



TO: Elizabeth Pauli, City Manager
FROM: Kathryn Johnston, Office of Management and Budget
Andy Cherullo, Finance Director
COPY: City Council and City Clerk
SUBJECT: Ordinance – 2021-2022 Biennial Operating Budget Amendment – May 25, 2021
DATE: May 19, 2021

SUMMARY AND PURPOSE:

Amend the 2021-2022 Biennial Operating Budget for recommended budget adjustments, 2019-2020 contract obligations, and transfers to the Capital Budget for Council-approved capital projects with outstanding balances or budget adjustments.

BACKGROUND:

This ordinance will adjust the biennial budgets for departments for the following reasons: a) Obligations from 2019-2020 that are not complete, b) transfers to the Capital Budget for Council-approved capital projects, and c) other recommended adjustments. This last category includes costs that were not anticipated at the time the 2021-2022 Operating Budget Ordinance was adopted.

This budget adjustment increases to the 2021-2022 Operating Budget by \$96,052,074. This increase is funded by grants, existing fund balances, and other miscellaneous revenue sources. The General Fund portion of the budget increase is \$4,589,950.

Exhibit A shows the 2021-2022 Adopted Operating Budget by fund, the Reappropriation, the budget adjustment amounts requested, and the revised appropriation authority (if approved). Exhibit B provides the expenditures and revenues and totals by fund and category.

COMMUNITY ENGAGEMENT/CUSTOMER RESEARCH:

This is an administrative action to carry 2019-2020 Budget in to the current biennium, programs and projects funded all have their own customer research and community engagement processes.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility:

Ensure all Tacoma residents are valued and have access to resources to meet their needs.

Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.



ALTERNATIVES:

The City Council may choose not to approve the budget adjustments for the 2021-2022 Biennium. This course of action would require departments to identify savings to cover expenses within their 2021-2022 budgeted appropriation or, when possible, require the cancellation of encumbered obligations.

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Take no action	2019-2020 savings added to fund cash balance.	Programs and projects would not be funded sufficiently to execute 2021-2022 work plan.

STAFF RECOMMENDATION:

Staff recommends the City Council approve this ordinance to appropriate budget adjustments, contract obligations, and Capital Budget adjustments, as outlined in Exhibit "A."

FISCAL IMPACT:

The ordinance will amend the 2021-2022 Adopted Budget (Ordinance 28718) as outlined in Exhibit "A."

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1. Multiple – see Exhibit "A"			
TOTAL			

What Funding is being used to support the expense? Multiple – see Exhibit "A"

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

NO, PLEASE EXPLAIN BELOW

This ordinance, if approved, would provide the budget for these items.

Are there financial costs or other impacts of not implementing the legislation?

YES

Will the legislation have an ongoing/recurring fiscal impact?

YES

Will the legislation change the City's FTE/personnel counts?

YES, PLEASE EXPLAIN BELOW

Legislation will increase the City's budgeted FTE count, these increases are to address emergent needs in the Municipal Court, Planning and Development Services, City Attorney's Office, and to modify the duration of existing positions.

ATTACHMENTS:

- Exhibit A: 2021-2022 Adopted Operating Budget by fund, the Reappropriation, the budget adjustment amounts requested, and the revised appropriation authority (if approved)
- Exhibit B: Expenditures and Revenues and totals by fund and category