



**TO:** T.C. Broadnax, City Manager  
**FROM:** *TW* Tadd Wille, Budget Director  
Andrew Cherullo, Finance Director  
**COPIES:** City Council and City Clerk  
**SUBJECT:** Ordinance - 2017-2027 Capital Facilities Program and 2017-2018 Capital Budget  
Adoption – November 15, 2016  
**DATE:** October 17, 2016

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**SUMMARY:**

Approve the 2017-2022 Capital Facilities Program (CFP), an amendment of the Comprehensive Plan, and approve the City of Tacoma’s 2017-2018 Capital Budget. The 2017-2022 CFP document replaces the previous 2015-2020 Capital Facilities Program.

**STRATEGIC POLICY PRIORITY:**

- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

**BACKGROUND:**

On a periodic basis, the City Council adopts a Capital Facilities Program that indicates existing and proposed capital facilities projects throughout the City of Tacoma. A public hearing was held and the CFP was reviewed by the Planning Commission and recommended for approval.

The Capital Facilities Program helps inform development of the City’s Biennial Capital Budget. The Capital Budget was presented at a City Council Worksession on October 11. Estimates, budgets, notices of hearing(s), hearing(s) and adoption of the Biennial Budget, including the Capital Budget, are processed and accomplished in accordance with the requirements of RCW 35.34.

**ISSUE:**

The Growth Management Act requires a capital facilities element of the comprehensive plan that is to be periodically reviewed and updated. This element serves as a planning document for capital projects and enables the City to seek funding for potential projects.

City Council will also consider the 2017-2018 Capital Budget for the City of Tacoma, the development of which is informed by the CFP. Pursuant to RCW 35.34, the City of Tacoma must pass an ordinance that appropriates estimated expenditures and revenues/use of available funds. Funds within the Capital Budget are provided with multi-year appropriation and thus must be adopted separately from the Biennial Operating Budget.

**ALTERNATIVES:**

City Council could choose not to approve the CFP; however, failure to approve an updated capital facilities program will lead to outdated compliance with the Growth Management Act and will hinder the City’s ability to seek grant funding.

Pursuant to RCW 35.34, the City of Tacoma must pass an ordinance that appropriates estimated expenditures and revenues/use of available funds for the biennium; therefore, no alternatives have been identified for the approval of the Capital Budget.



**RECOMMENDATION:**

It is recommended that the City Council approve the updated Capital Facilities Program as an amendment to the Comprehensive Plan, and that City Council approve the ordinance to appropriate the estimated expenditures and revenues/use of available funds for the 2017-2018 Capital Budget, as outlined in Exhibit "A."

**FISCAL IMPACT:**

The ordinance will set appropriation for all Special Capital Funds as outlined in Exhibit "A."

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Multiple – See Exhibit "A"			
<b>TOTAL</b>			

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Multiple – See Exhibit "A"			
<b>TOTAL</b>			

**POTENTIAL POSITION IMPACT:**

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
<b>TOTAL</b>			

*This section should only be completed if a subsequent request will be made to increase or decrease the current position count.*

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: N/A**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? N/A**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

N/A