



City of Tacoma
Information Technology Department

EXHIBIT "A"
 RESOLUTION NO.: _____
 ITEM NO.: _____
 MEETING DATE: _____

DATE: Monday, August 05, 2013
TO: Board of Contracts and Awards
SUBJECT: SAP Strategic Assessment
 Budgeted from Information Systems Fund 5800
 Request for Proposals Specification No. IT13-0379F

RECOMMENDATION: Information Technology Department recommends a contract be awarded to **Sage Group Consulting Inc., Hazlet, NJ**, for conducting a strategic assessment of the City of Tacoma's SAP ECC6.04 system. The recommendation is for a four month contract in the amount not to exceed \$292,400, plus applicable sales tax.

EXPLANATION: This contract will conduct a strategic assessment of the City's core Enterprise Resource Planning (ERP) systems, currently based on the SAP ECC6.04 platform and include reviews of the ERP infrastructure, IT operations/administration, and business applications with a goal of identifying opportunities to improve overall value, performance, alignment of services with current business priorities, cost efficiency, and strategic/operational planning.

Additionally, the assessment will include high-level benchmarking based on industry best practice performance measures to compare the City's ERP practice with leaders in state or local government.

Lastly, the assessment will include a slate of specific, actionable, prioritized recommendations to frame the City's forward-facing continual improvement plans.

COMPETITIVE SOLICITATION: Request for Proposals Specification No. IT13-0379F was opened July 16, 2013. Forty-four companies were invited to bid in addition to normal advertising of the project. Seven submittals were received. Sage Group Consulting Inc. submitted a proposal receiving the highest score by our Selection Advisory Committee.

<u>Respondent</u>	<u>Location (city and state)</u>	<u>Rank</u>
Sage Group Consulting, Inc.	Hazlet, NJ	1
The Peloton Group, LLC	Houston, TX	2
Quintel Management Consulting, Inc.	Greenwood Village, CO	3
HCL America, Inc.	Sunnyvale, CA	4
Phoenix Business Consulting	Halton City, TX	5
SAP Public Services, Inc.	Newton Square, PA	6
SITA Corp	Somerset, NJ	7

CONTRACT HISTORY: New contract.

SUSTAINABILITY:

The chosen vendor supports sustainability efforts by working to reduce the office space needed to provide consulting services, by having its consultants support clients onsite or from home as virtual workers. Sage Group Consulting, Inc., also includes water conservation efforts in its employee orientation program, and is a big proponent of paperless processes. Sage Group Consulting, Inc.'s staff only use fuel efficient vehicles when working onsite.

FUNDING: Funds for this contract are available in the Information Systems Fund 5800. Funding beyond the current biennium is subject to future availability of funds.

HUB/LEAP COMPLIANCE: Not applicable.

PROJECT ENGINEER/COORDINATOR: Alan Alvarez, Information Technology Division, 253-382-2610.



Jack Kelanic
Interim Information Technology Director

Insert Initials (WLP:mr)

cc: Chuck Blankenship, Senior Buyer, Finance/Purchasing
HUB Coordinator
LEAP Coordinator

File: