



**TO:** Board of Contracts and Awards  
**FROM:** Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *1/16/21*  
Deanna Pollard, Management Analyst, Facilities Management  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Richelle Krienke, Finance/Purchasing  
**SUBJECT:** Increase – Vehicle/Equipment Parts and Repair Services  
Request for Bids Specification No. GF15-0245F, Contract No. 4600010855 –  
March 7, 2017  
**DATE:** February 15, 2017

**SUMMARY:**

The Public Works Department requests approval to increase Contract No. 4600010855 with Equipment Experts, Inc., Lakewood, WA, by \$750,000, for a total contract amount of \$1,250,000, plus applicable sales tax, for services, repairs, and parts for various equipment and vehicles operated by Environmental Services, Solid Waste Management Division, on an as-needed basis.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

Through this contract, the City’s Solid Waste handling equipment and vehicles are well maintained to deliver dependable garbage, yard waste, and recycling services to support the City’s clean and sustainable environment.

**BACKGROUND:**

**ISSUE:** If not implemented, repair interruptions could result in service delays to the garbage, yard waste, and recycling pickup schedules and Solid Waste Division operations. This contract provides service, repairs, and parts for various equipment and vehicles on an as-needed basis for Environmental Services, Solid Waste Management Division.

**ALTERNATIVES:** The City could increase the fleet staffing level and/or overtime activity. This alternative is inefficient and not recommended because the scope of work is on an as-needed basis, and increasing overtime activity could result in injuries to the fleet mechanics due to fatigue.

**CONTRACT HISTORY:** This contract was originally awarded to Equipment Experts, Inc. as a result of Request for Bids Specification No. GF15-0245F in the amount of \$500,000. It was approved by Resolution No. 39277 on October 6, 2015. This increase will bring the contract to a cumulative amount of \$1,250,000 plus applicable sales tax. This is the second amendment to the contract.

**SBE/LEAP COMPLIANCE:** Not applicable.



**RECOMMENDATION:**

The Public Works Department requests approval to increase Contract No. 4600010855 with Equipment Experts, Inc., Lakewood, WA, by \$750,000, for a total contract amount of \$1,250,000, plus applicable sales tax, for services, repairs, and parts for various equipment and vehicles operated by Environmental Services, Solid Waste Management Division, on an as-needed basis.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fund 4200 – ES Solid Waste	512000	5330100	\$750,000
<b>TOTAL</b>			<b>\$750,000</b>

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fund 4200 – ES Solid Waste	512000	Various	\$750,000
<b>TOTAL</b>			<b>\$750,000</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$375,000**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

N/A