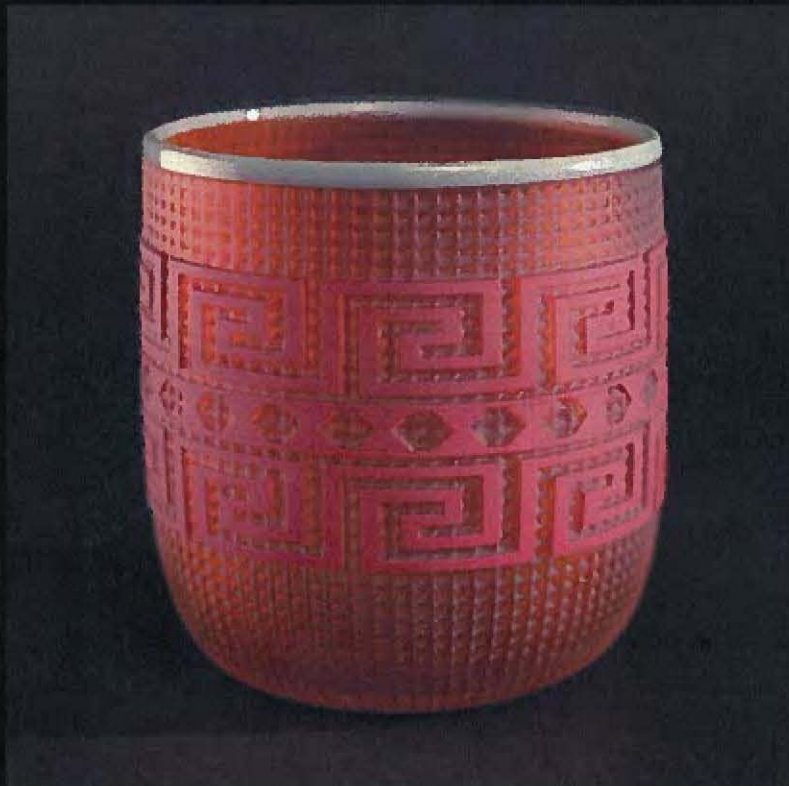
Samuella Samaniego



Samantha Scherer



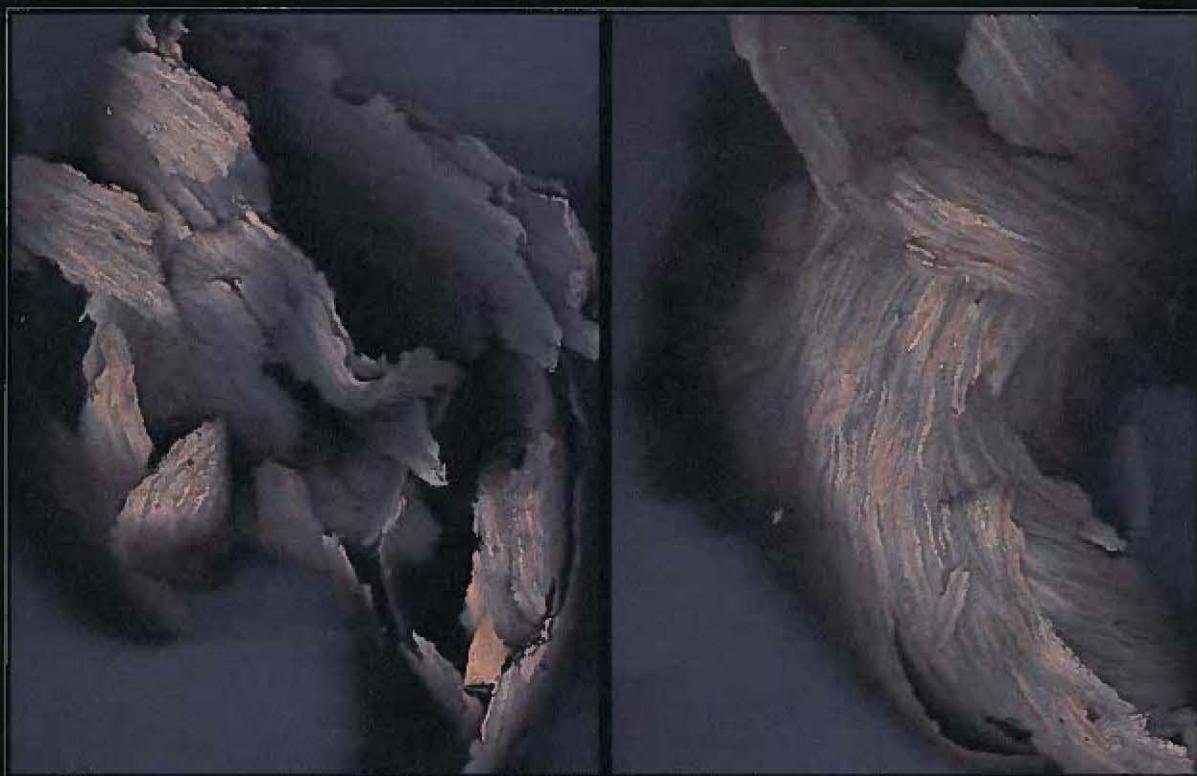
Preston Singletary



Jessica Spring



Susan Zoccola



Neighborhood Council Districts

November 1, 2015 – November 30, 2015

Neighborhood Council Districts in the City of Tacoma are assigned a liaison from the City Manager's Office. Monica Ghosh, Brad Forbes, India Adams, Genesis Gavino, Shari Hart, and Carol Wolfe serve as the staff liaisons to the Councils. City Manager's Office Liaisons report on important issues to the Neighborhood Councils, facilitate communication between Neighborhood Councils and other City staff, and keep the City Manager informed of issues that are important to the Neighborhood Councils.

Listed below are important themes that were identified while attending recent Neighborhood Council meetings. This list does not include all issues addressed by Neighborhood Councils nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified below were selected as themes that should be brought to the attention of the City Manager and City staff.

Neighborhood Specific Theme

Community Council

- Billboards
- Neighborhood Council Accomplishments
- Training- State and Federal Non-Profit Compliance

Cross District Association (CDA)

- 2016 Board Elections
- CDA City Council Liaison
- TPU Hiring Economic Development Manager

Central

- Safe Streets
- Tacoma Gang Reduction Project Update

Eastside

- Representative Laurie Jinkins Presentation [Education, Mental Health and Transportation]

New Tacoma

- No Report

North End

- Neighborhood Council Elections
- Representative Laurie Jinkins Presentation [Education, Mental Health and Transportation]

Northeast Tacoma

- Golf Course Letter
- NE Tacoma Bus Route #63 Update

South End

- Neighborhood Council Elections
- Pierce Conservation District Depave Update [46th and Yakima]

South Tacoma

- Neighborhood Council Elections

West End

- TPU Utilities Assistance Programs

