



## WEEKLY REPORT TO THE CITY COUNCIL

September 21, 2023

Members of the City Council  
City of Tacoma, Washington

Dear Mayor and Council Members:

### ITEMS OF INTEREST

1. Council Member Olgy Diaz provides the attached **Council Action Memorandum** authorizing a Council Contingency Fund expenditure of **\$10,000 to assist the Tacoma Tree Foundation in purchasing operational equipment for the purpose of tree planting and maintenance in the City of Tacoma.**
2. Gault Middle School Property (1115 East Division Lane) Update: **In September 2022, the Tacoma School District entered into purchase and sale negotiations with the Chaffey Building Group for a proposal to reuse the historic Gault Middle School and redevelopment of the surrounding property into a mixed-use project including approximately 200+ housing units.** Recognizing the proposal includes uses and a density of housing not allowed in the standard zoning, the development group has been exploring the possibility of a Development Regulation Agreement (DRA) with the City. A DRA can authorize certain major projects in key locations throughout the City that advance the community's interest while allowing a project to deviate from the standard zoning requirements provided the project can demonstrate a public benefit and consistency with the City's Comprehensive Plan goals and policies. DRA's are optional and the authority to approve them is with the City Council.

**Since the Chaffey Building Group was selected by the Tacoma School District, Planning and Development Services staff, along with staff from Public Works, Community and Economic Development, Environmental Services, Tacoma Public Utilities, and others, have been working constantly and closely with the development team.** Those discussions are ongoing and continue to examine the feasibility of the project and design options being explored by the development group, possible incentives and partnerships, potential infrastructure needs, and further community and City Council engagement as part of the DRA process. Staff will continue to keep the City Council apprised of the project's status as it evolves.

3. Community and Economic Development, Equity in Contracting Program Auditor Gary Lizama provides the attached **Equity in Contracting Quarterly Workshop Series** memorandum.
4. Police Chief Avery Moore provides the attached **Weekly Crime Report.**
5. Please see the attached City of Tacoma **Weekly Meeting Schedule.**

6. Encampment Outreach: The City's Homeless Engagement and Alternatives Liaison (HEAL) Team (formerly the Homeless Outreach Team) performs encampment outreach throughout the week to provide individuals opportunities to connect to shelter, behavioral health, substance use, and employment services. **For the week of September 11 - 15 , 2023, staff visited thirteen locations. This resulted in twenty – one individuals being contacted and referred to community services and eight individuals accepting shelter.**
7. City-funded Temporary and Emergency Shelter Performance: The City posts weekly information about its Temporary and Emergency Shelter locations including current census, number of available beds, and exits to housing. This information can be found at: [https://www.cityoftacoma.org/UserFiles/Servers/Server\\_6/File/cms/NCS/City%20Authorized%20Emergency%20Shelter%20Sites/Weeklydataupdate.pdf](https://www.cityoftacoma.org/UserFiles/Servers/Server_6/File/cms/NCS/City%20Authorized%20Emergency%20Shelter%20Sites/Weeklydataupdate.pdf) and is updated weekly.
8. Aspen Court Transition: **Aspen Court (8620 South Hosmer)**, operated by Low Income Housing Institute (LIHI), began the process of transitioning from shelter to permanent supportive housing August 1, 2023. LIHI is working with the current residents to transition out of the Aspen Court and into permanent housing or other temporary solutions by December 31, 2023. **The shelter currently has 89 residents who are working on transition; this means there have been no transitions since the last report.** LIHI has increased case management during this period and will bring in additional supportive services to help with the transition. Neighborhood and Community Services meets with LIHI weekly to assess operational needs and will continue to support LIHI during this transition.
9. Temporary Emergency Micro-Shelters (TEMS) 4 Community Meeting: Low Income Housing Institute (LIHI) has been operating this shelter, located at S. 69<sup>th</sup> St. and Proctor, since October 2021. The original removal of this site was planned for December 2023, the City would like to talk with the community about extending the site past that date while the City releases an RFP for housing development in this location. The shelter location will continue to serve single men and women on site in 60 micro-shelters. Community Meeting details are below:
  - Thursday, October 5, 2023, 6:00 p.m. – 7:00 p.m.
  - Mount Tacoma High School Presentation Room (Rm 108)
  - 4634 South 74th Street, Tacoma, WA 98409

## **STUDY SESSION / WORK SESSION**

10. **The City Council Study Session of Tuesday, September 26, 2023, will be conducted as a hybrid meeting.** This meeting can be attended in-person at the Tacoma Municipal Building, Council Chambers located at 747 Market Street on the 1<sup>st</sup> floor or be heard by dialing (253) 215 – 8782 or through Zoom at: [www.zoom.us/j/89496171192](https://www.zoom.us/j/89496171192) and entering the meeting ID 894 9617 1192; passcode 89659 when prompted. This meeting will be broadcast on TV Tacoma and Facebook.

Discussion items will include: (1) **Home In Tacoma Project Phase 2 Update**; (2) **Other Items of Interest: Council Consideration Request – Racial Equity Toolkit**; (3) **Agenda Review and City Manager's Weekly Report.**

On our first agenda item, **Planning and Development Services staff will provide an update on the planning efforts and seek City Council guidance on several key components of Home In Tacoma (HIT) Project Phase 2.** Staff will also report out on Round 2 engagement outcomes and give a preview of next steps. After two rounds of Citywide engagement, the current objective is to determine the specifics needed to create a complete HIT Project Phase 2 zoning and standards package. Once the package is complete, a third round of Citywide engagement will commence through the Planning Commission public hearing process. For more information, visit [www.cityoftacoma.org/homeintacoma](http://www.cityoftacoma.org/homeintacoma)

Under other items of interest, the following item will be discussed:

- **Council Consideration Request – Racial Equity Toolkit**

11. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

### **MARK YOUR CALENDARS**

12. You are invited to the below events:

- **Historic Cushman Street Fair:** Saturday, September 23, 2023, 11:00 a.m. – 3:00 p.m. at the Cushman Substation, 4801 South Cushman Avenue, Tacoma, WA 98408.
- **Tacoma City Theaters 2023 – 2024 Season Preview:** Thursday, September 28, 2023, 5:30 p.m. – 7:00 p.m., Pantages Theater, 901 Broadway, Tacoma, WA 98402. For additional information and to rsvp visit: [Event RSVP \(google.com\)](https://www.google.com/events/event/RSVP).

Sincerely,



Elizabeth Pauli  
City Manager

EAP: ram



## City of Tacoma

## City Council Action Memorandum

**TO:** Elizabeth Pauli, City Manager  
**FROM:** Council Member Olgy Diaz  
**COPY:** Mayor, City Council, and City Clerk  
**SUBJECT:** **Resolution – Allocating \$10,000 in contingency funds to the Tacoma Tree Foundation to assist in purchasing operational equipment – September 26, 2023**  
**DATE:** September 20, 2023

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### **SUMMARY AND PURPOSE:**

A resolution authorizing the use of \$10,000 in Council Contingency Funds to assist the Tacoma Tree Foundation in purchasing operational equipment for the purpose of tree planting and maintenance in the City of Tacoma.  
[Council Member Diaz]

### **COUNCIL SPONSORS:**

Deputy Mayor Walker, City Council Member Diaz, and City Council Member Ushka

### **BACKGROUND:**

#### **The Council Member's Recommendation is Based On:**

The Tacoma Tree Foundation has launched a campaign to raise \$25,000 to purchase a truck. This resolution would provide \$10,000 from Council Contingency Funds for this campaign.

This contingency fund allocation invests long-term in our tree canopy. Over the past five years, the Tacoma Tree Foundation has distributed 10,000 young trees by borrowing vehicles from their partners and using their personal cars. Their goal, pending availability and affordability, is to purchase a hybrid or electric flatbed truck. This would be used along with other infrastructure. They will need a water trailer to water trees, safety equipment to keep trees and neighbors safe, and to plan for insurance and maintenance costs to keep trucking trees for at least another five years. Once planted, from June to October, trees need 15-20 gallons of water a week, and their growth and health must be monitored year-round. This infrastructure will support the work of tree planting and ongoing tree maintenance.

While staff estimate that a hybrid small pickup truck traveling 5000 miles a year in town would emit approximately 1 metric ton of greenhouse gases a year, this greenhouse emissions is offset by the work of the Tacoma Tree Foundation. During one year, a mature tree will absorb more than 48 pounds of carbon dioxide from the atmosphere and release oxygen in exchange. Last year, the Tacoma Tree Foundation planted over 2200 trees in the Tacoma area across all their programs.

### **COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

The City of Tacoma created the 2030 Tacoma Climate Action Plan (CAP). Creation of this plan centered frontline communities' priorities, and Tacoma's new plan invests in both climate action and environmental justice. As we plan for our collective climate future, the City of Tacoma needs to hear continually from communities that are historically underrepresented, underserved, made vulnerable communities, or expected to experience the first or worst impacts of climate change. CAP includes a number of actions related to tree planting and maintenance, which would be supported with this funding request. The City also utilizes the Urban Forest Management Plan, which was adopted by Council Resolution December 2019 to support our goal of a healthy, thriving, equitable tree canopy throughout all of Tacoma, which a specific emphasis on community engagement, facilitating relationships with local partners, and environmental justice. This was the foundational policy that led to the Council passing funding for the Community Tree Program.





2025 STRATEGIC PRIORITIES:

Equity and Accessibility: *(Mandatory)*

Tree canopy coverage is critical to reducing the urban heat island effect. In addition to Tacoma's Tree Canopy being disproportionately low in the Puget Sound Region, the analysis further recognizes that within the City of Tacoma, tree canopy is not distributed evenly, with some census blocks experiencing as low as 3% tree canopy cover, while others have as high as 64%. In Tacoma, our analysis found that urban heat islands increase maximum temperatures by as much as 6.2 degrees F above the local baseline. Combined with regional climatic effects, neighborhoods in Central and South Tacoma may be as much as 14 degrees F hotter than neighborhoods in North Tacoma. 11,980 people live in neighborhoods where maximum temperature exceed the 90th percentile and where average per capita incomes are less than 200% the federal poverty level. Every additional degree carries significant public health costs.

Livability: *Equity Index Score: Low Opportunity*

Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.  
Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents  
Increase positive public perception of safety and overall quality of life.  
How does your policy, program, or service help or harm the health of the natural environment?<sup>2</sup> (e.g. reduction in carbon emissions, open space conditions, sustainability, clean air, water and soil, and noise and light pollution).

Explain how your legislation will affect the selected indicator(s).

The Tacoma Tree Foundation won a competitive bidding process to run the City's Urban Forestry Program's Community Tree Program. The Community Tree Program uses the City's Equity Index to direct resources into the lowest opportunity neighborhoods, many of which have less than half the tree canopy coverage of higher opportunity neighborhoods. In this way, the Community Tree Program has begun delivering upon the City's goals around climate resiliency and equity. The Tacoma Tree Foundation's goal is to grow a fair urban forest, one where residents of historically underserved neighborhoods have access to clean air, a cool shade, health and wellbeing, and where toxic stormwater runoff does not pollute our watershed. To make this possible, they need to do more than plant thousands more trees—they must also care for them year-round. This operational equipment is critical infrastructure to accomplish this goal and an investment in the health and future of neighborhoods with low tree equity.

ALTERNATIVES:

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Provide less or no funding.	Preserve Council resources for other priorities.	Do not support critical infrastructure investments in supporting our tree canopy.
2. Provide more funding.	Increase Tacoma Tree Foundation's capacity to purchase infrastructure to plant and maintain trees.	Reduce Council resources for other priorities, and does not acknowledge there is community support to fund this campaign.

EVALUATION AND FOLLOW UP:

The Tacoma Tree Foundation provides annual reports for the Tacoma Tree Program, which will highlight the work this operational equipment is used for.

SPONSOR RECOMMENDATION:

Sponsors recommend passing this contingency fund request in order to support work to boost our tree canopy across the City.



**FISCAL IMPACT:**

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1.1030- Council Contingency Fund	660000		\$10,000
2.			
<b>TOTAL</b>			<b>\$10,000</b>

**What Funding is being used to support the expense?**

**Are the expenditures and revenues planned and budgeted in this biennium's current budget?**

**NO, PLEASE EXPLAIN BELOW**

The Council Contingency Fund provides an established amount of funding each year for unbudgeted Council sponsored initiatives.

**Are there financial costs or other impacts of not implementing the legislation?**

**No**

**Will the legislation have an ongoing/recurring fiscal impact?**

**No**

**Will the legislation change the City's FTE/personnel counts?**

**No**

**ATTACHMENTS:**

- Resolution

## 2023 Council Contingency Commitments

<b>2023-2024</b>	<b>\$</b>	<b>225,000.00</b>
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### Resolution 41151

<b>Council requested - South Sound together</b>	<b>\$</b>	<b>12,000.00</b>
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A Resolution authorizing 2023 membership in South Sound Together, in the amount of \$12,000.

### Resolution 41150

<b>Council Requested - Welcoming Interactive Conference Participation Sponsorship</b>	<b>\$</b>	<b>4,800.00</b>
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Council Contingency Fund expenditure for \$4,800 to fund two Commission on Immigrant and Refugee Affairs' Members and a Council Member Participation in the 2023 Welcoming Interactive Conference

### Resolution 41163

<b>Council Requested - Mayor's Youth Commission of Tacoma Youth Summit 2023</b>	<b>\$</b>	<b>5,000.00</b>
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Council Contingency Fund expenditure of \$5,000 to sponsor the Mayor's Youth Commission of Tacoma 2023 Youth Summit

### Resolution 41162

<b>Council Requested - Raising Girls Care Package Initiative</b>	<b>\$</b>	<b>10,000.00</b>
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Council Contingency Fund expenditure for \$10,000 to fund the Raising Girls Non-Profit Organization's "One Bag Drive" to support the creation and distribution of 500 care bags with essential hygiene items to youth and young adults in Tacoma.

### Resolution 41161

<b>Council Requested - Wheelstops</b>	<b>\$</b>	<b>12,500.00</b>
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Contingency Fund of \$12,500 expenditure to install wheelstops along South D street, from S. 72nd to S. 74th on the east side of the street.

### Resolution 41160

<b>Council Requested - Khmer New Year Celebration</b>	<b>\$</b>	<b>10,000.00</b>
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Council Member Bushnell provides the attached Council Action memorandum for a Resolution authorizing the use of \$10,000 of Council contingency funding to support the first annual Khmer New Year Celebration.

### Resolution 41173

<b>Council Requested - Mi Centro's First Domestic Violence &amp; Sexual Assault Conference</b>	<b>\$</b>	<b>20,000.00</b>
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A Council Contingency Fund expenditure to sponsor Mi Centro's First Domestic Violence & Sexual Assault conference for \$20,000.

### Resolution 41181

<b>Together We End Gun Violence Conference</b>	<b>\$</b>	<b>10,000.00</b>
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A Council Contingency Fund expenditure of \$10,000 to sponsor the Together We End Gun Violence Conference.

### Resolution 41216

<b>Mitigating Impact of City's Light Rail Investment</b>	<b>\$</b>	<b>20,000.00</b>
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Council Contingency fund expenditure of \$20,000 to support efforts to mitigate the impact of the City's light rail investment for the Hilltop Street Fair and Stadium Business District events.

### Resolution 41217

<b>City of Tacoma 2023 Juneteenth Celebration</b>	<b>\$</b>	<b>2,500.00</b>
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Council Contingency Fund expenditure to sponsor the City's 2023 Juneteenth Celebration.

### Resolution 41215

<b>Summer Coding Workshop Series Sponsorship</b>	<b>\$</b>	<b>7,000.00</b>
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Council Contingency Fund expenditure of up to \$7,000 to sponsor the Summer Coding Workshop Series developed by the Lifelong Kindergarten group at the Massachusetts Institute of Technology Media Lab and hosted by Tacoma Public Libraries.

### Resolution 41225

<b>Buffalo Solider Museum Event Sponsorship</b>	<b>\$</b>	<b>6,000.00</b>
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Council contingency fund expenditure of \$6,000 to sponsor the Buffalo Soldiers Museum's event, "Honoring Our Military Labor Force."

### Resolution 41246

<b>2023 National Association of Local Boards of Health Conference Sponsorship</b>	<b>\$</b>	<b>20,000.00</b>
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Resolution authorizing \$20,000 in Council contingency funds to sponsor the 2023 National Association of Local Boards of Health (NALBOH) conference.

### Resolution 41245

<b>6th Avenue Business District's Art on the Avenue Festival</b>	<b>\$</b>	<b>10,000.00</b>
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A resolution authorizing \$10,000 in Council contingency funds to support the 6<sup>th</sup> Avenue Business District's 2023 Arts on the Avenue event.

### Resolution 41271

<b>Historic Cushman Street Fair Sponsorship</b>	<b>\$</b>	<b>8,000.00</b>
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Council Contingency Fund expenditure of \$8,000 for the Historic Cushman Street Fair, sponsored by the North End Neighborhood Council (NENC).

### Resolution 41272

<b>Poverty to Possibilities Summit Sponsorship</b>	<b>\$</b>	<b>5,000.00</b>
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A \$5,000 Council Contingency Fund expenditure to sponsor the Poverty to Possibilities Summit.

### To Council September 26, 2023

<b>Tacoma Tree Foundation</b>	<b>\$</b>	<b>10,000.00</b>
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A \$10,000 Council Contingency Fund expenditure to assist the Tacoma Tree Foundation to purchase a truck.

<b>Starting Balance</b>	<b>\$</b>	<b>225,000.00</b>
<b>Total Amount Allocated</b>	<b>\$</b>	<b>172,800.00</b>
<b>Current Balance</b>	<b>\$</b>	<b>52,200.00</b>



City of Tacoma

Memorandum

**TO:** Elizabeth Pauli, City Manager  
**FROM:** Gary Lizama, Community & Economic Development  
Jeff Robinson, Director, Community & Economic Development  
**SUBJECT:** Equity in Contracting Quarterly Workshop Series  
**DATE:** [September 19, 2023](#)

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The Community and Economic Development Department will be hosting its quarterly Workshop on “How to Apply for Certification with the WA State Office of Minority & Women’s Business Enterprises (OMWBE)” on Wednesday, September 27, 2023.

