



TO: T.C. Broadnax, City Manager
FROM: Mayor Strickland and Council Member Campbell
COPY: City Council and City Clerk
SUBJECT: Resolution – Request for Qualifications - Development of a recruitment plan for the selection of a successor City Manager – December 13, 2016
DATE: December 12, 2016

SUMMARY:

City Manager T.C. Broadnax is the preferred candidate for the Dallas, Texas City Manager position, and the City Council desires a Request for Qualifications (RFQ) be prepared and ready to be issued if needed to assist the City Council in the development of a recruitment plan for the selection of a successor City Manager, including cost estimates for each phase of the process.

COUNCIL SPONSORS:

Mayor Strickland and Council Member Campbell.

STRATEGIC POLICY PRIORITY:

Appointing a City Manager encourages and promotes an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

City Manager Broadnax is the preferred candidate for the Dallas, Texas City Manager position and on Wednesday, December 14, 2016, the Dallas City Council will vote on whether to appoint T.C. Broadnax as the new City Manager pending the successful negotiations and approval of an employment agreement. Once T.C. Broadnax is confirmed as the new Dallas City Manager, the City Council desires to begin the recruitment of a City Manager with the assistance of a national professional recruitment firm to identify candidate qualities and qualifications and assist in developing a recruitment plan.

The City Council desires that a RFQ be developed for recruitment firms which have successfully assisted public sector agencies in national recruitment and the RFQ should be delivered to the City Council through the Human Resources Director, for consideration by the City Council prior to its issuance. The draft RFQ is to be delivered to the City Manager Performance Evaluation Committee on or before January 4, 2017.

ISSUE:

To begin the recruitment of a City Manager.

ALTERNATIVES:

There are no other feasible options at this time.

RECOMMENDATION:

A draft RFQ is developed and delivered to the City Manager Performance Evaluation Committee on or before January 4, 2017.

FISCAL IMPACT:

This resolution has no fiscal impact.