



TO: Elizabeth Pauli, Interim City Manager
FROM: Carol Wolfe, Supervisor, Community and Economic Development
Ricardo Noguera, Director
COPY: City Council and City Clerk
SUBJECT: Resolution – Establishing a Special Project of Limited Duration- February 21, 2017
DATE: February 3rd, 2017

SUMMARY:

Establish the Lincoln Revitalization Construction Outreach Project as a Special Project of limited duration, including the special project position and benefits, pursuant to the provisions of Tacoma Municipal Code (TMC) Section 1.24.187 and the City Charter Section 6.1(h).

STRATEGIC POLICY PRIORITY:

The Lincoln Revitalization Construction Outreach Project supports the Lincoln Neighborhood Revitalization Project and accessibility and equity outcomes related to the following strategic goals:

- Implementing community and economic development in the Lincoln Neighborhood Business District,
- Improving the connectivity of our neighborhoods through accessible transportation, vibrant arts, and culture
- Equitable and effective community engagement.

BACKGROUND:

Community and Economic Development currently employs a temporary Program Technician fluent in Vietnamese to assist in the staffing of the Lincoln Project Office and to engage effectively with Vietnamese business owners and property owners about economic development and other City services while building an active Lincoln Business District Association to assist in the stewardship of the district. This position plays a key role in developing relationships and communicating with stakeholders to leverage our public investments to bring about desired private investment and ensure the district remains vibrant for the community.

ISSUE:

The Lincoln Neighborhood Revitalization Project has an infrastructure improvement component that begins construction in March 2017, and we are requesting the Lincoln Revitalization Construction Outreach special project position be created to assist City of Tacoma General Government and Public Utility employees to communicate construction impacts and opportunities. Project staff will perform the work needed to communicate in partnership with the Public Works project manager, the construction impacts, opportunities and timelines to the surrounding community as well as share information on City services and opportunities for redevelopment and business growth within the Lincoln Neighborhood Business District.

We are requesting that this Special Project of Limited Duration begin March 1, 2017 for a period not to exceed October 31, 2018.



ALTERNATIVES:

The alternative is to not establish a special project of limited duration.

RECOMMENDATION:

We are requesting that Mayor and Council approve this Special Project of Limited Duration beginning on March 1, 2017 for a period not to exceed October 31, 2018.

FISCAL IMPACT:

The special project position is currently funded through CIP-00036-08-03-02.

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
CIP-00036-08-03-02 Lincoln Project Funding – Project Staff			\$163,465
TOTAL			

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
CIP-00036-FS-AD-08			\$163,465
TOTAL			

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
Program Technician	Project	1.0	10/31/2018
TOTAL		1.0	

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$163,465

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes