



City of Tacoma Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

August 19, 2015

4:30 PM

Chair Joe Lonergan, Vice Chair Marty Campbell,
Mayor Marilyn Strickland, Robert Thoms, Anders Ihsen (alternate)

Call To Order

Chair Lonergan called the meeting to order at 4:33 p.m.

Present: 3 - Campbell, Lonergan and Strickland

Absent: 1 - Thoms

Approval of Minutes

1. [15-0874](#) Approval of the minutes of the joint Audit Advisory Board meeting of May 20, 2015.

MOTION: Council Member Campbell moved to approve the minutes of the May 20, 2015 meeting.

SECONDED BY: Mayor Strickland.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Campbell, Lonergan and Strickland

Absent: 1 - Thoms

Briefing Items

2. [15-0868](#) Fire Inspection Fee Implementation [James Duggan, Fire Chief]

At approximately 4:33 p.m., Pat McElligott, Assistant Fire Chief, presented the new fee schedule for the commercial Building Inspection Program. He stated the program was part of the 2015 and 2016 Tacoma Fire Department General Fund Budget proposal and the graduated fee schedule. He noted the budget includes only partial funding for major vehicle and equipment replacement.

James Duggan, Fire Chief, discussed the revenue estimates, inspections and invoices. He concluded the next steps are to implement Accella fire inspection module, enhance fire department inspection training, and monitor data to assess fiscal impact.

Discussion ensued regarding inspection letters, costs for inspections, implementing the Building Inspection Program, billing, renewal of business licenses, posting building inspections and insurance.

3. [15-0869](#)

PSE Franchise Renewal [Jennifer Hines, Assistant Division Manager, Real Property Services; Jeff Capell, Deputy City Attorney]

At approximately 5:04 p.m., Jennifer Hines, Real Property Services, presented the renewal of the franchise between the City of Tacoma and Puget Sound Energy (PSE) for gas pipelines and facilities. She stated the franchise regulates all aspects of private gas line infrastructure placed into City-owned right of ways. She discussed negotiated terms for the renewal and for future PSE gas pipelines and facilities located within City right of ways. She concluded by requesting the approval of the committee to forward to full Council for Consideration.

Discussion ensued regarding the terms, conditions and policy, relationship between Real Property Services and Puget Sound Energy, renewal, extension and the franchise agreement.

MOTION: Mayor Strickland moved to forward the Puget Sound Energy Franchise Renewal to the full City Council for consideration.

SECONDED BY: Council Member Campbell.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Campbell, Lonergan and Strickland

Absent: 1 - Thoms

Topics for Upcoming Meetings

4. [15-0873](#) September 2, 2015 - Electronic Content Management System, Equity and Empowerment Policies, and FileLocal

India Adams, Committee Liaison, stated the next meeting is September 2, 2015, with presentations related to the Electronic Content Management Systems, Equity and Empowerment Policies and Filelocal has been moved to November 4, 2015. She noted on September 16, 2015, presentations will be heard regarding the July Monthly Financial Report, Fiscal Home Rule, and Emergency Radio Services Fees.

Discussion ensued regarding canceling the September 2, 2015 meeting.

Other Items of Interest

There were no other items of interest.

Public Comment

There was no public comment.

Adjournment

There being no further business, the meeting adjourned at 5:32 p.m.


Joe Lorigan, Chair


Jennifer Beauchamp, City Clerk's Office