



TO: T.C. Broadnax, City Manager
FROM: Community Council of Tacoma
COPY: Neighborhoods and Housing Committee
SUBJECT: CCOT Neighborhood Council Program Review and Recommended Revisions
DATE: August 5, 2013

SUMMARY:

The Community Council of Tacoma will provide the Neighborhoods and Housing Committee with an overview of the Neighborhood Council Program and recommended revisions in accordance with TMC 1.45.

BACKGROUND:

According to TMC 1.45.100 Neighborhood Councils Review and Revision:

One year after creation of the Community Council and Neighborhood Councils, a comprehensive review of the Neighborhood Council program shall be conducted by the Community Council. This review shall cover the boundaries of the Neighborhood Councils; the organization of the Neighborhood Councils and Community Council; the function and responsibilities of the Neighborhood Councils, Community Council, and the City; and the types of matters which the Neighborhood Councils received notification of to determine whether the notification is sufficient or whether the Councils are being notified of matters which are not relevant to their interests. This review shall be provided to the City Council. Additional reviews shall be conducted at least every five years thereafter. After each review, any needed revisions will be made.

ISSUE:

In compliance with TMC 1.45.100, the Community Council of Tacoma is providing its 5-year review of the Neighborhood Council Program to the Neighborhoods and Housing Committee.

ALTERNATIVES:

If recommended revisions are not accepted, the Neighborhood Council Program will remain unchanged. Recommended revisions would assist in clarifying and updating organizational changes, and simplify language currently contained in the ordinance.

FISCAL IMPACT:

None at this time.

RECOMMENDATION:

The Community Council of Tacoma recommends approval of the following changes to TMC 1.45 and further requests that the Neighborhoods and Housing Committee forward this item to the City Council for consideration and adoption.

1. In all sections of the ordinance – “Neighborhood Council Office,” the wording should be changed to read, “Neighborhood Council Program,” or “Neighborhood Council Staff.”
2. In Section 1.45.090 A – Rather than submit to the City Council a biennial plan and supporting budget, an annual plan and supporting budget should be submitted to the City Council. This would make sections A and B consistent with the word annual rather than biennial/annual.
3. Appropriate steps should be taken to revise Neighborhood Area boundaries, as recommended by the various Neighborhood Councils.

BOUNDARY CHANGES

The West End Neighborhood Council asks that their boundary on the East be Orchard rather than Huson, and that it continue past 6th Avenue until it intercepts SR 16 at about 19th Street (a little before). That would therefore give the West End the wedge on the South side of 6th Avenue to just behind China Lake on Orchard. This has been agreed upon with both the North End and Central Neighborhood Council.

The North Slope Historic District is asking that they all be in the same Neighborhood Council area and therefore both New Tacoma and North End have agreed that the entire Historic District would be located within the North End boundary.

The New Tacoma and Northeast Neighborhood Councils have agreed to move the boundary line between the two of them to the middle of the Blair Waterway⁶ and then down Alexander Ave. to the City line.

All other Neighborhood Councils will remain as is.

**CCOT letter to Council regarding
Neighborhood Council Review Process**



COMMUNITY COUNCIL OF TACOMA

C/o City of Tacoma • Neighborhood Council Office • 747 Market Street, 10th Floor • Tacoma, WA 98402

Councilwoman Lauren Walker, Chair
Neighborhood and Housing Committee
City of Tacoma
747 Market Street, 12th Floor
Tacoma, WA 98402

July 25, 2013

Dear Councilwoman Walker:

In keeping with Ordinance 1.45, which created and governs the Neighborhood Council Program, and pursuant to section 1.45.100 "Review and Revisions", the Community Council, in February of 2013, began conducting its five year review in compliance with this section.

The Community Council has met with the Neighborhood Council Program Staff on several occasions in an effort to review, discuss and identify potential revisions to the ordinance as appropriate and needed. After numerous meetings by members of the Community Council, we were able to identify and recommend only two changes:

- In all areas that state "Neighborhood Council Office", we would agree that the wording should hence forth be, 'Neighborhood Council Program or Neighborhood Council Program Staff'.
- The second recommendation from the CCOT is 1.45.090-rather than ... 'submit to the City Council a biennial plan and supporting budget', this be changed to submit an annual plan and supporting budget to the City Council thus making sections A and B matching with the word annual rather than biennial/annual.

At the Community Council's June 27, 2013, meeting, staff discussed the recent survey results regarding the Neighborhood Council Program, and handed out a draft proposal of ordinance revisions staff would be presenting to the City Council for consideration. With this information, a special meeting was called on July 11, 2013, and six Neighborhood

Councils were represented. The purpose of this meeting was to further discuss the survey results which were then taken back to the entire Community Council on July 25, 2013.

Although we appreciate the efforts taken by staff with regards to obtaining feedback, taking a good look as to how our program is going, and providing recommendations for improvement, our concerns were discussed and agreed upon as follows.

Survey:

- Many members of the Community Council feel the survey, due to the small number of residents reached, the few hundred who responded, and the overwhelming number of responses from the North End Neighborhood Council area, is not statistically reliant.
- The focus groups did not appear to represent all areas of Tacoma- there should have been one for and directly within each Neighborhood Council area.
- One of the focus groups was completed during the City of Neighborhoods Conference, yet there was no mention of this focus group in the advance write-up for the conference.
- The survey questions did not appear consistent, and most if not all, were written in the negative. One question, #13, was misleading as the scale for this question was reversed: the higher the number, the LESS important people thought it was.
- In part of the analysis, disagree and unsure were grouped together without knowing the numbers for each. Due to their different meanings, we feel they should have been placed separately.
- There was no pilot survey, the Neighborhood Councils had no input into the survey or questions, and there was no review by the Neighborhood Councils or the Community Council before the survey went live.
- Most, if not all, of the recommendations mirror the concerns previously expressed by Community Council members and presently being addressed by each Neighborhood Council. We are aware of, and have been addressing these issues for the last couple of years and will continue to work towards improvements.
- We feel many of the issues would be better addressed in the contract for services with each Neighborhood Council, not through changes in the Ordinance.

Ordinance Review and Recommendations:

- The Community Council has met and reviewed the Ordinance 1.45, line by line several times in the past five months, as required by the Ordinance, and our recommendations/changes/revisions are noted above in paragraph two of this letter.

The Neighborhood Councils and the Community Council are therefore requesting a Study Session with our new administration and staff, to better clarify the Neighborhood Council Program and its history, along with the relationship between City Staff, the City Council and the independent Neighborhood Councils. We would also request that the Study Session be allowed prior to any City Council action.

It is the pleasure of the members of each Neighborhood Council and Community Council to work with the City, the City Council members and members of our community to make our City the best place possible in which to live work and play. The Community Council appreciates our City Council members' input and we look forward to meeting with you as soon as possible. Please do not hesitate to contact me at VEberha@aol.com or 253-224-6967, if you have any questions or would like more information.

Sincerely,

Ginny Eberhardt

Ginny Eberhardt, Chair
Community Council of Tacoma

cc: Neighborhood and Housing Committee Members
City Council Members
T.C. Broadnax, City Manager

**CCOT correspondence with
Neighborhood Councils regarding
boundary changes**

September 19, 2012

The West End Neighborhood Council, after much discussion, voted to change our neighborhood boundaries from Huson to Orchard on the East side (in the north end) and rather than going down to SR 16 on 6th Ave, continue across on Orchard to just before 19th street. This would mainly effect the area on 6th Ave from Orchard to SR16 which would become a part of the West End if agreed upon by the City Council.

Ginny Eberhardt

From: Justin D. Leighton <justin.leighton17@gmail.com>

To: Eberhardt, Ginny <Veberha@aol.com>

Cc: Doug Schafer <schafer@pobox.com>; Wolfe, Carol <CWOLFE@ci.tacoma.wa.us>

Subject: Boundary Changed Approved by CNC

Date: Fri, Jun 7, 2013 7:03 am

Attachments: CNC_Boundary_Line.png (130K)

Ginny,

The CNC board moved to approve the boundary change as discussed previously.

the CNC Boundary would run along 6th Av to Orchard at which point it would then have the western boarder be Orchard until it intersects with Hwy 16th where it follows or normal boundary line.

