



TO: Mayor and Members of the City Council
FROM: T.C. Broadnax, City Manager, City Manager’s Office
COPY: City Clerk
SUBJECT: Resolution Authorizing the Use of \$50,000 of City Council Contingency Funds to Support the Tacoma Community House’s Capital Campaign; and, Directing the City Manager to Negotiate and Execute an Agreement for Services – November 29, 2016
DATE: November 22, 2016

SUMMARY:

Resolution authorizing the use of \$50,000 of City Council Contingency Funds to support the Tacoma Community House’s (TCH) Capital Campaign contingent on TCH securing sufficient funds for their proposed new building to be completed; and, directing the City Manager to negotiate and execute an agreement for services with the terms and deliverables for the City’s contribution.

COUNCIL SPONSORS:

Council Members: Blocker, Campbell and Woodards

STRATEGIC POLICY PRIORITY:

This resolution best aligns with the strategic policy priorities to:

- Encourage thriving residents with abundant opportunities for life-long learning; and,
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.

BACKGROUND:

At the November 22, 2016 Study Session, a Council Consideration Request was discussed to authorize a \$50,000 contribution from the City Council Contingency Funds towards the Tacoma Community House’s (TCH) capital campaign for a new facility so they can expand the valuable services they already provide the Tacoma community. As of September 2016, TCH estimates their campaign revenue sources at \$2.36 million of the \$8.5 million needed.

TCH has served Tacoma and the South Puget Sound Region through education, employment, immigration, and advocacy since 1910. TCH strives to provide the highest quality of services to all individuals and is a valuable resource for immigrants, refugees, and residents seeking enrichment. By fostering self-sufficiency, participants gain the skills they need to transition out of poverty, navigate a new culture, and be successful.

TCH has provided 3,700 program services to 2,700 adults and youth from the U.S. and over 90 other countries through its four core programs: basic education; employment preparation and placement; immigration assistance and citizenship classes; and, client advocacy.

ISSUE:

In order to authorize use of the City Council’s Contingency Funds for this purpose, a resolution must be adopted.

ALTERNATIVES:

The City Council could choose to adopt or reject the resolution.



RECOMMENDATION:

Council Members Blocker, Campbell and Woodards recommend adoption of the resolution for allocation of \$50,000.00 from the City Council Contingency Funds towards the Tacoma Community House’s \$8.5 million Capital Campaign so they can build a new facility to continue and expand the valuable services they provide to immigrants and residents of Tacoma. This funding request is contingent on TCH securing the \$8.5 million for building their proposed new facility, and would direct the City Manager to negotiate and execute an agreement for services with the terms and deliverables for the City’s contribution.

FISCAL IMPACT:

If approved, this resolution would authorize the use of \$50,000 from the City Council’s Contingency Funding, contingent on TCH securing sufficient funds for a new building to be completed. Funding is available in the 2015-2016 biennial budget.



EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 City Council Contingency Funds	660000	5310100	\$50,000.00
TOTAL			\$50,000.00

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$50,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

N/A