The topics covered in this workshop include the following:

- An overview of the City’s Equity in Contracting (EIC) Program
- Training and overview about the OMWBE certification process
- What documentation is required and accepted by the OMWBE
- Tips on how to successfully complete an application
- How to connect with staff at the City and OMWBE
- One on one support and ongoing follow up

Additionally, participants will have an opportunity to begin or complete their OMWBE application to becoming a certified business, increasing access and opportunities for small, minority, and women-owned businesses to contract with the City of Tacoma.

We are proud of our contribution to the City’s efforts on anti-racist and inclusionary economic development and appreciate the continued partnership with the WA State OMWBE. Together, with support from the City Council, the City is able to act on the opportunity to make continuous and impactful change to ensure equitable access to contracting opportunities with the City of Tacoma.

**ATTACHMENTS:**

- How to Apply for Certification Flyer

# How to Apply for the Office of Minority & Women's Business Enterprises Certification

A Hybrid workshop and Q&A Session Hosted by the City of Tacoma's Community and Economic Development Department

**September 27, 2023**

**11 AM - 12:30 PM**

As part of its ongoing work to address disparities for historically underutilized businesses owned by minority, women, and socially and economically disadvantaged individuals, the City of Tacoma's Equity in Contracting (EIC) team is hosting a workshop on resources available through the Washington State Office of Minority and Women Business Enterprise (OMWBE).

- An overview of the City's EIC Program
- Training and overview of the OMWBE certification process
- What documentation is required and accepted by the OMWBE
- Tips on how to complete an application
- How to connect with staff at the City and OMWBE
- One-on-one support and ongoing follow-up

Participants will have an opportunity to begin or complete their OMWBE application to become a certified business and are encouraged to bring electronic devices.

Join us for a comprehensive Zoom or in-person hour-long workshop, with an optional 30-minute Q&A period with staff from the OMWBE and Equity in Contracting Program.

**For questions about this workshop, or to request information in an alternate format, please contact Gary Lizama at [glizama@cityoftacoma.org](mailto:glizama@cityoftacoma.org) or (253) 591-5826**

**To register to attend via Zoom or in-person, visit [makeittacoma.com](https://makeittacoma.com).**







# Citywide Weekly Briefing for 11 September 2023 to 17 September 2023

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases. Beginning 1 October 2022, there was a change in how TPD reports certain Aggravated Assaults and Destruction offenses.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	12-Sep-2022	11-Sep-2023	22-Aug-2022	21-Aug-2023	01-Jan-2022	01-Jan-2023			
	18-Sep-2022	17-Sep-2023	18-Sep-2022	17-Sep-2023	17-Sep-2022	17-Sep-2023			
<b>Persons</b>	<b>98</b>	<b>72</b>	<b>357</b>	<b>328</b>	<b>3587</b>	<b>3156</b>	26.5% ▼	8.1% ▼	12.0% ▼
Assault	90	67	323	300	3263	2877	25.6% ▼	7.1% ▼	11.8% ▼
Homicide (doesn't include Negligent/Justifiable)	1	0	5	3	33	21	100.0% ▼	40.0% ▼	36.4% ▼
Kidnapping/Abduction	2	1	9	7	59	67	50.0% ▼	22.2% ▼	13.6% ▲
Sex Offenses, Forcible	5	4	20	18	232	189	20.0% ▼	10.0% ▼	18.5% ▼
<b>Property</b>	<b>499</b>	<b>397</b>	<b>2006</b>	<b>1707</b>	<b>21239</b>	<b>17457</b>	20.4% ▼	14.9% ▼	17.8% ▼
Arson	4	1	20	9	199	92	75.0% ▼	55.0% ▼	53.8% ▼
Burglary/Breaking and Entering	46	25	160	133	1848	1143	45.7% ▼	16.9% ▼	38.1% ▼
Counterfeiting/Forgery	1	1	5	3	59	32	0.0%	40.0% ▼	45.8% ▼
Destruction/Damage/Vandalism of Property	135	109	552	434	5569	4502	19.3% ▼	21.4% ▼	19.2% ▼
Fraud	20	5	56	27	466	418	75.0% ▼	51.8% ▼	10.3% ▼
Larceny/Theft	184	112	778	567	8373	5933	39.1% ▼	27.1% ▼	29.1% ▼
Motor Vehicle Theft	89	116	350	454	3668	4489	30.3% ▲	29.7% ▲	22.4% ▲
Robbery	11	23	41	49	571	436	109.1% ▲	19.5% ▲	23.6% ▼
Stolen Property	8	4	40	28	442	346	50.0% ▼	30.0% ▼	21.7% ▼
<b>Society</b>	<b>7</b>	<b>4</b>	<b>30</b>	<b>38</b>	<b>334</b>	<b>336</b>	42.9% ▼	26.7% ▲	0.6% ▲
Drug/Narcotic	4	1	12	18	92	99	75.0% ▼	50.0% ▲	7.6% ▲
Pornography/Obscene Material	1	0	2	0	25	9	100.0% ▼	100.0% ▼	64.0% ▼
Prostitution	0	0	0	0	3	5	0.0%	0.0%	66.7% ▲
Weapon Law Violations	2	3	16	20	214	223	50.0% ▲	25.0% ▲	4.2% ▲
<b>Citywide Totals</b>	<b>604</b>	<b>473</b>	<b>2393</b>	<b>2073</b>	<b>25160</b>	<b>20949</b>	<b>21.7% ▼</b>	<b>13.4% ▼</b>	<b>16.7% ▼</b>

## Last 7 Days

### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 61.2% (41/67) of the Assaults were coded Simple Assault.
- There were 43 DV-related offenses.
- 60.5% (26/43) of the DV-related offenses were Persons.
- 38.8% (26/67) of the Assaults were DV-related.
- DV-related Offenses: 59 ▾ 43
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 63 ▾ 47

### Top 5 Locations - Compared to last year

- 4502 S Steele St: 17 ▾ 12
- 1901 S Union Ave: 0 ▴ 7
- 1320 Broadway: 0 ▴ 6
- 2611 E E St: 2 ▴ 5
- 910 Market St: 0 ▴ 4
- 2637 N Pearl St: 0 ▴ 4

### Top 5 Offense Locations - Compared to last year

- Parking Lot: 126 ▴ 128
- Street/Right Of Way: 78 ▴ 84
- Single Family Residence: 80 ▾ 63
- Apartment: 45 ▾ 40
- Driveway: 13 ▴ 20



# Sector 1 Weekly Briefing for 11 September 2023 to 17 September 2023

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	18-Sep-2022	17-Sep-2023	18-Sep-2022	17-Sep-2023	17-Sep-2022	17-Sep-2023			
<b>Persons</b>	<b>25</b>	<b>19</b>	<b>80</b>	<b>92</b>	<b>867</b>	<b>787</b>	24.0% ▼	15.0% ▲	9.2% ▼
Assault	23	19	73	88	776	716	17.4% ▼	20.5% ▲	7.7% ▼
Homicide (doesn't include Negligent/Justifiable)	1	0	1	0	7	5	100.0% ▼	100.0% ▼	28.6% ▼
Kidnapping/Abduction	0	0	1	1	20	12	0.0%	0.0%	40.0% ▼
Sex Offenses, Forcible	1	0	5	3	64	53	100.0% ▼	40.0% ▼	17.2% ▼
<b>Property</b>	<b>113</b>	<b>110</b>	<b>460</b>	<b>414</b>	<b>4971</b>	<b>3967</b>	2.7% ▼	10.0% ▼	20.2% ▼
Arson	2	1	5	2	58	36	50.0% ▼	60.0% ▼	37.9% ▼
Burglary/Breaking and Entering	9	6	38	29	477	274	33.3% ▼	23.7% ▼	42.6% ▼
Counterfeiting/Forgery	0	1	2	1	17	8	NC	50.0% ▼	52.9% ▼
Destruction/Damage/Vandalism of Property	39	35	165	131	1505	1202	10.3% ▼	20.6% ▼	20.1% ▼
Fraud	4	2	13	6	78	68	50.0% ▼	53.8% ▼	12.8% ▼
Larceny/Theft	30	33	151	131	1767	1245	10.0% ▲	13.2% ▼	29.5% ▼
Motor Vehicle Theft	24	24	73	99	857	952	0.0%	35.6% ▲	11.1% ▲
Robbery	2	6	6	9	96	86	200.0% ▲	50.0% ▲	10.4% ▼
Stolen Property	3	2	7	6	109	80	33.3% ▼	14.3% ▼	26.6% ▼
<b>Society</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>13</b>	<b>82</b>	<b>101</b>	33.3% ▼	160.0% ▲	23.2% ▲
Drug/Narcotic	2	1	4	7	21	40	50.0% ▼	75.0% ▲	90.5% ▲
Pornography/Obscene Material	1	0	1	0	5	1	100.0% ▼	100.0% ▼	80.0% ▼
Prostitution	0	0	0	0	0	4	0.0%	0.0%	NC
Weapon Law Violations	0	1	0	6	56	56	NC	NC	0.0%
<b>Sector Totals</b>	<b>141</b>	<b>131</b>	<b>545</b>	<b>519</b>	<b>5920</b>	<b>4855</b>	<b>7.1% ▼</b>	<b>4.8% ▼</b>	<b>18.0% ▼</b>

## Last 7 Days

### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 68.4% (13/19) of the Assaults were coded Simple Assault.
- There were 16 DV-related offenses.
- 56.3% (9/16) of the DV-related offenses were Persons.
- 47.4% (9/19) of the Assaults were DV-related.
- DV-related Offenses: 16 ↔ 16
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 15 ↗ 20

### Top 5 Locations - Compared to last year

- 1320 Broadway: 0 ↗ 6
- 2611 E E St: 2 ↗ 5
- 910 Market St: 0 ↗ 4
- 2725 S Hosmer St: 0 ↗ 3
- 1717 S J St: 3 ↔ 3
- 3043 44th Ave Ne: 0 ↗ 3

### Top 5 Offense Locations - Compared to last year

- Parking Lot: 25 ↗ 35
- Street/Right Of Way: 24 ↗ 29
- Single Family Residence: 13 ↘ 9
- Apartment: 15 ↘ 8
- Driveway: 2 ↗ 8



## Sector 2 Weekly Briefing for 11 September 2023 to 17 September 2023

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	12-Sep-2022	11-Sep-2023	22-Aug-2022	21-Aug-2023	01-Jan-2022	01-Jan-2023			
	18-Sep-2022	17-Sep-2023	18-Sep-2022	17-Sep-2023	17-Sep-2022	17-Sep-2023			
<b>Persons</b>	<b>22</b>	<b>15</b>	<b>82</b>	<b>72</b>	<b>717</b>	<b>686</b>	31.8% ▼	12.2% ▼	4.3% ▼
Assault	21	13	75	65	643	612	38.1% ▼	13.3% ▼	4.8% ▼
Homicide (doesn't include Negligent/Justifiable)	0	0	0	1	1	7	0.0%	NC	600.0% ▲
Kidnapping/Abduction	0	0	1	0	9	10	0.0%	100.0% ▼	11.1% ▲
Sex Offenses, Forcible	1	2	6	6	64	57	100.0% ▲	0.0%	10.9% ▼
<b>Property</b>	<b>107</b>	<b>93</b>	<b>515</b>	<b>445</b>	<b>5416</b>	<b>4907</b>	13.1% ▼	13.6% ▼	9.4% ▼
Arson	0	0	3	2	64	17	0.0%	33.3% ▼	73.4% ▼
Burglary/Breaking and Entering	15	6	41	34	376	290	60.0% ▼	17.1% ▼	22.9% ▼
Counterfeiting/Forgery	0	0	0	2	12	10	0.0%	NC	16.7% ▼
Destruction/Damage/Vandalism of Property	30	21	129	101	1457	1313	30.0% ▼	21.7% ▼	9.9% ▼
Fraud	4	1	14	10	128	122	75.0% ▼	28.6% ▼	4.7% ▼
Larceny/Theft	31	28	215	155	2243	1772	9.7% ▼	27.9% ▼	21.0% ▼
Motor Vehicle Theft	25	31	95	119	909	1221	24.0% ▲	25.3% ▲	34.3% ▲
Robbery	2	5	11	17	156	105	150.0% ▲	54.5% ▲	32.7% ▼
Stolen Property	0	1	5	4	60	38	NC	20.0% ▼	36.7% ▼
<b>Society</b>	<b>2</b>	<b>0</b>	<b>8</b>	<b>3</b>	<b>38</b>	<b>37</b>	100.0% ▼	62.5% ▼	2.6% ▼
Drug/Narcotic	1	0	2	0	10	7	100.0% ▼	100.0% ▼	30.0% ▼
Pornography/Obscene Material	0	0	1	0	4	3	0.0%	100.0% ▼	25.0% ▼
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0% ▼
Weapon Law Violations	1	0	5	3	23	27	100.0% ▼	40.0% ▼	17.4% ▲
<b>Sector Totals</b>	<b>131</b>	<b>108</b>	<b>605</b>	<b>520</b>	<b>6171</b>	<b>5630</b>	<b>17.6% ▼</b>	<b>14.0% ▼</b>	<b>8.8% ▼</b>

### Last 7 Days

#### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 61.5% (8/13) of the Assaults were coded Simple Assault.
- There were 5 DV-related offenses.
- 100.0% (5/5) of the DV-related offenses were Persons.
- 38.5% (5/13) of the Assaults were DV-related.
- DV-related Offenses: 9 ▾ 5
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 13 ▾ 12

#### Top 5 Locations - Compared to last year

- 1901 S Union Ave: 0 ▴ 7
- 2637 N Pearl St: 0 ▴ 4
- 2602 Westridge Ave W: 1 ▴ 3
- 111 N E St: 1 ▴ 3
- 4505 S 19th St: 2 ▴ 3
- 3320 S 23rd St: 6 ▾ 3

#### Top 5 Offense Locations - Compared to last year

- Parking Lot: 33 ▾ 27
- Street/Right Of Way: 18 ▴ 22
- Single Family Residence: 20 ▾ 14
- Apartment: 15 ▾ 5
- Department Store: 2 ▴ 4
- Grocery Store: 5 ▾ 4





## Sector 3 Weekly Briefing for 11 September 2023 to 17 September 2023

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	12-Sep-2022	11-Sep-2023	22-Aug-2022	21-Aug-2023	01-Jan-2022	01-Jan-2023			
	18-Sep-2022	17-Sep-2023	18-Sep-2022	17-Sep-2023	17-Sep-2022	17-Sep-2023			
<b>Persons</b>	<b>19</b>	<b>19</b>	<b>87</b>	<b>73</b>	<b>848</b>	<b>691</b>	0.0%	16.1%▼	18.5%▼
Assault	17	17	79	66	772	633	0.0%	16.5%▼	18.0%▼
Homicide (doesn't include Negligent/Justifiable)	0	0	2	1	8	5	0.0%	50.0%▼	37.5%▼
Kidnapping/Abduction	0	1	2	3	12	21	NC	50.0%▲	75.0%▲
Sex Offenses, Forcible	2	1	4	3	56	31	50.0%▼	25.0%▼	44.6%▼
<b>Property</b>	<b>146</b>	<b>90</b>	<b>508</b>	<b>431</b>	<b>5706</b>	<b>4490</b>	38.4%▼	15.2%▼	21.3%▼
Arson	2	0	5	0	26	15	100.0%▼	100.0%▼	42.3%▼
Burglary/Breaking and Entering	12	7	44	38	496	288	41.7%▼	13.6%▼	41.9%▼
Counterfeiting/Forgery	0	0	1	0	18	9	0.0%	100.0%▼	50.0%▼
Destruction/Damage/Vandalism of Property	37	26	122	89	1337	1029	29.7%▼	27.0%▼	23.0%▼
Fraud	7	2	12	6	126	119	71.4%▼	50.0%▼	5.6%▼
Larceny/Theft	64	19	204	154	2444	1651	70.3%▼	24.5%▼	32.4%▼
Motor Vehicle Theft	16	30	97	125	961	1171	87.5%▲	28.9%▲	21.9%▲
Robbery	4	5	9	9	149	101	25.0%▲	0.0%	32.2%▼
Stolen Property	3	0	13	8	136	95	100.0%▼	38.5%▼	30.1%▼
<b>Society</b>	<b>0</b>	<b>2</b>	<b>7</b>	<b>13</b>	<b>98</b>	<b>92</b>	NC	85.7%▲	6.1%▼
Drug/Narcotic	0	0	1	7	23	31	0.0%	600.0%▲	34.8%▲
Pornography/Obscene Material	0	0	0	0	14	3	0.0%	0.0%	78.6%▼
Prostitution	0	0	0	0	1	1	0.0%	0.0%	0.0%
Weapon Law Violations	0	2	6	6	60	57	NC	0.0%	5.0%▼
<b>Sector Totals</b>	<b>165</b>	<b>111</b>	<b>602</b>	<b>517</b>	<b>6652</b>	<b>5273</b>	<b>32.7%▼</b>	<b>14.1%▼</b>	<b>20.7%▼</b>

### Last 7 Days

#### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 58.8% (10/17) of the Assaults were coded Simple Assault.
- There were 8 DV-related offenses.
- 75.0% (6/8) of the DV-related offenses were Persons.
- 35.3% (6/17) of the Assaults were DV-related.
- DV-related Offenses: 11 ▾ 8
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 21 ▾ 6

#### Top 5 Locations - Compared to last year

- 4502 S Steele St: 17 ▾ 12
- 1913 S 72nd St: 3 ↔ 3
- 1905 S 72nd St: 2 ▴ 3
- 7414 S Hosmer St: 6 ▾ 3
- 3515 S Orchard St: 0 ▴ 2
- There were 19 other locations with 2.

