



REQUEST FOR

ORDINANCE RESOLUTION

RECEIVED

Request #:	13596
Ord./Res. #:	28165

1. DATE: July 22, 2013

2. SPONSORED BY: COUNCIL MEMBER(S) [Click Here and Type Sponsor Name(s)] (If no sponsor, enter "N/A")

CITY CLERK'S OFFICE

3a. REQUESTING DEPARTMENT/DIVISION/PROGRAM Human Resources 3b. "RECOMMENDED FOR ADOPTION" FROM [Committee Name] <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> To Committee as information only <input checked="" type="checkbox"/> Did not go before a Committee 3c. DID THIS ITEM GO BEFORE THE PUBLIC UTILITY BOARD? <input type="checkbox"/> Yes, on [Date] <input checked="" type="checkbox"/> Not required	4a. CONTACT (for questions): Karen Short, Senior Human Resources Analyst PHONE: 591-5424	
	4b. PERSON PRESENTING: Joy St. Germain, Human Resources Director PHONE: 591-2060	
	4c. ATTORNEY: Cheryl Comer, Deputy City Attorney PHONE: 591-5074	
<i>Joy St. Germain</i> Department Director/Utility Division	<i>[Signature]</i> Budget Officer/Finance Director	<i>[Signature]</i> City Manager/Director Utilities

5. REQUESTED COUNCIL DATE: August 13, 2013

(If a specific council meeting date is required, explain why; i.e., grant application deadline, contract expiration date, required contract execution date, public notice or hearing required, etc.)

6. SUMMARY AGENDA TITLE: (A concise sentence, as it will appear on the Council agenda.)

Amending Chapter 1.12 of the Tacoma Municipal Code to implement rates of pay for employees in the job titles of Municipal Court Judge and Court Commissioner.

7. BACKGROUND INFORMATION/GENERAL DISCUSSION: (Why is this request necessary? Are there legal requirements? What are the viable alternatives? Who has been involved in the process?)

This ordinance provides for a pay increase of 2 percent effective September 1, 2013, and 3 percent effective September 1, 2014, for the job titles of Municipal Court Judge and Court Commissioner.

Compensation is based on the salary schedule adopted by the Washington Citizens' Commission on Salaries for Elected Officials, May 22, 2013. The previous increase for these job titles was effective September 1, 2008. The ordinance will also remove the eligibility for the classification of Court Commissioner to receive longevity pay, similar to other non-represented classifications.

The salary for Municipal Court Judge is set at the rate for District Court Judges as adopted by the Commission. The salary for Court Commissioner is set at 90 percent of the salary of Municipal Court Judge.

8. LIST ALL MATERIAL AVAILABLE AS BACKUP INFORMATION FOR THE REQUEST AND INDICATE WHERE FILED:

Source Documents/Backup Material	Location of Document
Washington Citizens' Commission on Salaries for Elected Officials ; 2013 and 2014 Salary Schedule, adopted May 22, 2013	City Clerk's Office
Ordinance Disclosure Memo	City Clerk's Office

REQUEST (CONT)

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9. WHICH OF THE CITY'S STRATEGIC GOALS DOES THIS ITEM SUPPORT? (CHECK THE GOAL THAT BEST APPLIES)

- A. A SAFE, CLEAN AND ATTRACTIVE COMMUNITY
- B. A DIVERSE, PRODUCTIVE AND SUSTAINABLE ECONOMY
- C. A HIGH-PERFORMING, OPEN AND ENGAGED GOVERNMENT

10. IF THIS CONTRACT IS FOR AN AMOUNT OF \$200,000 OR LESS, EXPLAIN WHY IT NEEDS LEGISLATIVE APPROVAL:

11. FINANCIAL IMPACT: EXPENDITURE REVENUE

- A. NO IMPACT (NO FISCAL NOTE)
- B. YES, OVER \$100,000, Fiscal Note Attached
- C. YES, UNDER \$100,000, (FISCAL NOTE ATTACHED)
Provide funding source information below:

FUNDING SOURCE: (Enter amount of funding from each source)

Fund Number & Name:	State \$	City \$	Other \$	Total Amount
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If an expenditure, is it budgeted? Yes No Where? Cost Center:
Acct #: