



City of Tacoma

Resolution No.: _____

Meeting Date: January 9, 2024

**Contract and Award Letter
Purchase Resolution —Exhibit "A"**

TO: Board of Contracts and Awards

FROM: Adam Cook, Director, Tacoma Venues & Events
Josh Kropf, Asst. Director Facilities Operations, Tacoma Venues & Events

COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and Sara Bird, Finance/Purchasing

SUBJECT: Tacoma Dome & Greater Tacoma Convention Center (GTCC) Parking, Security & Guest Services
Request for Proposals (RFP) Specification No. PF16-0328F, Contract No. CW2234042 – January 9, 2024, City Council

DATE: December 18, 2023

RECOMMENDATION SUMMARY:

Tacoma Venues & Events (TVE) requests approval to increase and extend CW2234042, to Staff Pro Inc. dba Allied Universal Security Services, Tacoma, WA, by \$2,250,000, plus applicable taxes, budgeted from the PAF Dome fund 4180 and Conv Ctr & Bicen Pav fund 4165, and to extend the term from December 31, 2023 to June 1, 2024 for provisions of security and guest services for Tacoma Dome & Greater Tacoma Convention Center (GTCC). This increase will bring the contract to a cumulative total of \$15,350,000, plus applicable taxes.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Cultivate a vibrant cultural sector that fosters a creative, cohesive community.

BACKGROUND:

Staff Pro Inc. dba Allied Universal Security Services provides 24-hour security and guest services/peer security services for the Tacoma Dome and Greater Tacoma Convention Center. This work employs hundreds of local and regional residents and enables TVE to provide safe and secure events in support of creating a vibrant cultural sector in the community. These services are critical to the safety and security of events at the Tacoma Dome and Greater Tacoma Convention Center. The proposed amendment would allow services to continue until the award of Request for Proposals PF23-0245F which was issued to replace the contract.

ISSUE: The contract with Allied Universal Security Services expires at the end of the year. A solicitation was issued to replace the contract but is awaiting review of submittals and award of a contract.

ALTERNATIVES: Retaining Staff Pro Inc. dba Allied Universal Security Services is critical to the safety and security of events at the Tacoma Dome and Greater Tacoma Convention Center. Not extending the contract would be highly disruptive to events and operations at the Tacoma Dome and GTCC.

COMPETITIVE SOLICITATION: This contract was originally awarded to Staff Pro Inc. dba Allied Universal Security Services as a result of RFP Specification No. PF16-0328F in November of 2016. The original contract term was four years with one two-year option with a not to exceed contract value of \$8,100,000.



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CONTRACT HISTORY: Amendment No. 1, dated May 1, 2017, contract was amended to update name of City facility from Public Assembly Facilities (PAF) to TVE and to include rental of City office space to the vendor.

Amendment No. 2 dated January 1, 2020, contract was amended to update term of rental agreement.

Amendment No. 3 dated December 31, 2020, contract was amended to execute optional two-year extension and update pricing.

Amendment No.4 dated April 1, 2022, contract was amended to update pricing and increase contract value by \$2,250,000 for a new not to exceed \$10,350,000 to allow compensation for services rendered through the end of the contract term.

Amendment No. 5, dated December 31, 2023, increased contract termination date to December 31, 2023, and increased contract value by \$2,500,000 for a new not to exceed of \$12,850,000 as approved by RES41170.

SUSTAINABILITY: Sustainability was considered in line with requirements of the time when the solicitation was issued.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not Applicable.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not Applicable.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4180 – PAF Dome			\$1,400,000
4165 - Conv Ctr & Bicen Pav			\$1,100,000
TOTAL			Up to \$2,500,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4180 – PAF Dome			(\$1,400,000)
4165 - Conv Ctr & Bicen Pav			(\$1,100,000)
TOTAL			Up to (\$2,500,000)



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FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 2,500,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. NA