#### Top 5 Offense Locations - Compared to last year

- Parking Lot: 43 ▾ 36
- Apartment: 5 ▴ 19
- Single Family Residence: 19 ▾ 16
- Street/Right Of Way: 16 ▾ 8
- Building Under Construction: 0 ▴ 4
- Hotel/Motel: 1 ▴ 4



## Sector 4 Weekly Briefing for 11 September 2023 to 17 September 2023

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	12-Sep-2022	11-Sep-2023	22-Aug-2022	21-Aug-2023	01-Jan-2022	01-Jan-2023			
	18-Sep-2022	17-Sep-2023	18-Sep-2022	17-Sep-2023	17-Sep-2022	17-Sep-2023			
<b>Persons</b>	<b>32</b>	<b>19</b>	<b>108</b>	<b>91</b>	<b>1155</b>	<b>992</b>	40.6% ▼	15.7% ▼	14.1% ▼
Assault	29	18	96	81	1072	916	37.9% ▼	15.6% ▼	14.6% ▼
Homicide (doesn't include Negligent/Justifiable)	0	0	2	1	17	4	0.0%	50.0% ▼	76.5% ▼
Kidnapping/Abduction	2	0	5	3	18	24	100.0% ▼	40.0% ▼	33.3% ▲
Sex Offenses, Forcible	1	1	5	6	48	48	0.0%	20.0% ▲	0.0%
<b>Property</b>	<b>133</b>	<b>104</b>	<b>523</b>	<b>417</b>	<b>5146</b>	<b>4093</b>	21.8% ▼	20.3% ▼	20.5% ▼
Arson	0	0	7	5	51	24	0.0%	28.6% ▼	52.9% ▼
Burglary/Breaking and Entering	10	6	37	32	499	291	40.0% ▼	13.5% ▼	41.7% ▼
Counterfeiting/Forgery	1	0	2	0	12	5	100.0% ▼	100.0% ▼	58.3% ▼
Destruction/Damage/Vandalism of Property	29	27	136	113	1270	958	6.9% ▼	16.9% ▼	24.6% ▼
Fraud	5	0	17	5	134	109	100.0% ▼	70.6% ▼	18.7% ▼
Larceny/Theft	59	32	208	127	1919	1265	45.8% ▼	38.9% ▼	34.1% ▼
Motor Vehicle Theft	24	31	85	111	941	1145	29.2% ▲	30.6% ▲	21.7% ▲
Robbery	3	7	15	14	170	144	133.3% ▲	6.7% ▼	15.3% ▼
Stolen Property	2	1	15	10	137	133	50.0% ▼	33.3% ▼	2.9% ▼
<b>Society</b>	<b>2</b>	<b>0</b>	<b>10</b>	<b>9</b>	<b>116</b>	<b>106</b>	100.0% ▼	10.0% ▼	8.6% ▼
Drug/Narcotic	1	0	5	4	38	21	100.0% ▼	20.0% ▼	44.7% ▼
Pornography/Obscene Material	0	0	0	0	2	2	0.0%	0.0%	0.0%
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0% ▼
Weapon Law Violations	1	0	5	5	75	83	100.0% ▼	0.0%	10.7% ▲
<b>Sector Totals</b>	<b>167</b>	<b>123</b>	<b>641</b>	<b>517</b>	<b>6417</b>	<b>5191</b>	<b>26.3% ▼</b>	<b>19.3% ▼</b>	<b>19.1% ▼</b>

### Last 7 Days

#### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 55.6% (10/18) of the Assaults were coded Simple Assault.
- There were 14 DV-related offenses.
- 42.9% (6/14) of the DV-related offenses were Persons.
- 33.3% (6/18) of the Assaults were DV-related.
- DV-related Offenses: 23 ≥ 14
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 14 ≥ 9

#### Top 5 Locations - Compared to last year

- 7250 Pacific Ave: 5 ≥ 3
- 6701 S Park Ave: 0 ≥ 2
- There were 22 other locations with 2.

#### Top 5 Offense Locations - Compared to last year

- Parking Lot: 25 ≥ 30
- Street/Right Of Way: 20 ≥ 25
- Single Family Residence: 28 ≥ 24
- Driveway: 5 ≥ 8
- Apartment: 10 ≥ 8



## MEETINGS FOR WEEK OF SEPTEMBER 25, 2023 THROUGH SEPTEMBER 29, 2023

TIME	MEETING	LOCATION
<b>MONDAY, SEPTEMBER 25, 2023</b>		
5:00 PM	Local Improvement District Meeting *	747 Market St., Municipal Bldg., Council Chambers Visit <a href="http://www.cityoftacoma.org/hearingexaminer">www.cityoftacoma.org/hearingexaminer</a>
5:30 PM	Bicycle and Pedestrian Technical Advisory Group	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: <a href="https://zoom.us/j/99545896138">https://zoom.us/j/99545896138</a> Telephonic: Dial 253-215-8782 Meeting ID: 995 4589 6138 Passcode: 762319
5:30 PM	Commission on Immigrant and Refugee Affairs	747 Market St., Municipal Bldg., Conf. Rm. 243 Contact Raeshawna Ware at <a href="mailto:rware@cityoftacoma.org">rware@cityoftacoma.org</a>
6:00 PM	Metro Parks Tacoma Board of Commissioners	4702 S. 19th St., Metro Parks Board Rm. Visit <a href="http://www.metroparkstacoma.org">www.metroparkstacoma.org</a>
<b>TUESDAY, SEPTEMBER 26, 2023</b>		
9:00 AM	Hearing Examiner's Hearing *	747 Market St., Municipal Bldg., Council Chambers Visit <a href="http://www.cityoftacoma.org/hearingexaminer">www.cityoftacoma.org/hearingexaminer</a>
10:00 AM	Economic Development Committee	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: <a href="https://zoom.us/j/88227539908">https://zoom.us/j/88227539908</a> Telephonic: Dial 253-215-8782 Meeting ID: 882 2753 9908 Passcode: 614650
11:00 AM	Bid Opening**	Visit <a href="http://www.tacomapurchasing.org">www.tacomapurchasing.org</a>
NOON	City Council Study Session	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: <a href="https://zoom.us/j/89496171192">https://zoom.us/j/89496171192</a> Telephonic: Dial 253-215-8782 Meeting ID: 894 9617 1192 Passcode: 896569
5:00 PM	City Council Meeting	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: <a href="https://zoom.us/j/84834233126">https://zoom.us/j/84834233126</a> Telephonic: Dial 253-215-8782 Meeting ID: 848 3423 3126 Passcode: 349099
<b>WEDNESDAY, SEPTEMBER 27, 2023</b>		
3:00 PM	Public Utility Board Study Session	3628 S. 35th St., Public Utilities Bldg., Auditorium Join Zoom Meeting at: <a href="https://zoom.us/j/81336402669">https://zoom.us/j/81336402669</a> Telephonic: Dial 253-215-8782 Meeting ID: 813 3640 2669
4:30 PM	Infrastructure, Planning, and Sustainability Committee	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: <a href="https://zoom.us/j/87829056704">https://zoom.us/j/87829056704</a> Telephonic: Dial 253-215-8782 Meeting ID: 878 2905 6704 Passcode: 614650
4:45 PM	Tacoma Housing Authority – Board of Commissioners	902 S. L St., Administration Bldg., 2nd Flr. Conf. Rm. Visit <a href="http://www.tacomahousing.net">www.tacomahousing.net</a>
5:00 PM	Metro Parks Tacoma Board of Commissioners – Capital Improvement Committee	4702 S. 19th St., Metro Parks Board Rm. Visit <a href="http://www.metroparkstacoma.org">www.metroparkstacoma.org</a>
5:30 PM	Landmarks Preservation Commission	747 Market St., Municipal Bldg., Conf. Rm. 243 Join Zoom Meeting at: <a href="https://zoom.us/j/88592995176">https://zoom.us/j/88592995176</a> Telephonic: Dial 253-215-8782 Meeting ID: 885 9299 5176

6:30 PM Public Utility Board Meeting

3628 S. 35th St., Public Utilities Bldg., Auditorium  
Join Zoom Meeting at: <https://zoom.us/j/84626080846>  
Telephonic: Dial 253-215-8782  
Meeting ID: 846 2608 0846

**THURSDAY, SEPTEMBER 28, 2023**

7:30 AM	Tacoma Community Redevelopment Authority Board	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: <a href="https://zoom.us/j/84447211773">https://zoom.us/j/84447211773</a> Telephonic: Dial 253-215-8782 Meeting ID: 844 4721 1773 Passcode: 970091
9:00 AM	Hearing Examiner's Hearing *	747 Market St., Municipal Bldg., Council Chambers Visit <a href="http://www.cityoftacoma.org/hearingexaminer">www.cityoftacoma.org/hearingexaminer</a>
4:30 PM	Community Vitality and Safety Committee	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: <a href="https://zoom.us/j/85961604917">https://zoom.us/j/85961604917</a> Telephonic: Dial 253-215-8782 Meeting ID: 859 6160 4917 Passcode: 614650
5:00 PM	Land Use Public Meeting ***	747 Market St., Municipal Bldg., Council Chambers Contact Jana Magoon at <a href="mailto:JMagoon@cityoftacoma.org">JMagoon@cityoftacoma.org</a>

**FRIDAY, SEPTEMBER 29, 2023**

NO MEETINGS SCHEDULED




Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

\* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

\*\* Bid Opening will be held on an as-needed basis. Contact the Finance Procurement and Payables Office at 253-502-8468 or [www.tacomapurchasing.org](http://www.tacomapurchasing.org) to confirm whether Bid Opening will be held.

\*\*\* Land Use Public Meetings meet on an as-needed basis. Contact Planning Manager Jana Magoon at (253) 594-7823 to confirm whether a meeting will be held this week.



**TO:** Elizabeth A. Pauli, City Manager  
**FROM:** Elliott Barnett, Senior Planner, Planning and Development Services  
Brian Boudet, Acting Director, Planning and Development Services   
**SUBJECT:** Home In Tacoma Project – Phase 2  
**DATE:** September 20, 2023

## OVERVIEW

At the September 26, 2023 study session, Planning and Development Services (PDS) staff will provide an update on the planning effort and seek City Council guidance on several key components of Home In Tacoma (HIT) Phase 2. Staff will also report out on Round 2 engagement outcomes and give a preview of next steps.

HIT Phase 2 will present the City Council with an updated package of zoning, standards, and other actions to implement the Phase 1 growth strategy and policies, along with adjustments to meet state legislative direction and to reflect public and stakeholder input. After over a year of intensive planning, analysis of the state 2023 legislative session, and two rounds of citywide community engagement, the City is now preparing the draft HIT Phase 2 package. The emphasis of current efforts is to determine the specifics needed to implement the policy direction. Once the package is complete, the third round of citywide engagement will commence through the Planning Commission public hearing process.

HIT Phase 1 policies call for meeting housing supply, choice, and affordability goals, and for ensuring that housing development contributes to multiple goals, including compatibility with neighborhood patterns. Staff will seek City Council direction regarding how well these initial concepts reflect that balance.

Building upon City Council direction to date, staff will seek guidance on the following topics:

1. Zoning framework (map, housing types, densities): Seeking confirmation that the draft framework reflects City Council guidance to date.
2. Building scale (height, floor area ratio, setbacks): Do proposed building scale controls strike the right balance between housing goals and reasonable compatibility with residential patterns?
3. Use of space (parking, landscaping, amenity space): Does reducing parking and increasing tree requirements strike the right balance between housing and other goals?
4. General bonus approach (bonuses on offer, public benefits): What public benefits should be promoted through the bonus program?

Staff will present initial recommendations/options for each topic, along with relevant context such as how they respond to stakeholder input and State legislative direction. This slate of topics was discussed by the Planning Commission on September 6, 2023 and will be presented to the Tacoma Permit Advisory Group on September 20, 2023 (a decision outline, in the form of staff's presentation to the Planning Commission, is attached). Upcoming topics include middle

housing building design, bonus calibration and targeting, landscaping standards, and unit lot subdivisions.

## **BACKGROUND**

Tacoma residents face increasing challenges in accessing housing they can afford that meets their needs. For many years, Tacoma's housing rules for most neighborhoods have primarily allowed just one housing type – detached houses.

On December 7, 2021, the City Council adopted Amended Ordinance No. 28793 approving the Home In Tacoma Project – Phase 1 package. The City Council's action established a new housing growth vision for Tacoma supporting missing middle housing options, designated low-scale and mid-scale residential areas, and strengthened policies on infill design, affordability, anti-displacement and other goals. The action also initiated Home In Tacoma – Phase 2 to implement the new policies through changes to residential zoning and standards, along with actions to promote affordability and ensure that housing supports multiple community goals. The adopted package is available at [www.cityoftacoma.org/homeintacoma](http://www.cityoftacoma.org/homeintacoma).

From January to April 2023, the City conducted an intensive period of Phase 2 planning and engagement (Round 1). The outcome was an initial package of middle housing zoning and standards. Meanwhile, during the 2023 session the State Legislature adopted numerous housing-related bills with implications for Home In Tacoma – particularly [House Bill 1110](#) (middle housing), [House Bill 1337](#) (accessory dwelling unit support) and [Senate Bill 5412](#) (SEPA exemptions). In May and June 2023, the City completed eight (mostly in person) public open houses attended by about 1,000 people (Round 2).

At the May 16, 2023, study session, PDS staff provided an overview of the initial package of Phase 2 zoning and standards and described the City's options related to the State housing bills. In response, the City Council directed staff to take some time now to bring Home In Tacoma into full consistency with the State housing bills. The City Council then provided general concurrence regarding updates to the initial package at the June 20, 2023, study session.

## **ENGAGEMENT AND COMMUNICATIONS**

Community engagement and communication will continue throughout the process. Staff have compiled comments and feedback from community engagement efforts to date into an [engagement summary](#) and [FAQ](#) document. The engagement summary provides an overview of the Round 2 engagement process, including key themes and outcomes from the eight Open House events in May and June 2023. Over 1,000 community members attended to learn more about Home in Tacoma and provide feedback on policy directions.

The [Home in Tacoma Online Engagement Forum](#) continues to be a place for community dialogue and to learn what others are saying about housing and to get updates on the project from the City. Community members can continue to add thoughts and comments to the Home

Elizabeth A. Pauli, City Manager  
Home In Tacoma Project  
September 20, 2023  
Page 3 of 3

in Tacoma Ideas Wall. To learn about other opportunities, visit  
[cityoftacoma.org/homeintacoma](http://cityoftacoma.org/homeintacoma).

**PROJECT INFORMATION**

Elliott Barnett, Senior Planner, [ebarnett@cityoftacoma.org](mailto:ebarnett@cityoftacoma.org), (253) 312-4909  
Alyssa Torrez, Senior Planner, [atorrez@cityoftacoma.org](mailto:atorrez@cityoftacoma.org), (253) 878-3767  
Webpage: [www.cityoftacoma.org/homeintacoma](http://www.cityoftacoma.org/homeintacoma) - *sign up for email updates!*

**ATTACHMENT**

Decision Outline (Planning Commission Presentation – September 6, 2023)



Provided as background  
for the City Council  
09/26/23 Study Session

# Affordable Housing

*Home In Tacoma Project  
Planning Commission*

September 6, 2023





# Objectives

Build on decisions to date

Seeking direction on

- Zoning framework (map, housing types, densities)
- Building scale (setbacks, building separation, height, FAR)
- Use of space (parking, amenity space, trees)
- Bonus approach (bonuses on offer, public benefits)

Next meeting

- Building design, bonuses targeting, landscaping standards, land use changes, unit lot subdivisions



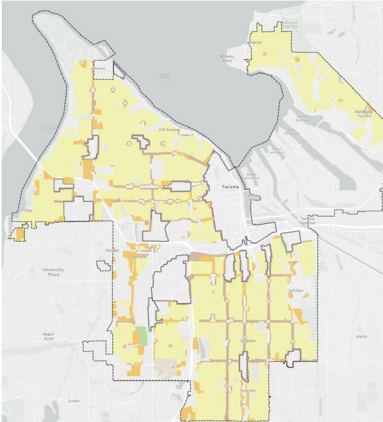
# Topics

- **Confirm zoning framework (map, housing types, densities)**
- Building scale
- Use of space
- Bonus approach



**Affordable  
Housing**

# Council and Commission direction to date for zoning framework



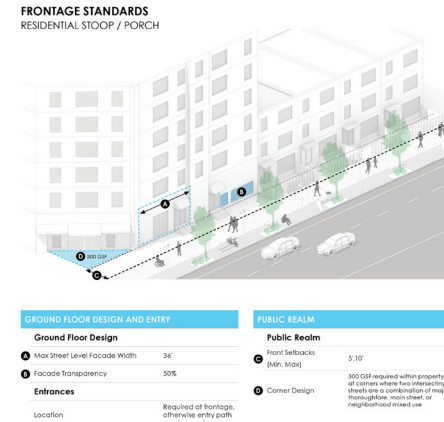
**Meet Tacoma's newly adopted housing growth vision**



**Use development scale as organizing characteristic**



**Prioritize walkability, transit, cycling and complete neighborhoods**

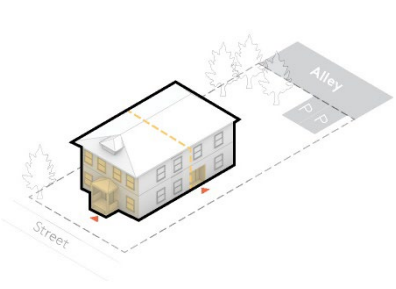


**Create predictable, flexible regulations and requirements**



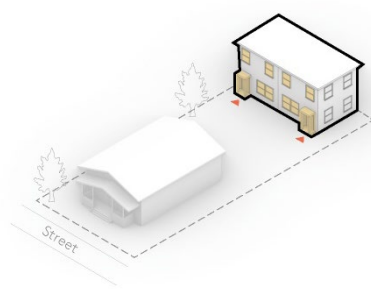
**Reflect neighborhood patterns such as yards, building scale, height**

# Housing Types



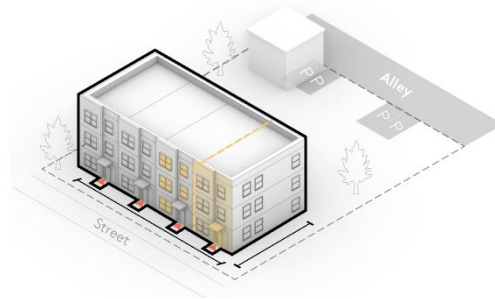
## Houseplex

A single building with up to 6 units which is generally the size of a single family house and includes an entry from the street and a backyard.



