



RESOLUTION NO. 38627

1 A RESOLUTION related to the purchase of materials, supplies or equipment,
2 and the furnishing of services; authorizing the appropriate City officials to
3 enter into contracts and, where specified, waiving competitive bidding
4 requirements, authorizing sales of surplus property, or increasing or
5 extending existing agreements.

6 WHEREAS the City has complied with all applicable laws governing the
7 acquisition of those supplies, and/or the procurement of those services,
8 inclusive of public works, set forth in the attached Exhibit "A," which Exhibit is
9 incorporated herein as though fully set forth, and

10 WHEREAS the Board of Contracts and Awards has reviewed the
11 proposals and bids received by the City, and the Board has made its
12 recommendation as set forth in Exhibit "A," and

13 WHEREAS the Board of Contracts and Awards has also made its
14 recommendations as to entering into purchasing agreements with those
15 governmental entities identified in Exhibit "A"; Now, Therefore,

16 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

17 That the Council of the City of Tacoma does hereby concur in the
18 findings and recommendations of the Board of Contracts and Awards set forth
19 in the attached Exhibit "A," and does hereby approve and authorize the:

20 () A. Procurement of those supplies, services, and public works
21 recommended for acceptance in the attached Exhibit "A";

22 () B. Rejection of those bids and/or proposals that are recommended
23 for rejection in the attached Exhibit "A";
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(X) C. Entry into the proposed purchasing agreement with those governmental entities identified in the attached Exhibit "A," which proposed agreement is on file in the office of the City Clerk;

() D. Waiver of competitive bidding procedures in those instances, as set forth in Exhibit "A," in which it is impracticable to obtain supplies or public works improvements by competitive bid, or in those instances in which supplies and/or public works are available from a single source.

Adopted FEB 19 2013

Mayor Fred
Mayor

Attest:

Doris Baum
City Clerk

Approved as to form:

[Signature]
City Attorney



City of Tacoma
Finance Department

EXHIBIT "A"
RESOLUTION NO.: 38027
ITEM NO.: 1
MEETING DATE: FEBRUARY 19, 2013

DATE: February 1, 2013
TO: Board of Contracts and Awards
SUBJECT: Citywide Contract for Cell Phone Airtime Services, Wireless Data Services and related Equipment Purchases.
Budgeted from various funds as needed by using Departments/Divisions
Washington State DES (WSCA) Contract no. T12-MST-685

RECOMMENDATION: The Finance Department, Purchasing Division recommends the Public Utility Board and the City Council award a citywide contract to **Sprint Solutions, Inc., City of Industry, CA**, for cell phone airtime services, wireless data services and related equipment purchases, in the amount of \$1,700,000, plus applicable sales tax, for the period of March 1, 2013 through October 31, 2016.

EXPLANATION: This contract will allow for cell phone airtime services, wireless data services and the purchase of related equipment on an as-needed basis by multiple City Departments/Divisions. The \$1,700,000 is the combined estimated usage of \$340,000 for Tacoma Public Utilities and \$1,360,000 for General Government, based on prior year usage and estimated increased use.

COMPETITIVE BIDDING: The citywide contract is based on Washington State Department of Enterprise Services (DES) (WSCA) contract number T12-MST-685, a competitively bid contract awarded by Western States Contracting Alliance (WSCA), valid until October 31, 2016. WSCA is a cooperative, multi-state purchasing organization with fifteen (15) member states, including Washington State. Through interlocal cooperative purchasing agreement, the City of Tacoma contract is at state contract prices and terms, and meets competitive bidding requirements.

SUSTAINABILITY FACTORS

By utilizing the WSCA Contract the City is able to leverage the buying power of the fifteen (15) state WSCA cooperative which is a cost-effective and efficient means of obtaining quality products and services. The wireless voice and data services allow city staff to communicate when in the field or while away from their work station, which allows for more efficient use of staff time, efficient vehicle usage and can expedite needed City services. These wireless services are also used extensively by the Police and Fire Departments which enhance public safety services.

CONTRACT HISTORY: New contract.

FUNDING: Various – Funds for the contract are provided by the individual Departments and Divisions using the contract. The Departments/Divisions are billed directly for their purchases.

HUB/LEAP COMPLIANCE: Not applicable.

PROJECT ENGINEER/COORDINATOR: Jim Wilkerson, Finance Purchasing, 253-502-8332.



