



WEEKLY REPORT TO THE CITY COUNCIL

December 5, 2024

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Mayor Woodards provides the attached **Council Action Memorandum** requesting a Resolution for the **Proposed 2025 City Council Cancelled Meetings**.
[This item will appear on the December 17, 2024, City Council meeting agenda.]
2. Council Member Walker provides the attached **Council Action Memorandum** requesting an Ordinance to **Amend Title 1 of the Tacoma Municipal Code to Include a Climate and Sustainability Commission**.
3. City Manager's Office Constituent Relations Analyst Karyssa Mathison provides the attached **Constituent Intake Website weekly data report**.
4. Interim Community and Economic Development Director Pat Beard provides the attached memorandum with responses to questions received during the December 3, 2024, Study Session, providing key information about the **Community Reinvestment Grant Program Plan**.
5. City-funded Temporary and Emergency Shelter Performance: **The City posts weekly information about its Temporary and Emergency Shelter locations including current census, number of available beds, and exits to housing**. Updates are reported weekly, and this information can be found at:
https://cityoftacoma.org/UserFiles/Servers/Server_6/File/NCS/weeklydataupdate.pdf.
6. Encampment Outreach: The City's Homeless Engagement and Alternatives Liaison (HEAL) Team (formerly the Homeless Outreach Team) performs encampment outreach throughout the week to provide individuals opportunities to connect to shelter, behavioral health, substance use and employment services. **For the week of November 25 - 29, 2024, staff visited 2 locations. This resulted in 3 contacts by the HEAL Team (2 new, and 1 repeat). One individual was placed in shelter as a result of those contacts.**
7. Please see the attached City of Tacoma **Weekly Meeting Schedule**.
8. Tacoma Police Chief Avery Moore provides the attached **Weekly Crime Report**.

9. Tacoma Public Utilities Executive Operations & Governance Manager Charleen Jacobs provides the attached **December 11, 2024, Tacoma Public Utility Board meeting agenda and Study Session notice of cancellation**. [No items will be going to Council]
10. Community and Economic Development Equity in Contracting & Workforce Programs Manager Kacee Woods provides the attached **Equity in Contracting (EIC) Workshop Series Impact report**.
11. **Inclement Weather Response Plan**: For the 2024-2025 winter weather season, the City of Tacoma has partnered with shelter providers to ensure that unsheltered individuals have access to indoor shelter options. These efforts have expanded the City's shelter capacity by 113 beds.

Valeo Vocation is operating a seasonal inclement weather shelter at 813 MLK Jr Way. This location began operations on November 22, 2024, and is expected to operate through March 2025 and will accept clients regardless of weather conditions. This shelter will provide 53 beds; referrals will come from the City of Tacoma's Homeless Engagement Alternative Liaison (HEAL) Team, outreach providers, and other emergency shelters that have reached capacity.

For acute inclement weather events (when the forecast has overnight lows of 35 degrees with wind/rain or 32 degrees and colder) the City's shelter capacity will expand by an additional 60 beds at the following locations:

- **Catholic Community Services' Nativity House** (702 South 14th Street) will be providing 20 overflow shelter beds for adults.
- **Valeo Vocation** will be providing 20 overflow beds for young adults 18-24 years of age at the Beacon Young Adult Shelter (415 South 13th Street).
- **Saint Vincent DePaul** (4009 South 56th Street) will expand motel shelter capacity for up to 20 households.

For more information and to find additional updates on inclement weather response, please visit www.cityoftacoma.org/inclementresources.

STUDY SESSION / WORK SESSION

12. **The City Council Study Session of Tuesday, December 10, 2024, will be conducted as a hybrid meeting.** This meeting can be attended in-person at the Tacoma Municipal Building, Council Chambers, located at 747 Market Street on the 1st floor or be heard by dialing (253) 215 – 8782 or through Zoom at: www.zoom.us/j/89496171192 and entering the meeting ID 894 9617 1192; passcode 89659 when prompted. This meeting will be broadcast on TV Tacoma and Facebook.

Discussion items will include: (1) **Homeless Strategy Update**; (2) **2025-2026 Budget Deficit**; (3) **Other Items of Interest**; (4) **Committee Reports**; (5) **Agenda Review and City Manager's Weekly Report**; (6) **Executive Session – Pending Litigation & Review the Performance of a Public Employee**.

On our first agenda item, staff from the Neighborhood and Community Services Department will provide their **final quarterly homeless strategy update for the year**.

On our second agenda item, City Manager Elizabeth Pauli and staff from the Office of Management and Budget will discuss **2025-2026 budget deficit**.

13. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendar** are attached for your information.

MARK YOUR CALENDARS

14. You are invited to the below events:

- Scheduled Council Member Town Halls:
 - **Deputy Mayor Hines**: Saturday, December 7, 2024, 10:00 a.m. – 12:00 p.m., Eliseo: Senior Living Tacoma, 1301 North Highlands Parkway, Tacoma, WA, 98406
 - **Council Member Sadalge**: Wednesday, December 18, 2024, 6:00 p.m. – 7:30 p.m., Veterans of Foreign Wars – Post 969, 3510 McKinley Avenue, Tacoma, WA 98404
 - **Council Member Diaz**: Saturday, December 21, 2024, 11:00 a.m. – 1:00 p.m., Mattice Beauty Supply Community Room, 3906 South 12th Street, Tacoma 98405
- **Holiday Haul Crawl, City Hall Holiday Blood Drive**: December 10, 2024, 9:00 a.m. – 1:00 p.m., Tacoma Municipal Building, 747 Market Street, Tacoma, WA 98402. Walk up appoints are welcome, please see attached flyer for more details.

Sincerely,
Elizabeth Pauli



City Manager

EAP: ram



TO: Elizabeth Pauli, City Manager
FROM: Bucoda Warren, Chief Policy Analyst; Paige Armstrong, Administrative Services Coordinator, City Manager's Office
COPY: City Council and City Clerk
SUBJECT: **2025 Cancelled City Council Meetings – December 17, 2024**
DATE: December 4, 2024

SUMMARY AND PURPOSE:

A resolution approving the cancellation of nine regular City Council meetings and study sessions in 2025: Tuesday, January 21; Tuesday, February 18; Tuesday, March 11; Tuesday, May 27; Tuesday, September 2; Wednesday, November 12; Tuesday, November 25; Tuesday, December 23; and Tuesday, December 30.

COUNCIL SPONSOR:

Mayor Woodards

BACKGROUND:

Per Section 2.8 of the City Charter as amended by a vote of the people during the general election on November 5, 2024, entitled Procedure of the Council, the City Council shall hold at least 70 regular meetings each calendar year which includes Council meetings and study sessions. Therefore, the City Council, by a majority vote, can cancel up to 34 study session and/or Council meetings in 2025, and still meet the regular meeting requirements.

At the December 10, 2024, study session, the City Council discussed the following dates as proposed options for the nine cancelled City Council meetings and study sessions in 2025:

- Tuesday, January 21
- Tuesday, February 18
- Tuesday, March 11
- Tuesday, May 27
- Tuesday, September 2
- Wednesday, November 12
- Tuesday, November 25
- Tuesday, December 23
- Tuesday, December 30

Most of the dates selected fall one day before or after a legal holiday. Per Rule 1A of the Rules of the Procedure of the Council of the City of Tacoma, entitled Regular Meetings, if a legal holiday is on a Tuesday, the regular meeting shall be held on the next business day. In 2025, the City of Tacoma observes Veterans' Day on Tuesday, November 11, 2025, and would hold the regular meetings of that week on Wednesday, November 12, 2025.