## Backyard Building

A building located behind another structure at the rear of a lot, which may contain a garage.



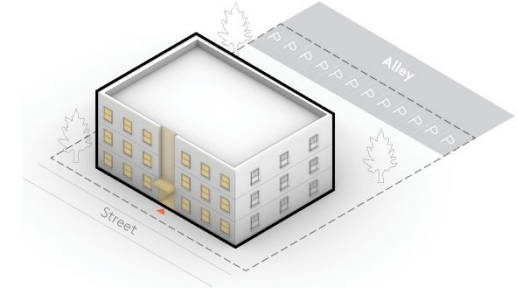
## Rowhouse

A multi-story building with access to the street from front door; it is always attached to 2 to 5 other Rowhouses, which together create a "Rowhouse Cluster".



## Courtyard Housing

A group of detached or attached units arranged around a shared courtyard which is a shared social space which takes the place of private back yards.



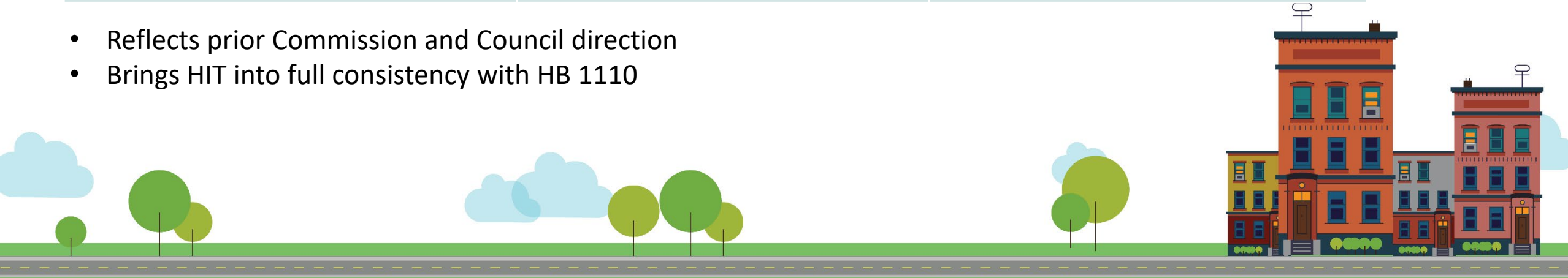
## Multiplex

A medium building consisting of 7 or more stacked units with the appearance of a large house or a small apartment building.

# Draft zoning districts density & housing types

Urban Residential (UR-1) (Lowscale)	Urban Residential (UR-2) (Lowscale)	Urban Residential (UR-3) (Midscale)
<b>DENSITY</b> By right: 1/1500 sf (4 per lot) Density: 1/1000 sf (6 per lot)	By right: 1/1000 sf (6 per lot) Bonus: 1/750 sf (8 per lot)	By right: 1/750 sf (8 per lot) Bonus: 1/500 sf (12 per lot)
<b>HOUSING TYPES</b> Houseplexes Backyard Buildings Rowhouses Courtyard Housing (detached)	Houseplexes Backyard Buildings Rowhouses Courtyard Housing (all)	Houseplexes Backyard Buildings Rowhouses Courtyard Housing (all) Multiplexes

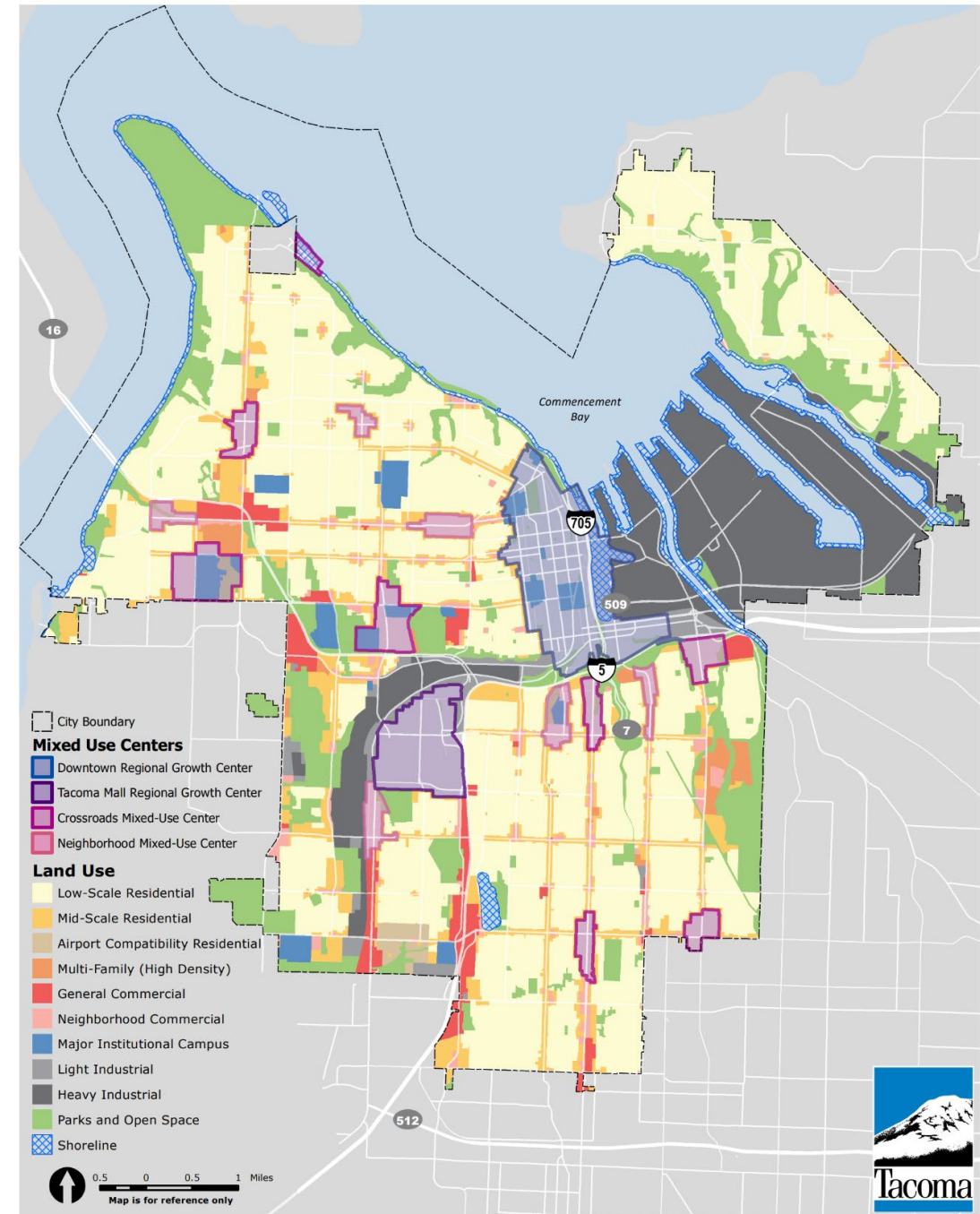
- Reflects prior Commission and Council direction
- Brings HIT into full consistency with HB 1110





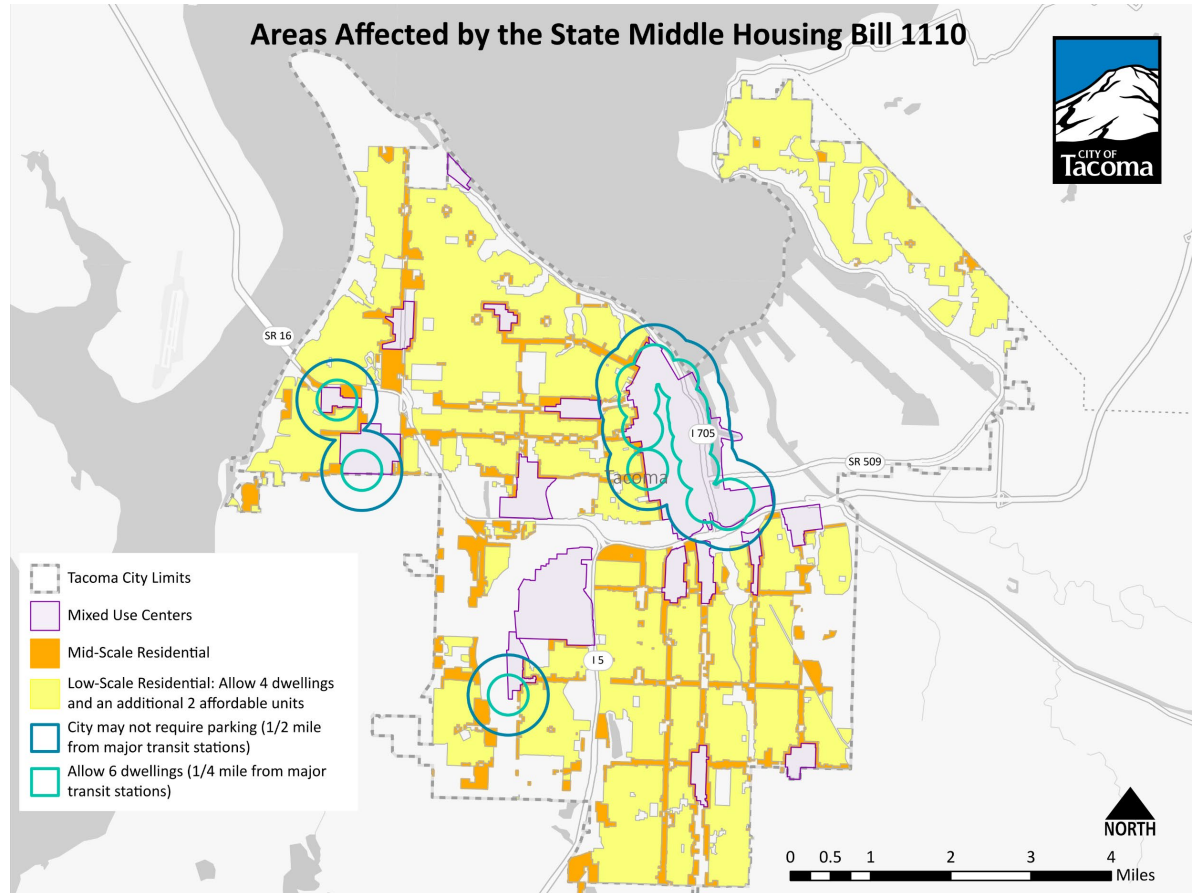
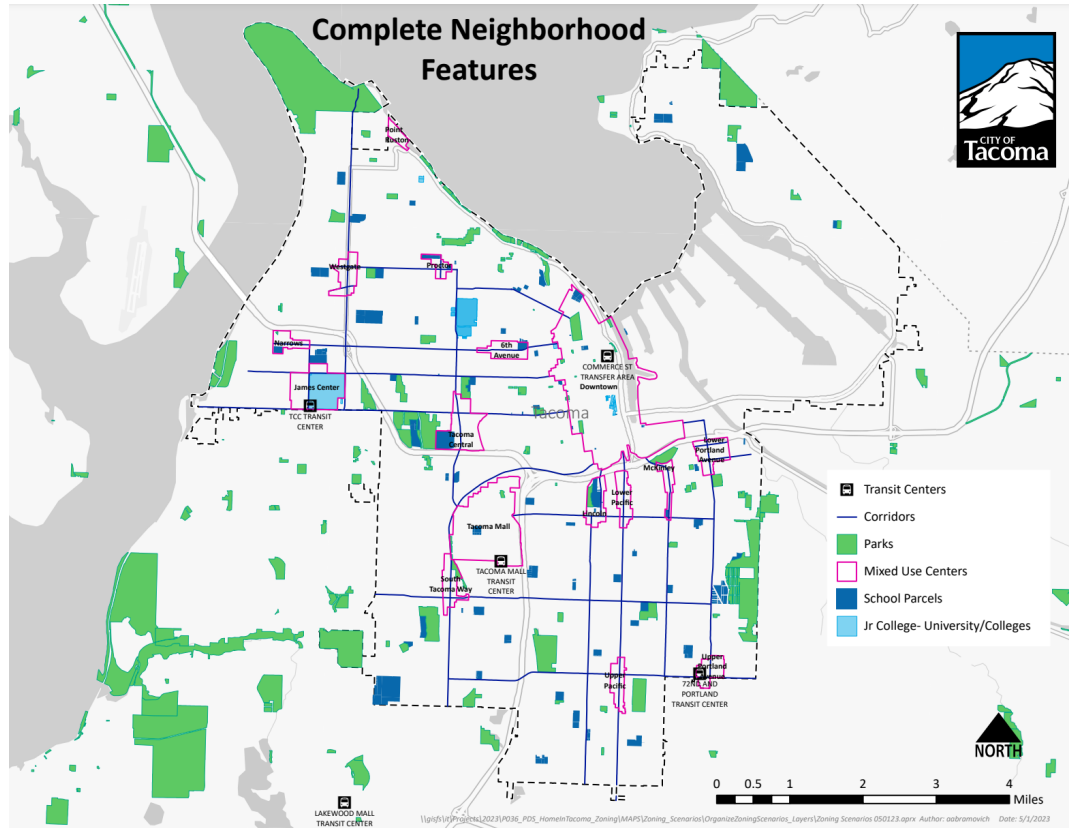
# Draft zoning map follows Comp Plan & HIT 1

- Comp Plan Low-scale Residential
  - UR-1, or
  - UR-2
- Comp Plan Mid-scale Residential
  - UR-3
- Other Comp Plan areas currently zoned single-family
  - UR-1



# UR-2 designated in more walkable/complete areas

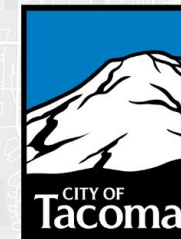
- 1/8-mile of “complete neighborhood features”
- 1/4-mile of “major transit stations” (per HB 1110)
- Fine tuning
  - Reviewed school sites
  - HIT1 Corridors departures
  - Major barriers (steep slopes, freeways)





# Proposed Zoning Districts

Draft



- Tacoma City Limits
- Mixed Use Centers
- 0.25-mile Buffer from Major Transit Stations
- 0.125-mile Buffer from Complete Neighborhood Feature Services
- 0.125-mile Buffer from Corridors & Departed Exceptions
- Corridors
- Proposed Zoning Districts
  - UR-1
  - UR-2
  - UR-3

Of the area being rezoned...

UR-1: 61%  
UR-2: 27%  
UR-3: 12%



0 0.5 1 2 3 4 Miles





# Discussion – Zoning

## CONFIRMATION NEEDED

1. Does the draft zoning map and framework reflect Commission guidance?
2. UR zone names, densities, housing types
3. After public comment, should the City modify boundaries to follow streets and alleys?