I have attached a map to ensure we are all clear. the board expressed the responsibility is now on the West End Neighborhood to notify these neighbors they now are in the west end. We hope that the WNC will make a consorted effort in notification.

Carol what do you need from the CNC? Minutes?

thanks
Justin

Justin D. Leighton

fighting for a progressive future

www.facebook.com/leighton253

253-677-9448

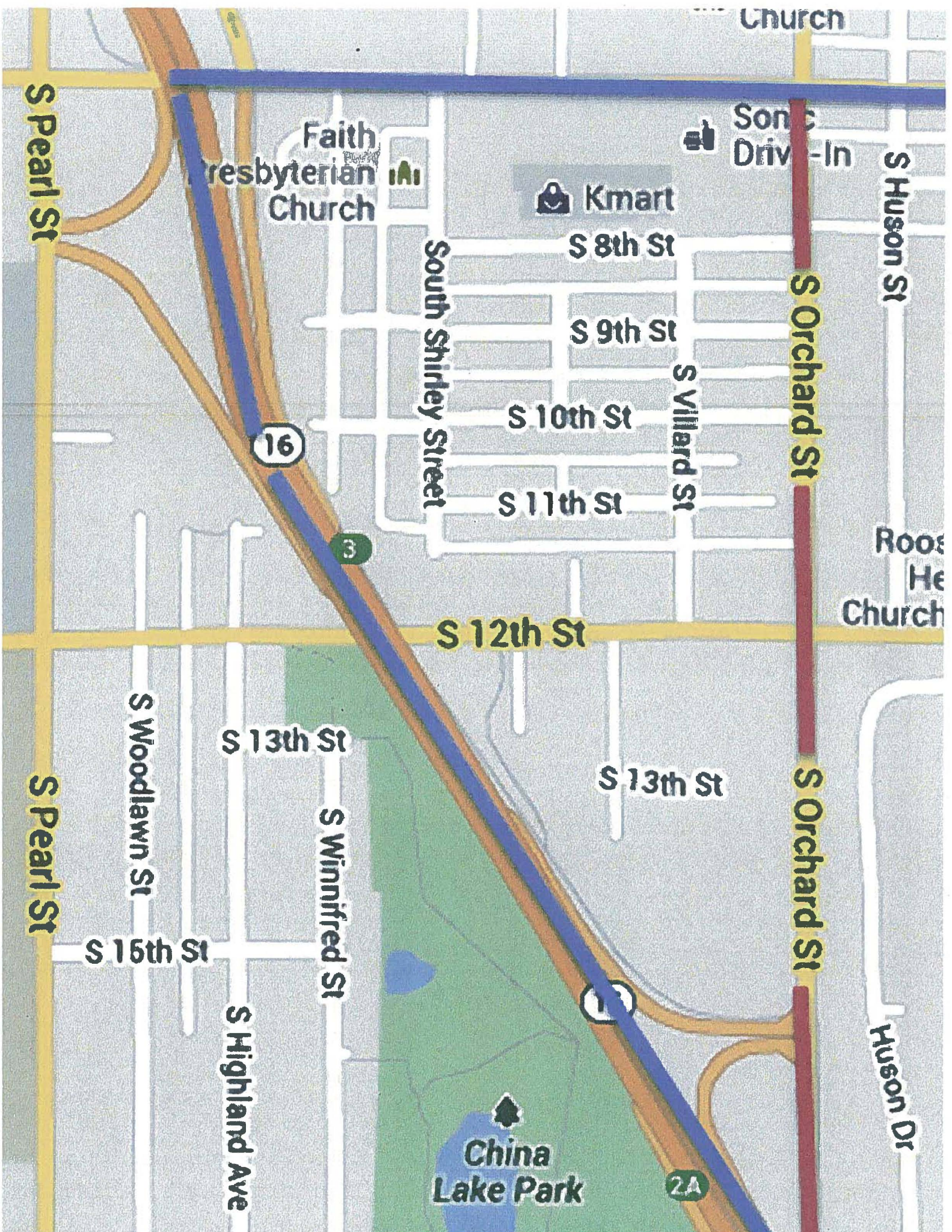
Chair

Tacoma's Central Neighborhood Council

www.cnc-tacoma.com

www.facebook.com/cnetacoma

1 Attached Images



Church

S Pearl St

Faith
Presbyterian
Church

Song
Drive-In

S Huson St

Kmart

S 8th St

South Shirley Street

S 9th St

S Villard St

S 10th St

S 11th St

16

3

Roosevelt
He
Church

S 12th St

S Woodlawn St

S 13th St

S 13th St

S Pearl St

S Winnifred St

S Orchard St

S 15th St

S Highland Ave

China
Lake Park

2A

Huson Dr

Subj: **boundary comment from NENC**
Date: 11/28/2012 10:05:19 A.M. Pacific Standard Time
From: Kyle_Price@aw.org
To: VEberha@aol.com

Ginny, the NENC supports the boundary changes. However, it sounds like the process will be time consuming and will also incur some cost with staff hours and mailings. So we're also comfortable with no changes at all, especially since we're not really sure of the boundary change process yet. And actually, if the entire North Slope Historic District isn't going to be moved to the North End, which is the only area I know of where the neighbors living there have actually asked to be realigned, then we don't really have a horse in this race. It makes sense to move the Huson line to Orchard, but we're not sure there's any tangible benefit that we'll get from our effort. For the Wedge, there's no sense in making the effort to move it unless the neighbors there have spoken up about wanting a different council to represent them. Sure, a less jagged line makes sense on paper, but again, we don't see a tangible benefit if the neighbors there haven't asked for the change. The only place we know that neighbors have asked for a change is in the North Slope. Some folks in the New Tacoma piece of the North Slope feel like the New Tacoma NC is downtown focused. New Tacoma has not been vocal in supporting the historic designation of the North Slope neighborhood or the zoning changes that have taken place there. When that neighborhood has asked for grants from New Tacoma, they have not, at least on two occasions, even received a courtesy phone call about any part of the process. But if New Tacoma does not want to change that boundary, I'm pretty sure we don't want to waste our time and resources on a fight.

