




City of Tacoma

Resolution No.:

Meeting Date: November 1, 2022

**Contract and Award Letter
Purchase Resolution —Exhibit "A"**

TO: Board of Contracts and Awards

FROM: Josh Diekmann, P.E. PTOE, Interim Public Works Director/City Engineer 
Justin E. Davis, Facilities Management Division Manager, Public Works
Scott McVicker, Fleet Services Assistant Division Manager, Public Works
Lisa Haider, Fleet Asset and Procurement Manager, Public Works

COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and
Ryan Foster, Finance/Purchasing

SUBJECT: Purchase New Ford Vehicles
Washington State Contract No. 05916, Department of Enterprise Services
Specification No. 08721, SAP Contract No. 4600014571 – November 1, 2022

DATE: September 26, 2022

RECOMMENDATION SUMMARY:

The Public Works Department requests approval to increase Contract No. 4600014571, to Clary Longview, LLC, Longview, WA, by \$9,365,000, plus applicable taxes, for the purchase of various new vehicles planned for replacement. This increase will bring the contract to a cumulative total of \$20,855,699.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The contract supports various City departments such as, Public Works, Environmental Services, Tacoma Police, and Tacoma Fire. It will replace vehicles that are beyond their useful life, expensive to maintain, or add vehicles for new programs and initiatives.

BACKGROUND:

The City of Tacoma General Government operates a fleet of roughly 1,400 assets to include both vehicles and equipment. Roughly 35 percent of those assets are past due for replacement. Vehicle additions and replacements occur every year as budgeted and authorized. With current supply chain disruptions and increased demand, vehicle lead times have approximately doubled and the time frames to order vehicles have drastically shrunk. Traditionally, these types of vehicles have had a seven-to-eight-month lead time and now have a 10 to 18 month lead time. The amount of time the vehicles are available to order from the factory have also shrunk from 11 months down to a couple months and in some cases a few weeks. This contract is being increased prior to the adoption of the 2023–2024 Biennial Budget in order to be responsive to the lead times and order availability described above. If the funds are not budgeted, vehicles will not be received and funds will not be expended.

ISSUE: These purchases will replace vehicles that are no longer cost effective to maintain and keep in service and provide new vehicles for programs if approved in the upcoming budget.

ALTERNATIVES: Alternative course of action would be to delay the proposed purchases. In the current vehicle market this would delay the receipt of new vehicles 12 to 18 months. Delaying will increase the current maintenance costs for General Government Fleet customers, delay the



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delivery of programs pending approval, as well as increase the risk aging vehicles become unreliable and unsafe.

COMPETITIVE SOLICITATION: Washington State Contract No. 05916 was competitively solicited and includes the vehicles to be purchased. The current contract term is valid through January 5, 2025. Through an interlocal cooperative purchasing agreement, the City of Tacoma will purchase the vehicles at the prices, terms, and conditions of the State contract. The ability to participate in cooperative purchasing through the State contract provides the City increased savings by pooling resources to leverage the market through volume discounts.

CONTRACT HISTORY: This contract was originally awarded to Columbia Ford, Inc. as a result of Resolution No. 39686 adopted March 28, 2017, in the amount of \$1,660,699, plus applicable sales tax. Since the original adoption, the contract has been increased by the following amounts under SAP Contract No. 4600012874; \$2,300,000, plus applicable sales tax, as a result of Resolution No. 39847 adopted on October 24, 2017; \$4,000,000, plus applicable sales tax, as a result of Resolution No. 40286 adopted on April 2, 2019; \$3,530,000, plus applicable sales tax, as a result of City Manager Action Memorandum dated January 25, 2021, for a cumulative total of \$11,490,699. Columbia Ford, Inc. was acquired by Clary Longview, LLC in March 2021; therefore, a new contract number, SAP Contract No. 4600014571, has been created under this company name for this increase.

SUSTAINABILITY: This purchase will replace vehicles that have exceeded their life cycle with various Ford vehicles equipped with up-to-date emissions and when suitable equipment exists for the operational requirements of the requesting department, hybrid, and electric systems will be strongly considered.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not Applicable

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)
COMPLIANCE:** Not Applicable



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FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5400-GFTPD-R	467800	5641500	\$3,700,000
5400-GFTPD-1	467900	5641500	\$600,000
5400-GFTFD	467700	5641500	\$1,000,000
5400-CAPTL	467000	5641500	\$2,800,000
5400-GFCAP	467600	5641500	\$1,265,000
TOTAL			Up to \$9,365,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5400-GFTPD-R	467800	6311010	\$3,700,000
5400-GFTPD-1	467900	6311010	\$600,000
5400-GFTFD	467700	6311010	\$1,000,000
5400-CAPTL	467000	6311010	\$2,800,000
5400-GFCAP	467600	6311010	\$1,265,000
TOTAL			Up to \$9,365,000

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$0

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? No

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

The 2023-2024 Biennial Budget has not been adopted. This contract will be used for future purchases to be made as needed, budgeted, and authorized.