



**CITY OF TACOMA, WASHINGTON  
OFFICE OF THE CITY COUNCIL  
COUNCIL CONSIDERATION REQUEST**

**TO:** Mayor & City Council  
**FROM:** Deputy Mayor John Hines, Council Member Kristina Walker, and Policy Analyst Christina Caan  
**COPIES TO:** Elizabeth Pauli, City Manager; Chris Bacha, City Attorney  
**SUBJECT:** **Resolution – Council contingency fund request to support an urban wood reuse program assessment and action strategy**  
**DATE:** October 23, 2024

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**We ask for your support for a Council contingency fund expenditure of \$20,000 to support an urban wood reuse program assessment and action strategy.**

**LEGISLATIVE INTENT**

**Council Contingency Fund Request:** We ask for your support for a Council contingency fund expenditure of \$20,000 to support the development of an urban wood reuse program assessment and action strategy. This work would help enable the City of Tacoma’s Urban Forestry Team to set up the first formal urban wood reuse program within the city. The City would contract the work with Cambium Carbon, a unique and innovative company that evaluates and assists in the creation of local regenerative wood supply chains. With assistance from Cambium Carbon, the City would be able to design a program that diverts wood from the landfill for its highest and best use, as well as integrating wood reuse into a holistic urban forestry management strategy.

In early 2023, the City began a small pilot program that enabled the diversion of waste from hazardous trees within historically underserved communities by coordinating a partnership between the City’s on-call tree work contractor and a hyper-local mill. This program has shown a great deal of promise, but expansion requires a more robust understanding of the wood waste stream and biomass processing solutions. With a better understanding of how to expand this work, Tacoma would be well-positioned to navigate tree removal in a way that helps ensure removed trees are kept out of our waste stream.

- The specific objectives of the study are designed to evaluate the wood waste stream, engagement with key stakeholders, development of an ecosystem map, a complete economic and market analysis of biomass processing solutions, and a proposed collective action strategy. This work will take an estimated 18 weeks from the official start date to be completed and Environmental Services staff have confirmed capacity to manage the contract.
- The City’s Solid Waste Management Division intends to match the Council contingency fund with an additional \$20,000 to cover the full cost of the work, as it aligns with their goals for waste reduction.

This work would help advance key components of the City's Climate Action Plan, Urban Forest Management Plan, and Green Economic Development Strategy.

- The Climate Action Plan notes the need to develop and enhance Tacoma's local circular economy and foster the reuse of materials.<sup>1</sup> Establishing a wood reuse program is also in alignment with Climate Action Plan goals to reduce carbon emissions and increase deconstruction and salvage efforts.
- The Urban Forest Management Plan, adopted by the City Council in 2019, includes several targets and actions related to urban wood reuse, such as: establishing protocols for tree debris management, wood utilization, and wood waste diversion for routine tree maintenance, removals, and storm response, as well as reusing wood waste from high-risk tree removals as biomass, woodworking, firewood, and other uses.<sup>2</sup>
- Tacoma's Green Economic Development Strategy calls for increasing efforts to create new jobs and tap new markets for work that has environmental benefits.<sup>3</sup> The development of an urban wood reuse program assessment and action strategy would help contribute to laying the groundwork for action that helps to advance this strategy.

FUNDING REQUESTED: \$20,000

DESIRED RESOLUTION DATE: November 5, 2024

### **COMMUNITY ENGAGEMENT**

During the two-year public engagement process (2017 through 2019) to develop the City's Urban Forest Management Plan, community members shared a robust concern for trees and climate related goals. While their primary concerns were supporting mature tree protection, there was a recognition that trees, like all living things, one day reach the end of their productive life. When trees need to be removed for public safety or to allow for construction, the community called for the City to put trees to their highest and best use, to continue to hold their embodied carbon and remove downed trees from the wood stream. Deputy Mayor Hines and Council Member Walker have also been in contact with local wood companies regarding their desire to expand programs that support the reuse of wood.

### **2025 STRATEGIC PRIORITIES**

**Equity and Accessibility:** This study will be vital for creating the design and partnerships that are needed to launch a wood waste reuse program, which will contribute to improving Tacoma's circular economy, decreasing the wood waste stream, and addressing carbon emissions reductions. In addition, such a program would help expand business opportunities across the city, potentially creating new sources of revenue and jobs for the local economy.

**Economy/Workforce:** *Equity Index Score:* Moderate Opportunity

Increase the number of infrastructure projects and improvements that support existing and new business developments.

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<sup>1</sup> [Tacoma Climate Action Plan Sections.pdf \(cityoftacoma.org\)](https://cityoftacoma.org/ClimateActionPlanSections.pdf)

<sup>2</sup> [City of Tacoma - File #: RES40492 Urban Forest Management Plan \(legistar.com\)](https://legistar.com/View.aspx?ID=RES40492)

<sup>3</sup> [From Climate Emergency to Shared Prosperity: Tacoma's Green Economic Development Strategy \(cityoftacoma.org\)](https://cityoftacoma.org/FromClimateEmergencytoSharedProsperity.pdf)

**Livability: Equity Index Score:** Moderate Opportunity

How does your policy, program, or service help or harm the health of the natural environment?<sup>2</sup> (e.g. reduction in carbon emissions, open space conditions, sustainability, clean air, water and soil, and noise and light pollution).

**ALTERNATIVES**

Alternative	Positive Impacts	Negative Impacts
Provide less funding	Preserve some additional contingency funds for other Council priorities.	The City would not be able to assess and design an effective urban wood reuse program.
Provide more funding	Cambium Carbon could provide additional services to help launch a citywide urban wood reuse program.	The Council would not have additional funds for other Council priorities.

