# tacoma public library

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BOARD OF TRUSTEES:

Toni Craig, Trustee

Wayne Williams, President Sara Irish, Vice President Donna LaFrance, Trustee John Hines, Trustee Minutes Nov. 6, 2019

### **CALL TO ORDER**

The Study Session was held at the Main Branch located at 1102 Tacoma Avenue South (Board Room – 3<sup>rd</sup> floor) President Wayne Williams called the meeting to order at 5:35 p.m.

### **ATTENDANCE**

<u>Library Board</u>: President Wayne Williams; Vice President Sara Irish; Donna LaFrance; John Hines; and Toni Craig were present.

<u>Library Staff</u>: Library Director Kate Larsen and Confidential Assistant Karen Meyer were present.

PLEDGE OF ALLEGIANCE – President Wayne Williams

## THE LIBRARY AND THE PUBLIC LIBRARY TRUSTEE MANUAL: A STRATEGIC

**ORIENTATION** – Library Director Kate Larsen

Overview of History of Tacoma Public Library

Discussion of Washington State Library's Public Library Summary Trustee Manual (Tasks of a Library Board, types of policies, etc.)

### FOR THE GOOD OF THE ORDER -

Board Retreat is 11 a.m. – 3 p.m. Saturday, November 9, 2019 at the Center for Dialog and Resolution (717 Tacoma Avenue South).

#### ADJOURNMENT

The meeting adjourned at 7:24 p.m. The next Board Meeting will be held November 20, 2019 at 5:30 p.m. at Main (Board Room  $-3^{rd}$  floor).

Wayne Williams

President

Tacoma Public Library Board

Kate Larsen

Library Director and Secretary to the Tacoma Public Library Board