



TO: Board of Contracts and Awards
FROM: Linda Stewart, Director, Neighborhood and Community Services,
Erica Azcueta, Program Manager, Homelessness and Household Stability
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
Jessica Tonka, Finance/Purchasing
SUBJECT: Increase the contract for Comprehensive Life Resources, Youth and Young Adult
Shelter
Direct Negotiation Waiver, Contract No. CW2227270/C574 – June 4, 2019
DATE: May 21, 2019

RECOMMENDATION SUMMARY:

Neighborhood and Community Services requests approval to increase Contract No. CW2227270/C574, to Comprehensive Life Resources, Tacoma, WA, by \$80,000, plus any applicable taxes, for Youth and Young Adult Shelter. This increase will bring the contract to a cumulative total of \$2,869,176.85, plus any applicable taxes.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.

BACKGROUND:

In December 2018, the City of Tacoma completed a feasibility study on the Beacon Activity Center to determine the long-term needs of the facility. The goal was to recommend building improvements to enhance services for combined use of the facility as a Senior Center, Youth and Young Adult Drop-in Center and Young Adult Overnight Shelter. Recommended renovations will require a temporary relocation of the drop-in services.

ISSUE: The Youth and Young Adult shelter offers overnight shelter services to young adults (18-24 years old) and day services to youth and young adults (12-24 years old). The current contract budget for this scope of work for 2019-2020 is for \$603,600. This increase of \$80,000 is for the temporary relocation to 2338 Tacoma Avenue South of the Youth and Young Adult Day Services as well as additional staff to expand hours of operation.

ALTERNATIVES: Neighborhood and Community Services could keep day services at the Beacon Center and not add additional staffing resulting in potentially cancelling day services during renovations if a temporary location cannot be secured and not expanding day service hours.

COMPETITIVE ANALYSIS:

The Youth and Young Adult Shelter program with Comprehensive Life Resources was originally awarded as a result of an RFP in June 2018. The contract award recommendation was made by a community panel of youth and young adult participants and providers. In November 2018 a Direct Negotiation was approved to continue the work and a new contract was executed for the 2019-2020 biennium.



CONTRACT HISTORY: This contract was originally awarded to Comprehensive Life Resources in January 2019 in the amount of \$2,565,843.35. Purchase Resolution 40177 was approved by Council on December 4, 2018 in the amount of \$3,173,354.35 for seven scopes of work with this particular scope of work budgeted for \$600,000. In March of 2019 an amendment was executed to increase the contract by \$223,333.50 for the Youth and Young Adult day and night shelter and the Gang Reduction Project (R.A.I.N.) for a new cumulative total of \$2,789,176.85.

SUSTAINABILITY:

Provision of youth and young adult shelter and day services address impacts of homelessness on human health and the environment. In May 2017 the City of Tacoma declared a state of emergency in response to the growing concentrations of people living in encampments in Tacoma. Encampments pose safety and health concerns for people living in them and around them as they create concerns about human waste, garbage, exposure to communicable diseases, exposure to violence and other human health concerns. The additional funds to the Youth and Young Adult shelter program will reduce the risk of individuals staying in unsafe encampments.

SBE/LEAP COMPLIANCE: Not applicable

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *IN	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1185-MHCD HRHS Mental Health	859110	5330100	\$80,000
TOTAL			\$80,000

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1185-MHCD HRHS Mental Health	858200	4313250	\$80,000
TOTAL			\$80,000



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$80,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? No

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

Funds will be covered by unencumbered Mental Health and Substance Use Disorder dollars.