



Neighborhood and Community Services Human Services Commission

Wednesday, November 9th, 2016 6:00 pm
Tacoma Municipal Building, 747 Market Street, Room 148

Meeting Minutes – **APPROVED** 12/1/16

Members:

Jovan Dumas,
Chair

Korbett Mosesly,
Vice Chair

Kelly McDonald,
Secretary

Jasmine Brown

Rahn Clayton

Brian Humphreys

Virginia Miller

Roseanne Sat

Sean Waite

Valentine Smith

Dana Owens-
Cheatham

Jason Grube

Al Ratcliffe

Indira Hubble

Staff:

Nadia Chandler-
Hardy, NCS
Director

Pam Duncan, HS
Division Manager

1. Welcome/Call to Order

Call to order at 6:09 by Jovan Dumas

Introductions made, new member Zach Dillon introduced

Human Service Commission
Chair

Present: Jovan Dumas, Kelly McDonald, Zach Dillon, Jason Grube, Dana Owens-Cheatham, Al Ratcliffe, Sean Waite, Rahn Clayton

Not Present: Korbett Mosesly, Jasmine Brown, Indira Hubble, Brian Humphreys, Virginia Miller, Roseanne Sat, Valentine Smith

Staff Present: Pam Duncan, Nhan Nguyen, Vicky McLaurin

2. Approval of meeting minutes

The August and September meeting minutes had not been shared, so approval will take place in December

3. Open Government Training

Martha Lantz presenting from City of Tacoma

Open Records and Ethics Trainings PowerPoint shared.

Information to keep in mind:

-All meetings are public

-Agenda should be available on line for the public 24 hours in advance of the meeting

-Some group emails can be considered a meeting if a quorum is involved so avoiding reply all is advised

-A best practice is having a separate email for HSC duties, and to store all HSC materials in the same place on the personal devices and computers, along with deleting items when they're no longer necessary.

4. Debrief Application Process

Recommendations from the funding process made via memorandum to the City Council, presented at the council meeting as a part of the budget proposal overall. The City Council will continue their review process of the recommendations over several meetings

Deputy Mayor Mello and some providers of DV services in Pierce County raised questions about the recommendations given by the HSC for domestic violence service providers versus the inter-local agreement the City of Tacoma has with the Family Justice Center (FJC). As a result, the staff have put forth some changes.



Neighborhood and Community Services Human Services Commission

The City proposes to decrease the \$750,000 allocation initially proposed for the Family Justice Center. For this biennium, a portion of the funds previously allocated for the FJC will be allocated to the YWCA Pierce County and the Korean Women's Association.

The long term plan is for DV services not to compete for funding in order to highlight the high need for domestic violence service provision

A question was raised around whether the HSC would be able to see outcomes from organizations not participating in the competitive process, and Pam assured those outcomes will be shared.

Al made a motion to support the city's plan of reallocating a portion of the funding administered to the FJC to the YWCA and KWA in order to close gaps, Jason seconded.

All in favor: Jovan Dumas, Rahn Clayton, Al Ratcliffe, Jason Grube, Dana Owens-Cheatham, Kelly McDonald

Against: None

Recused from the vote: Sean Waite, Zach Dillon

A survey will be administered to the HSC regarding the process.

5. Contracting with an Equity Lens (November through mid-January discussion among staff)
 - How is the client voice addressed
 - How do you operationalize cultural competency
 - How are the clients served reflected in staff, leadership and Board?

Contracts will be created between the City and the providers by the end of January 2017

Pam will seek approval for recommendations from the Council on December 6, 2016

Execution of contracts over \$200,000 must be approved by Council

The sustained contracts must also be approved by Council

6. Scheduling HSC Orientation and Planning Retreat
 - An orientation/retreat to maximize the strategy and tactics of the Commission
 - January 2017 is the targeted timeframe and a Doodle will be sent out.

7. Other Business

Al was contacted by Mike Yoder from Associated Ministries since they did not receive funding, and he forwarded them to Pam and Nadia.

A meeting occurred between the City staff and Associated Ministries and REACH Ministries.

A meeting will be occurring for Camp Fire Orca.

8. Public Comment
 - None

Sean Waite made a motion to adjourn at 7:40 pm. Al Ratcliffe seconded. The motion unanimously passed and there was no opposition.

747 Market Street, Room 836, Tacoma, Washington 98402-3793, Phone (253) 591-5151

The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact Neighborhood and Community Services at (253) 591-5151 (voice). TTY or speech-to-speech users please dial 711 to connect to Washington Relay Services, or email jjackson@cityoftacoma.org.



Neighborhood and Community Services Human Services Commission

All in favor: Jovan Dumas, Rahn Clayton, Al Ratcliffe, Jason Grube, Dana Owens-Cheatham, Kelly McDonald, Zach Dillon, Sean Waite
Against: None

Upcoming Events:

December Meeting	12/14/16	6-8pm TMB Room 148

747 Market Street, Room 836, Tacoma, Washington 98402-3793, Phone (253) 591-5151

The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact Neighborhood and Community Services at (253) 591-5151 (voice). TTY or speech-to-speech users please dial 711 to connect to Washington Relay Services, or email jjackson@cityoftacoma.org.