



**TO:** Board of Contracts and Awards  
**FROM:** Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *KDK*  
Mark D’Andrea, P.E., Principal Engineer, Public Works Engineering  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, and  
Doreen Klaaskate, Finance/Purchasing  
**SUBJECT:** Capital Sidewalk Program, Package 2  
Request for Bids Specification No. PW18-0172F – July 10, 2018  
**DATE:** June 13, 2018

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**RECOMMENDATION SUMMARY:**

The Public Works Department recommends a contract be awarded to Asphalt Patch Systems Inc, Puyallup, WA, in the amount of \$223,523.00, sales tax not applicable, budgeted from the Transportation Capital Fund 1060-SDWLK, for the reconstruction of sidewalks.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.

This project will result in the reconstruction of approximately 58 unfit or unsafe sidewalk locations south of Center Street and 13 locations in the Hilltop Business District. Safe sidewalks encourage walking which enhances the health of Tacoma’s residents.

**BACKGROUND:**

Sidewalks are an important part of our transportation system and an essential component of public infrastructure. Sidewalks should be safe and provide comfortable access throughout the City to support a more walkable community. Poor quality walking surfaces are one of the physical barriers to walking. In response to citizen reports, the Public Works Sidewalk Maintenance Program has been notified of over 1,000 unfit or unsafe sidewalk locations across the City. The purpose of the Sidewalk Maintenance Program is to replace unfit or unsafe sidewalks. The Sidewalk Program has been popular and successful with Tacoma citizens.

**ISSUE:** This project is estimated to reconstruct sidewalk for approximately 58 property owners. Locations having known unfit or unsafe sidewalk south of Center Street were notified of the proposed Sidewalk Maintenance Program project. Property owners wishing to participate in the program turned in a response card, and locations were selected on a first come, first serve basis. Participants in the program contribute approximately 40 percent of the construction cost. The 13 locations in the Hilltop Business District were identified as having unfit or unsafe sidewalk as part of the Links to Opportunity project outreach. This is the second of two sidewalk packages that advertised this year.

**ALTERNATIVES:** The alternative to this project is to recommend property owners hire a licensed and bonded contractor to meet their sidewalk maintenance responsibilities. The property owner would pay the full cost for the sidewalk reconstruction or be subject to the City’s Sidewalk Abatement Program process.



**COMPETITIVE SOLICITATION**

Request for Bids Specification No. PW18-0172F was opened May 15, 2018. Three companies were invited to bid in addition to normal advertising of the project. Two submittals were received.

In the Requests for Bids table, the Small Business Enterprise (SBE) participation level proposed by bidder(s) are reflected as a credit (maximum applies) against the submitted base bid to arrive at an “evaluated bid” for ranking purposes.

Asphalt Patch Systems Inc, submitted a bid that resulted in the lowest evaluated submittal after consideration of SBE participation goals. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>	<u>Evaluated Submittal</u>
<b>Asphalt Patch Systems Inc</b>	<b>Puyallup, WA</b>	<b>\$223,523.00</b>	<b>\$223,523.00</b>
Ceccanti Inc	Tacoma, WA	\$348,550.00	\$348,550.00

Pre-bid Estimate: \$217,410.00

The recommended award is 2.8 percent above the pre-bid estimate.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: This project will improve the City’s sidewalk infrastructure and enhance pedestrian safety.

SBE/LEAP COMPLIANCE: The recommended contractor is in compliance with the SBE regulation requirements per memorandum dated May 30, 2018. The SBE goal for this project is 13 percent. The SBE participation level of the recommended contractor is 13 percent. Asphalt Patch Systems Inc submitted the lowest evaluated bid per the SBE regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is not applicable because the contract is under \$250,000.00.



**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Transportation Capital Fund 1060-SDWLK	PWK-00714	5330100	\$223,523.00
<b>TOTAL</b>			<b>\$223,523.00</b>

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fund 3211 – Real Estate Excise Tax (REET2)	PWK-00714	6311102	\$103,023.00
Property Owner Assessments 2011-12 Neighborhoods One Time Money (REET1)	PWK-00714 CIP-00033-08-03	4341100 6311101	\$75,000.00 \$45,500.00
<b>TOTAL</b>			<b>\$223,523.00</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$223,523.00**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

Expenses are budgeted and covered.

FINANCE PURCHASING  
JUN 15 2018 15:00:38