Kyle Price
NENC Chair

From: Elizabeth Burris <eburris@thewiredcity.net>
To: Kyle Price <Kyle_Price@aw.org>
Cc: Marshall McClintock <marshalm@q.com>; Julie Turner <juliejayturner@gmail.com>; board@nenc.org council <board@nenc.org>; veberha@aol.com Eberhardt <VEberha@aol.com>; Carol Wolfe <CWOLFE@ci.tacoma.wa.us>
Subject: Re: North slope
Date: Sat, Jul 13, 2013 9:29 am

Kyle,
Would prefer a letter so we can file it.
We won't have an August meeting so we will approve our July minutes in September.
Best
Liz Burris

Sent from my iPhone

On Jul 13, 2013, at 9:24, Kyle Price <Kyle_Price@aw.org> wrote:

> Liz, thanks for working on this issue.
>
> We've already voted as a board and are on record with the CCOT as supporting this boundary change for the North Slope Historic District. Hopefully this email will suffice as a formal request for the transfer of that parcel, but if you need us to send a letter on letterhead, we can also do so. We feel like the North Slope Historic District will be best served if the whole neighborhood is captured under one neighborhood council boundary. Unfortunately, I cannot find an electronic copy of the specific boundary change, but maybe someone on the e-mail list can chime in with that attachment. Carol and Ginny, please let us know what we need to do to move the process forward. Thanks everyone!
>
> Kyle Price
> NENC Chair
>
> On Jul 10, 2013, at 8:24 PM, Elizabeth Burris wrote:
>
>> NTNC approved the North Slope request contingent on receiving a letter from the NENC requesting transfer of the North Slope boundaries presently in NTNC to NENC.
>> That makes it all clean and recordable.
>> Best,
>> Liz Burris
>>
>> Sent from my iPhone
>

From: Kyle Price <Kyle_Price@aw.org>

To: Elizabeth Burris <eburris@thewiredcity.net>

Cc: Marshall McClintock <marshalm@q.com>; Julie Turner <juliejayturner@gmail.com>; board@nenc.org council <board@nenc.org>; veberha@aol.com Eberhardt <VEberha@aol.com>; Carol Wolfe <CWOLFE@ci.tacoma.wa.us>

Subject: Re: North slope

Date: Sat, Jul 13, 2013 9:23 am

Liz, thanks for working on this issue.

