
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
John Wallace, Trustee
Vacant, Trustee

MINUTES
June 15, 2016

CALL TO ORDER

The meeting was held at the Wheelock Library located at 3722 N. 26th. President Jack Connelly called the June 15, 2016 Board Meeting to order at 5:30 p.m.

ATTENDANCE

Library Board: President John R. (Jack) Connelly, Jr.; Vice President Wayne Williams; and Trustee Sara Irish were present. Trustee John Wallace was absent.

Library Staff: Library Director Susan Odencrantz; Business Manager Sue Calhoun; Main Supervisor Shannon Rich; Moore Branch Manager Melissa Fitzgerald; Fern Hill/Mottet Branch Manager Susan Marihugh; Wheelock Branch Manager Maria Shackles; Library Associate JoLyn Reisdorf; and Confidential Assistant Karen Meyer were present.

City: COT Community & Economic Director Ricardo Noguera and COT Economic Development Specialist Debbie Bingham

Public: Hayes Alexander, III; Don Lackey; and Jennine Trachier were present.

PLEDGE OF ALLEGIANCE – President Jack Connelly

APPROVAL OF MINUTES

The motion was moved and seconded to approve the Minutes of the May 28, 2016 Board Meeting. **Motion carried.**

CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for May 2016

The motion was moved, seconded, and passed.

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for May 2016
3. Circulation Summaries for May 2016

The motion was moved, seconded, and passed.

PAYMENT OF BILLS

RESOLUTION 16038: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

RESOLUTION 16039: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the May payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

The motion was moved, seconded, and passed.

PUBLIC COMMENTS (NONE)

PRESENTATIONS

- **Parking Lot – COT Community & Economic Development:
Director Ricardo Noguera and Economic Development Specialist Debbie Bingham**
Proposal for developing the Main Library's parking lot.
- **Budget Update – Susan Odencrantz**
Health insurance is projected to increase \$2,000 per employee per year
Salaries will increase 2% each of the next two years
Total increase is approximately \$800,000

NEW BUSINESS

RESOLUTION 16040: Request that the Board accepts the donation of \$100 from Walter M. Grissom and Regina Starrett for the Summer Reading Program.

RESOLVED, That the Board accepts the donation of \$100 for the Summer Reading Program.

The motion was moved, seconded, and passed.

DIRECTOR'S REPORT

- Library meeting with the Office of Budget Management and the Finance Department to prepare for the budget meetings with the City Manager is scheduled to be June 28.
- Donna LaFrance will be appointed by Mayor Strickland to the Board of Trustees of Tacoma Public Library at the June 28 City Council meeting.

TRUSTEES' REPORT

Vice-President Wayne Williams suggested inviting donors to a Board meeting so the Board can thank them in person.

Trustee Irish said that Stand for Children will be meeting at the Moore Library Saturday, June 18 and a librarian will talk to them about the Summer Reading Club.

ADJOURNMENT

The meeting adjourned at 6:30 p.m. The next Board Meeting will be held July 13, 2016 at 5:30 p.m. at Moore.

Jack Connelly
President
Tacoma Public Library Board

Susan Odencrantz
Library Director and Secretary to
the Tacoma Public Library Board