## OTHER DIRECTION?



**Affordable  
Housing**

# Topics

- Confirm zoning framework
- **Building scale (setbacks & building separation, height, FAR)**
- Use of space
- Bonus approach



**Affordable  
Housing**

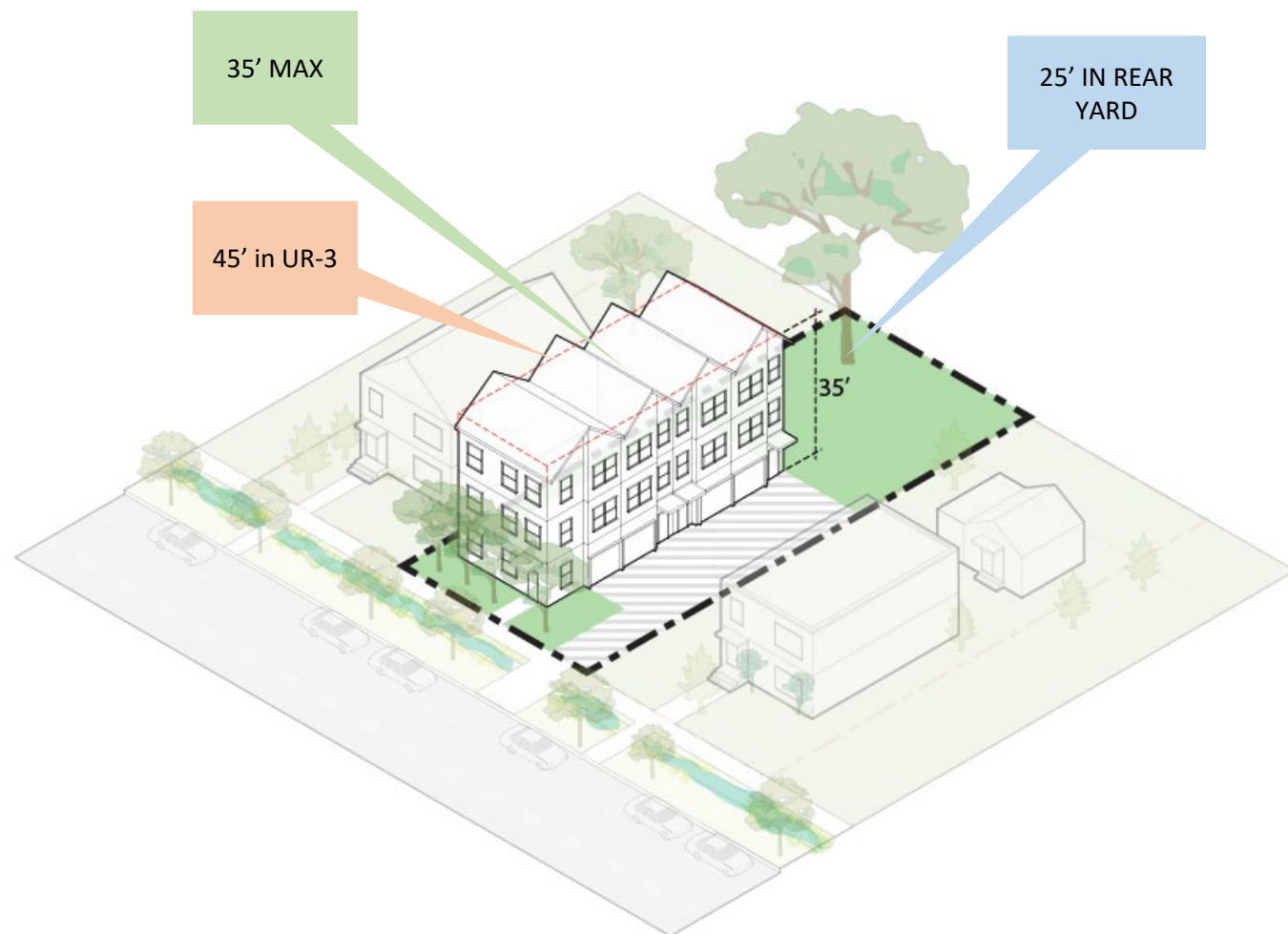
# Housing development reasonably compatible with residential patterns

- Rhythm along street
- Building scale (height, size, width, depth)
- Separation between buildings, front and rear yards
- Pedestrian orientation, cars deemphasized
- Retain existing structures
- Retain existing (and add) trees



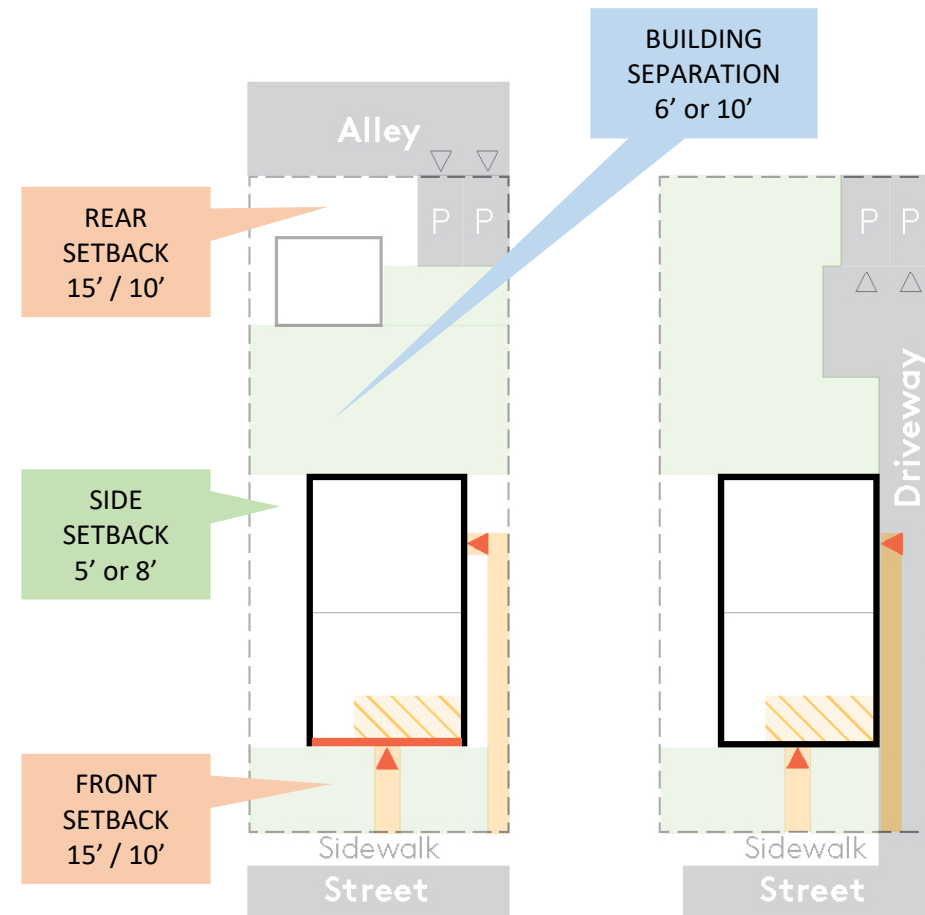
# Height

- **Retain** 35 ft limit for main buildings, 15 ft for accessory structures, no change to VSD height limits
- **Increase** max height to 45 ft in UR-3 through bonus program
- **Establish** 25 ft height limit for Backyard Buildings and Courtyard housing (UR-1 and 2), or...
- **Consider reducing** height to 25 ft for rear portion of lot (UR-1 and 2); increase to 35 ft through bonus program



# Setbacks, Building Separation

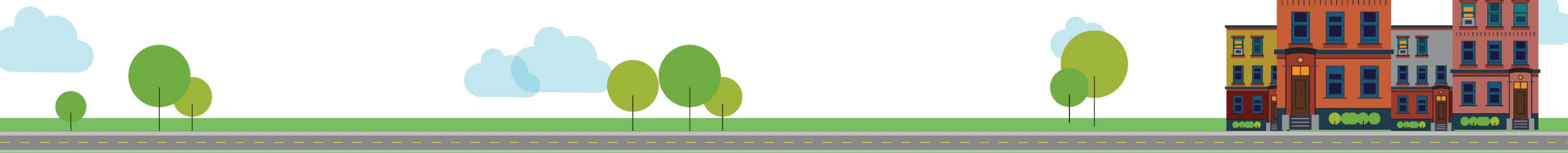
- Setbacks
  - Front: **Reduce** from 20 ft to 15 ft (10 ft in UR-3)
  - Rear: **Reduce** from 25 to 15 ft (10 ft in UR-3)
  - Side: **Retain** 5 ft, **increase** to 8 ft if used for unit access
- Building Separation
  - **New requirement:** Minimum 6 ft, 10 ft for buildings 25 ft or taller



# Floor Area Ratio - Proposed

Urban Residential (UR-1)	Urban Residential (UR-2)	Urban Residential (UR-3)
<b>EXISTING FAR</b> 0.5 maximum FAR for small lots		
<b>PROPOSED FAR</b> By right: FAR (1-2 units): 0.6 FAR (3+ units): 0.8 Bonus: 1.0	By right: FAR (1-2 units): 0.8 FAR (3+ units): 1.0 Bonus: 1.2	By right: FAR (1-2 units): 1.0 FAR (3+ units): 1.2 Bonus: 1.6

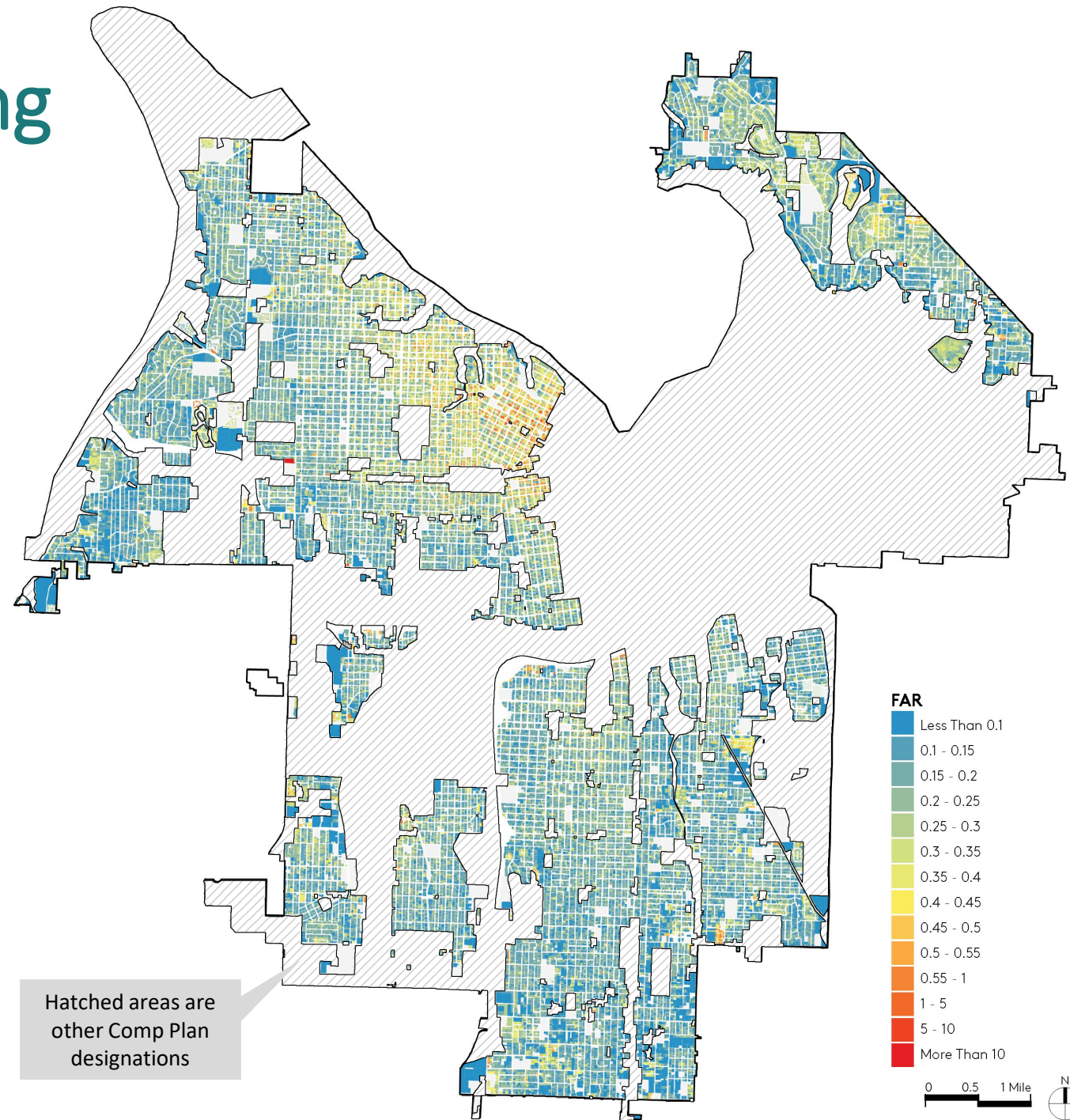
- Strikes a balance with residential compatibility that favors significant housing development
- Incentivizes more unit production by allowing more FAR for more units, while also allowing choice of unit types produced
- Promotes use of bonus program by offering an FAR increase





# Floor Area Ratio - Existing

Low-scale and Mid-scale Residential areas only





# Floor Area Ratio - Examples

FAR: 0.6



FAR: 0.8



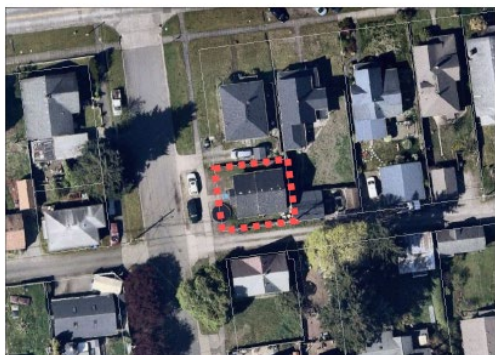
FAR: 1.0



FAR: 1.2



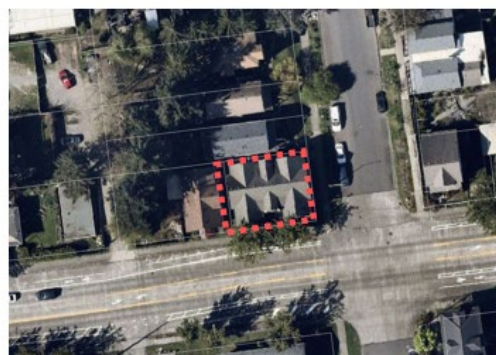
FAR: 1.6



Single Family  
URX



Duplex  
C1



Fourplex  
URX



Rowhouses  
URX



Multiplex  
URX



# Floor Area Ratio – Comparison

Zone: UR-1, 2, 3

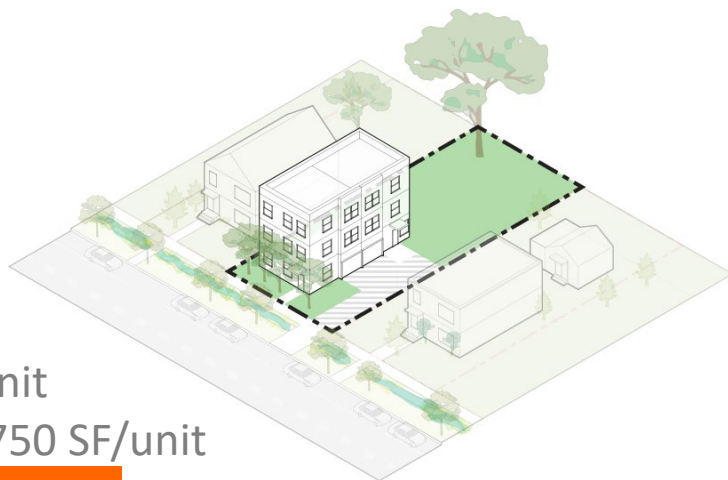
Units: 2

Height: 35'

Parking: 1 stall/unit

Amenity Space: 750 SF/unit

**FAR: 0.6 (1800 SF / DU)**



Zone: UR-1, 2, 3

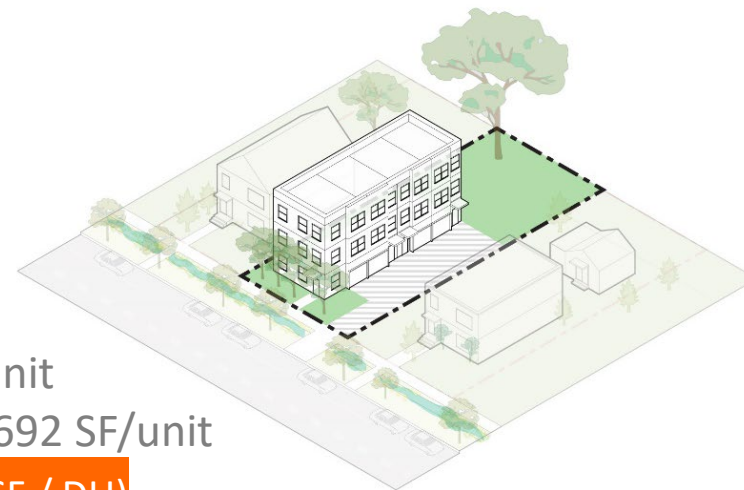
Units: 4

Height: 35'

Parking: 1 stall/unit

Amenity Space: 692 SF/unit

**FAR: 0.8 (1200 SF / DU)**



Zone: UR-2, 3

Units: 4

Height: 35'

Parking: 1 stall/unit

Amenity Space: 492 SF/unit

**FAR: 1.0 (1500 SF / DU)**



Zone: UR-3

Units: 4

Height: 35'

Parking: 1 stall/unit

Amenity Space: 300 SF/unit

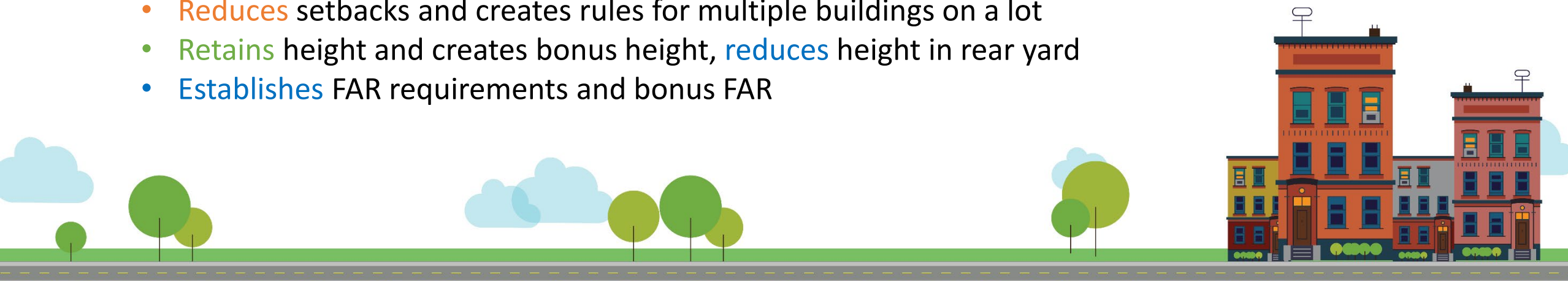
**FAR: 1.2 (1800 SF / DU)**



# Summary – Building Scale

	Proposed
<b>SETBACKS &amp; BUILDING SEPARATION</b>	<ul style="list-style-type: none"> <li>• Reduce front and rear setbacks</li> <li>• Increase side setback when used for access</li> <li>• Require separation between buildings on same site</li> </ul>
<b>HEIGHT</b>	<ul style="list-style-type: none"> <li>• Retain 35 ft max height,</li> <li>• increase height to 45 ft in UR-3 with bonus,</li> <li>• Reduce rear yard height to 25 in UR-1 and 2 (unless bonus is used)?</li> </ul>
<b>FAR</b>	<ul style="list-style-type: none"> <li>• Establish FAR as a sliding scale (0.6 to 1.2) based on zoning districts, loosely tied to number of units</li> <li>• Increased through bonus program (1.0 to 1.6)</li> </ul>

- **Reduces** setbacks and creates rules for multiple buildings on a lot
- **Retains** height and creates bonus height, **reduces** height in rear yard
- **Establishes** FAR requirements and bonus FAR



# Discussion – Building Scale

## DECISIONS NEEDED

4. Should heights be lowered to 25 ft behind the main structure (in UR-1 and 2) to promote residential compatibility (35 ft possible through bonus program)?
5. Do the setback changes and range of FAR proposed strike the right balance between housing development and residential compatibility?

