



TO: Board of Contracts and Awards
FROM: Paul Hanna, Assistant Division Manager, Fleet Services
Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *KDK*
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
Richelle Krienke, Finance/Purchasing
SUBJECT: Purchase One 2018 Freightliner M2-106 Cab and Chassis with Altec 40’ Aerial Body,
NJPA Contract 031014-ALT – October 31, 2017
DATE: October 13, 2017

SUMMARY:

The Public Works Department recommends a contract be awarded to Altec Industries, Inc., Staples, MN, in the amount of \$209,419, plus applicable sales tax, budgeted from the Fleet Equipment Rental Fund 5400-CAPTL, for the purchase of one 2018 Freightliner M2-106 cab and chassis with an Altec 40’ aerial body to replace a truck that is beyond its useful life and no longer cost effective to maintain.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The purchase of this Freightliner cab and chassis with an aerial body will assist in the daily maintenance of traffic signal and streetlight infrastructure.

BACKGROUND:

ISSUE: This purchase will replace one 1997 Freightliner cab and chassis with a 40’ aerial body in the Public Works Engineering Division that is no longer cost effective to maintain and keep in service.

ALTERNATIVES: If this purchase is not approved, existing equipment will be subject to higher usage and will result in increased overall operating, maintenance, repair costs, and higher air emissions.

COMPETITIVE SOLICITATION: NJPA contract 031014-ALT was competitively bid and includes the equipment to be purchased. The current contract term is valid through April 10, 2019. Through an interlocal cooperative purchasing agreement the City will purchase the needed equipment at the prices, term, and conditions of this contract. Purchasing through this cooperative contract provides the City increased savings by pooling resources to leverage the market through volume discounts.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: Altec Industries, Inc. recognizes its responsibility to the environment. They believe every effort should be made to conserve energy and natural resources. Altec has implemented several programs and policies to obtain their sustainability efforts. A few examples are a solar energy system, state-of-the-art recycle wash bay, and recycling of all sheet steel, brass copper and aluminum. In addition to Altec Industries, Inc. sustainable practices, this purchase will replace an older Freightliner cab and chassis with a 40’ aerial body that has exceeded its life-cycle with one that has newer emissions technology.



SBE/LEAP COMPLIANCE: Not applicable.

RECOMMENDATION:

The Public Works Department recommends a contract be awarded to Altec Industries, Inc., Staples, MN, in the amount of \$209,419, plus applicable sales tax, budgeted from the Fleet Equipment Rental Fund 5400-CAPTL, for the purchase of one 2018 Freightliner M2-106 cab and chassis with an Altec 40’ aerial body to replace a truck that is beyond its useful life and no longer cost effective to maintain.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fleet Equipment Rental Capital Fund 5400-CAPTL	467000	5641500	209,419
TOTAL			\$209,419

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fleet Equipment Rental Capital Fund 5400-CAPTL	467000	4345240	209,419
TOTAL			\$209,419

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$209,419

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

Expenses are budgeted.

FINANCE PURCHASING
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