



City Events and Recognitions Committee

Tacoma Municipal Building, 747 Market Street, 9th Floor Visibility Center

February 23, 2015

Vice Chair Smith called the meeting to order at 6:00 p.m.

Committee Members Present: Roslyn Smith, Valentine Smith, Erin Lee, and Betty Popenuck
Staff Present: John Miller, Kala Dralle

Agenda Item

Approval of Minutes from the February 9, 2015 meeting

Minor changes and Ms. Lee moved to approve, Ms. Popenuck 2nd, the Committee passed the item.

Agenda Item

Decide Program Elements and Timeline for City of Destiny

Vice Chair Smith introduced the item and posed proposal to have the reception and ceremony programs remain the same as last year. Discussion followed including some suggested revisions due to the single location of the reception and ceremony instead of two. The program can therefore be collapsed a bit to accommodate the timeline available. Proposal to produce a shorter montage video was discussed—to accommodate the shorter ceremony schedule. The video screen on field will be available for COD use until 6:00 p.m. (See attachment for proposed program.)

Per the stadium site visit made by Ms. Lee and Kala Dralle on Monday, February 16, a final decision was made to contain the event on the upper party deck level only, referred to as the Party Terrace. Chairs and a stage will need to be rented, and staff will confirm logistics and price. The contract with the Rainiers will be drafted week of March 3rd. Mr. Miller paid a site visit to establish best location for video equipment.

Vice Chair Smith agreed to contact Daffodil Festival Executive Director Steve James to explore involvement of Daffodil Princesses.

Ms. Dralle will provide Mr. Miller with award winner contact information as soon as the winners and non-winners have been notified. He will start to set up the program script and flow.

Other discussion results:

Photographer from 2014, Vice Chair Smith will contact him again—his fee was \$250; Ms. Dralle will search for banner from 2014; Mr. Miller recommends use of a contractor or Cheney staff to set up stage and chairs, pipe and drape; Ms. Dralle will confirm chair set up with Mr. Ryann Schutt and develop a site diagram; Ms. Dralle will confirm all ordering deadlines with Mr. Chris Aubertin; Ms. Dralle will draft award winner letters, etc., and confer with Chair Smith regarding contacting them directly.

Agenda Item

Final Decision on Nominations

Chair Smith introduced this item to close the award winner decision process. Ms. Dralle presented results of conversation with nominator for Mr. James Curtis. Vote cast was 2 to 1 in favor of awarding him in the Equity & Empowerment category.

Agenda Item

Results of By Laws Review Regarding Elections

Chair Smith introduced the item, and it will be tabled until the next meeting.

Agenda Item

Topics for Upcoming Meetings

1. Rainiers Contract and Additional City of Destiny Costs
2. Finalize Program Script
3. By Laws Review Regarding Elections and Terms of Service
4. Update on New Board Members

Adjournment

The meeting was adjourned at 7:13.



Roslyn Smith, Chair



Kala Dralle, Community & Economic Development