



# City of Tacoma Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

March 20, 2018

10:00 AM

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Chair Anders Ibsen, Vice Chair Ryan Mello,  
Keith Blocker, Lillian Hunter, Robert Thoms (alternate)

## JOINT MEETING WITH AUDIT ADVISORY BOARD

### Call To Order

Chair Ibsen called the meeting to order at 10:02 a.m.

**Present:** 3 - Blocker, Mello and Ibsen

**Absent:** 1 - Hunter

Audit Advisory Board Members Present: 1 - Jones

Audit Advisory Board Members Absent: 2 - Ball and Larkin

### Approval of Minutes

1. 18-0258 Approval of the minutes of the February 20, 2018 and March 6, 2018 meetings.

**MOTION:** Council Member Mello moved to approve the minutes of February 20, 2018 and March 6, 2018 meetings.

**SECONDED BY:** Council Member Blocker.

**ACTION:** Voice vote was taken and carried. The motion was declared adopted.

**Ayes:** 3 - Blocker, Mello and Ibsen

**Absent:** 1 - Hunter

## Briefing Items

2. 18-0259 State Auditor's Office 2016 Exit Conference - Accountability Audit and 2017 Entrance Conference  
[Susan Calderon, Assistant Finance Director/Controller, Finance Department, Linda Mastin, Assistant Audit Manager, State Auditor's Office]

At approximately 10:03 a.m., Susan Calderon, Assistant Director, Finance, made opening remarks and introduced Joanne Klein, Audit Manager, and Linda Mastin, Assistant Audit Manager, Washington State Auditor's Office. Ms. Klein and Ms. Mastin presented an overview of the 2016 accountability audit result, including internal controls; state laws and regulations; audit highlights; departments audited; legal compliance areas audited; departmental recommendations; and other related reports. Ms. Klein provided an overview of the 2017 financial, federal, and accountability audit scope, including phases of the audit timeline; helpful tips; expected communications; new accounting standards; and contact information for all parties involved.

Discussion ensued throughout regarding the Tacoma Public Utilities contract amendment, whether departmental recommendations were formalized in a letter or not, uses of the Tacoma Police Department confidential funds and seized funds, if the confidential funds are being reviewed and monitored, and what monies are being allocated to Moss Adams.

3. 18-0295 Year-end 2017 24/7 Performance and Open Data Review  
[Jared Eyer, Senior Management Budget Analyst, Office of Management and Budget]

At approximately 10:22 a.m., Katie Johnston, Senior Financial Manager, Office of Management and Budget, gave opening remarks and introduced Jared Eyer, Management Analyst, Office of Management and Budget. Ms. Johnston provided background information regarding the Open Data Initiative from the years 2014-2017, the primary goals, and how the goals are being integrated. Mr. Eyer presented the performance goals and 2017 results. Ms. Johnston reviewed the performance management over time, including Phase I from 2004-2014, Phase II from 2013-2016, and Phase III from 2017. Mr. Eyer concluded with examples of the improved dashboards, next steps including Results 253 and budget development, new goal tiles, and data sets and pages.

Discussion ensued regarding how to engage in the Results 253 page and strategies to make this data more frequently used, how it is good to keep this focused and mirrored to Tacoma 2025, how best to engage committees into discussions of this level, and suggestions to make the City webpage translated

into different languages.

Topics for Upcoming Meetings

4. 18-0261 April 3, 2018 - To Be Determined  
April 17, 2018 - To Be Determined

Chris Bell, Committee Liaison, stated the next meeting on April 3, 2018 has no agenda items set at this time, and the meeting of April 17, 2018 includes Katie Johnston returning to present on participatory budget.

**Other Items of Interest**


Chair Ibsen stated there may be some interest in discussing refining the process for military related absences and vacancies on the City Council and General Government departmental head confirmations, studying the Media and Government Relations for Tacoma Public Utilities, participatory budget, and labor standards.

**Public Comment**

There was no public comment.

**Adjournment**

There being no further business, the meeting was adjourned at 10:42 a.m.

  
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Anders Ibsen, Chair

  
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Stacy Manthou, City Clerk's Office