Kathy Katterhagen
Procurement and Payables Manager

Insert Initials (WLP:mr)

cc: Jim Wilkerson, Senior Buyer, Finance/Purchasing

File:

38627



City of Tacoma

Memorandum

TO: City Council
Public Utility Board

FROM: Kathy Katterhagen, Division Manager
Procurement & Payables Division

SUBJECT: Supplemental Information
Sprint Solutions: Citywide Contract for Cell Phone Airtime, Wireless Data
Services and Related Equipment Purchases
Washington State DES (WSCA) Contract No. T12-MST-685

DATE: February 1, 2013

Background

City of Tacoma (City) and Tacoma Public Utility (TPU) Departments/Divisions have the need for cell phone airtime services, wireless data services and the ability to purchase related equipment on an 'as-needed' basis. The wireless voice and data services allow city staff to communicate when in the field or while away from their work station, which allows for more efficient use of staff time, efficient vehicle usage and can expedite needed City services. Wireless services are provided for City business use and are available to employees where the associated benefits justify the costs. Justification and monitoring of the use of wireless services and equipment purchases are performed by the individual Department/Division and by policy.

Bid/Purchase Process

The citywide contract is based on Washington State Department of Enterprise Services (DES), Western States Contracting Alliance (WSCA) contract number T12-MST-685. Through interlocal cooperative purchasing agreement the City is able to purchase at state contract prices and terms, and meets competitive bidding requirements. Utilizing the state contract is a cost-effective and efficient means of obtaining quality products and services.

Purchasing Division's Responsibilities

The Purchasing Division provides 3 citywide contracts for wireless services including Verizon Wireless, **Sprint Solutions** and AT&T, all based from Washington State DES (WSCA) Contracts. Utilizing the Washington State DES (WSCA) contracts allows City departments/divisions the ability to select a service provider and plan that best meet their respective needs. Purchasing responsibilities in administering the contract is to:

1. Insure the state contract meets the City's competitive bidding requirements.
2. The contract pricing is competitive.
3. Requests for contract approvals and adjustments are brought before the Public Utility Board and City Council in a timely manner.

Need for Services

Wireless communications may be needed under one or more of the following conditions:

1. Job responsibilities require an employee to be away from the office regularly for long periods.
2. It is essential the employee is able to communicate while out of the office and the use of other communications equipment, such as a pager, radio, or regular land line telephone is impractical.
3. Work-related personal safety and/or public safety can be enhanced by the use of a wireless communications.
4. The employee is designated as a "key person" or as "key personnel" and must be reachable via two-way voice and/or Email accessible at all times.
5. Field staff and Public Safety departments need for data connections to City networks.

Contract Term

The current contract term is through October 31, 2016.

Service Plans & Contract Pricing

The service plans under this contract are the same plans as those plans offered to all customers. The DES (WSCA) contract pricing is reflected in a (%) percent of discount to those plans. The percent of discounts are generally 22% off published plan pricing depending on the plan. If individual plan costs go down then so would the net cost to the City.

Funding

Budgeted from various funds as needed by using City Departments/Divisions.

Contract Usage

Below is the estimated annual contract usage by Department/Division, based on prior usage:

Tacoma Power – Transmission & Distribution \$2,277
 Tacoma Water - Distribution Operations - \$70,521
 TPU Customer Service - \$16,653

General Government (without Police & Fire) - \$200,292
 Tacoma Police Department - \$63,150
 Tacoma Fire - \$67,460

Sustainability Factors

By utilizing the WSCA Contract the City is able to leverage the buying power of the fifteen (15) state WSCA cooperative which is a cost-effective and efficient means of obtaining quality products and services. The wireless voice and data services allow city staff to communicate when in the field or while away from their work station, which allows for more efficient use of staff time, efficient vehicle usage and can expedite needed City services. These wireless services are also used extensively by the Police and Fire Departments which enhance public safety services.



City of Tacoma
Finance Department

EXHIBIT "A"

RESOLUTION NO.:

38627

ITEM NO.:

2

MEETING DATE:

FEBRUARY 19, 2013

DATE: February 1, 2013

TO: Board of Contracts and Awards

SUBJECT: Citywide Contract for Cell Phone Airtime, Wireless Data Services and Related Equipment Purchases.

Budgeted from various funds as needed by using Department and Divisions Washington State DES (WSCA) Contract No. T12-MST-687

RECOMMENDATION: The Finance Department, Purchasing Division recommends the Public Utility Board and the City Council award a citywide contract to **Verizon Wireless, Inc. St. Louis MO**, for cell phone airtime services, wireless data services and related equipment purchases, in the amount of \$3,400,000, plus applicable sales tax, for the period of March 1, 2013 through October 31, 2016.

EXPLANATION: This contract will allow for cell phone airtime services, wireless data services and the purchase of related equipment on an as-needed basis by multiple City Departments/Divisions. The \$3,400,000 is the combined estimated usage of \$1,666,000 for Tacoma Public Utilities and \$1,734,000 for General Government, based on prior year usage and estimated increased use.

COMPETITIVE BIDDING: The citywide contract is based on Washington State Department of Enterprise Services (DES) (WSCA) contract number T12-MST-687, a competitively bid contract awarded by Western States Contracting Alliance (WSCA), valid until October 31, 2016. WSCA is a cooperative, multi-state purchasing organization with fifteen (15) member states, including Washington State. Through interlocal cooperative purchasing agreement, the City of Tacoma contract is at state contract prices and terms, and meets competitive bidding requirements.

SUSTAINABILITY FACTORS

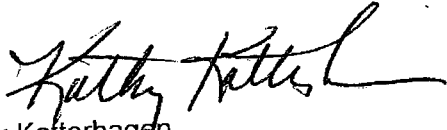
By utilizing the WSCA Contract the City is able to leverage the buying power of the fifteen (15) state WSCA cooperative which is a cost-effective and efficient means of obtaining quality products and services. The wireless voice and data services allow city staff to communicate when in the field or while away from their work station, which allows for more efficient use of staff time, efficient vehicle usage and can expedite needed City services. These wireless services are also used extensively by the Police and Fire Departments which enhance public safety services.

CONTRACT HISTORY: New contract.

FUNDING: Various – Funds for the contract are provided by the individual Departments and Divisions using the contract. The Departments/Divisions are billed directly for their purchases.

HUB/LEAP COMPLIANCE: Not applicable.

PROJECT ENGINEER/COORDINATOR: Jim Wilkerson, Finance Purchasing, 253-502-8332.



Kathy Katterhagen
Procurement and Payables Manager

Insert Initials (WLP:mr)

cc: Jim Wilkerson, Senior Buyer, Finance/Purchasing
Patsy Best, Purchasing Supervisor, Finance/Purchasing

File:

38627



City of Tacoma

Memorandum

TO: City Council
Public Utility Board

FROM: Kathy Katterhagen, Division Manager
Procurement & Payables Division

SUBJECT: Supplemental Information
Verizon Wireless: Citywide Contract for Cell Phone Airtime, Wireless Data
Services and Related Equipment Purchases
Washington State DES (WSCA) Contract No. T12-MST-687

DATE: February 1, 2013

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Bid/Purchase Process

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Purchasing Division's Responsibilities

The Purchasing Division provides 3 citywide contracts for wireless services including Verizon Wireless, Sprint Solutions and AT&T, all based from Washington State DES (WSCA) Contracts. Utilizing the Washington State DES (WSCA) contracts allows City departments/divisions the ability to select a service provider and plan that best meet their respective needs. Purchasing responsibilities in administering the contract is to:

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Funding

Budgeted from various funds as needed by using City Departments/Divisions.

Contract Usage

Below is the estimated annual contract usage by Department/Division, based on prior usage:

- TPU Administration - \$3,753
- Tacoma Power - Smart Grid \$14,762
- Tacoma Power – Transmission & Distribution \$206,592
- TPU Fleet Services - \$1,615
- Tacoma Power - Generation - \$37,108
- TPU Energy Services - \$8,845
- Tacoma Power – Click! Network - \$45,271
- Tacoma Water - Distribution Operations - \$42,520
- Tacoma Rail - \$23,532
- TPU Customer Service - \$33,286

- General Government (without Police & Fire) - \$61,988
- Tacoma Police Department - \$336,000
- Tacoma Fire (EMS) - \$41,868

Sustainability Factors

By utilizing the WSCA Contract the City is able to leverage the buying power of the fifteen (15) state WSCA cooperative which is a cost-effective and efficient means of obtaining quality products and services. The wireless voice and data services allow city staff to communicate when in the field or while away from their work station, which allows for more efficient use of staff time, efficient vehicle usage and can expedite needed City services. These wireless services are also used extensively by the Police and Fire Departments which enhance public safety services.

Resolution No. 38627

Adopted: FEB 19 2013

Maker of Motion: Campbell

Seconded: Lonergan

Voice Vote:

MEMBERS	AYES	NAYS	ABSTAIN	ABSENT
Mr. Boe	✓			
Mr. Campbell	✓			
Mr. Ibsen	✓			
Mr. Lonergan	✓			
Mr. Mello	✓			
Mr. Thoms	✓			
Ms. Walker	✓			
Ms. Woodards	✓			
Mayor Strickland	✓			

Roll Call Vote:

MEMBERS	AYES	NAYS	ABSTAIN	ABSENT
Mr. Boe				
Mr. Campbell				
Mr. Ibsen				
Mr. Lonergan				
Mr. Mello				
Mr. Thoms				
Ms. Walker				
Ms. Woodards				
Mayor Strickland				