



APPROVED 6/14/23

MINUTES  
City of Tacoma  
Public Utility Board Meeting  
May 24, 2023  
6:30 p.m.

Mr. Watson called the Public Utility Board meeting to order at 6:30 p.m.

**Present:** William Bridges; Elly Claus-McGahan; Carlos Watson; Holland Cohen

**Excused:** John O'Loughlin

**Minutes of the Previous Meetings**

Mr. Bridges moved that the minutes of the previous meetings be adopted; seconded by Ms. Claus-McGahan. Voice vote was taken and carried. The minutes were declared adopted.

**Comments by the Public**

Mr. Lesley Adams addressed the Board and made comments in favor of Tacoma Water prototyping a water-barometer style distillation unit.

**Recognitions**

Val Sherman, Safety and Environmental Compliance Manager, presented the American Public Power Association 2022 Safety Award of Excellence Honorable Mention.

Rochelle Gandour-Rood, Customer and Employee Experience Community Engagement and Conservation Analyst, presented to the Board the Excellence in Communications – Internal communications award for Tacoma Water's WaterLine newsletter for employees and Excellence in Communications – Digital award for Tacoma Water's 'What's in the Watershed' social media campaign.

**Regular Agenda**

C-1 Resolution U-11384– Award contracts and approve purchases:

1. Increase and extend contract to Escalent, Inc., for a continuation of customer experience and satisfaction tracking services (\$480,500, plus applicable taxes. Cumulative total \$970,500, plus applicable taxes) [Dan Drennan, Sr. Market Research and Development Mgr];
2. Increase contract to Kleinschmidt Associates for additional engineering services for the Mayfield Dam Juvenile Bypass Alternative Selection Means and Methods 25 Percent Design (\$316,000, plus applicable taxes. Cumulative total \$816,000, plus applicable taxes) [Maryanne Zukowski, Project Mgr].

Mr. Watson moved to adopt the resolution; seconded by Ms. Cohen.

Voice vote was taken and carried. The resolution was adopted.

D-2 Resolution U-11385 – Authorize execution of an easement agreement to grant an easement to the Tacoma School District No. 10 across Tacoma Water property located adjacent to Lincoln High School as identified as Pierce County Tax Parcel No. 7470033982 for \$155,000.

Mr. Watson moved to adopt the resolution; seconded by Ms. Cohen.

Greg Muller, Sr. Real Property Officer, summarized the resolution. Tacoma Water has requested authorization to enter into an easement agreement with the Tacoma School District No. 10, for the expansion of a sports complex on the adjacent Lincoln High School property (Tax Parcel Number 7470033981), and has requested an easement on Tacoma Water property, in support of that expansion to include: surface use for ingress/egress, parking, on-site traffic circulation, pedestrian pathways, landscaping, and the construction of paving or other impervious surface in connection with such use, together with subsurface use for junction boxes, conduit, and electrical lines to serve the adjacent tennis courts. The easement would cover approximately 12,435 square feet of Tacoma Water property and granting the easement would not impair, and would be subject to, Tacoma Water's paramount rights for operation of its municipal water supply and distribution system. The agreement has been reviewed by the City Attorney's Office, Tacoma Water and Real Property Services and the proposed amount of consideration for this easement is \$155,000.

Voice vote was taken and carried. The resolution was adopted.

**E. Reports of the Director**  
Q1 2023 Budget Performance Update

Director Flowers called on Ebony Peebles, Business Services Manager, to provide a report on the first quarter 2023 budget performance reports for Power, Water, and Rail. Ms. Peebles presented the key budget information, covering revenues and expenditures, for each of the operating divisions. In response to a Board inquiry, Ms. Peebles explained that the self-insurance fund is funded by direct contributions from the operating divisions and claims are paid out of that fund. Ms. Peebles further explained that Power's family need fund only goes to the power portion of bills. Water has a separate family need fund that comes out of their enterprise fund.

**F. Comments by the Board**

Chair Watson congratulated Board Member Claus-McGahan on her re-appointment to a five-year term.

**G. Adjournment**

There being no further business or comments, the Public Utility Board meeting was adjourned at 7:02 p.m. until Wednesday, June 14, 2023, for a study session at 3:00 p.m., followed by a regular meeting at 6:30 p.m.

pApproved:



Carlos Watson, Chair



Holland Cohen, Secretary