



City of Tacoma

City Council Study Session Minutes

733 Market Street Tacoma, WA 98402

Conference Room 16

April 29, 2014

12:00 PM

Call to Order

Mayor Strickland called the study session to order at 12:09 p.m.

Present: 9 - Boe, Campbell, Ibsen, Lonergan, Mello, Thoms, Walker, Woodards and Mayor Strickland

Briefing Items

1. **14-0338**

2014 First Quarter and 2013 Year End Financial Reports

Mayor Strickland announced the first study session topic is the 2014 First Quarter and 2013 Year-End financial reports. Tadd Wille, Budget Officer, reviewed the revised budget and 2013 year-end data, including the mid-biennium modification summary, updates since mid-biennium adjustments, the year-end summary, preparation for the U.S. Open, and the revised 2013-2014 budget. He then reviewed the 2014 First Quarter report, including an update on the General Fund revenues and expenditures; General Fund supported funds, including the Traffic Enforcement Fund, Permit Services Fund, Streets Maintenance and Engineering Fund, Parking Fund, the Convention Center, Tacoma Dome, and Cheney Stadium; and a budget and finance condition summary. Mr. Wille concluded by reviewing the 2015-2016 budget development, including the preliminary forecast and calendar of events. Discussion ensued regarding Parking Fund expenditures, expense related savings, budget impacts related to fire hydrants, deferred maintenance impacts, and revenue projections. Council Member Mello requested revenue and expenditure data for the Transportation Benefit District.

Katie Johnston, Finance, reviewed the Tacoma 24/7 performance measures, including an overview of performance management and reporting, new measures added, and the new data format. Assistant City Manager Tansy Hayward reviewed two performance measures from the Neighborhoods and Community Services department, 13 budget book measures, an example of performance measures related to road use compliance cases, and initiatives to improve timeliness. Ms. Johnston concluded by providing a performance

management summary and reviewed next steps. Discussion ensued regarding benchmarking. Mayor Strickland requested information regarding the proportion of the City's properties that are vacant or abandon and how that compares to peer cities in the northwest and national cities of similar size and demographics. Council Member Ibsen requested staff capture additional information related to Public Assembly Facilities, including the types of events hosted and the steps taken to bring in business from outside the city and state.

2. **14-0339** Historic Preservation Program: Accomplishments and Next Steps

Mayor Strickland announced the next study session topic is the Historic Preservation Program. Peter Huffman, Planning and Development Services Director, provided opening remarks and introduced Reuben McKnight, Historic Preservation Officer. Mr. McKnight provided an update on the program, including the definition of historic preservation, how preservation efforts relate to economic development, sustainable development successes and accomplishments, next steps, and upcoming events. Discussion ensued regarding public outreach, geographic diversity, the historic preservation newsletter, and regulation impacts.

Other Items of Interest

There were no other items of interest.

Agenda Review and City Manager's Weekly Report

City Manager T.C. Broadnax stated there will be a recognition of the 100th Anniversary of the Tacoma Buddhist Temple, a proclamation proclaiming May 2014 as American Stroke Month, and a public hearing for the draft Hilltop Subarea Plan and proposed amendments to Chapters 13.06 and 13.17 of the Municipal Code.

3. **14-0340** Weekly Report to the City Council, April 24, 2014

Executive Session - Potential Litigation

MOTION: Council Member Mello moved to convene to Executive Session pursuant to RCW 42.30.110(1)(i) to discuss potential litigation, the session not to exceed 15 minutes.

SECONDED BY: Council Member Boe.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 8 - Boe, Campbell, Ibsen, Lonergan, Mello, Thoms, Walker and Mayor Strickland

Absent: 1 - Woodards

Mayor Strickland stated Council would take a five minute break followed by Executive Session.

The Council convened to Executive Session at 1:15 p.m. City Attorney Elizabeth Pauli was present.

The Executive Session was extended for 15 minutes at 1:30 p.m.

The Executive Session was extended for 15 minutes at 1:45 p.m.

The Executive Session was extended for 7 minutes at 2:00 p.m.

The Executive Session was extended for 4 minutes at 2:07 p.m.

The Executive Session concluded and the study session reconvened at 2:11 p.m.

Adjournment

There being no further business, the study session was adjourned at 2:11 p.m.

Marilyn Strickland, Mayor

Doris Sorum, City Clerk