



**Contract and Award Letter
Purchase Resolution – Exhibit “A”**

TO: Board of Contracts and Awards
FROM: Andy Cherullo, Director, Finance
Patsy Best, Procurement and Payables Division Manager, Finance
COPY: Public Utility Board, Director of Utilities, Board Clerk, City Council, City Manager,
City Clerk, EIC Coordinator, LEAP Coordinator, and Hailey Erichsen, Senior
Buyer, Finance/Procurement
SUBJECT: Citywide – On-Call Abatement Services
Request for Bids Specification No. CT24-0267F, Contract No. – CW2276167
September 24, 2025 Public Utility Board and September 30, 2025 City Council
DATE: August 14, 2025

RECOMMENDATION SUMMARY:

The Finance Department recommends a contract be awarded to Construction Group International LLC, Snohomish, Washington, in the amount of \$745,220.00, plus applicable taxes, budgeted from the various funds, for an initial contract term of three years, with the option to renew for one, one-year period, for a projected contract amount of \$745,220.00, plus applicable taxes, for on-call abatement services.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Assure outstanding stewardship of the natural and built environment.

BACKGROUND:

Procurement and Payables maintains a portfolio of on-call contracts for services that are frequently needed by departments across the city. These contracts prevent the need for specification development and bidding at the time needs are discovered which offers the city agility in responding to urgent and/or unexpected needs. Contracts are also leveraged for larger, anticipated projects as the pricing is typically quite competitive given bids were presented against total city anticipated usage versus smaller individual projects.

This abatement contract belongs to the above-mentioned portfolio. This contract can be leveraged by departments when asbestos or lead paint is discovered and provides for the furnishing of all labor, tools, transportation, equipment, and materials for routine and emergency abatements. The City of Tacoma has old buildings and infrastructure and discovery of asbestos and lead based paint during construction is not uncommon. As with all on-call contracts, the proposed contract value is not a guarantee of spend but an estimate based on historical usage and the contractor's bid rates.

ISSUE: The current contract for on-call abatement expires at the end of 2025 and is based on an aging solicitation.



ALTERNATIVES: In the absence of an on-call abatement contract departments would need to individually bid projects as they are identified. This would cause delays in project execution and would fail to capitalize on volume discounts offered under a citywide agreement.

COMPETITIVE SOLICITATION:

Request for Bid Specification No. CT24-0267F was opened July 1, 2025. Ten companies were invited to bid in addition to normal advertising of the project. Three submittals were received. The two low bidders were passed over as they were deemed non-responsive; see asterisked notes.

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>
Construction Group International LLC	Snohomish, WA	\$745,220.00
Tacoma Abatement Company LLC*	Tacoma, WA	\$580,308.00
Rivers Edge Environmental**	Covington, WA	\$721,282.73

Pre-bid Estimate: \$500,000

The recommended award is 39% percent above the pre-bid estimate.

*Tacoma Abatement did not correctly complete the EIC Utilization form.

**Rivers Edge Environmental did not submit a completed Prior Record of Contracts form

CONTRACT HISTORY: New contract

SUSTAINABILITY: Standard sustainability language was included in the RFB.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: The recommended contractor is in compliance with the EIC requirements per memorandum dated July 2, 2025. The EIC requirements for this project are MBE 9%, WBE 9%, S/DBE 9%. The EIC utilization levels of the recommended contractor, Construction Group International LLC, are 100% WBE.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: The LEAP requirement for this project is 15 percent of the project labor hours must be worked by Local Employees, per TMC 1.90.040.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various	Various	Various	\$745,220.00
TOTAL			Up to \$745,220.00



REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various	Various	Various	(\$745,220.00)
TOTAL			Up to (\$745,220.00)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: Approximately\$ 279,457.50

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A