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BOARD OF TRUSTEES:

**Wayne Williams, President**  
**Sara Irish, Vice President**  
**Donna LaFrance, Trustee**  
**John Hines, Trustee**  
**Toni Craig, Trustee**

**MINUTES**  
**May 15, 2019**

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**CALL TO ORDER**

The regular meeting was held at the Main Library located at 1102 Tacoma Ave. S. Tacoma (Board Room – 3rd floor) President Wayne Williams called the meeting to order at 5:39 p.m.

**ATTENDANCE**

**Library Board:** President Wayne Williams; Vice President Sara Irish; and John Hines were present. Donna LaFrance and Toni Craig were absent.

**Library Staff:** Library Director Kate Larsen; Assistant Library Director Amita Lonial; Business Manager Sue Calhoun; HR Manager Kathleen Earl; IT Manager Zac Matthews; Main Branch Manager Beverly Choltco-Devlin; Fern Hill and Mottet Branch Manager Susan Marihugh; Kobetich Branch Manager Lisa Bitney; Main Library Supervisor Shannon Rich; Teen Librarian Sara Holloway; Library Associate Tiffany Rapozo; Acting Library Associate Adam Sripranaratanakul; Page Brenda Brunson; Page Kate Lewis; and Confidential Assistant Karen Meyer were present.

**Public:** Jennine Trachier; Don Lackey; and several 90 Second Newbery Award participants and their families were present.

**PLEDGE OF ALLEGIANCE** – President Wayne Williams

**APPROVAL OF MINUTES**

**RESOLVED**, That the Board approves the Minutes of the April 24, 2019 Special Board Meeting.

**The motion was moved, seconded, and passed.**

**CONSENT ITEMS**

**RESOLVED**, That the Board approves Consent Item #1, as presented.

1. Financial Reports for April 2019

**The motion was moved, seconded, and passed.**

**RESOLVED**, That the Board approves Consent Items #2 and #3, as presented.

2. HR Report for April 2019
3. Circulation Summaries for April 2019

**The motion was moved, seconded, and passed.**

## **PAYMENT OF BILLS**

### **RESOLUTION 19029: Payment of Bills Per Vouchers – Authorization**

**RESOLVED**, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

**The motion was moved, seconded, and passed.**

### **RESOLUTION 19030: Ratify Recurring Monthly Expenditures – Approval**

**RESOLVED**, That the Board approves and ratifies the April 2019 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

**The motion was moved, seconded, and passed.**

**PUBLIC COMMENTS** None

**STAFF RECOGNITION** Employees with an anniversary date in May were recognized.

## **NEW BUSINESS**

### **RESOLUTION 19031: Authorization to declare items for surplus and to consign items for sale or recycling. – Approval**

**RESOLVED**, That the Board declares the items in the attached list as surplus to the needs of the Tacoma Public Library and authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

**The motion was moved, seconded, and passed.**

## **DIRECTOR'S REPORT**

The Landmarks Preservation Commission has announced this year's Historic Preservation Award recipients. The Career Achievement award goes to Brian Kamens, Tacoma Public Library Northwest Room! The awards will be presented at the annual Historic Preservation Month Reception and Awards event on Friday, May 24th, from 6 – 8 PM at Court House Square (1102 A St., Tacoma).

Microlibraries update: Outreach Librarian job has been posted. Public Art Process: artists have been selected and design work is underway.

Summer reading club

- June 15: Summer Reading sign-ups begin
- June 22: Branch Launch Parties
- August 10: Block Party at Main

## **TRUSTEES' REPORT**

Trustee Hines said his kids will be participating in Summer Reading Club this year.

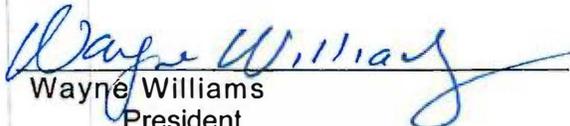
Vice President Irish said Neel Parikh (former Pierce County Library Director) spoke positively about Tacoma Public Library and its social media presence as being a positive impact.

President Williams thanked all of the Newbery participants, their parents and educators for a job well done. He also asked if the Library can participate in Tacoma Creates. Director Larsen said that the Library cannot; but the Friends of the Library or the Foundation could participate.

As part of the upcoming Study Session, Trustees will learn more about their role in being visionaries, advocates, connectors, financial stewards, and team players per President Williams.

## ADJOURNMENT

The meeting adjourned at 6:24 p.m. The next Board Meeting will be held June 19, 2019 at Wheelock.

	
Wayne Williams President Tacoma Public Library Board	Kate Larsen Library Director and Secretary to the Tacoma Public Library Board