City of Tacoma

City Council Action Memorandum

ALTERNATIVES:

The City Council could determine alternative dates to cancel.

STAFF/SPONSOR RECOMMENDATION:

Staff recommends that these nine City Council meetings and study sessions be cancelled in 2025 and requests City Council consideration at the December 17th Council meeting.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

None.



TO: Elizabeth Pauli, City Manager
FROM: Council Member Kristina Walker and Christina Caan, Policy Analyst, City Manager's Office
COPY: City Council and City Clerk
SUBJECT: Ordinance to amend Title 1 of the Municipal Code to include a Climate and Sustainability Commission
DATE: December 4, 2024

SUMMARY AND PURPOSE

An ordinance to amend Title 1 of the Municipal Code to include a Climate and Sustainability Commission.

COUNCIL SPONSORS

Council Member Kristina Walker, Council Member Sandesh Sadalge, Council Member Olgy Diaz, and Deputy Mayor John Hines

Ordinance request: We ask for your support for an ordinance to amend Title 1 of the Municipal Code to include a Climate and Sustainability Commission. The intent of this ordinance is to enshrine the existing Sustainable Tacoma Commission (STC), which was created by resolution only, in the Municipal Code with some updates.¹ This ordinance is a result of the City's 2024 Charter review process, discussions with the STC, and resolution 41497, which directed the Infrastructure, Planning, and Sustainability (IPS) Committee to evaluate potential changes to the STC.²

- The IPS Committee discussed this ordinance request on August 28, 2024, and expressed unanimous support for advancing an ordinance to the full City Council for consideration. The IPS Committee also expressed support for addressing climate and environmental sustainability issues. The Council discussed the ordinance on the November 5, 2024.
- This ordinance aligns with the City Council's declaration of a climate emergency in 2019 and understanding that climate change is an existential threat to human society.³ The City Council has also expressed robust support for actions that help address climate issues, including adopting a resolution in 2021 to strengthen the City's commitment to decarbonization.⁴

Background: The City Council created a fifteen member Charter Review Commission (CRC) in 2023 to review the existing Charter of the City of Tacoma and make recommendations for amendments that would improve the City's work. The CRC launched their meetings in January 2024 and provided opportunities for public comment during their discussions. In May, the CRC published their final report and presented their recommendations to the City Council.⁵

- The CRC's recommended Charter amendments included one aimed at bolstering the City's commitments to sustainability and climate goals by adding a Climate Accountability and Sustainability Commission to the Charter. The City Council voted in July not to move this amendment forward to the November ballot and

¹ [Resolution37631-OEPS.pdf \(cityoftacoma.org\)](#)

² [City of Tacoma - File #: RES41497 \(legistar.com\)](#)

³ [City of Tacoma - File #: RES40509 \(legistar.com\)](#)

⁴ https://cms.cityoftacoma.org/enviro/Sustain/Resolution-No-40776_Decarbonization.pdf

⁵ [Charter Review Committee Report \(cityoftacoma.org\)](#)



instead redirected it to IPS for further study and review via resolution 41497.⁶ The City Council expressed agreement in resolution 41497 with the CRC’s view that “the city needs to effectively track and hold accountable its commitments to sustainability and climate goals.”⁷

COMMUNITY ENGAGEMENT

Extensive public engagement took place regarding the proposed Charter amendments. The CRC met between January and May, and they held two extended public comment meetings with opportunities to provide input in English, Spanish, Vietnamese, and Khmer. On May 6, the CRC presented its final report to the City Council. The City Council reviewed the proposal from the CRC and held a public hearing on July 2, where many community members expressed support for a Climate and Sustainability Commission. Council Member Kristina Walker and City staff have engaged with the STC and received their feedback on the proposal. The STC has expressed support for moving the Commission into the Municipal Code, and the overwhelming majority of its members requested the name “Climate and Sustainability Commission” due to its broad terms and straightforward acronym.

2025 STRATEGIC PRIORITIES

Equity and Accessibility: Climate and sustainability concerns are felt across Tacoma, as our entire region faces unprecedented heat, extreme downpours, wildfire smoke, and other impacts from climate change. However, climate issues are having disparate impacts on the health and well-being of Tacoma’s historically underserved communities. The Climate and Sustainability Commission would work in alignment with the Office of Environmental Policy and Sustainability to help bring community accountability, transparency, and vigilance to the long-term implementation of Tacoma’s Climate Action Plan and sustainability initiatives.

Civic Engagement: *Equity Index Score: Moderate Opportunity*
Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.

Livability: *Equity Index Score: Moderate Opportunity*
How does your policy, program, or service help or harm the health of the natural environment?² (e.g. reduction in carbon emissions, open space conditions, sustainability, clean air, water and soil, and noise and light pollution).

ALTERNATIVES

Alternative	Positive Impacts	Negative Impacts
Make no changes to the Sustainable Tacoma Commission	No action required.	The Commission will not be part of the Tacoma Municipal Code.
Make changes to the Sustainable Tacoma Commission by resolution only	Any changes can be created by resolution.	Changes will not be included in the Tacoma Municipal Code.

⁶ [City of Tacoma - File #: RES41497 \(legistar.com\)](#)

⁷ [City of Tacoma - File #: RES41497 \(legistar.com\)](#)



EVALUATIONS AND FOLLOW UP

The Commission will continue to report to the IPS Committee and the full City Council as appropriate.

SPONSOR RECOMMENDATION

Sponsors recommend advancing this ordinance.

FISCAL IMPACT

There is no fiscal impact from advancing this ordinance beyond staff time.

What Funding is being used to support the expense?

N/A

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

N/A

Are there financial costs or other impacts of not implementing the legislation?

NO

Will the legislation have an ongoing/recurring fiscal impact?

NO

Will the legislation change the City's FTE/personnel counts?

NO

ATTACHMENTS:

None



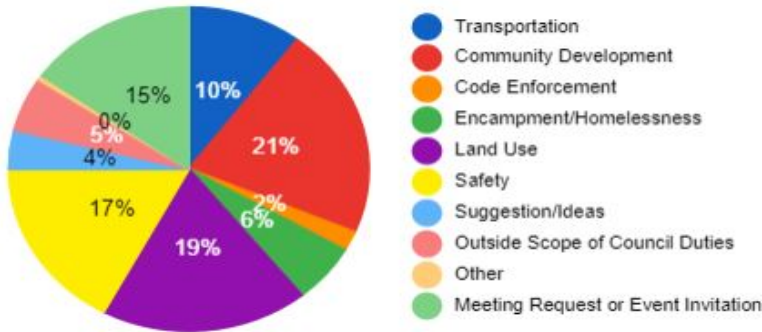
Tacoma City Council Constituent Intake Website Data Report: December 2024

Total Request Submissions
228

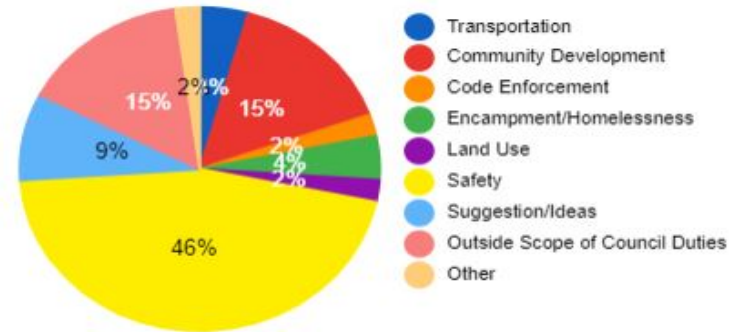
Request Submissions
172
Requests including +1 Council Members