We've already voted as a board and are on record with the CCOT as supporting this boundary change for the North Slope Historic District. Hopefully this email will suffice as a formal request for the transfer of that parcel, but if you need us to send a letter on letterhead, we can also do so. We feel like the North Slope Historic District will be best served if the whole neighborhood is captured under one neighborhood council boundary. Unfortunately, I cannot find an electronic copy of the specific boundary change, but maybe someone on the e-mail list can chime in with that attachment. Carol and Ginny, please let us know what we need to do to move the process forward. Thanks everyone!

Kyle Price
NENC Chair

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> That makes it all clean and recordable.

> Best,

> Liz Burris

>

> Sent from my iPhone



North End Neighborhood Council

To: Elizabeth Burris, Chair, and the New Tacoma Neighborhood Council
CC: Carol Wolfe and the North Slope Historic District
Re: Boundary Changes for the North Slope Historic District

I am writing on behalf of the North End Neighborhood Council in support of the North Slope Historic District's request to have the neighborhood council boundary line moved so that the entirety of the North Slope Historic District can be located entirely within one neighborhood council district area, the North End Neighborhood Council area. Currently, the North Slope is predominantly in the North End but has a small part also in the New Tacoma Neighborhood Council area.

The North Slope is recognized on the local, state and national registers as an historic district, so its borders are well defined. It's odd, both in form and in function, that such a well-defined neighborhood area should be divided by the neighborhood council boundary lines. This request would move that boundary line from North 5th Street (starting at the alley between North Yakima and North "I" Streets) to North 3rd Street, with the southern boundary at Division Avenue.

This letter is the formal request by the North End Neighborhood Council to have the boundary line moved. Although New Tacoma will be giving up a few blocks of their neighborhood area, the transfer to the North End makes sense from a neighborhoods perspective.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Price". The signature is stylized and written in a cursive-like font.

Kyle Price, NENC Chair
On behalf of the North End Neighborhood Council

New Business:

Linda McCrea from Tacoma Water provided handouts, gave updates.
Pat McCarty from Tacoma Power provided handouts and gave updates
Justin Leighton from Pierce Transit gave overview on Proposition 1.

Board voted to nominate the Browne Star Grill and Pochert Building to the Tacoma Historic Register (Burris motion, Jones 2nd) approved.

Dalton Gittens provided information on proposed Neighborhood Council Boundary changes. Board agrees to further discussion with NE Tacoma on proposed boundary changes. Board unanimously voted to keep present boundaries with Central and North end councils.

Old Business: Neighborhood Adopt a Spot- Secretary will check with City on adopting the Downtown Library area.

Good of the Order:

Kelly motions to adjourn, Burris 2nd, approved @ 7:31

Dalton Gittens, Chair

Elizabeth Burris Secretary



NEW TACOMA

neighborhood council

www.newtacoma.org

Community Council of Tacoma
Attn: Ginny Eberhardt
747 Market Street
Tacoma WA 98402

July 23, 2013

Subject: New Tacoma Neighborhood Council Boundary Revision

Dear Ms. Eberhardt,

The New Tacoma Neighborhood Council (NTNC) supports the change in boundaries between the NTNC and the Northeast Neighborhood Council. Specifically, this change would move the boundaries to the middle of the Blair Waterway. Conversely, this would allow Northeast Neighborhood Council to include Marine View Drive in their Neighborhood Council.

NTNC believes this change is a win-win for both Neighborhood Councils. Please feel free to contact me if further information or clarification is needed.

Sincerely,

Elizabeth E. Burris, Chair
New Tacoma Neighborhood Council

From: John Thurlow <johnthurlow@harbornet.com>
To: VEberha <VEberha@aol.com>
Cc: Elizabeth Burris <lizgwvet@yahoo.com>; James Philp <j.b.p@att.net>; Hayes Alexander <Hayes18@NVenture.com>; Marion Weed <marionwne@nventure.com>
Subject: Re: Boundary Review
Date: Fri, May 3, 2013 8:03 pm

Ginny, hi -

I've been traveling for 2 weeks, on and off, and I guess I missed an earlier note on this subject.

