



TO: Board of Contracts and Awards
FROM: Patsy Best, Procurement and Payables Division Manager, Finance Department
Andrew Cherullo, Director, Finance Department
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
Jessica Tonka, Finance/Purchasing
SUBJECT: Waste Pumping Services Citywide Contract Increase,
Washington State Department of Enterprise Services Invitation for Bid (IFB) 07612,
Northwest Cascade, Inc., Contract No. 07612, Contract No. 4600012328 – August 29,
2017
DATE: August 11, 2017

SUMMARY:

Finance, Procurement and Payables Division requests approval to increase Citywide Contract No. 4600012328 with **Northwest Cascade, Inc., Puyallup, WA**, by \$700,000, plus applicable sales tax, for waste pumping services on an as-needed basis. This increase will bring the contract to a cumulative amount of \$900,000, plus applicable sales tax, for services through January 2019.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.

This contract will be utilized throughout the City to provide waste pumping and waste disposal services. These services will reduce the amount of contaminants entering the environment thus maintaining a safer and healthier environment for residents.

BACKGROUND:

ISSUE: This Contract provides waste pumping and disposal of waste generated from discarded grease, fats and oils from food preparation facility collection/removal systems, sewage from septic tanks/vaults, parking lot oil/water separators, stormwater and wastewater mainlines, stormwater facilities (e.g., ponds, vaults, flow splitters, detention tanks, manholes, catch basins), and other typical waste pumping services. Removal of these contaminants has shown significant improvements to the stormwater and wastewater collection system, treatment, and water quality.

ALTERNATIVES: Failure to increase Citywide Contract No. 4600012328 with Northwest Cascade, Inc. would result in deferred maintenance to the wastewater and stormwater system. If maintenance is deferred, it would reduce the capacity of facilities and mainlines which may lead to increased service outages, flooding, asset failures, and system contamination.

COMPETITIVE ANALYSIS: Washington State Department of Enterprise Services Contract 07612, issued per Invitation for Bid No. 07612, is a competitively solicited contract that meets Tacoma's solicitation requirements by means of a Master Contracts Usage Agreement. This contract is currently valid through January 8, 2019.

CONTRACT HISTORY: This contract was originally executed in February 2017 for \$200,000 and has been fully expended. Several city departments utilize these services including Power Transmission & Distribution, Water Distribution, Environmental Services Waste Water, Solid Waste and Tacoma Rail. Environmental Services, in particular, intends to utilize this contract for grant funded projects totaling \$350,000.



Additionally, Tacoma Rail executed contract 4600011477 in March 2016 for \$200,000. The proposed increase to this contract will consolidate the City's use of these services under one Citywide contract.

SUSTAINABILITY: These services will be primarily used for maintaining storm lines by removing residual sediments and sediment-bound contaminants which provides significant improvement to stormwater quality.

SBE/LEAP COMPLIANCE: Not applicable.

RECOMMENDATION:

Finance, Procurement and Payables Division requests approval to increase Citywide Contract No. 4600012328 with **Northwest Cascade, Inc. Puyallup, WA**, by \$700,000, plus applicable sales tax, for waste pumping services on an as-needed basis. This increase will bring the contract to a cumulative amount of \$900,000, plus applicable sales tax, for services through January 2019.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Department Funds			\$700,000
TOTAL			

* General Fund; Include Department

REVENUES: N/A

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			

POTENTIAL POSITION IMPACT: N/A

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.



City of Tacoma

City Council Action Memorandum
Purchase Resolution – Exhibit "A"

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$675,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

FINANCE PURCHASING

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