Topic Codes

Summary

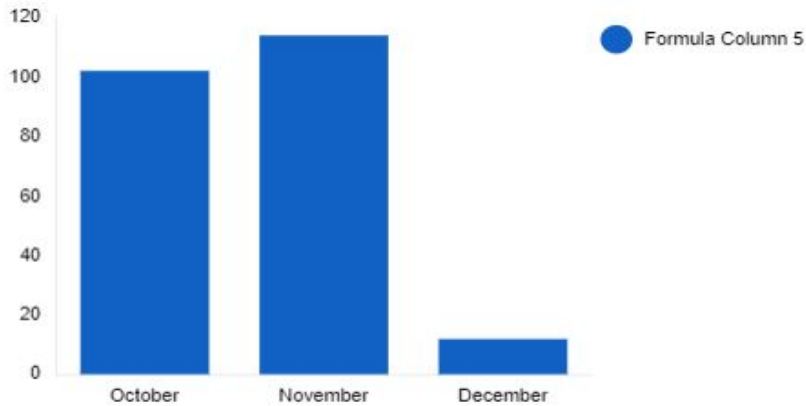


Last 14 Days

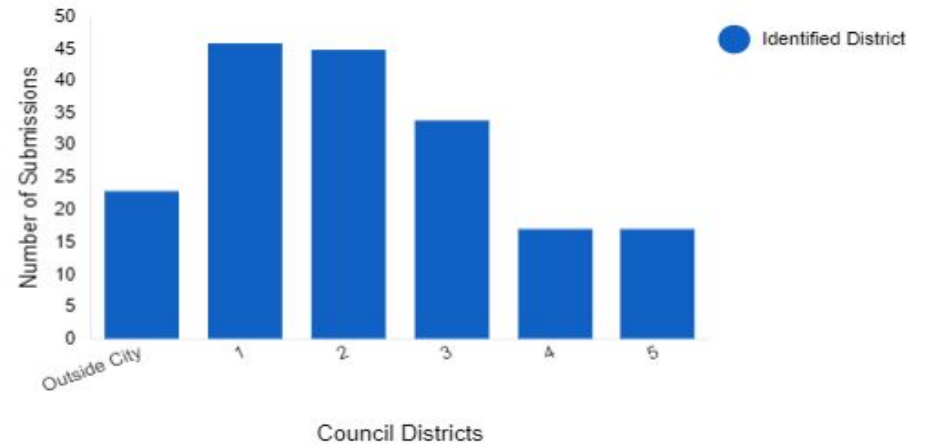


Submission Summary

Submissions by Month



Submissions by Council District



Contact: Karyssa Mathison, Constituent Relations Analyst
kmathison@cityoftacoma.org



COMMUNITY REINVESTMENT PROJECT PLAN



STAKEHOLDERS:

- Washington State Department of Commerce
- City of Tacoma

PROJECT OVERVIEW:

The Community Reinvestment Project aims to empower communities disproportionately affected by historical injustices. With a \$4 million allocation through the Blended Capital Investments program, the project will provide funds via two loan and two grant programs to support business growth among historically underserved communities.

KEY METRICS:

- Distribution of \$4 million in funds
- Collateral-free loans up to \$100,000 for businesses with 3+ years or existence. **Target: 10-15 businesses.**
- Collateral-free loans between \$500,000-\$700,000 with 5+ years experience. **Target: 1-2 businesses**
- Commercial Asset Grants up to \$25,000. **Target: 25 businesses**
- Commercial Rent Grants covering up to 50% rent, capped at \$25,000. **Target: 25 businesses**

GOALS:

- Promote economic justice and sustainability
- Encourage innovation and flexibility
- Achieve long-term community impact

STRATEGY

- Community Outreach: Conduct workshops and info sessions to engage community members and partners.
- Loan and Grant Efficiency: Implement a scoring process for loan and grant distribution to ensure fair selection.
- Technical Assistance: Utilize an RFP/RFQ process to provide necessary support and resources to applicants.

TARGET AUDIENCE:

- Businesses with growth potential
- Social enterprises
- Legacy businesses
- Low to very low equity opportunity areas
- Certified firms

TIMELINE

EOY 2024

- Contracting with Commerce
- TCRA request + Council Approval
- RFP/RFQ Development + Release
- Application development
- Ecosystem outreach + engagement

JANUARY 2025

- Application release
- Outreach + engagement to public

FEB-MAY 2025

- Applications Close (Feb)
- Underwriting/scoring (Feb-March)
- Notifications (March)
- Closing (March)
- Disbursements (March-May)

JUNE 2025

- Grant Closeout

COMMUNITY REINVESTMENT PROJECT PLAN



FUNDING BREAKDOWN:

- Total Allocation: \$4,000,000
 - City Adminstered: \$1,100,00
 - \$1 Million for grants
 - \$67,500 for technical assistance contract(s)
 - \$32,500 for technology

PROJECT ROLES:

- **Project Manager:** Dierdre Patterson
 - Responsibilities: Overall grant management, underwriting and loan distribution, contract management for technical assistance providers, outreach/workshops, and supporting Shari with grants.
- **Grants Manager:** Shari Hart
 - Responsibilities: Manage distribution and oversight of grant funds, lead grant scoring, and ensure compliance with funding guidelines.
- **Outreach and Support:** Brie Vaughn
 - Responsibilities: Assist with both loan and grant distribution, coordinate outreach efforts, and provide support for workshops and technical assistance.
- **Strategic Oversight:** Carol Wolfe
 - Responsibilities: Provide high-level oversight over grant administration and distribution
- **Loan Administrator:** Tacoma Redevelopment Authority
 - Responsibilities: Acts of administrator and approval body over all loans under CRP.

KEY POINTS OF DISCUSSION:

- With Successful repayment of loan funds, the City of Tacoma and the TCRA will be able to retain the money in a Revolving Loan Fund (RLF). Per Commerce requirements, the program will be required to retain its original purpose for a set amount of years, to be determined.
 - This will be first non Economic Development injection of capital into our RLF since 1979.



MEETINGS FOR THE WEEK OF DECEMBER 9, 2024 THROUGH DECEMBER 13, 2024

TIME	MEETING	LOCATION
MONDAY, DECEMBER 9, 2024		
5:00 PM	Local Improvement District Meeting***	747 Market St., Municipal Bldg., Council Chambers Visit www.cityoftacoma.org/hearingexaminer
5:00 PM	Tacoma Arts Commission	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: https://zoom.us/j/98169721348 Telephonic: Dial 253-215-8782 Meeting ID: 981 6972 1348 Passcode: 299982
5:30 PM	Human Rights Commission Study Session	747 Market St., Municipal Bldg., Conf. Rm. 243 Join Zoom Meeting at: http://zoom.us/j/81908915518 Telephonic: Dial 253-215-8782 Meeting ID: 819 0891 5518
6:00 PM	Community's Police Advisory Committee	747 Market St., Municipal Bldg., Conf. Rm. 220A Join Zoom Meeting at: https://zoom.us/j/85076233615 Telephonic: Dial 253-215-8782 Meeting ID: 850 7623 3615 Passcode: 889454
6:30 PM	Human Rights Commission	747 Market St., Municipal Bldg., Conf. Rm. 243 Join Zoom Meeting at: http://zoom.us/j/81908915518 Telephonic: Dial 253-215-8782 Meeting ID: 819 0891 5518
TUESDAY, DECEMBER 10, 2024		
9:00 AM	Hearing Examiner's Hearing*	747 Market St., Municipal Bldg., Council Chambers Visit www.cityoftacoma.org/hearingexaminer
10:00 AM	Economic Development Committee	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: https://zoom.us/j/88227539908 Telephonic: Dial 253-215-8782 Meeting ID: 882 2753 9908 Passcode: 614650
11:15 AM	Bid Opening**	Visit www.tacomapurchasing.org
NOON	City Council Study Session	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/89496171192 Telephonic: Dial 253-215-8782 Meeting ID: 894 9617 1192 Passcode: 896569
5:00 PM	City Council Meeting	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/84834233126 Telephonic: Dial 253-215-8782 Meeting ID: 848 3423 3126 Passcode: 349099
WEDNESDAY, DECEMBER 11, 2024		
3:00 PM	Public Utility Board Study Session – CANCELLED	
4:30 PM	Infrastructure, Planning, and Sustainability Committee	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: https://zoom.us/j/87829056704 Telephonic: Dial 253-215-8782 Meeting ID: 878 2905 6704 Passcode: 614650
5:30 PM	Landmarks Preservation Commission	747 Market St., Municipal Bldg., Conf. Rm. 243 Join Zoom Meeting at: https://zoom.us/j/89120046605 Telephonic: Dial 253-215-8782 Meeting ID: 891 2004 6605

5:30 PM Tacoma Public Library Board of Trustees

Fern Hill Branch, 765 S. 84th St.

Visit <https://tacomalibrary.org/board-of-trustees/>

6:00 PM Human Services Commission – **CANCELLED**

6:30 PM Public Utility Board Meeting

3628 S. 35th St., Public Utilities Bldg., Auditorium
Joi*-7+

-n Zoom Meeting at: <https://zoom.us/j/84626080846>

Telephonic: Dial 253-215-8782

Meeting ID: 846 2608 0846

THURSDAY, DECEMBER 12, 2024

7:30 AM Tacoma Community Redevelopment Authority Board

747 Market St., Municipal Bldg., Conf. Rm. 248

Join Zoom Meeting at: <https://zoom.us/j/84447211773>

Telephonic: Dial 253-215-8782

Meeting ID: 844 4721 1773 Passcode: 970091

9:00 AM Hearing Examiner's Hearing*

747 Market St., Municipal Bldg., Council Chambers

Visit www.cityoftacoma.org/hearingexaminer

1:00 PM Tacoma Employees' Retirement System Board Meeting

3628 S. 35th St., Public Utilities Bldg.,
ABN-LT1 Conf. Rm.

Contact Catherine Marx at cmarx@cityoftacoma.org

4:30 PM Community Vitality and Safety Committee

747 Market St., Municipal Bldg., Conf. Rm. 248

Join Zoom Meeting at: <https://zoom.us/j/85961604917>

Telephonic: Dial 253-215-8782

Meeting ID: 859 6160 4917 Passcode: 614650

5:00 PM Land Use Public Meeting***

747 Market St., Municipal Bldg., Council Chambers

Contact Shirley Schultz at sschultz@cityoftacoma.org

FRIDAY, DECEMBER 13, 2024

4:00 PM Tacoma Area Commission on Disabilities

747 Market St., Municipal Bldg., Conf. Rm. 248

Join Zoom Meeting at: <https://zoom.us/j/6644868913>

Telephonic: Dial 253-215-8782

Meeting ID: 664 486 8913 Passcode: Equity



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Contact the Hearing Examiner's Office at 253-591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

** Bid Opening will be held on an as-needed basis. Contact the Finance Procurement and Payables Office at 253-502-8468 or www.tacomapurchasing.org to confirm whether Bid Opening will be held.

*** Land Use Public Meetings meet on an as-needed basis. Contact Division Manager Shirley Schultz at 253-345-0879 to confirm whether a meeting will be held this week.



Citywide Weekly Briefing for 25 November 2024 to 01 December 2024

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases. Beginning 1 October 2022, there was a change in how TPD reports certain Aggravated Assaults and Destruction offenses.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	25-Nov-2023	25-Nov-2024	04-Nov-2023	04-Nov-2024	01-Jan-2023	01-Jan-2024			
	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024			
Persons	84	63	334	297	4116	4029	25.0% ▼	11.1% ▼	2.1% ▼
Assault	79	58	306	268	3735	3657	26.6% ▼	12.4% ▼	2.1% ▼
Homicide (doesn't include Negligent/Justifiable)	0	1	1	1	27	21	NC	0.0%	22.2% ▼
Kidnapping/Abduction	2	1	7	8	85	98	50.0% ▼	14.3% ▲	15.3% ▲
Sex Offenses, Forcible	3	3	20	20	267	251	0.0%	0.0%	6.0% ▼
Property	467	265	1900	1250	23132	18232	43.3% ▼	34.2% ▼	21.2% ▼
Arson	0	0	8	4	114	101	0.0%	50.0% ▼	11.4% ▼
Burglary/Breaking and Entering	31	32	120	121	1467	1432	3.2% ▲	0.8% ▲	2.4% ▼
Counterfeiting/Forgery	2	0	3	1	43	51	100.0% ▼	66.7% ▼	18.6% ▲
Destruction/Damage/Vandalism of Property	127	74	549	327	6066	4973	41.7% ▼	40.4% ▼	18.0% ▼
Fraud	8	5	35	42	553	566	37.5% ▼	20.0% ▲	2.4% ▲
Larceny/Theft	160	104	639	532	8011	7544	35.0% ▼	16.7% ▼	5.8% ▼
Motor Vehicle Theft	111	36	461	164	5761	2828	67.6% ▼	64.4% ▼	50.9% ▼
Robbery	18	9	54	42	585	398	50.0% ▼	22.2% ▼	32.0% ▼
Stolen Property	7	5	24	13	450	271	28.6% ▼	45.8% ▼	39.8% ▼
Society	5	12	34	67	472	669	140.0% ▲	97.1% ▲	41.7% ▲
Drug/Narcotic	4	10	19	43	178	393	150.0% ▲	126.3% ▲	120.8% ▲
Pornography/Obscene Material	0	0	1	1	16	14	0.0%	0.0%	12.5% ▼
Prostitution	0	0	0	1	5	5	0.0%	NC	0.0%
Weapon Law Violations	1	2	14	22	273	257	100.0% ▲	57.1% ▲	5.9% ▼
Citywide Totals	556	340	2268	1614	27720	22930	38.8% ▼	28.8% ▼	17.3% ▼

NC = Noncalculable

Last 7 Days

Notes:

- There was 1 Homicide offense during the last 7 days.
- 60.3% (35/58) of the Assaults were coded Simple Assault.
- There were 51 DV-related offenses.
- 68.6% (35/51) of the DV-related offenses were Persons.
- 56.9% (33/58) of the Assaults were DV-related.
- DV-related Offenses: 48 ↗ 51
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 60 ↘ 46

Top 5 Locations - Compared to last year

- 4502 S Steele St: 22 ↘ 15
- 2121 Pacific Ave: 1 ↗ 4
- 5102 Nassau Ct Ne: 0 ↗ 3
- S Park Ave & S 78th St: 0 ↗ 3
- 3584 Mckinley Ave: 0 ↗ 3
- 4329 E F St: 0 ↗ 3
- 1913 S 72nd St: 1 ↗ 3
- There were 4 additional locations with 3.

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 80 ↘ 66
- Parking Lot: 96 ↘ 53
- Street/Right Of Way: 102 ↘ 50
- Apartment: 68 ↘ 38
- Other Business: 19 ↘ 12



Sector 1 Weekly Briefing for 25 November 2024 to 01 December 2024

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	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024			
Persons	18	20	68	81	1029	1050	11.1%▲	19.1%▲	2.0%▲
Assault	17	20	63	75	924	940	17.6%▲	19.0%▲	1.7%▲
Homicide (doesn't include Negligent/Justifiable)	0	0	0	0	6	7	0.0%	0.0%	16.7%▲
Kidnapping/Abduction	1	0	1	2	20	31	100.0%▼	100.0%▲	55.0%▲
Sex Offenses, Forcible	0	0	4	4	78	72	0.0%	0.0%	7.7%▼
Property	110	81	457	358	5349	5005	26.4%▼	21.7%▼	6.4%▼
Arson	0	0	2	0	45	46	0.0%	100.0%▼	2.2%▲
Burglary/Breaking and Entering	7	9	34	40	360	399	28.6%▲	17.6%▲	10.8%▲
Counterfeiting/Forgery	0	0	0	0	10	3	0.0%	0.0%	70.0%▼
Destruction/Damage/Vandalism of Property	34	27	139	115	1623	1715	20.6%▼	17.3%▼	5.7%▲
Fraud	0	3	8	10	97	84	NC	25.0%▲	13.4%▼
Larceny/Theft	42	32	164	138	1777	1905	23.8%▼	15.9%▼	7.2%▲
Motor Vehicle Theft	20	6	94	40	1203	681	70.0%▼	57.4%▼	43.4%▼
Robbery	6	2	12	10	115	105	66.7%▼	16.7%▼	8.7%▼
Stolen Property	1	2	4	4	102	48	100.0%▲	0.0%	52.9%▼
Society	0	4	5	26	135	162	NC	420.0%▲	20.0%▲
Drug/Narcotic	0	3	2	15	61	97	NC	650.0%▲	59.0%▲
Pornography/Obscene Material	0	0	0	0	2	3	0.0%	0.0%	50.0%▲
Prostitution	0	0	0	1	4	2	0.0%	NC	50.0%▼
Weapon Law Violations	0	1	3	10	68	60	NC	233.3%▲	11.8%▼
Sector Totals	128	105	530	465	6513	6217	18.0%▼	12.3%▼	4.5%▼

NC = Noncalculable

Last 7 Days

<p>Notes:</p> <ul style="list-style-type: none"> There were no Homicide offense(s) during the last 7 days. 70.0% (14/20) of the Assaults were coded Simple Assault. There were 14 DV-related offenses. 78.6% (11/14) of the DV-related offenses were Persons. 55.0% (11/20) of the Assaults were DV-related. DV-related Offenses: 11 ↗ 14 There were no Gang-Related offense(s) during the last 7 days. Theft from Motor Vehicle: 26 ↘ 21 	<p>Top 5 Locations - Compared to last year</p> <ul style="list-style-type: none"> 2121 Pacific Ave: 1 ↗ 4 2368 Yakima Ave: 3 ↔ 3 5102 Nassau Ct Ne: 0 ↗ 3 776 Commerce St: 0 ↗ 3 S 13th St & Broadway: 0 ↗ 2 1144 Market St: 0 ↗ 2 1331 Tacoma Ave S: 0 ↗ 2 There were 14 additional locations with 2. 	<p>Top 5 Offense Locations - Compared to last year</p> <ul style="list-style-type: none"> Street/Right Of Way: 30 ↘ 23 Apartment: 27 ↘ 18 Parking Lot: 22 ↘ 16 Single Family Residence: 8 ↔ 8 Garage (Residential): 2 ↗ 5
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Sector 2 Weekly Briefing for 25 November 2024 to 01 December 2024

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	25-Nov-2023	25-Nov-2024	04-Nov-2023	04-Nov-2024	01-Jan-2023	01-Jan-2024			
	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024			
Persons	26	17	93	67	894	988	34.6% ▼	28.0% ▼	10.5% ▲
Assault	23	15	84	56	798	884	34.8% ▼	33.3% ▼	10.8% ▲
Homicide <i>(doesn't include Negligent/Justifiable)</i>	0	0	1	0	10	2	0.0%	100.0% ▼	80.0% ▼
Kidnapping/Abduction	1	1	2	2	12	24	0.0%	0.0%	100.0% ▲
Sex Offenses, Forcible	2	1	6	9	74	77	50.0% ▼	50.0% ▲	4.1% ▲
Property	147	59	600	309	6531	4880	59.9% ▼	48.5% ▼	25.3% ▼
Arson	0	0	5	1	26	20	0.0%	80.0% ▼	23.1% ▼
Burglary/Breaking and Entering	4	4	25	21	357	321	0.0%	16.0% ▼	10.1% ▼
Counterfeiting/Forgery	0	0	0	0	13	18	0.0%	0.0%	38.5% ▲
Destruction/Damage/Vandalism of Property	44	22	198	79	1802	1334	50.0% ▼	60.1% ▼	26.0% ▼
Fraud	3	0	12	15	158	188	100.0% ▼	25.0% ▲	19.0% ▲
Larceny/Theft	59	21	190	136	2363	2093	64.4% ▼	28.4% ▼	11.4% ▼
Motor Vehicle Theft	34	9	154	47	1593	784	73.5% ▼	69.5% ▼	50.8% ▼
Robbery	3	3	12	10	139	78	0.0%	16.7% ▼	43.9% ▼
Stolen Property	0	0	3	0	55	28	0.0%	100.0% ▼	49.1% ▼
Society	2	2	6	2	54	80	0.0%	66.7% ▼	48.1% ▲
Drug/Narcotic	2	1	5	1	21	42	50.0% ▼	80.0% ▼	100.0% ▲
Pornography/Obscene Material	0	0	0	0	4	2	0.0%	0.0%	50.0% ▼
Prostitution	0	0	0	0	0	0	0.0%	0.0%	0.0%
Weapon Law Violations	0	1	1	1	29	36	NC	0.0%	24.1% ▲
Sector Totals	175	78	699	378	7479	5948	55.4% ▼	45.9% ▼	20.5% ▼

NC = Noncalculable

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 66.7% (10/15) of the Assaults were coded Simple Assault.
- There were 13 DV-related offenses.
- 84.6% (11/13) of the DV-related offenses were Persons.
- 66.7% (10/15) of the Assaults were DV-related.
- DV-related Offenses: 10 ↗ 13
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 23 ↘ 9

Top 5 Locations - Compared to last year

- 1002 S Pearl St: 0 ↗ 3
- 2502 N Warner St: 0 ↗ 2
- 801 N Mason Ave: 0 ↗ 2
- 1112 N Washington St: 0 ↗ 2
- 4008 N 34th St: 0 ↗ 2
- 252 Broadway: 0 ↗ 2
- 301 N 4th St: 0 ↗ 2
- There were 8 additional locations with 2.