Assuming that the boundary review change confirms the adjustment of the New Tacoma / NE Tacoma boundary to the middle of the Blair Waterway and thence down Alexander Ave. to the city line, I am in favor. That was the deal worked out between NE Tacoma and New Tacoma earlier this year (cf. Liz Burris).

John

John Thurlow
johnthurlow@harbornet.com
mob: +1 253 219 1617

On 5/2/2013 11:41 AM, VEberha@aol.com wrote:

John:
Would you please give me a written response to your Neighborhood Council's yes or no to boundary review changes?

Thanks,
Ginny

Subj: Boundaries
Date: 2/26/2013 12:24:20 A.M. Pacific Daylight Time
From: skipvaughn@harbornet.com
To: VEberha@aol.com
CC: amartist@harbornet.com, barnold@farmersagent.com, chris@kenyatv.org,
aschecolleenh@gmail.com, DONROE53@GMAIL.COM, johnandkaymiles@hotmail.com,
penzfrmhvn@comcast.net, scottswann@comcast.net, vadergan@yahoo.com

Ginnie,

Just for the record and as part of the Ordinance review, the South Tacoma Neighborhood Council is not interested in changing our council boundaries.

Skip

Subj: **boundary changes**
Date: 11/17/2012 11:09:19 A.M. Pacific Standard Time
From: brydsonsr@nventure.com
To: Veberha@aol.com

Hi Ginny. In September 2012 we approved the boundary changes between us and ENACT. Getting everything East the Pacific Ave to McKinley Ave. down to South 96 Street them. There is a little jog down to about 103 St. I think, we will take that little jog, the city limits goes down to a little business district right there, just like they did on Hosmer Street. I hope that will help you out when you give this information to Carol. Thanks Earl

From: Lynnette Scheidt <enact@live.com>
To: Jenny Eberhart <veberha@aol.com>
Subject: Eastside decision on boundaries.
Date: Thu, Jun 27, 2013 9:27 pm

As President of the Eastside Neighborhood Council and representative, I would like to report. We have had discussion and have come to a conclusion. We have chose to keep the boundaries the way they are with no changes or exceptions.

Lynnette Scheidt
President Eastside Neighborhood Council

The impersonal hand of government can never replace
the helping hand of a neighbor. ~Hubert H. Humphrey

Eastside Neighborhood Advisory Council
3rd Mon. 6:30 South End Pool Meeting Room
President
Lynnette Scheidt
253-905-8018

**North Slope Historic District letter and
petition to change North End
Neighborhood Council boundary line**



North Slope Historic District

a 501(c)(3) organization

701 North J Street
Tacoma, WA 98403

July 23, 2013

BOARD OF DIRECTORS:

DEBORAH CADE, CO-CHAIR
TROY AXE
JOHN BUTLER
TIM CHEN
GEOFF CORSO
JEAN HOARD
KATHRYN LONGWELL, CO-CHAIR
JUDITH MARTIN
GYDA MAY
KAREN MAY
MARSHALL MCCLINTOCK
ERICA NELSON
MARILYNN SABO
WANDA THOMPSON
JULIE TURNER

Tacoma City Council
Municipal Building, 12th Fl.
747 Market Street
Tacoma, WA 98402

Re: Neighborhood Council boundary adjustment request

Dear Mayor Strickland and Council members:

We would like to request a minor boundary change so approximately six residential blocks of the North Slope Historic District (NSHD), currently within the New Tacoma Neighborhood Council district, are included with the rest of the historic district in the North End Neighborhood Council district. As an organized neighborhood, it's difficult for our volunteers to be actively involved with two neighborhood councils, and this has created some difficulty with grant applications. Since the city is undertaking an assessment of the Neighborhood Council program, we have discussed this change with both neighborhood councils, and both support the adjustment. In addition, at city staff's request, we gathered signatures of residents within the affected area who support the adjustment (see attachment).