## OTHER DIRECTION?



**Affordable  
Housing**

# Topics

- Confirm zoning framework
- Building scale
- **Use of space (parking, amenity space, trees)**
- Bonus approach



**Affordable  
Housing**

# Parking

	Current	Proposed
<b>PARKING (CARS)</b>	<ul style="list-style-type: none"> <li>• 2.0 stalls per single-family dwelling</li> <li>• 1.25 per multifamily dwelling unit</li> <li>• Some reductions available</li> <li>• None required for ADUs</li> </ul>	<ul style="list-style-type: none"> <li>• Parking tied to zone (not housing type)               <ul style="list-style-type: none"> <li>• UR-1: 1.0 per unit</li> <li>• UR-2: 0.75</li> <li>• UR-3: 0.5</li> <li>• Parking reduced through bonus program</li> </ul> </li> <li>• No parking required               <ul style="list-style-type: none"> <li>• Reduced Parking Area (1/2-mile from major transit stations)</li> <li>• For ADUs</li> </ul> </li> </ul>
<b>DRIVEWAYS &amp; PARKING STALLS</b>	<ul style="list-style-type: none"> <li>• Driveways 10 ft wide, 20 ft for 2+ units</li> <li>• Most stalls must be full size</li> </ul>	<ul style="list-style-type: none"> <li>• Reduce required driveway widths (<i>pending input from Public Works</i>)</li> <li>• Allow more/all stalls to be compact</li> </ul>
<b>BIKE PARKING</b>	<ul style="list-style-type: none"> <li>• 1 long-term bike stall per unit</li> <li>• 1 short-term stall per 20 units</li> </ul>	<ul style="list-style-type: none"> <li>• Study tying bike parking to zoning district</li> <li>• Allow long-term bike parking within dwelling unit</li> </ul>

# Parking Ratio - Comparison



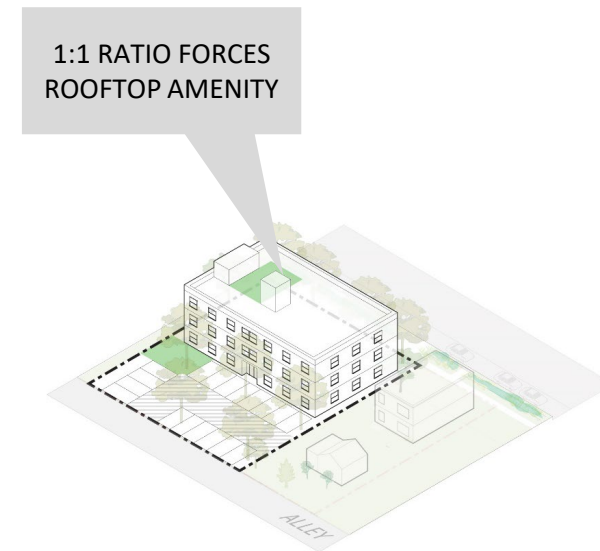
Zone: UR-3  
 Units: 16  
 Height: 35'  
 Amenity Space: 344 SF/unit  
**Parking: 0 stalls/unit**  
**Total parking stalls: 0**



Zone: UR-3  
 Units: 16  
 Height: 35'  
 Amenity Space: 285 SF/unit  
**Parking: 0.5 stalls/unit**  
**Total parking stalls: 8**



Zone: UR-3  
 Units: 16  
 Height: 35'  
 Amenity Space: 239 SF/unit  
**Parking: 0.75 stalls/unit**  
**Total parking stalls: 12**



1:1 RATIO FORCES  
 ROOFTOP AMENITY

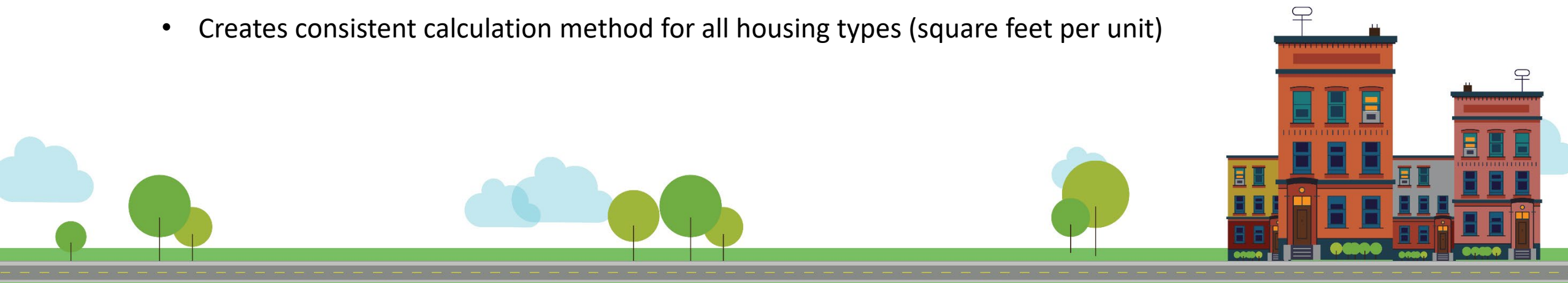
Zone: UR-3  
 Units: 16  
 Height: 35'  
 Amenity Space: 73 SF/unit\*  
**Parking: 1 stall/unit**  
**Total parking stalls: 16**

*\* Includes amenity space on roof,  
 36 SF/unit excluding roof*

# Amenity Space

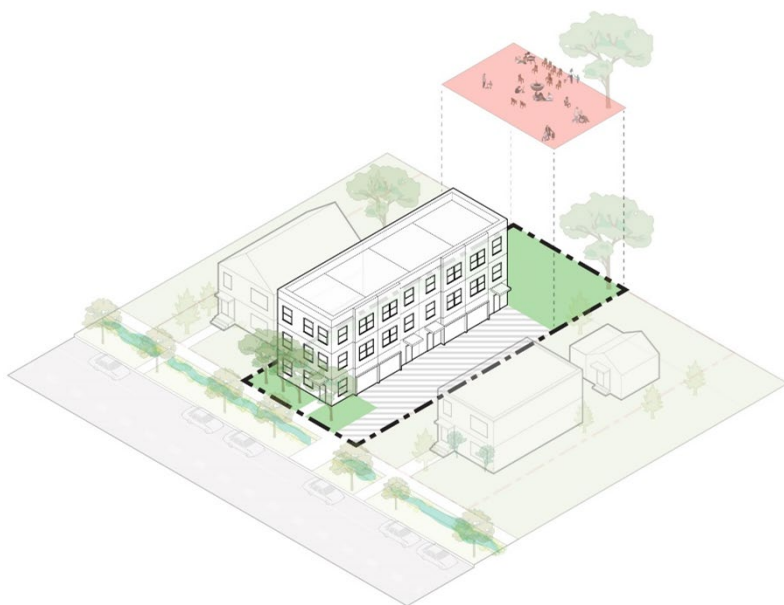
	Current	Proposed
<b>YARD/AMENITY SPACE</b>	<ul style="list-style-type: none"> <li>Single, duplex, triplex and small lots: 10% of lot size</li> <li>Multifamily: 20% of lot size</li> <li>Townhouses: 400 sf/unit private, and 100 sf/unit common space</li> </ul>	<ul style="list-style-type: none"> <li>Rename “amenity space” (<i>consistent with Urban Design Studio</i>)</li> <li>Tie to number of units (rather than lot size)</li> <li>Option 1 – by housing type               <ul style="list-style-type: none"> <li>200 sf per unit for most housing types</li> <li>100 sf per unit for multiplexes</li> </ul> </li> <li>Option 2 – by zone               <ul style="list-style-type: none"> <li>UR-1: 300 sf per unit</li> <li>UR-2: 200 sf per unit</li> <li>UR-3: 100 sf per unit</li> </ul> </li> </ul>

- Creates consistent calculation method for all housing types (square feet per unit)





# Amenity Space - Comparison



Zone: UR-1, 2, 3

Units: 4

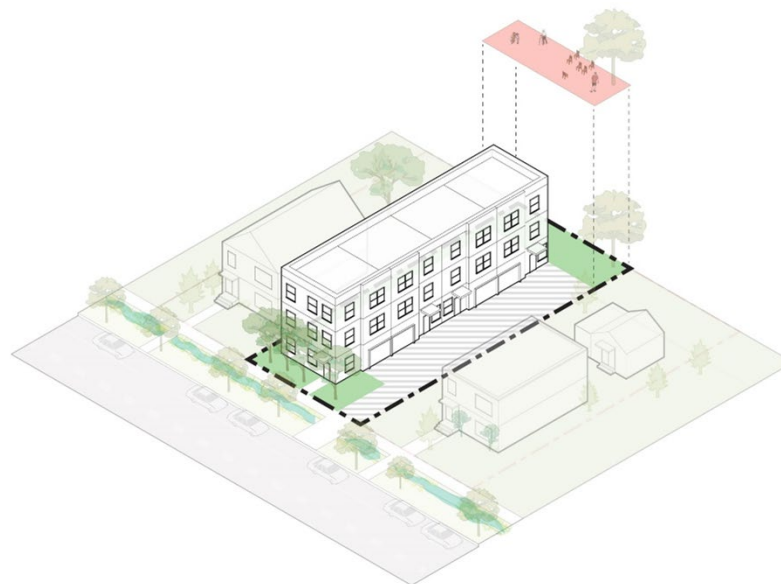
Height: 35'

FAR: 0.98

Parking: 1 stall/unit

Amenity Space: **400 SF/unit**

Could negatively  
impact development  
potential



Zone: UR-2, 3

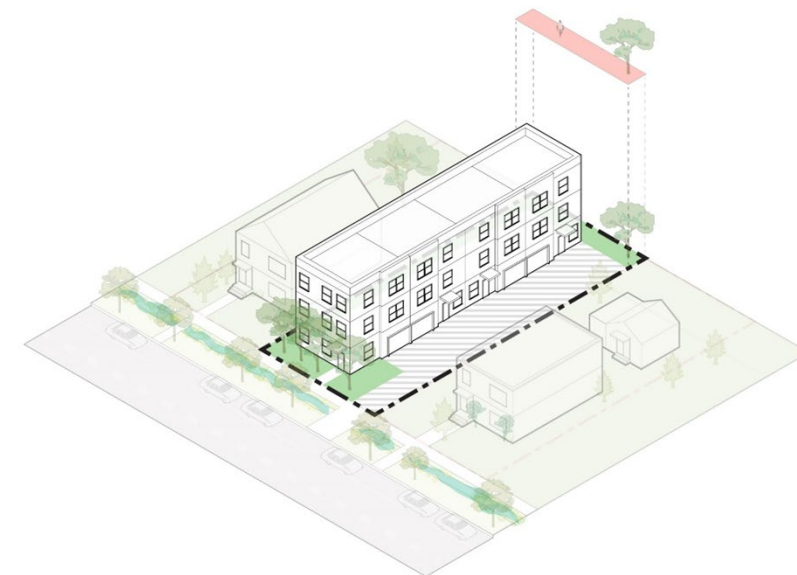
Units: 4

Height: 35'

FAR: 1.18

Parking: 1 stall/unit

Amenity Space: **200 SF/unit**



Zone: UR-3

Units: 4

Height: 35'

FAR: 1.25

Parking: 1 stall/unit

Amenity Space: **100 SF/unit**



# Amenity Space – Sixplex Example

In this example, parking directly competes with amenity space...

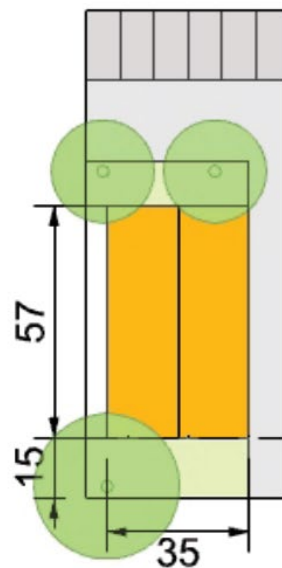
Approximate Amenity Space areas relative to Parking Ratio

1.0 stalls/unit (6) ~ 173 SF/unit

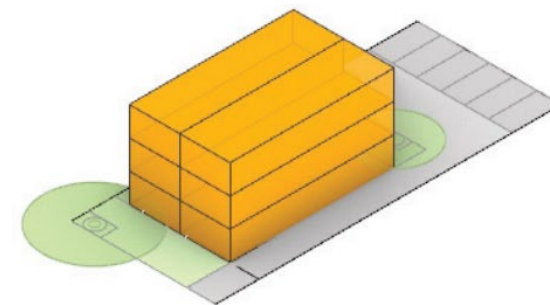
.75 stalls/unit (5) ~ 173 SF/unit

.50 stalls/unit (3) ~ 328 SF/unit

0.0 stalls/unit (0) ~ 482 SF/unit



STREET



1,040 SF AMENITY SPACE  
(173 SF/UNIT)

Zones: UR-1 bonus, UR-2, UR-3

Units: 6

Average unit size: 900 sf

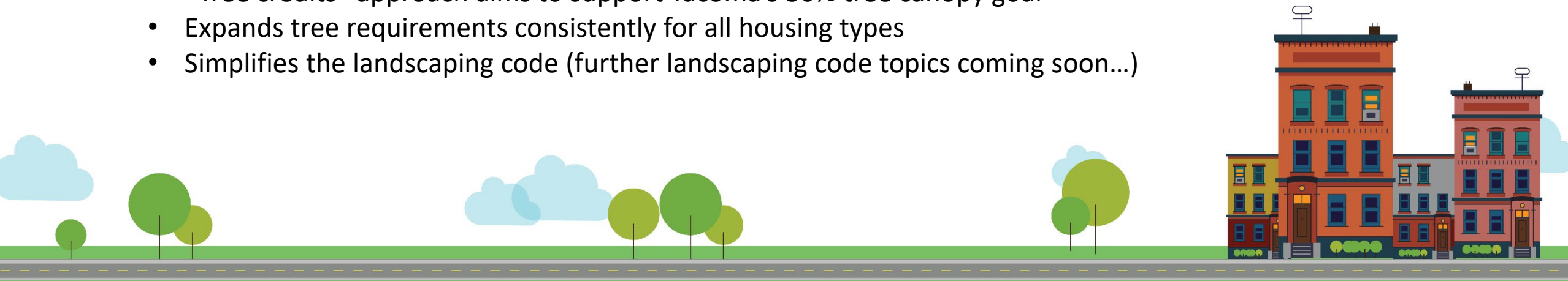
Lot area: 6,000 sf

FAR: 1.0

# Tree Credits

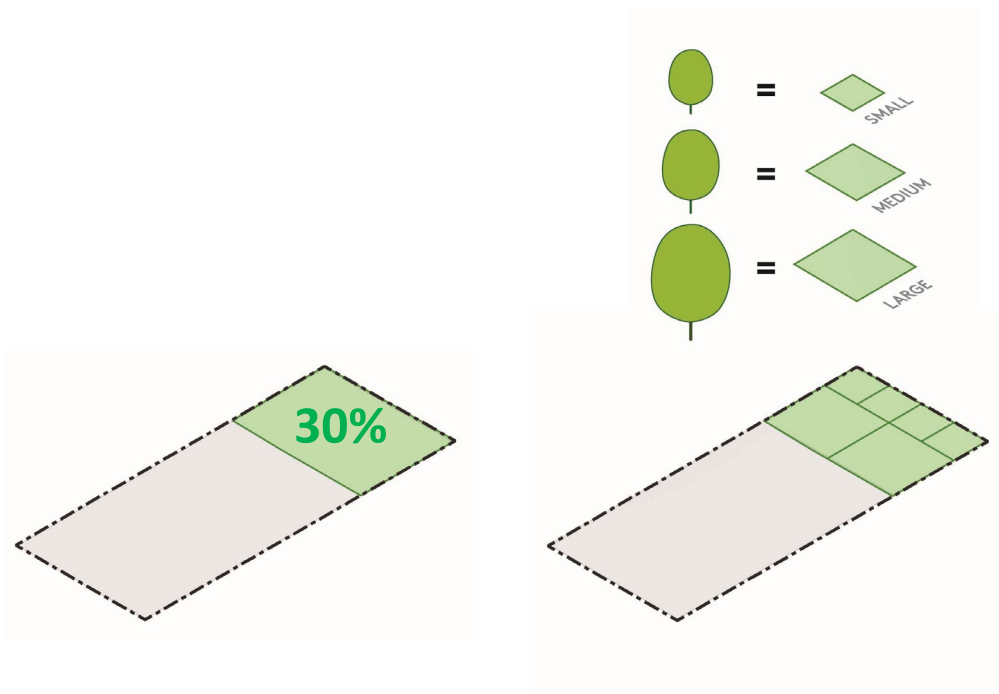
Urban Residential (UR-1)	Urban Residential (UR-2)	Urban Residential (UR-3) (Midscale)
<b>EXISTING TREE STANDARDS</b> <ul style="list-style-type: none"> <li>• Single-family, duplex and triplex exempt from landscaping requirements, except street trees</li> <li>• Multifamily must provide onsite canopy coverage, street trees</li> <li>• Additional parking lot landscaping (trees) for 15 or more uncovered stalls</li> </ul>		
<b>PROPOSED</b> Equivalent to 35% lot coverage	Equivalent to 30% lot coverage	Equivalent to 25% lot coverage

- “Tree credits” approach aims to support Tacoma’s 30% tree canopy goal
- Expands tree requirements consistently for all housing types
- Simplifies the landscaping code (further landscaping code topics coming soon...)



