



City of Tacoma

Resolution No.:

Meeting Date: December 6, 2022

**Contract and Award Letter  
Purchase Resolution —Exhibit "A"**

**TO:** Board of Contracts and Awards  
**FROM:** Andy Cherullo, Director, Finance Department  
 Kathryn Johnston, Budget Officer, Finance Department  
**COPY:** City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and  
 Tad Carlson, Finance/Purchasing  
**SUBJECT:** Metro Parks After School Care and K-8 Enrichment  
 Interagency Contract No. CW2248363 – December 6, 2022 City Council  
**DATE:** November 7, 2022

**RECOMMENDATION SUMMARY:**

The Finance Department recommends a contract for after school care and K-8 enrichment be awarded to Metro Parks Tacoma (MPT), Tacoma, WA, in the amount of \$750,000, plus applicable taxes, budgeted from American Rescue Plan Act (ARPA) funds, for an initial contract term of September 6, 2021 – June 30, 2023.

**STRATEGIC POLICY PRIORITY:**

- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Encourage thriving residents with abundant opportunities for life-long learning.

**BACKGROUND:**

The purpose of the After School Care and K-8 Enrichment proposal is to create a comprehensive childcare solution at all elementary and middle schools during out-of-school-time. While serving many students, the emphasis will be on McKinney-Vento, homeless youth and underserved populations in Tacoma. To provide this service, Metro Parks Tacoma (MPT) and Tacoma Public Schools (TPS) teamed up to find a unique approach to assist. MPT and TPS are developing a model that utilizes a mix of part-time and full-time employees that include para educators from the school district, contracted instructors from YMCAs, artists that are mastering their craft, and more. The after-school program will enable these individuals to leverage/augment their occupations and talents in a manner that provides consistency, flexibility, and compensation. Additionally, institutions could be a “contractor” and increase their staff hours by receiving additional funding for this type of service, which supports job retention. This also assists with accommodating the volume needed to provide youth services across the City. MPT requested support from the City via American Rescue Plan Act (ARPA) funds to help finance this service.

**ISSUE:**

The City of Tacoma received ARPA funds to help the City through COVID-19. Distributions were established by Council Priority and the After School Care and K-8 Enrichment was one of the proposals that was approved for distribution of ARPA funds. The proposal was presented to Council in a list of approved proposals to the Committee of the Whole on September 21, 2021, as part of Priority Area “Livable Wage Jobs” for \$750,000. Due to the contract amount threshold, Council approval is required to release the award to MPT.



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**ALTERNATIVES:**

The alternatives would be to reject this expenditure resulting in the after-school care and K-8 enrichment program needing to reduce the level of service Tacoma students receive.

**COMPETITIVE ANALYSIS:**

This is an interagency agreement with MPT and a competitive solicitation is not appropriate as they are the only entity partnered with TPS to provide these services.

CONTRACT HISTORY: New contract

SUSTAINABILITY: Not applicable

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)  
COMPLIANCE: Not applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1700 – American Rescue Plan	625000/GRT-ARP21-07-02		\$750,000
<b>TOTAL</b>			<b>Up to \$750,000</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Direct Fed Dept of Treasury CFDA 21.019 (ARPA)	625000	4331216	\$750,000
<b>TOTAL</b>			<b>Up to \$750,000</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$750,000**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**