Currently, the boundary between the New Tacoma Neighborhood district and the North End Neighborhood district runs south along North 5th Street to North L Street and then east along North L Street to Division Avenue. We propose the neighborhood district boundary follow the boundary of the city's NSHD as follows:

1. The boundary would run south on North 5th Street (as it currently does) to the alley between North Yakima Street and North I Street.
2. At that alley, the boundary would turn east and run along that alley to North 3rd Street.
3. At North 3rd Street, the boundary would turn south and follow North 3rd Street to Division Avenue.

This minor boundary change would only affect several residential blocks of the historic district while leaving other areas, such as the Stadium Business District, unchanged.

We hope that you will consider this request.

Regards,

Kathryn Longwell
Co-Chair

REQUEST TO CHANGE NENC BOUNDARY LINE

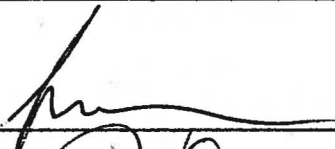

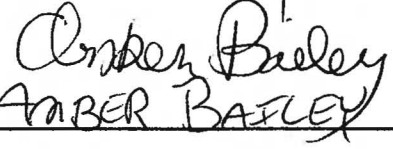
We, the undersigned, request movement of the boundary line between NENC and NTNC from North 5th to North 3rd, between the alley behind North I St. and North L. This move would put all of the NSHD in one Neighborhood Council area, the North End Neighborhood Council. (See attached map.)

The reasons are:

1. This small chunk of the North Slope Historic District, 6 total blocks, is inconveniently left out of grants and the ability of residents to be elected to NENC, the Council where residents participate in activities.
2. The majority of the Historic District is designated to be in North End Neighborhood Council, and we'd like to be united with the larger portion of NSHD. See attached map.

NAME

ADDRESS

Chris Hamilton	815 N. 4th
	815 N 4th
 JARETT BAILEY	414 N J ST
 AMBER BAILEY	414 N J ST
Lynda Shepherd	321 N. J. St
Todd Shepherd	321 N. J. St

REQUEST TO CHANGE NENC BOUNDARY LINE

6

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NAME

ADDRESS

Mary Boom

1102 N. 5th St

Kent Kaassen

1120 N. 5th St

M. M. Ali

1102 N. 5th St.

John R. Tol

1112 N. 5th St.

Mitch Deaton

1112 N. 5th St.

John Mary

1118 N. 5th St.

Debra Lundgren

1118 N. 5th St

REQUEST TO CHANGE NENC BOUNDARY LINE

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NAME

ADDRESS

Mike Frank Mike Frank 407 North L St

Michael Case 1111 N 4th St. Tacoma WA 98403

Alfred Bennett Alfred Bennett 1119 N. 4th Pac. 98403

Zeron McIntosh 411 N L St Apt 1

Justin R Anderson 1119 N 4th St Apt. B 98403

Juanita M Marris 411 N. 4th #3 98403

NAME

ADDRESS

Marguerite Masonheimer 408 North K St
Tacoma 98403

Jason Baden 1112 N 4th St #4 Tacoma 98402

Gabriela Rivera 1112 W 4th St Apt B. Tacoma, WA
98403

Francis Martelle 207 N J Street
Tacoma WA 98403.

Nicola Hewitt 607 North J Street
Tacoma WA 98403

Derek Young 419 North J Street
Tacoma WA 98403

Sarah Cutting 419 N. J St.
Tacoma, WA 98403

Jordan L Woolston 312 N. J St.

Mark A Cortes 314 N J St.

NAME

ADDRESS

Julie Hurst 406 N. K St #3 Tacoma WA
98403

Sean & Lisa Jackson 313 N. K St. Tacoma, WA
98403

Carolyn Lowe 311 North K St Tacoma 9840

Sean Jackson 313 N. K ST Tac. 9840

Diane Bunker 315 N K St 98403

KATHRYN LONGWELL KATHYNEEL 413 N K. ST.

Judith S Shryver 407 N K St

Francis A. Skrupinski 407 N. K. St.

Art St 411 North K St

T. M. Finell 411 N. K St