

APPROVED 8-13-14

**MINUTES**  
 City of Tacoma  
 Public Utility Board Study Session  
 July 23, 2014  
 3:00 p.m.

Mr. Nelson called the Public Utility Board study session to order at 3:08 p.m. at the Public Utilities Administration Building.

Present: Dave Nelson, Woody Jones, Bryan Flint, Mark Patterson, Monique Trudnowski (arrived 3:46)

**Executive Session to review the performance of a public employee (RCW 42.10.110(1)(g))**

Mr. Flint moved to convene an executive session at 3:08 for 60 minutes to review the performance of a public employee per RCW 42.10.110(1)(g); seconded by Mr. Patterson. The executive session was adjourned at 4:07 p.m.

**Financial Outlook for the Second Quarter**

Tacoma Water: Sean Senescall, Rates and Financial Planning Manager, detailed the forecast assumptions, summary of outlook, water retail sales and revenues, revenue and expense summary, and estimated current fund cash projections for Tacoma Water's second quarter.

Tacoma Power: Ted Coates, Power Superintendent, detailed the forecast assumptions, summary of outlook, electric retail sales and revenues, bulk power (wholesale) sales and revenues, revenue and expense summaries, and estimated current fund cash projection for Tacoma Power's second quarter.

Tacoma Rail: Dale King, Rail Superintendent, detailed the summary of assumptions, summary of financial situation, switching revenue, intermodal and commercial volumes, adjusted estimates, quarter-to-quarter forecast comparison, and current fund cash projection for Tacoma Rail's second quarter.

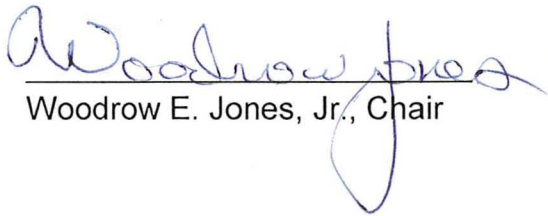
**Tacoma Water: Vulnerability Assessment**

Mark Linden, Sr. Principal Engineer, described a vulnerability assessment as an assessment of critical assets with an eye to determining how best to increase their survivability when subjected to a hazard or threat. The outcomes of the 1996 seismic vulnerability assessment, 2003 internal vulnerability study, and 2013 cyber security study were shared. At a future Board meeting, approval will be sought for an industry standard assessment. The consultant selection and project management process was outlined. The final report will include a prioritized list of potential system improvements, mitigation recommendations prioritized by cost effectiveness, and an analysis of current emergency operating plans.

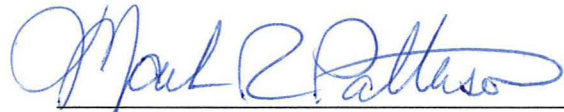
**Adjournment**

The study session was adjourned at 5:52 p.m. until the next regularly scheduled study session on Wednesday, August 13, 2014 at 3:00 p.m.

Approved:

  
Woodrow E. Jones, Jr., Chair

Approved:

  
Mark Patterson, Secretary