



City of Tacoma

Resolution No.: _____

Meeting Date: December 12, 2023

**Contract and Award Letter
Purchase Resolution —Exhibit "A"**

TO: Board of Contracts and Awards
FROM: Allyson Griffith, Director, Neighborhood & Community Services
Vicky McLaurin, Interim-Assistant Director, Neighborhood and Community Services
COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and Sara Bird, Finance/Purchasing
SUBJECT: Young Adult Day and Night Shelter
Request for Proposal (RFP) Specification No. NC23-0177F – December 12, 2023 City Council
DATE: November 20, 2023

RECOMMENDATION SUMMARY:

The Neighborhood and Community Services (NCS) Department recommends a contract be awarded to Valeo Vocation, Tacoma, WA, in the amount of \$968,625.00, plus applicable taxes, budgeted from the Human Rights and Human Services Fund and General Fund, for services at the young adult day and night shelter at Beacon Senior Activity Center.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Encourage thriving residents with abundant opportunities for life-long learning.

BACKGROUND:

NCS contracts with local service providers who align with Tacoma 2025, City Council priorities, and the NCS Department goals to provide resources to various populations in the community.

Due to the termination of contracted services with the previous service provider operating at the young adult shelter at Beacon Senior Activity Center, a RFP, NC23-0177F, for the young adult day and night shelter was published on August 14, 2023, and closed on September 12, 2023. Two providers applied and were evaluated by the Selection Advisory Committee (SAC). The SAC recommended Valeo Vocation for funding based on the program's merits and ability to achieve funding priorities.

ISSUE: The following funding recommendation is for programming that supports young adult day and night sheltering and aligns with Tacoma 2025, City Council priorities, and NCS Department goals. There are limited resources for young adults (18- 24 years old) needing shelter in the City of Tacoma and the Beacon Senior Activity Center is the only City-funded shelter that specifically targets and caters to the services and resources for this population.

Awarding and executing this contract prior to the start of 2024 is critical for ensuring that services continue to be provided at the young adult day and night shelter without a gap in services.



ALTERNATIVES: City Council may request staff and the SAC conduct a secondary review of the recommendations or provide further guidance on funding allocations, should the proposed funding recommendation not be approved.

COMPETITIVE SOLICITATION: RFP NC23-0177F was published on August 14, 2023, for young adult day and night shelter at Beacon Senior Activity Center. Two submittals were received in response to the RFP. Programs submitted applications answering questions on how their programs met the critical needs of the community, cultural responsiveness, effective practices, system impact, accessibility, and how the program aligns with Tacoma 2025, City Council priorities, and NCS Department goals. Programs were invited to participate in virtual oral presentations in front of the SAC. The SAC rated each program individually and during a consensus meeting recommended Valeo Vocation for funding base on the program’s merits and ability to achieve funding priorities.

<u>Respondent</u>	<u>Location</u>	<u>Score</u>
Valeo Vocation	Tacoma, Washington	71.40
Brotherhood RISE	Tacoma, Washington	66.60

CONTRACT HISTORY: New Contract

SUSTAINABILITY: Not Applicable

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not Applicable

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)
COMPLIANCE: Not Applicable

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1185-Human Rights and Human Services	859114	5330100	\$484,312.50
0010-General Fund	91134	5330100	\$484,312.50
TOTAL			Up to \$968,625.00

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1185-Human Rights and Human Services	Various	4313250	(\$484,312.50)
0010-General Fund	Various	4335100	(\$484,312.50)
TOTAL			Up to (\$968,625.00)



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FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$968,625.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A