**EVALUATIONS AND FOLLOW UP**

The Infrastructure, Planning, and Sustainability Committee will receive an update on the findings of this study and next steps on how implementation will move forward when it is completed.

**SPONSOR RECOMMENDATION**

Sponsors recommend providing \$20,000 to support an urban wood reuse program assessment and action strategy.

**FISCAL IMPACT**

\$20,000 from Council contingency funds.

If you have a question related to the Council contingency fund request, please contact Christina Caan, Policy Analyst, at (253) 219-0679 (phone) or [ccaan@cityoftacoma.org](mailto:ccaan@cityoftacoma.org).



SUBMITTED FOR COUNCIL CONSIDERATION BY:

Deputy Mayor John Hines

**SUPPORTING COUNCIL MEMBERS SIGNATURES**

1.  POS# 8

2.  POS# 2

Mayor's initials 

## Contingency Commitments

<b>2024 - 2025</b>	\$	<b>225,000.00</b>
(Remaining balance that will be carried over in March / April 2024 )	\$	19,450.00

**Resolution 41354**

<b>Council Requested - Raising Girls Sponsorship</b>	\$	<b>10,000.00</b>
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A Council Contingency Fund expenditure of \$10,000 to sponsor 500 Raising Girls winter care bags with personal hygiene and menstrual products, as well as warm winter items, for low-income Tacoma students.

**Resolution 41372**

<b>Council Requested - Moroccan Sister City Committee Cultural and Economic Exchange</b>	\$	<b>5,000.00</b>
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A Council Contingency Fund expenditure of \$5,000 request to sponsor the Moroccan Sister City Committee Cultural and Economic Exchange.

**Resolution 41373**

<b>Council Requested - Metro Park's Mosaic Arts and Culture Festival</b>	\$	<b>5,500.00</b>
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A Council Contingency Fund expenditure of \$5,500 to sponsor Metro Park's Mosaic Arts and Cultural Festival.

**Resolution 41378**

<b>Council Requested - Advocates for Immigrants in Detention Northwest</b>	\$	<b>10,000.00</b>
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Council Contingency Fund expenditure of \$10,000 to Advocates for Immigrants in Detention Northwest (AIDNW) for their Phone Call Fund to support access to phone services for detainees in the Northwest Ice Processing Center

**Resolution 41386**

<b>Council Requested - Tacoma Refugee Choir's First Annual Symposium Sponsorship</b>	\$	<b>10,000.00</b>
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A Council contingency fund expenditure of \$10,000 to sponsor the Tacoma Refugee Choir's first annual symposium, "From Welcoming to Cooperation."

**Resolution 41442**

<b>Council Requested - Facilitation of Pierce County Climate Conversation Meetings</b>	\$	<b>20,000.00</b>
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Resolution authorizing \$20,000 in Council Contingency Funds to support the Pierce County Climate Conversation

**Resolution 41449**

<b>Council Requested - Broadway Street Broken Window Repairs</b>	\$	<b>25,000.00</b>
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A \$25,000 Council Contingency Request for matching funds to support broken window replacement for businesses affected along Broadway

**Resolution 41448**

<b>Council Requested - Youth Sponsorship to Fuzhou, China</b>	\$	<b>12,500.00</b>
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A Council Contingency fund expenditure of \$12,500 to support youth attendance at the Fuzhou Youth Week Convening in late June

**Resolution 41471**

<b>Council Requested - South End Neighborhood Council (SENCo) Block Party &amp; Resource Fair</b>	\$	<b>10,000.00</b>
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A resolution authorizing the \$10,000 in Council Contingency Funds to support the South End Neighborhood Council's 2024 Block Party & Resource Fair for the purpose of sharing information about public resources offered by the City of Tacoma and other organizations, and to build community connections and increase participation in SENCo meetings and activities.

**Resolution 41526**

<b>Council Requested - Historic Cushman Street Fair Support</b>	\$	<b>5,000.00</b>
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A Resolution for support for a Council contingency fund expenditure of \$4,000 to support the Historic Cushman Street Fair

**Resolution 41539**

<b>Council Requested - Pride-themed Decorative Crosswalk</b>	\$	<b>35,000.00</b>
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A Resolution for a Council Contingency fund expenditure of \$35,000 for a Pride-themed decorative crosswalk on Broadway in downtown Tacoma.

**Resolution 41533**

<b>Council Requested - Alchemy Skateboarding Expansion and Youth Access Fund</b>	\$	<b>10,000.00</b>
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A Resolution for a Council Contingency fund expenditure of \$10,000 to sponsor the Alchemy skateboarding expansion project and youth access fund.

**Resolution 41534**

<b>Council Requested - Historic McKinley District Halloween Parade</b>	\$	<b>5,000.00</b>
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A Resolution for a Council Contingency fund expenditure of \$5,000 to sponsor the Historic McKinley District Halloween Parade .

**To Council October 29, 2024**

<b>Council Requested - Urban Reuse Program Assessment and Action Strategy</b>	\$	<b>20,000.00</b>
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A Resolution for a Council Contingency fund expenditure of \$20,000 to support an urban wood reuse program assessment and action strategy.

<b>Starting Balance</b>	\$	<b>244,450.00</b>
<b>Total Amount Allocated</b>	\$	<b>183,000.00</b>
<b>Current Balance</b>	\$	<b>61,450.00</b>