**City of Tacoma 2016
City Council Forecast**

Date	Meeting	Subject	Department
January 5, 2016	Study Session	Cancelled	
	City Council Meeting	New and Re-elected Council Members Sworn In	
January 12, 2016	Study Session	University of Washington, Tacoma Strategic Planning Outreach	UWT
	City Council Meeting		
January 19, 2016	Study Session	intentionally left blank if cancelled	
	City Council Meeting	Resolution No. 39355 on 1/5/16 Council agenda for consideration to cancel	
January 26, 2016	Study Session	Pierce Transit Long-Range Plan - Destination 2040	GRO/Pierce Transit
	City Council Meeting	Street Proposition Implementation Plan	PW/Finance/Budget
February 2, 2016	Study Session		
	City Council Meeting		
February 9, 2016	Study Session	Tax Proposal from State Treasurer	GRO/State Treasurer
	City Council Meeting	Climate Risk Assessment	ESD/OEPS
February 16, 2016	Study Session	Environmental Action Plan	ESD/OEPS
	City Council Meeting		
February 23, 2016	Study Session		
	City Council Meeting		
March 1, 2016	Joint Utility Board Study Session	Joint Quarterly Meeting	TPU
	City Council Meeting		
March 8, 2016	Study Session	Tacoma Smelter Plume Project Update	ESD/PDS/DOE
	City Council Meeting		
March 15, 2016	Study Session		
	City Council Meeting		
March 22, 2016	Study Session		
	City Council Meeting		
March 29, 2016	Study Session		
	City Council Meeting		
April 5, 2016	Study Session		
	City Council Meeting		
April 12, 2016	Study Session		
	City Council Meeting		
April 19, 2016	Study Session		
	City Council Meeting		
April 26, 2016	Study Session		
	City Council Meeting		
May 3, 2016	Study Session		
	City Council Meeting		
May 10, 2016	Study Session		
	City Council Meeting		
May 17, 2016	Joint Utility Board Study Session	Joint Quarterly Meeting	TPU
	City Council Meeting		
May 24, 2016	Study Session		
	City Council Meeting		
May 31, 2016	Study Session		
	City Council Meeting	Resolution No. 39355 on 1/5/16 Council agenda for consideration to cancel	