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 34 ↘ 23
- Street/Right Of Way: 24 ↘ 13
- Apartment: 15 ↘ 8
- Parking Lot: 30 ↘ 6
- Private Vehicle: 1 ↗ 4



Sector 3 Weekly Briefing for 25 November 2024 to 01 December 2024

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	25-Nov-2023	25-Nov-2024	04-Nov-2023	04-Nov-2024	01-Jan-2023	01-Jan-2024			
	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024			
Persons	15	9	68	69	908	897	40.0% ▼	1.5% ▲	1.2% ▼
Assault	15	6	63	60	825	822	60.0% ▼	4.8% ▼	0.4% ▼
Homicide <i>(doesn't include Negligent/Justifiable)</i>	0	1	0	1	6	3	NC	NC	50.0% ▼
Kidnapping/Abduction	0	0	2	3	26	21	0.0%	50.0% ▲	19.2% ▼
Sex Offenses, Forcible	0	2	3	5	50	50	NC	66.7% ▲	0.0%
Property	122	69	460	285	5995	4534	43.4% ▼	38.0% ▼	24.4% ▼
Arson	0	0	0	2	17	17	0.0%	NC	0.0%
Burglary/Breaking and Entering	14	7	38	22	383	356	50.0% ▼	42.1% ▼	7.0% ▼
Counterfeiting/Forgery	1	0	1	1	13	17	100.0% ▼	0.0%	30.8% ▲
Destruction/Damage/Vandalism of Property	32	16	128	65	1414	1038	50.0% ▼	49.2% ▼	26.6% ▼
Fraud	4	1	9	7	159	156	75.0% ▼	22.2% ▼	1.9% ▼
Larceny/Theft	35	31	158	135	2186	2077	11.4% ▼	14.6% ▼	5.0% ▼
Motor Vehicle Theft	32	11	108	36	1540	674	65.6% ▼	66.7% ▼	56.2% ▼
Robbery	2	2	11	12	140	97	0.0%	9.1% ▲	30.7% ▼
Stolen Property	2	1	7	3	129	87	50.0% ▼	57.1% ▼	32.6% ▼
Society	0	0	14	13	134	188	0.0%	7.1% ▼	40.3% ▲
Drug/Narcotic	0	0	6	4	50	109	0.0%	33.3% ▼	118.0% ▲
Pornography/Obscene Material	0	0	1	1	6	5	0.0%	0.0%	16.7% ▼
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0% ▼
Weapon Law Violations	0	0	7	8	77	74	0.0%	14.3% ▲	3.9% ▼
Sector Totals	137	78	542	367	7037	5619	43.1% ▼	32.3% ▼	20.2% ▼

NC = Noncalculable

Last 7 Days

<p>Notes:</p> <ul style="list-style-type: none"> There was 1 Homicide offense during the last 7 days. 50.0% (3/6) of the Assaults were coded Simple Assault. There were 9 DV-related offenses. 44.4% (4/9) of the DV-related offenses were Persons. 50.0% (3/6) of the Assaults were DV-related. DV-related Offenses: 12 ↘ 9 There were no Gang-Related offense(s) during the last 7 days. Theft from Motor Vehicle: 6 ↗ 11 	<p>Top 5 Locations - Compared to last year</p> <ul style="list-style-type: none"> 4502 S Steele St: 22 ↘ 15 1913 S 72nd St: 1 ↗ 3 1905 S 72nd St: 0 ↗ 2 3001 S Mullen St: 0 ↗ 2 4801 Tacoma Mall Blvd: 0 ↗ 2 4911 Tacoma Mall Blvd: 2 ↔ 2 4802 S 49th St: 0 ↗ 2 There were 4 additional locations with 2. 	<p>Top 5 Offense Locations - Compared to last year</p> <ul style="list-style-type: none"> Parking Lot: 29 ↘ 23 Single Family Residence: 15 ↘ 8 Other Business: 8 ↘ 7 Street/Right Of Way: 25 ↘ 7 Apartment: 10 ↘ 6
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Sector 4 Weekly Briefing for 25 November 2024 to 01 December 2024

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	25-Nov-2023	25-Nov-2024	04-Nov-2023	04-Nov-2024	01-Jan-2023	01-Jan-2024			
	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024	01-Dec-2023	01-Dec-2024			
Persons	25	17	105	80	1285	1092	32.0% ▼	23.8% ▼	15.0% ▼
Assault	24	17	96	77	1188	1009	29.2% ▼	19.8% ▼	15.1% ▼
Homicide (doesn't include Negligent/Justifiable)	0	0	0	0	5	9	0.0%	0.0%	80.0% ▲
Kidnapping/Abduction	0	0	2	1	27	22	0.0%	50.0% ▼	18.5% ▼
Sex Offenses, Forcible	1	0	7	2	65	52	100.0% ▼	71.4% ▼	20.0% ▼
Property	88	56	383	298	5257	3812	36.4% ▼	22.2% ▼	27.5% ▼
Arson	0	0	1	1	26	18	0.0%	0.0%	30.8% ▼
Burglary/Breaking and Entering	6	12	23	38	367	356	100.0% ▲	65.2% ▲	3.0% ▼
Counterfeiting/Forgery	1	0	2	0	7	13	100.0% ▼	100.0% ▼	85.7% ▲
Destruction/Damage/Vandalism of Property	17	9	84	68	1227	886	47.1% ▼	19.0% ▼	27.8% ▼
Fraud	1	1	6	10	139	138	0.0%	66.7% ▲	0.7% ▼
Larceny/Theft	24	20	127	123	1685	1468	16.7% ▼	3.1% ▼	12.9% ▼
Motor Vehicle Theft	25	10	105	41	1425	689	60.0% ▼	61.0% ▼	51.6% ▼
Robbery	7	2	19	10	191	118	71.4% ▼	47.4% ▼	38.2% ▼
Stolen Property	4	2	10	6	164	108	50.0% ▼	40.0% ▼	34.1% ▼
Society	3	6	9	26	149	239	100.0% ▲	188.9% ▲	60.4% ▲
Drug/Narcotic	2	6	6	23	46	145	200.0% ▲	283.3% ▲	215.2% ▲
Pornography/Obscene Material	0	0	0	0	4	4	0.0%	0.0%	0.0%
Prostitution	0	0	0	0	0	3	0.0%	0.0%	NC
Weapon Law Violations	1	0	3	3	99	87	100.0% ▼	0.0%	12.1% ▼
Sector Totals	116	79	497	404	6691	5143	31.9% ▼	18.7% ▼	23.1% ▼

NC = Noncalculable

Last 7 Days

<p>Notes:</p> <ul style="list-style-type: none"> There were no Homicide offense(s) during the last 7 days. 47.1% (8/17) of the Assaults were coded Simple Assault. There were 15 DV-related offenses. 60.0% (9/15) of the DV-related offenses were Persons. 52.9% (9/17) of the Assaults were DV-related. DV-related Offenses: 15 ↔ 15 There were no Gang-Related offense(s) during the last 7 days. Theft from Motor Vehicle: 5 ↔ 5 	<p>Top 5 Locations - Compared to last year</p> <ul style="list-style-type: none"> S Park Ave & S 78th St: 0 ↗ 3 4329 E F St: 0 ↗ 3 1302 S 38th St: 0 ↗ 3 3584 Mckinley Ave: 0 ↗ 3 1016 E Morton St: 0 ↗ 2 3838 E K St: 0 ↗ 2 8405 Pacific Ave: 0 ↗ 2 There were 4 additional locations with 2. 	<p>Top 5 Offense Locations - Compared to last year</p> <ul style="list-style-type: none"> Single Family Residence: 23 ↗ 27 Parking Lot: 15 ↘ 8 Street/Right Of Way: 23 ↘ 7 Apartment: 16 ↘ 6 Alley: 1 ↗ 5
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NOTICE

CANCELLATION OF THE TACOMA PUBLIC UTILITY BOARD STUDY SESSION OF WEDNESDAY, DECEMBER 11, 2024

Please be advised that the Tacoma Public Utility Board's 3:00 p.m. study session of Wednesday, December 11, 2024, is cancelled for lack of quorum.

