



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Dylan Carlson, Labor Relations Division Manager  
 Karen Short, Senior Human Resources Consultant  
 Shelby Fritz, Human Resources Director  
 Kari Louie, Assistant Human Resources Director  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Authorize execution of a Letter of Agreement with the Teamsters Local Union No. 117, General Unit – July 18, 2023  
**DATE:** June 27, 2023

**SUMMARY AND PURPOSE:**

A resolution authorizing execution of a Letter of Agreement as negotiated with the Teamsters Local Union No. 117, General Unit.

**BACKGROUND:**

The resolution authorizes execution of a Letter of Agreement as negotiated with the Teamsters Local Union No. 117, General Unit. The Letter of Agreement will provide for the creation of the classification of Tax & License Compliance Officer, Lead, and will be represented by the Union for purposes of collective bargaining.

The classification is designated as classified, overtime category “A”, and will be eligible for overtime. The 2022 pay range will be between \$40.10 and \$48.75 per hour. It is the intent to include the classification in the successor collective bargaining agreement between the parties.

**COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

The Letter of Agreement has been reached with the Teamsters Local Union No. 117, General Unit, and has been bargained in good faith.

**2025 STRATEGIC PRIORITIES:**

**Economy/Workforce:** Moderate Opportunity

**Explain how your legislation will affect the selected indicator(s).**

This legislation supports the responsible and sustainable management of City funds.

**ALTERNATIVES:**

Presumably, your recommendation is not the only potential course of action; please discuss other alternatives or actions that City Council or staff could take. Please use table below.

Alternative(s)	Positive Impact(s)	Negative Impact(s)
Do not approve execution of the Letter of Agreement	N/A	unknown



**EVALUATION AND FOLLOW UP:**

**STAFF/SPONSOR RECOMMENDATION:**

Authorization from the City Council by resolution is required to authorize execution of the Letter of Agreement with the Teamsters Local Union No. 117, General Unit.

**FISCAL IMPACT:**

Fiscal impact information will be provided by the Budget Office. Department Directors will be responsible for adhering to their overall levels of appropriation.

**What Funding is being used to support the expense?**

Participating departments will be responsible for continuing costs.

**Are the expenditures and revenues planned and budgeted in this biennium's current budget?**

Yes

**Are there financial costs or other impacts of not implementing the legislation?**

No

**Will the legislation have an ongoing/recurring fiscal impact?**

NO

**Will the legislation change the City's FTE/personnel counts?**

No

**ATTACHMENTS:**

Letter of Agreement