



**TO:** T.C. Broadnax, City Manager  
**FROM:** Nadia Chandler Hardy, Assistant to City Manager and Director, Neighborhood and Community Services  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution to authorize the execution of a contract with ResCare Workforce Services-- June 7, 2016  
**DATE:** May 11, 2016

**SUMMARY:** A resolution authorizing the execution of a contract with ResCare Workforce Services in the amount of \$346,221.00 for the Tacoma Training and Employment Program (TTEP), providing case management, supportive services, and job placement/job match services to Tacoma residents and residents of Tacoma Public Utilities retail service areas engaged in training and education opportunities.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support public safety, human services, public education, and diverse higher learning opportunities in Tacoma.
- Encourage and promote an open, effective and results-oriented organization.

**BACKGROUND:** On September 16, 1997, the City Council passed Ordinance No. 26128, which established the Youth Building Tacoma Training and Employment Project with the intent of focusing resources to promote the development of a trained workforce, particularly in building and construction trades and technical and career fields. The program, defined as “projects...for the purpose of educating and training Tacoma youth,” served young adults ages 18-24 residing in the City of Tacoma.

In 2014, the Youth Building Tacoma Advisory Committee (now TTEP Advisory Committee) implemented a pre-apprenticeship model (the TOOL Center) to better serve the intent of the ordinance and meet the legal nexus for the use of ratepayer funds.

In 2015, the City issued a Request for Proposals (RFP), and four organizations were chosen for contracting: Tacoma Ministerial Alliance Housing & Community Development Corporation (outreach and assessment), SureHouse Open Bible Church (outreach and assessment), Bates Technical College (training provider), and ResCare Workforce Services (case management, supportive services, and job placement/match services). During 2016, these four programs will work collaboratively to recruit and train 45 individuals through the Tool Center Pre-Apprenticeship program.

**ISSUE:** The contract with ResCare Workforce Services is over \$200,000 and requires Council approval. ResCare Workforce Services provides support services to participants on an as-needed basis to maximize the likelihood of success in training and employment. Services include assistance with acquiring tools, clothing, and transportation. ResCare also provides drug screening prior to participants being admitted into the TOOL Center training, soft-skills training, and administers milestone incentives to each participant. Post TOOL Center completion, ResCare provides participants with job placement and job match services.

**RECOMMENDATION:** Staff recommends passing a Resolution authorizing the execution of a contract with ResCare Workforce Services in the amount of \$346,221.00 for case management and supportive services for participants enrolled in the Tacoma Training and Employment Program (TTEP).



**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5086 – Tacoma Training and Employment Program (formerly Youth Build Tacoma)	498600	5330100	\$346,221.00
<b>TOTAL:</b>			\$346,221.00

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Interfund Charges	498600	5950015	\$346,221.00
<b>TOTAL:</b>			\$346,221.00

**POTENTIAL POSITION IMPACT:**

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
N/A			
<b>TOTAL</b>			

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$346,221.00** (FUNDS FOR 2015-2016 ARE APPROPRIATED, AND SIMILAR APPROPRIATIONS ARE ANTICIPATED IN FUTURE BUDGET CYCLES)

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**