



City of Tacoma

Infrastructure, Planning and Sustainability Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248

Dial: 253-215-8782 Meeting ID: 878 2905 6704

Webinar Link: www.zoom.us/j/87829056704 Passcode: 614650

December 13, 2023

4:30 PM

Chair Kristina Walker, Vice Chair Olgy Diaz, John Hines,
Catherine Ushka, Joe Bushnell (alternate)

Call To Order

Chair Walker called the meeting to order at 4:32 p.m.

Roll Call

Present: 3 - Diaz, Hines and Walker

Absent: 1 - Ushka

Public Comment

There was no public comment.

Briefing Items

1. [23-1199](#)

Landmarks Preservation Commission review of incumbents

[Nicole Emery, City Clerk]

At approximately 4:33 p.m., Nicole Emery, City Clerk, informed the Committee they would be recommending the reappointment of up to four incumbents to the Landmarks Preservation Commission, to be forwarded to the full City Council on December 19, 2023.

The Committee reviewed the applications of Jennifer Baersten, Kevin Bartoy, Deborah Cade, and Lysa Schloesser.

Discussion ensued throughout regarding applicants' qualifications.

MOTION: Vice Chair Diaz moved to recommend the reappointment of Jennifer Baersten to the “Professional 4” position on the Landmarks Preservation Commission, to serve a three-year term effective January 1, 2024, to expire December 31, 2026.

SECONDED BY: Council Member Hines.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Diaz, Hines and Walker

Absent: 1 - Ushka

MOTION: Vice Chair Diaz moved to recommend the reappointment of Kevin Bartoy to the “Professional 3” position on the Landmarks Preservation Commission, to serve a three-year term effective January 1, 2024, to expire December 31, 2026.

SECONDED BY: Council Member Hines.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Diaz, Hines and Walker

Absent: 1 - Ushka

MOTION: Vice Chair Diaz moved to recommend the reappointment of Deborah Cade to the “North Slope Ex Officio” position on the Landmarks Preservation Commission, to serve a four-year term effective January 1, 2024, to expire December 31, 2027.

SECONDED BY: Council Member Hines

ACTION: Voice vote was taken and carried. The motion was declared Adopted.

Ayes: 3 - Diaz, Hines and Walker

Absent: 1 - Ushka

MOTION: Vice Chair Diaz moved to recommend the reappointment of Lysa Schloesser to the “Architect 1” position on the Landmarks Preservation Commission, to serve a three-year term effective January 1, 2024, to expire December 31, 2026.

SECONDED BY: Council Member Hines

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Diaz, Hines and Walker

Absent: 1 - Ushka

2. [23-1200](#)

Planning Commission Annual Report and Work Program Update
[Brian Boudet, Planning Division Manager, Planning and Development Services]

At approximately 4:40 p.m., Brian Boudet, Planning Division Manager, Planning and Development Services (PDS), presented the Planning Commission annual report and Work Program update including the agenda, reporting requirement, reporting schedule, accomplishments, and special notes. He continued with the proposed Work Program of 2023-2025, including sources; annual versus off-cycle amendments; planning and development process, noting permit review, code development, construction, and the quasi-judicial process; and items expected to be completed in 2023. Boudet concluded by presenting the preliminary Work Program for 2024 noting the Growth Management Act mandated 2024 compliance plan periodic update, potential plan and code issues, and other off-cycle projects for 2024; and the preliminary Work Plan for 2025, noting other on-going issues and emerging issues.

Christopher Karnes, Chair, Planning Commission, provided additional feedback on the presented information including the integration of special requests from the City Council into the Work Program, noting the inclusion of home occupation changes into the Home in Tacoma process; the Commission will be creating a priority criteria matrix for the 2024 update; and thanked the Committee for the additional resources that were allocated for the Transportation Master Plan update and 2024 transit and land use planning.

Discussion ensued throughout regarding the annual report and Work Program.

MOTION: Vice Chair Diaz moved to acknowledge the receipt of the Planning Commission's annual report for 2022-2023 and concur with the Work Program for 2023-2025 and ask that PDS staff bring back the prioritized list to the Infrastructure, Planning, and Sustainability Committee when it is prepared.

SECONDED BY: Council Member Hines.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Diaz, Hines and Walker

Absent: 1 - Ushka

Topics for Upcoming Meetings

3. [23-1201](#) December 27, 2023 - Cancelled
January 10, 2024 - Proctor Neighborhood Plan; Decarbonization Resolution
January 24, 2024 - Environmental Services Campaign, "If it hits the ground, it hits the Sound" Briefing; Urban Design Review

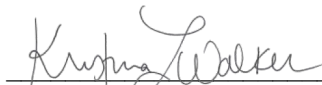
Cathy Satava, Committee Liaison, stated the December 27, 2023, meeting is cancelled; the January 10, 2024, will include the election of the Committee Chair and Vice Chair, the Proctor Neighborhood Plan update, and the decarbonization resolution update; the January 24, 2024, meeting will include the Environmental Services campaign, "If it hits the ground, it hits the Sound" briefing, and Urban Design review. She stated there is nothing on the schedule for the February 14, 2024, meeting. Discussion ensued regarding scheduling an update on Tidy-Up Tacoma on the February 14, 2024, agenda.

Other Items of Interest

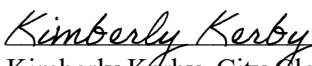
There were no other items of interest.

Adjournment

There being no further business, the meeting adjourned at 5:37 p.m.



Kristina Walker, Chair



Kimberly Kerby, City Clerk's Office