

MINUTES
Meeting No. 584

December 19, 2013
Tacoma Municipal Bldg., Room 248

Curt Curtis, President, called the meeting to order at 7:35 a.m.

ROLL CALL

TCRA Members Present: Curt Curtis, Michael Buchanan, Steve Snider, Tess Colby, Rae Lynn Hagen, Tyler Shillito

TCRA Members Absent: Lucy Clifthorne

Staff in Attendance: Carey Jenkins, Jacinda Howard, Jeanine Luken, and Shannon Johnson

CONSENT AGENDA

1. TCRA Minutes for Nov. 21, 2013
2. TCRA Administration Report for October 2013
3. TCRA Administration Report for November 2013

MOTION: Michael Buchanan moved to approve the consent agenda as presented. Steve Snider seconded the motion and it was unanimously approved.

HOUSING DEVELOPMENT

4. HQS/UPCS Inspection Service Provider(s) Recommendation (Presenter: Carey Jenkins)

Staff recommended the Tacoma Community Redevelopment Authority (TCRA) enter into separate service agreements with (1) U.P.C.S. Inspection Services and (2) Midwest Inspections to provide Housing Quality Standards / Uniform Physical Conditions Standards (HQS/UPCS) Inspection services on an as-needed basis in support of TCRA affordable housing activities to include single family residence programs and multi-family projects.

MOTION: Tyler Shillito moved to approve entering into service agreements. Rae Hagan seconded the motion. Tess Colby recused herself from the vote. The motion passed unanimously.

5. Loan Portfolio Status Report (Presenter: Carey Jenkins)

Staff provided an update on the management and progress of the TCRA housing related loan portfolio through the period ending September 30, 2013.

No Action Required.

FOR THE GOOD OF THE ORDER

MOTION: Tess Colby moved to excuse Board member Lucy Clifthorne. Tyler Shillito seconded the motion and it was approved unanimously.

ADJOURN: 8:03 a.m.