Please note that the 6:30 p.m. regular meeting is still scheduled.

Public Utility Board agendas, minutes, and recordings can be found at <https://www.mytpu.org/about-tpu/public-utility-board/board-meetings/>.

Charleen Jacobs
Public Utility Board Office
utilityboard@cityoftacoma.org
253-502-8201

Meeting sites are accessible. Persons requiring special accommodations should contact at 502-8201 or utilityboard@cityoftacoma.org 48 hours prior to meeting time.





**City of Tacoma
Public Utility Board Meeting**

**December 11, 2024; 6:30 p.m.
Tacoma Public Utilities – Ground Floor Auditorium
3628 S 35th Street, Tacoma WA 98409**

**Join remotely: <https://us06web.zoom.us/j/84626080846>
or by dialing 253-215-8782 and entering meeting ID: 846 2608 0846**

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Recognitions**
 - **Tacoma Power: Tree Line USA**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-11497 - A resolution to award certain contracts and approve certain purchases:
1. Award three-year contract to Westmark Construction, Inc., for on-call general construction services to provide minor construction, repair, renovations, alterations, and maintenance on an as-needed basis (\$2,065,980, plus applicable taxes. Includes option to renew for an additional year for a projected contract amount of \$3,000,000, plus applicable taxes) [Garth Nelson, Sr. Engineering Project Mgr];
 2. Award contract to Four Peaks Environmental Science & Data Solutions for fisheries professional services involving a multi-year fish capture efficiency evaluation at the Cowlitz Falls Dam North Shore Collector (\$900,000, plus applicable taxes) [Chris Vaughn, Natural Resources Analyst];
 3. Award five-year contract to Open Systems International, Inc., in support of the Advanced Distribution Management System (\$1,655,225, plus applicable taxes) [Sally Mohr, UTS Solutions Development and Transformation Mgr];
 4. Award contract to Veolia Water Technologies Treatment Solutions for the purchase of new equipment and related services critical to the operation of the ozone system at the Green River Filtration Facility (\$2,500,000, plus applicable taxes) [Michael Gorenson, Civil Engineer];
 5. Increase contract with CCS Facility Services for continued janitorial services and supplies for the Tacoma Rail facility (\$118,000, plus applicable taxes. Cumulative total \$1,124,000, plus applicable taxes) [Kari Halliday, Chief Mechanical Officer];
 6. Award contract to Harsco Metro Rail, LLC for the purchase of one new ballast tamper machine (\$1,420,000, plus applicable taxes) [Kyle Kellem, Roadmaster];

7. Increase and extend contract with Colehour & Cohen (dba C+C) for planning and purchasing advertising media for TPU (\$700,000, plus applicable taxes. Cumulative total \$1,400,000, plus applicable taxes. Proposed contract end term to June 1, 2027, which exercises the first of three renewal options) [Julie Sallenbach, Principal Communications & Marketing Analyst].

D-2 Resolution U-11498 – Authorize extension of contract with Gordon Thomas Honeywell Governmental Affairs for continued federal and executive legislative assistance [Logan Bahr, State Relations Mgr].

Tacoma Power

D-3 Resolution U-11499 – Authorize Tacoma Power to complete necessary customer-funded electric utility work for service to the Bridge Point Tacoma warehouse project [Mike Johnson, Central Business District Engineering Supervisor].

D-4 Resolution U-11500 – Authorize Tacoma Power to complete the customer-funded Phase 1 preliminary engineering design and long-lead time procurement activities for electric utility upgrades necessary to serve the Husky Terminal Expansion project in the Port of Tacoma [Ali Polda, Projects & Standards Manager].

D-5 Resolution U-11501 – Authorize Tacoma Power to update its Customer Service Policies to include clarifications, correction of administrative errors, fixed fee adjustments, additions, and other general updates [Chad Edinger, Electrical Services Mgr].

D-6 Resolution U-11502 – Authorize approval of an easement agreement for Tacoma Power to convey a non-exclusive easement (No. 13965), consisting of approximately 4,475 square feet of land for ingress and egress across the Potlatch-Cushman Transmission Line corridor on the Key Peninsula in unincorporated Pierce County, to property owned by Stephen W. Weigley and Barbara A. Davenport for \$75,000 [Greg Muller, Sr. Real Property Officer].

D-7 Resolution U-11503 – Authorize extension of a current project position, previously authorized under Resolution U-11374, for a Communication Systems Technician II to support technology upgrades [Aaron Anderson, Sr. Technology Mgr].

E. Reports of the Director

- Tacoma Water: Fish Passage Improvements and Fisheries Program

F. Adjournment

The Public Utility Board may enter a closed or executive session at any time during an open public meeting as provided by law.



The City of Tacoma does not discriminate on the basis of disability in any of its programs, Activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



Community and Economic Development
747 Market Street, Room 900
Tacoma, WA 98402

Lcerna@cityoftacoma.org
(253) 591-5826
www.cityoftacoma.org

TO: Elizabeth Pauli, City Manager
FROM: Pat Beard, Interim Director, Community & Economic Development Department (CEDD)
Linda Cerna, Contract & Program Auditor, Community & Economic Development Department (CEDD)
SUBJECT: Equity in Contracting (EIC) Workshop Series
DATE: November 27, 2024

The Community and Economic Development Department (CEDD) hosted its monthly EIC workshop, "Doing Business with the City of Tacoma," Thursday November 21, 2024. We partnered with several divisions in the Finance department, and staff from CEDD, to cover the following topics:

- An overview of the City's Equity in Contracting & Local Employment and Apprenticeship Training Programs (LEAP)
- Finding contracting opportunities and what the City of Tacoma purchases
- Access to Capital and City Business Loan programs
- Insurance and bonding requirements
- Tax and Licensing information and the guidelines and fees associated with various licenses and permits
- How to connect with staff at the City in different departments

The workshop had 40 participants, including city staff. There were 20 in person attendees, taking advantage of the networking opportunities these classes offer. Attendees participated in a robust conversation with all the city representatives who were present for the workshop, the final workshop in the series for the 2024 calendar year.

In 2025, partnering with the WA State Office of Minority & Women's Business Enterprises (OMWBE), CED will kick off the EIC workshop series with OMWBE 101 and 201 classes. Workshops will cover OMWBE certifications and attendees will have the opportunity to complete their certification application with an OMWBE subject matter expert on hand.

The City of Tacoma takes pride in its efforts to foster anti-racist and inclusionary economic development. With continued partnership and support from the Public Works Department, CED will continue to support our community's small and disadvantaged businesses in gaining equitable access to contracting opportunities with the City of Tacoma.



Doing Business with the City of Tacoma Workshop

A Hybrid Workshop and Q&A Session Hosted by the City's Equity in Contracting and Local Employment and Apprenticeship Training Program

November 21, 2024

9 AM - 10:30 AM

As part of its ongoing work to address disparities for historically underutilized businesses owned by minority, women, and socially and economically disadvantaged individuals, the City of Tacoma's Equity in Contracting (EIC) and Local Employment and Apprenticeship Training Program (LEAP) teams are hosting a hybrid workshop on **Doing Business with the City of Tacoma**.