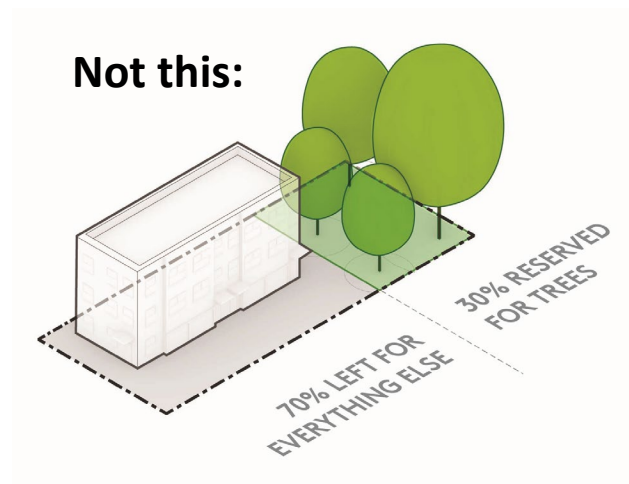
# Tree Credits - Concept

When 30% of the lot area is used to calculate tree requirements, what does this mean?



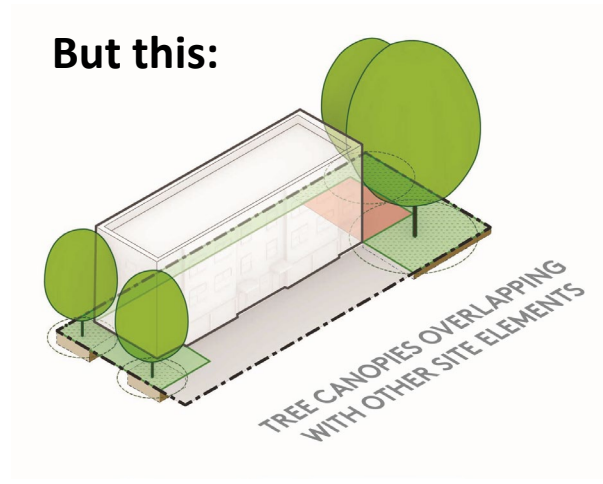
The percentage of lot area determines how many trees or "tree credits" are required on a site

Small, medium, and large trees are each worth a certain amount of credit toward this target area

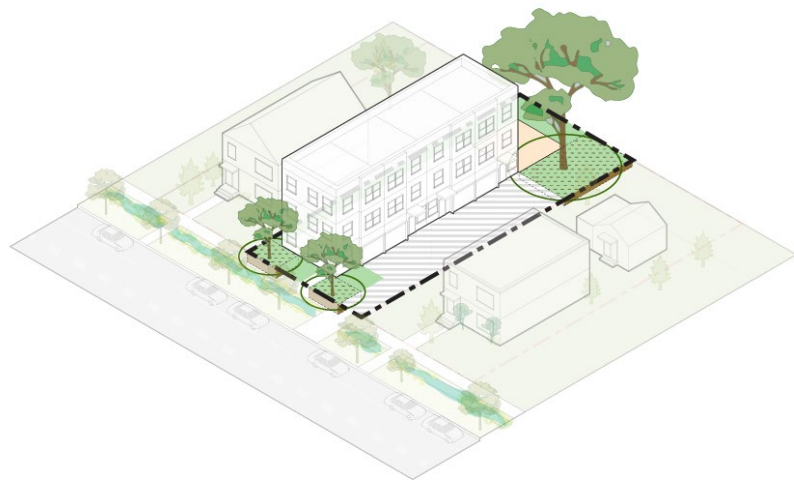


However, these tree canopies can overlap with paving, buildings, and extend beyond the lot.

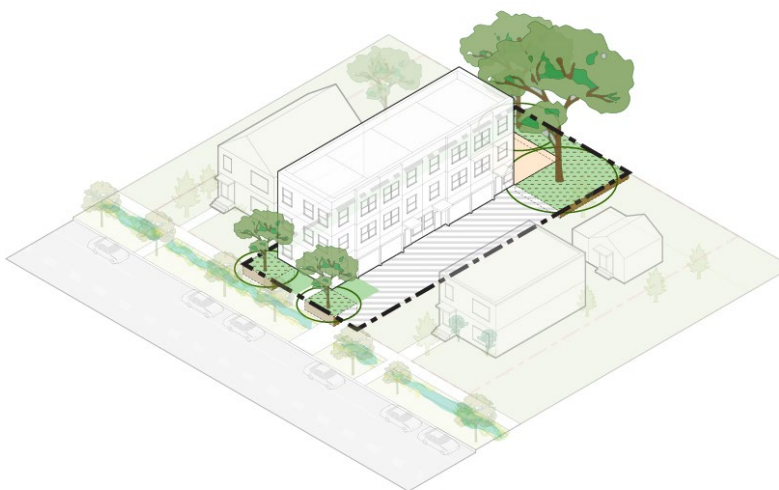
Structural soil cells can be used in constrained sites to provide soil for trees in the same place as driveways, parking, and paths.



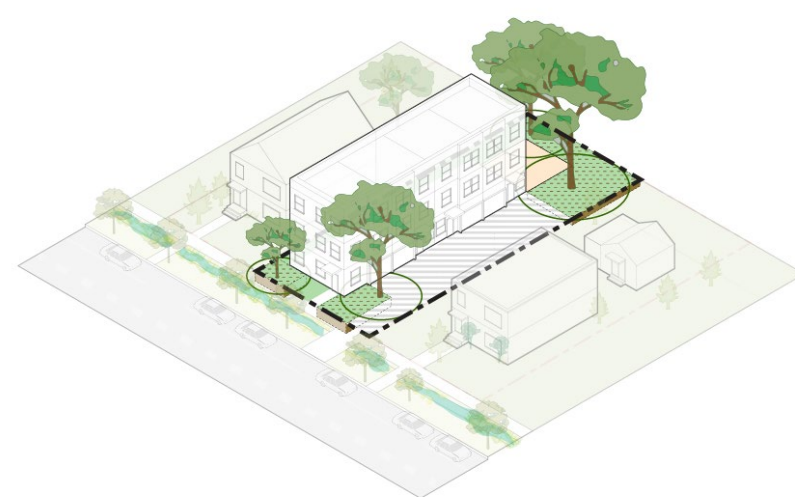
# Tree Credits - Comparison



Zone: UR-1, 2, 3  
Units: 4  
FAR: 1  
Height: 35'  
Parking: 1 stall/unit  
Amenity Space: 492 SF/unit  
**Tree Credits: Equivalent to 25% lot area**



Zone: UR-1, 2, 3  
Units: 4  
FAR: 1  
Height: 35'  
Parking: 1 stall/unit  
Amenity Space: 492 SF/unit  
**Tree Credits: Equivalent to 30% lot area**

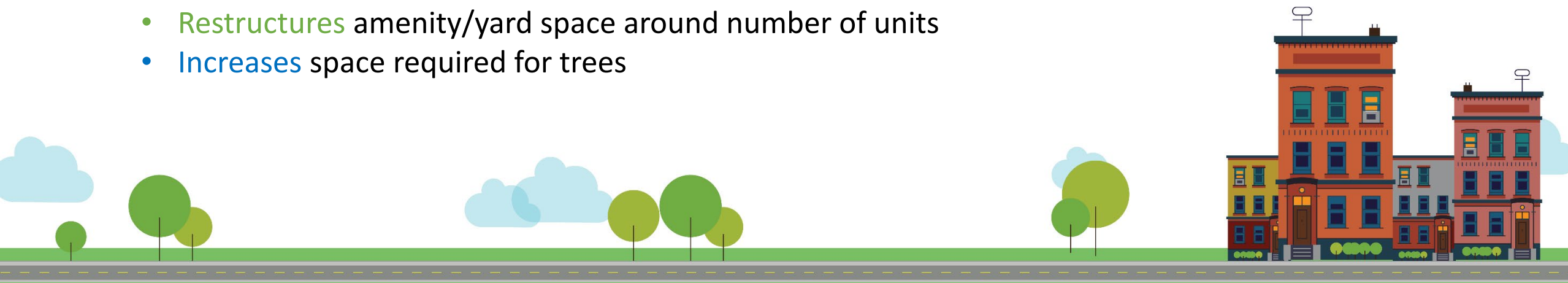


Zone: UR-1, 2, 3  
Units: 4  
FAR: 1  
Height: 35'  
Parking: 1 stall/unit  
Amenity Space: 492 SF/unit  
**Tree Credits: Equivalent to 35% lot area**

# Summary – Use of Space

	Proposed
<b>PARKING, RELATED</b>	<ul style="list-style-type: none"> <li>• Parking tied to zone (UR-1: 1.0 per unit, UR-2: 0.75, UR-3: 0.5), reduced through bonuses</li> <li>• No parking required: Reduced Parking Area, ADUs</li> <li>• Reduce required driveway widths, allow more/all stalls to be compact</li> <li>• Study bike parking refinements</li> </ul>
<b>AMENITY SPACE</b>	<ul style="list-style-type: none"> <li>• Tie to number of units (rather than lot size)</li> <li>• Option 1: 200 sf per unit for most housing types, 100 sf per unit for multiplexes</li> <li>• Option 2: By zone (UR-1: 300 sf per unit, UR-2: 200 sf, UR-3: 100 sf)</li> </ul>
<b>TREE CREDITS</b>	<ul style="list-style-type: none"> <li>• Tree credits approach tied to zones (UR-1: 35% of lot area, UR-2: 30%, UR-3: 25%)</li> </ul>

- Reduces space required for parking
- Restructures amenity/yard space around number of units
- Increases space required for trees



# Discussion – Use of Space

## DECISIONS NEEDED

6. Does reducing parking and driveway widths while increasing tree and amenity space strike the right balance?
7. Amenity space – by zone or housing type?

## OTHER DIRECTION



**Affordable  
Housing**

# Topics

- Confirm zoning framework
- Building scale
- Use of space
- **Bonus approach (bonuses on offer, public benefits)**



**Affordable  
Housing**



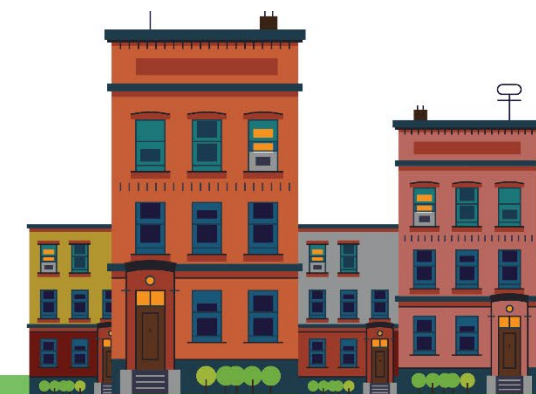
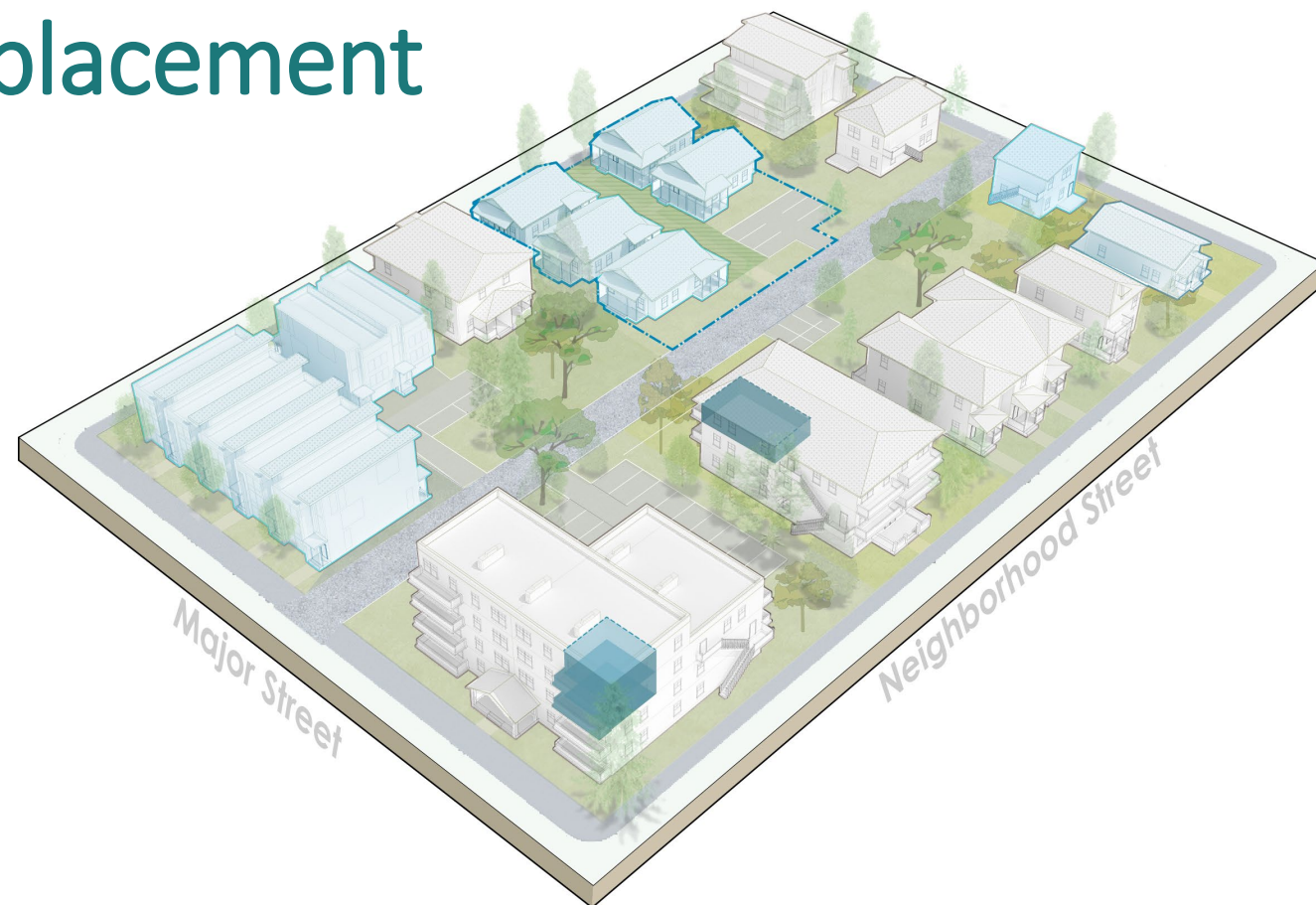
# Affordability and Anti-displacement

## Adopted policy direction

- Calibrate standards to promote affordability
- Strengthen regulatory affordable tools
- Expand Multifamily Tax Exemption Program
- Coordinated anti-displacement strategy

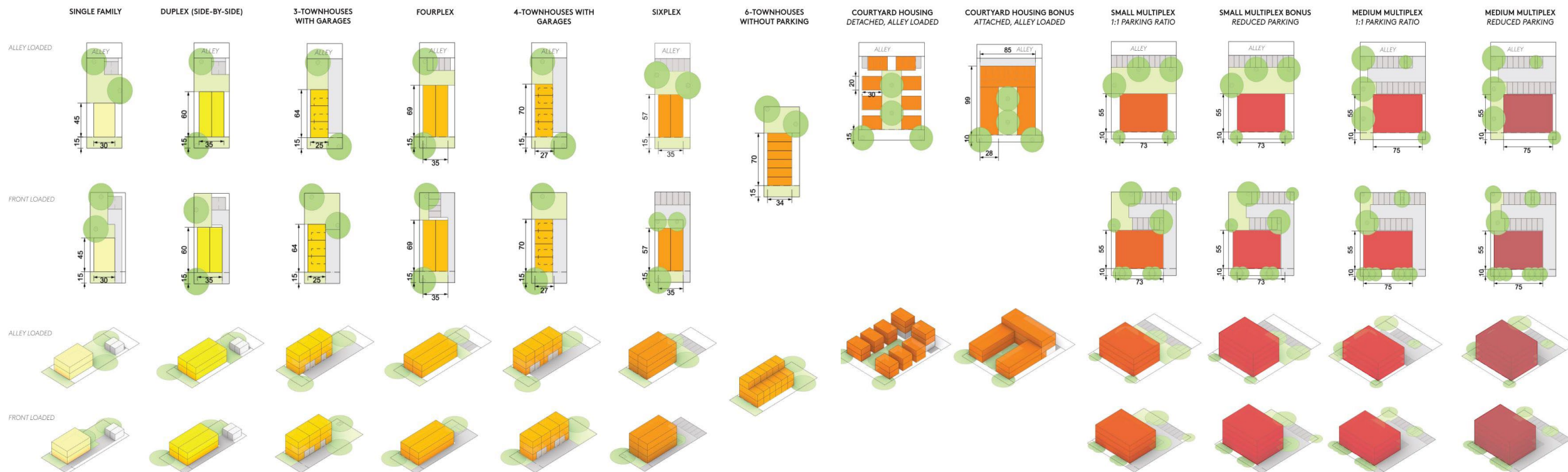
## Key Decisions

- **Understanding the market** – promote affordability without slowing construction
- **Setting priorities** – location, households served, duration of affordable units
- What **incentives and bonuses** make sense



# Feasibility Studies

Economic feasibility testing to ensure standards allow for housing production. Will be discussed in more detail in October.