Economic Development Committee**Committee Members:** Campbell (Chair), Bee, Walker, Mello, Alternate - Thoms**2nd, 4th, and 5th Tuesdays**
10:00 a.m.**Executive Liaison:** Andy Cherullo; Staff Support - Brad Forbes**Room 248****CBC Assignments:**
• Tacoma Arts Commission
• Greater Tacoma Regional Convention Center
Public Facilities District• Foss Waterway Development Authority
• City Events and Recognition Committee**January 12, 2016** Start-up Incubators and Accelerators in Tacoma

Review Draft 2015 End of the Year Report**Pat Beard, Project Manager, Community and Economic Development**
Brad Forbes, City Manager's Office**Future:****January 26, 2016** Q4 2015 Economic Dashboard**Debbie Bingham, Program Development Specialist, Community and Economic Development****February 9, 2016****Government Performance and Finance Committee****Committee Members:** Lonergan (Chair), Campbell, Thoms, Strickland, Alternate-Ibsen**1st, 3rd, and 5th Wednesdays**
4:30 p.m.**Executive Liaison:** Andy Cherullo; Staff Support - India Adams**Room 248****CBC Assignments:**
• Public Utility Board
• Board of Ethics• Audit Advisory
• Civil Service Board**January 6, 2016** MOU Radio System Access Fees
Open Data Update**Mark Lauzier, Asst. City Manager**
Katie Johnston, Office of Management and Budget**Future:****January 20, 2016** **Audit Advisory Board Meeting**
Moss Adams Audit Entrance Conference

Audit Advisory Board Interviews**Andy Churello, Finance Director**
Doris Sorum, City Clerk's Office**February 3, 2016** Board of Ethics Interviews**Doris Sorum, City Clerk's Office****Infrastructure, Planning and Sustainability Committee****Committee Members:** Mello (Chair), Bee, Walker, Ibsen, Alternate-Campbell**2nd and 4th Wednesdays**
4:30 p.m.**Executive Liaison:** Mark Lauzier; Staff Support - Anita Gallagher**Room 16****CBC Assignments:**
• Sustainable Tacoma Commission
• Planning Commission• Board of Building Appeals
• Transportation Commission**January 13, 2016** License Plate Recognition System

Bikeshare Update

Review of IPS Committee End-of-Year Report**Dana Brown, Division Manager, and Eric Huseby, Parking Services Manager, Public Works**
Diane Wiatr, Active Transportation Coordinator, Office of Environmental Policy and Sustainability
Anita Gallagher, City Manager's Office**Future:****January 27, 2016** Environmental Action Plan**Kristi Lynett, Sustainability Officer, Office of Environmental Policy and Sustainability, Environmental Services**
Kristi Lynett, Sustainability Officer, Office of Environmental Policy and Sustainability, Environmental Services

Climate Risk Assessment

February 10, 2016 Sustainable Materials Management Plan**Jim Parvey, Assistant Division Manager, Environmental Services**
Joshua Diekmann, Assistant Division Manager, Public Works

Traffic Model Ordinance Update

Neighborhoods and Housing Committee

Committee Members: Walker (Chair), Bee Ibsen, Lonergan, Alternate-Woodards

1st and 3rd Mondays

4:30 p.m.

Executive Liaison: Mark Lauzier; Staff Support - India Adams

Room 248

CBC Assignments:

• Tacoma Community Redevelopment Authority

January 4, 2016 Canceled

January 18, 2016 Canceled

Public Safety, Human Services, and Education Committee

Committee Members: Woodards (Chair), Campbell, Lonergan, Strickland, Alternate-Mello

2nd and 4th Thursdays

4:30 p.m.

Executive Liaison: Nadia Chandler-Hardy; Staff Support - Genesis Gavino

Room 248

CBC Assignments:

- Citizen Review Panel
- Human Services Commission
- Human Rights Commission

- Commission on Disabilities
- Library Board

January 14, 2016 2015 PSHSE Annual Report

Committee 2016 Work Planning

Future:

January 28, 2016 Human Habitation in Vehicles

Allyson Griffith, Neighborhood and Community Services

February 11, 2016 Citizens Police Advisory Committee

Doris Sorum, City Clerk's Office