The following items will be covered:

- An overview of the City's LEAP and EIC Programs
- The City's bidding, contracting, and procurement process
- Subscribing to the City's "Contracting Opportunities" webpage
- How to find solicitations
- Registering to be on the City's "Bid Holders List"
- What the City of Tacoma purchases
- What it means to be a certified business, and why it is important
- Business licenses required to work in the city, costs associated with licensing, insurance, bonding, and taxes

For questions about this workshop or to request information in an alternate format, contact Linda Cerna at Lcerna@cityoftacoma.org or (253) 453-9488.

To register to attend via Zoom or in-person, visit makeittacoma.com/events.



Date	Meeting	Subject	Department	Background
December 10, 2024	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Homeless Strategy Update	Neighborhood and Community Services - Allyson Griffith	Staff from NCS will provide their quarterly homeless strategy Update
		2025 - 2026 Budget Deficit	City Manager Pauli and Office of Management and Budget Katie Johnston	
		Executive Session - Review the Performance of a Public Employee (120 minutes)	Human Resources - Shelby Fritz	
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)	*Budget Final Reading		
December 17, 2024	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Pierce Transit Destination 2045 Long Range Plan	Pierce Transit - Darin Stavish; Principal Planner – Anna Petersen; Senior Planner	Staff from Pierce Transit will Present on their Destination 2024 Long Range Plan
		City Website Redesign Project Update		Staff from the Media and Communications Department will update the City Council on the progress being made on the city website redesign project. This includes sharing where we are with the content preparation, migration to the new environment, and next steps for the project in advance of the anticipated spring 2025 launch.
		Alternative Response	TFP, TPD, NCS	Quarterly update on the status of the three Alternative Response projects being led by Fire, Police, and Neighborhood and Community Services: Behavioral Health Response Team, Community Safety Officers, Homelessness Outreach expansion.
		Executive Session - Review the Performance of a Public Employee (120 minutes)	Human Resources - Shelby Fritz	
	City Council Meeting (hybrid Council Chambers /dial-in, 5:00 PM)			
December 24, 2024	Cancelled			
December 31, 2024	Cancelled			

Infrastructure, Planning, and Sustainability Committee

Committee Members (Chair) Walker, (Vice Chair) Diaz, Hines, and Sadalge Alternate: Bushnell Executive Liaison: Ramiro Chavez; Coordinator: Anna Le		2nd and 4th Wednesdays of the month 4:30pm Zoom and TMB 248	CBC Assignments • Board of Building Appeals • Landmarks Preservation Commission • Planning Commission • Sustainable Tacoma Commission • Transportation Commission • Urban Design Board
Date	Topic	Presenter(s)	Description
December 11, 2024	Consideration and recommendation of incumbents to the Landmarks Preservation Commission	Nicole Emery, City Clerk	The Committee will review and may recommend up to two incumbents for reappointment to the Landmarks Preservation Commission.
	Vision Zero Annual Report	Grayson Reim, Vision Zero Coordinator; Carrie Wilhelme, Principal Transportation Planner, Public Works	Public Works staff will present an update of the City's Vision Zero Program. The presentation will provide an overview of crash trends and progress on the implementation of the 2022 Vision Zero Action Plan.
	Solid Waste Manual Update	Corey Newton, Principal Engineer, Site and Building Division Manager, Planning and Development Services; Andy Torres, Solid Waste Assistant Division Manager, Environmental Services	Planning and Development Services and Solid Waste staff will present an overview of the City's new proposed Solid Waste Development Manual. This new manual will provide design guidance and requirements intended to reflect current best practices for design and construction of solid waste facilities within new commercial, multifamily, and residential developments.
December 25, 2024	Canceled	--	--
January 8, 2025	Elect Committee Chair and Vice Chair	--	--
January 22, 2025	Wastewater and Stormwater Comprehensive Plan Update	Dana de Leon, Assistant Division Manager; Teresa Peterson, Principal Civil Engineer, Environmental Services	Environmental Services staff will provide an update on the development of the wastewater comprehensive plan and the stormwater comprehensive plan.
	South Tacoma Groundwater Protection District Code Update	Maryam Moeinian, Senior Planner; Stephen Atkinson, Principal Planner, Planning and Development Services; Jeff Hansen, Principal Engineer, HDR, Inc.	A progress report on the South Tacoma Groundwater Protection District code review and update including: summary of recent engagement activities; preliminary recommendations for code amendments; and next steps and schedule for the code development process.

Economic Development Committee

Committee Members (Chair) Daniels, (Vice Chair) Diaz, Bushnell, Scott Alternate: Rumbaugh Executive Liaison: Pat Beard; Coordinator: Anna Le		2nd, 4th, and 5th Tuesdays of the month 10:00am Zoom and TMB 248	CBC Assignments • City Events and Recognition Committee • Equity in Contracting Advisory Committee • Convention Center PFD • Tacoma Arts Commission • Tacoma Creates Advisory Board
Date	Topic	Presenter(s)	Description
December 10, 2024	Economic Development Strategic Plan Work Session	Pat Beard, Interim Director; Carol Wolfe, Business Services Division Manager, Community and Economic Development	The third strategic plan work session will focus on objective 4 of the Economic Development Strategic Plan: Build Increasingly Vibrant Neighborhoods.
December 24, 2024	Canceled	--	--
December 31, 2024	Canceled	--	--
January 14, 2025	Elect Committee Chair and Vice Chair		
	Tacoma Creates Reauthorization	Rebecca Solverson, Arts and Cultural Vitality Division Manager; Lisa Jaret, Tacoma Creates Program Manager, Community and Economic Development; Steve Victor, Chief Deputy City Attorney, City Attorney's Office	Staff will share proposed updates to Tacoma Creates in advance of reauthorization decision.

Community Vitality and Safety

Committee Members: Rumbaugh (Chair), Walker (Vice-Chair), Scott, Sadalge Alternate - Diaz		2nd and 4th Thursdays 4:30pm TMB 248	CBC Assignments: Community's Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority • Commission on Immigrant and Refugee Affairs
Executive Liaison: Allyson Griffith; Coordinator: D'Angelo Baker			
	Topic	Presenter	Description
December 12, 2024	Final Recommendations for TMC 1.45 revisions for Committee Review	Keegan Buckley, Neighborhood & Community Services	
	Participatory Budgeting Update	Office of Management & Budget (OMB)	
December 26, 2024	Cancelled		

Government Performance and Finance Committee

Committee Members: Hines (Chair), Bushnell (Vice Chair), Rumbaugh, and Daniels Alternate - Walker		1st and 3rd Tuesdays 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
Executive Liaison: Andy Cherullo; Coordinator: D'Angelo Baker <input type="checkbox"/>			
December 17, 2024	Short-Term Rental Code Review	Steve Victor, Chief Deputy City Attorney, City Attorney's Office	Staff from the City Attorney's Office will review the current TMC related to short-term rentals, discuss codes from other municipalities and other topics related to short-term rentals.
	Charter Review - Citizen Referendum	City Attorney's Office	Staff from the City Attorney's Office will provide background on the legal requirements related to Citizen Referendums.
	Charter Review - Fiscal Notes	Office of Management & Budget (OMB)	Staff from OMB will present on the drafting of Fiscal Notes.