# Proposed Bonuses

Urban Residential (UR-1)	Urban Residential (UR-2)	Urban Residential (UR-3)
<b>DENSITY</b> By right: 1/1500 sf (4 per lot) Density: 1/1000 sf (6 per lot)	By right: 1/1000 sf (6 per lot) Bonus: 1/750 sf (8 per lot)	By right: 1/750 sf (8 per lot) Bonus: 1/500 sf (12 per lot)
<b>FLOOR AREA RATIO (FAR)</b> By right: FAR (1-2 units): 0.6 FAR (3+ units): 0.8 Bonus: 1.0	By right: FAR (1-2 units): 0.8 FAR (3+ units): 1.0 Bonus: 1.2	By right: FAR (1-2 units): 1.0 FAR (3+ units): 1.2 Bonus: 1.6
<b>MFTE</b> n/a	n/a	12 year/20 year options
<b>HEIGHT</b> Backyard height bonus (from 25 to 35 ft)	Backyard height bonus (from 25 to 35 ft)	By right: 35 ft Bonus: 45 ft
<b>PARKING</b> By right: 1 stall per dwelling Bonus: Affordable units not required to provide parking	By right: 0.75 stalls per dwelling Bonus: Affordable units not required to provide parking	By right: 0.5 stalls per dwelling Bonus: Affordable units not required to provide parking

# Bonus program – public benefits

## Recommended

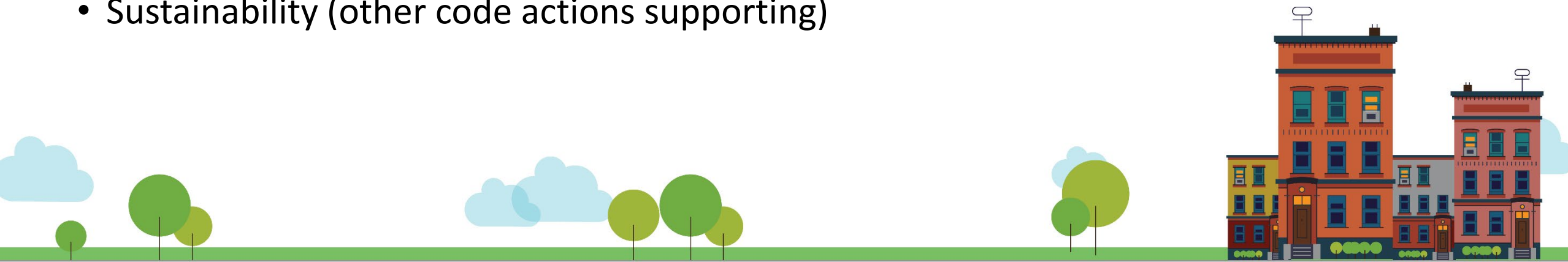
- Affordable housing units
- Retain existing buildings with infill

## Others considered

- Visitability (other code actions supporting)
- Family-sized units (MH often is family-sized)
- Sustainability (other code actions supporting)

## Next steps

- Affordability targeting (number, levels, duration, mandatory component?)
- Combining bonuses
- Market feasibility
- MFTE expansion



# Discussion

## DECISIONS NEEDED

8. Does the bonuses approach reflect community priorities in balance with reasonable density and scale increases?

## OTHER DIRECTION?



**Affordable  
Housing**





**CITY OF TACOMA, WASHINGTON  
OFFICE OF THE CITY COUNCIL  
COUNCIL CONSIDERATION REQUEST**

**TO:** Mayor & City Council

**FROM:** Council Member Olgy Diaz and Senior Council Policy Analyst Lynda Foster

**COPIES TO:** Elizabeth Pauli, City Manager; Kurtis Kingsolver, Deputy City Manager; Hyun Kim, Deputy City Manager; Bill Fosbre, City Attorney

**SUBJECT:** **Resolution – Providing a Racial Equity Toolkit for Special Events for community use – September 26, 2023**

**DATE:** September 20, 2023

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**I ask for your support for a Resolution directing the City Manager to create a racial equity toolkit for special events for community use as a public education tool.**

**LEGISLATIVE INTENT:**

**Resolution Request:**

This resolution directs the City Manager to produce a racial equity toolkit for special events as a public education tool. This toolkit should be shared with the public in strategic locations so individuals seeking event funding or event planning information from the City have access to this tool and can utilize it to increase racial equity at their events. The tools provided in the toolkit should align with scoring mechanisms for our special event funding grants.

**Background on Special Events Funding:**

Tacoma Venue and Events (TVE) supports funding for special events produced within the Tacoma city limits through an annual competitive application process. Events must be free and open to all ages, inclusive and accessible, and reflect the diverse communities and cultures throughout the city. Selected applicants receive funding of \$1,000 to \$10,000 for costs associated with their production of an event (or series of events). Funded events can involve music, performing arts, youth activities, ethnic traditions, heritage, literary and visual art, environmental and cultural education, food, dance, and other unique arts and cultural opportunities and be within any of the neighborhoods of Tacoma. Applicants are reviewed by a selection committee of community members. Selections are based on merit, equity, community impact, and the applicants' capacity to successfully produce the event(s).

**Background on racial equity toolkits:**

The Government Alliance on Race & Equity provides the following information on Racial Equity toolkits<sup>1</sup>.

Racial equity tools are designed to integrate explicit consideration of racial equity in decisions, including policies, practices, programs, and budgets. It is both a product and a process. Use of a racial equity tool can help to develop strategies and actions that reduce racial inequities and improve outcomes for all groups. Too often, policies and programs are developed and implemented without thoughtful consideration of racial equity. When racial equity is not explicitly brought into operations and decision-making, racial inequities are likely to be perpetuated.

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<sup>1</sup> [https://racialequityalliance.org/wp-content/uploads/2015/10/GARE-Racial\\_Equity\\_Toolkit.pdf](https://racialequityalliance.org/wp-content/uploads/2015/10/GARE-Racial_Equity_Toolkit.pdf)

Racial equity tools provide a structure for institutionalizing the consideration of racial equity. A racial equity tool:

- proactively seeks to eliminate racial inequities and advance equity;
- identifies clear goals, objectives, and measurable outcomes;
- engages community in decision-making processes;
- identifies who will benefit or be burdened by a given decision, examines potential unintended consequences of a decision, and develops strategies to advance racial equity and mitigate unintended negative consequences; and,
- develops mechanisms for successful implementation and evaluation of impact

DESIRED RESOLUTION DATE: October 3, 2023

**COMMUNITY ENGAGEMENT/ (CUSTOMER RESEARCH):**

CM Diaz has heard from community groups that plan local events. They've reported that different organizations have been using different models to incorporate equity in their events, and it would be helpful to have unified language and tools.

**2025 STRATEGIC PRIORITIES:**

**Equity and Accessibility:**

The City of Tacoma provides grants to fund special events in the City of Tacoma designed to be open and accessible to our entire community. Scoring for these grants includes measuring equity. Educating event organizers on steps they can take to create more equitable events will allow for more transparency in our event scoring process and making these applications more accessible to the entire community. In turn, organizations will also have the tools and resources to plan more intentionally equitable events that reflect the diverse communities and cultures throughout the city.

**Civic Engagement:** *Equity Index Score:* Select an Index Score.

Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.

Representation at public meetings will reflect the diversity of the Tacoma community

**Livability:** *Equity Index Score:* Select Index Score.

Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.

Increase positive public perception of safety and overall quality of life.

Explain how your legislation will affect the selected indicator(s)?

A special event racial equity toolkit will assist event planners in having a more positive impact on the entire community and increase representation at public events to reflect the diversity of the Tacoma community. More equitable events will provide more community services to diverse residents. More inclusive events will also increase the positive public perception of Tacoma.

**ALTERNATIVES:**

Alternative	Positive Impacts	Negative Impacts
1. Do not make a special events racial equity toolkit	Conserves City resources for other priorities	Does not provide educational tool for community events that will increase equitable outcomes

2. Make a broader racial equity toolkit	More robust education tools could have a larger impact and have broader positive outcomes at community events	This would require greater City resources, and would require reallocating funding
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#### **EVALUATIONS AND FOLLOW UP:**

The published version of the racial equity toolkit should be shared with Council Members, as well as published to strategic webpages, shared with past special event grant applicants, and community organizations that regularly apply for event funding from the City. The City should consider utilizing the racial equity toolkit as an outreach tool to promote special events funding opportunities with Women/Minority Business Enterprises and other organizations.

#### **SPONSOR RECOMMENDATION:**

Sponsors recommend Council passes this resolution to direct the City Manager to create a special event racial equity toolkit.

#### **FISCAL IMPACT:**

This policy would require staff support from Tacoma Venues and Events and Office of Equity and Human Rights. This directive would have a flexible timeline to allow implementation to be incorporated into ongoing efforts to review and improve the event grant program and to minimize financial and programmatic impacts.

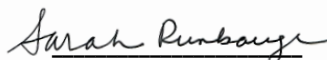
**If you have a question related to the Council Contingency Fund Request, please contact Lynda Foster at 253.591.5166 or lfoster@cityoftacoma.org.**

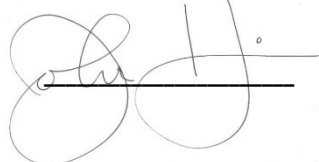
**SUBMITTED FOR COUNCIL CONSIDERATION BY:** \_\_\_\_\_

  
**Council Member Olgy Diaz**

#### **SUPPORTING COUNCIL MEMBERS SIGNATURES (2 SIGNATURES ONLY)**

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1.  POS# 2

2.  POS# 1

**Mayor's initials** 

(Mayor's initials for awareness only to ensure alignment and coordination of emergent policies.)

Date	Meeting	Subject	Department	Background
September 26, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Home in Tacoma Phase 2 Update	Planning and Development Services (in-person)	Provide a progress update regarding Home In Tacoma - Phase 2 as the zoning and standards package is getting more specific, and seek Council guidance prior to the Planning Commission finalizing and setting a Public Hearing on the package.
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
October 3, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	City Charter Review Process and Timeline	City Clerk's Office - Nicole Emery, Legal - Debra Casparian (in-person)	
		State and Federal Legislative Agendas	City Manager's Office Government Affairs Sonja Hallum & Rosa McLeod (in-person)	Staff will discuss the state and federal legislative policy positions
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
October 10, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Department of Corrections Wenatchee Release and Transition Site and Potential Site Development Locations	Department of Corrections - Mike Hargreaves (in-person)	
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)	Systems Transformation Update		
October 17, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	District 4 Participatory Budgeting Briefing	Office of Management and Budget (in-person)	Staff and community members will provide a briefing in the District 4 Participatory Budgeting project including; which proposal received the most votes, voting methods, and next steps
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
October 24, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Facility Advisory Committee Vertical Facility Portfolio Findings	Office of Management and Budget - Nick Anderson, Parametrix Inc. Jim Dugan (in-person)	Council directed staff to create a Facility Advisory Committee (FAC) to study and prioritize the City's vertical facility portfolio. They will complete its work and deliver its findings to the Infrastructure Planning and Sustainability Committee on September 27. Staff will brief the full Council on the FAC's work and their recommendations. Additionally, staff also hopes to begin a discussion for funding the project list recommended by the FAC
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			

Date	Meeting	Subject	Department	Background
October 31, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Recommendations for Budget Adjustments to the 2024 Budget	Office of Management and Budget - Katie Johnston and Reid Bennion (in - person)	OMB will deliver the recommendations for budget adjustments to the 2024 budget. These adjustments will be reviewed and approved by the City Manager through the Budget Modification process. OMB will also work with departments and Councilmembers to address essential important initiatives
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
November 7, 2023	Joint City Council / TPU Board Study Session (hybrid Council Chambers /dial-in 12:00 pm)	State and Federal Legislative Priorities	City Manager's Office - Sonja Hallum and Rosa McLeod and Tacoma Public Utilities - Clark Mather	
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
November 14, 2023	Joint City Council / TPU Board Study Session ( hybrid Council Chambers / dial-in 12:00pm)	Management Review Study	Finance Department & Tacoma Public Utilities	
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
November 21, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	*TPD Violent Crime Quarterly Report		
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
November 28, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)			
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			



<i>Economic Development Committee (EDC)</i>			
<b>Committee Members:</b> Blocker (Chair), Daniels (Vice-Chair), Diaz, Bushnell, Alternate-Rumbaugh <b>Executive Liaison:</b> Jeff Robinson; <b>Coordinator -</b> Cathy Satava		<b>2nd, 4th, and 5th Tuesdays</b> <b>10:00 a.m.</b> <b>Hybrid: In-Person &amp; Virtual meeting</b>	<b>CBC Assignments:</b> •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •City Events and Recognition Committee •Tacoma Creates Advisory Board •Equity in Contracting Advisory Committee
	<b>Topic</b>	<b>Presenter</b>	<b>Description</b>
<b>September 26, 2023</b>	Business License Fee Update	Danielle Larson, Tax & License Manager, Finance Department	Staff from Tax & License will provide an update on Business Licenses and related issues.
<b>October 10, 2023</b>			
<b>October 24, 2023</b>	BIPOC Business Alliance Study	Dierdre Patterson, Business and Economic Development Analyst	Staff will present the outcome of the BIPOC Business Alliance Study in partnership with Coleman and Associates
<b>October 31, 2023</b>	Combined CBC Report Out	All CBC Chairs	An opportunity for CBCs assigned to EDC to give a short 10-15 minute presentation. The intention is to provide for connection and continuity. Meeting will be held in Chambers. All CBC members, staff liaison are invited to attend.

Infrastructure, Planning and Sustainability Committee (IPS)			
Committee Members: Walker (Chair), Diaz (Vice Chair), Hines & Ushka; Alternate-Bushnell Executive Liaison: Mike Slevin; Coordinator: Cathy Satava		2nd and 4th Wednesdays 4:30pm Hybrid: In-Person & Virtual Meeting	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
September 27, 2023	Facilities Advisory Committee Recommendation	Nick Anderson, OMB	
	PFAS Regulation Updates	Tacoma Water	
	Safe Routes to School Action Plan Update	Caillin Henley, Safe Routes to School Coordinator, Public Works	Public Works Department staff will provide a presentation on the updates to the Safe Routes to School Action Plan, as well as a summary of implementation actions since plan development in 2017.
October 11, 2023	Combined CBC Reports	All CBC Chairs	10 mins/ 3-4 slides: Possible move to Chambers. Questions: What does your CBC do? Who's on the commission/structure (sub-committees, etc), Top 3 things they proud to have worked on, top 3 things they are excited to/looking forward to working on. Photos welcome. Pictures of members or projects.
October 25, 2023	Tree Operations Plan Briefing	Jim Parvey, OEPS, Mike Carey, Urban Forestry	Benchmark what other cities are doing. Get feedback
	Schuster Parkway Update	Steve Atkinson	
	Home in Tacoma Update	Elliott Barnett, Senior Planner	

Government Performance and Finance Committee			
<b>Committee Members:</b> Hines (Chair), Bushnell (Vice Chair), Rumbaugh, and Walker Alternate - Daniels  <b>Executive Liaison:</b> Andy Cherullo; <b>Coordinator - D'Angelo Baker</b> <input type="checkbox"/>		<b>1st and 3rd Tuesdays</b> <b>10am</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
	Topic	Presenter	Description
<b>October 3, 2023</b>	Title 6 Amendments – Green Jobs Tax Credit	Danielle Larson, Tax & License Division Manager	Staff is proposing amendments to the Green Jobs Tax Credit to align the incentive with the adopted Tacoma Green Economic Development Strategy.
	Title 6 Amendments – Chapters 6B.10 and 6B.20	Danielle Larson, Tax & License Division Manager	Staff is proposing amendments to the administrative provisions of the licensing code, adding the ability to conduct federal background checks when needed, reducing the late filing penalty and clarifying language and enforcement tools.
	Title 6 Amendments - General Clean-Up	Danielle Larson, Tax & License Division Manager	Review of code language and general cleanup of Title 6 is done every five years. Amendments include correction to code cites and updates to reflect current practices and consistent language between chapters.
	Cybersecurity Briefing	Paul Federighi, Assistant Director, Information Technology	Update on the current state of cybersecurity and summary of the IT Department's Information Assurance Program
<b>October 17, 2023</b>	Monthly Budget Update	Reid Bennion, Acting Budget Officer, OMB	Monthly budget update and/or briefing on budget related items of interest.
	Proposed Rate Adjustments	LaTasha Wortham, Regional Relations Manager, TPU	Assesment of proposed utility rate adjustments as a result of the Westrock closure.
	MCO Communications Report Implementation & Introduction to Communications & Media Director	Amy Clancy, Director, Media and Communications Office	How is the City going to implement the recs in the communications report. How to operationalize the recs from the report? Fall 2023.
	Informational Briefing on the City's Litter Code	Keith A. Echterling, Deputy City Attorney, City Attorney's Office	Staff from the City Attorney's Office will provide an informational briefing on the City's Litter Code.

Community Vitality and Safety			
Committee Members: Ushka (Chair), Blocker (Vice-Chair), Rumbaugh, Daniels, Alternate-Hines		2nd and 4th Thursdays	CBC Assignments: Community's Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority • Commission on Immigrant and Refugee Affairs
Executive Liaison: Jacques Colon; Staff Support - D'Angelo Baker		4:30 p.m.	
		Room 248	
	Topic	Presenter	Description
September 28, 2023	Crystal Judson Family Justice Center Update	Craig Roberts, Assistant Director at Crystal Judson Family Justice Center	Informational briefing/update on the work being done by the center.
	Health Metrics, Environmental Justice, and Achieving Equity	Jacques Colon, Office of Strategy	This presentation will examine how the City of Tacoma and partners are using health metrics to ensure progress is being made in achieving health equity and environmental justice in our community. This presentation will highlight data used in the Equity Index, Community Health Needs Assessments, Health Equity Assessment, and Climate Action Plan.
October 12, 2023	Amendments to Tacoma Municipal Code Chapter 8.17 - False Reports of Crime	Keith A. Echterling, Deputy City Attorney, City Attorney's Office	Staff recommends amending the TMC to adopt by reference the state law of False Reporting, RCW 9A.84.040, to update and expand the application capabilities of the TMC, to include appropriate prosecution of the knowing misuse of 911.
	Placeholder: Rental Housing Code Research		
	Rental Property Data Project	Danielle Larson, Tax & License Division Manager	Staff will provide an update on the efforts and timeline to develop a system that will enable the City to capture certain rental property data through the business licensing process.
October 26, 2023	Placeholder: Rental Housing Code Research		