



## Memorandum

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**TO:** T.C. Broadnax, City Manager  
**FROM:** Joy St. Germain, Human Resources Director *Joy St. Germain*  
**SUBJECT:** Ordinance Disclosure  
**DATE:** December 23, 2013

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On the agenda for City Council action on January 14, 2014, will be an ordinance to amend the Compensation Plan. This memorandum discloses the contents of that ordinance pursuant to Section 1.12.970 of the Tacoma Municipal Code.

**Section 1:** Amends Section 1.12.355 to implement the provisions of the collective bargaining agreement between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Clerical Unit. The agreement was adopted by Resolution 38377, November 29, 2011, and covers approximately 197.2 budgeted, full-time equivalent positions. This section provides for a market based wage increase as follows: the classifications of Administrative Assistant, Benefit Specialist (Retirement), Financial Assistant and Office Assistant will increase by 1.8 percent; the classifications of Accountant and Senior Accountant will increase by 5 percent effective January 1, 2013.

**Section 2:** Amends Section 1.12.355 to implement the provisions of the collective bargaining agreement between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Clerical Unit. This section will provide for a wage increase of 2 percent effective January 1, 2014, based on the Consumer Price Index (CPI-W) June index, and the terms of the collective bargaining agreement.

**Section 3:** Amends Section 1.12.640 to remove application of rate language that is no longer needed.

**Section 4:** Provides for the effective dates for the sections above.

I would be happy to answer any questions you may have.