



City of Tacoma

Resolution No.:

Meeting Date: November 8, 2022

**Contract and Award Letter  
Purchase Resolution —Exhibit "A"**

**TO:** Board of Contracts and Awards

**FROM:** Michael P. Slevin III, Director, Environmental Services DS  
GMS MPS

**FROM:** Jody Bratton, P.E., Senior Project Manager, Science and Engineering Division

**FROM:** City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and Dawn DeJarlais, Senior Buyer Finance/Purchasing

**COPY:**

**SUBJECT:** Disaster Debris Removal Services  
Request for Proposal Specification No. ES21-0658F, Contract No. CW2253104  
– November 8, 2022

**DATE:** October 10, 2022

**RECOMMENDATION SUMMARY:**

The Environmental Services Department recommends a contract be awarded to Ceres Environmental Services Inc., Sarasota, FL, in the amount of \$11,011,117.52, plus applicable taxes, budgeted from the ES Solid Waste Fund 4200, for a five-year term, for a contingency contract for disaster debris removal services in the event of a natural disaster which generates debris in amount beyond the City's capabilities to manage.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.

This contract will allow the City to recover faster after a natural disaster and will serve to foster neighborhood, community and economic development vitality and sustainability.

**BACKGROUND:**

This is a contingency contract with a disaster debris removal company in the event of a natural disaster which generates debris in amounts beyond the City's capabilities to manage. It is estimated that 87.5 percent of all expenditures under this contract will be reimbursable by the Federal Emergency Management Agency (FEMA) and the State of Washington Emergency Management in the event of a federally declared natural disaster.

This contract will not be utilized unless there is a natural disaster that results in debris quantities that exceed the City's ability to collect and haul with its own internal resources. The contract anticipates recycling as much as possible utilizing temporary debris collection sites throughout the City.

**ISSUE:** Tacoma is prone to major earthquakes and lahars which may generate debris and material that exceeds the City's capacity to handle. This contract will put in place the necessary removal services contractor to provide debris hauling capacity to clear major arterials and restore City operations. It is anticipated that the expenditures under this contract, if utilized, will be substantially reimbursed by FEMA and the State in the event of a federally declared disaster.

**ALTERNATIVES:** Without this contract, the City would be forced to rely only on its resources for post disaster cleanups. It would be difficult to contract for these services at the time of an earthquake event because there may be high demand for these resources if there are cleanup efforts needed throughout the region.



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**COMPETITIVE SOLICITATION:** Request for Proposal (RFP) Specification No. ES21-0658F was opened on July 19, 2022. Eight contractors were invited to propose in addition to standard advertising for a federally funded solicitation. Two submittals were received.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Score</u>
<b>Ceres Environmental Services Inc.</b>	<b>Sarasota, FL</b>	<b>1</b>
Ashbritt, Inc.	Deerfield Beach, FL	2

Pre-bid Estimate: \$12,000,000

The recommended award is 8 percent below the pre-bid estimate.

**CONTRACT HISTORY:** New contract.

**SUSTAINABILITY:** Sustainability factors were given five points in the evaluation process, 5 percent of the total points awarded. In an effort to protect the environment and preserve the natural resources in the City’s community, Ceres Environmental Services will develop work procedures throughout the course of debris removal activities including capturing site information for managing temporary disposal storage and reduction sites; photographs of work sites to document existing conditions for future restoration and for protection of any natural resources to the extent possible; shape stockpiles to prevent erosion and pollution prevention plans to manage stormwater.

**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** Equity in Contracting factors were given five points in the evaluation process, 5 percent of the total points awarded. The RFP contained requirements for proposers to submit Equity in Contracting Inclusion Plan with proposed actions/strategies to obtain EIC, project EIC bid opportunities and a commitment to good faith EIC efforts. Ceres Environmental Services submitted an EIC Inclusion Plan proposing goals of three percent for Office of Minority and Women's Business Enterprises (OMWBE) Certified Business, two percent Veteran-Owned Businesses, and 10 percent for Small/Mini/Micro Businesses and included a Business Subcontracting List of potential companies to meet these goals.

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)**

**COMPLIANCE:** The LEAP requirements for this project are 15 percent of the project labor hours must be worked by Local Employees and an additional 15 percent of the labor hours must be worked by Apprentices, per TMC 1.90.040.



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**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Solid Waste Fund 4200	514510	5330100	\$11,011,117.52
<b>TOTAL</b>			<b>Up to \$11,011,117.52</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Solid Waste Fund 4200	512000	6232302	\$9,634,727.83
ES Solid Waste Fund 4200	512000	5010100	\$1,376,389.69
<b>TOTAL</b>			<b>Up to \$11,011,117.52</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$0**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? No**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

It is anticipated that approximately 87.5 percent of all expenditures under this contract will be reimbursable by FEMA and the State following a declared natural disaster. The remaining 12.5 percent of the expenditures will be covered by reserves.