



TO: Elizabeth Pauli, City Manager
FROM: Doris Sorum, City Clerk, City Attorney's Office
COPY: City Council
SUBJECT: **2018 Canceled Council Meetings – January 2, 2018**
DATE: December 28, 2017

SUMMARY:

A resolution approving the cancellation of six regular City Council meetings in 2018: January 16, March 13; May 29; July 3; September 4; and December 26.

BACKGROUND:

Per Section 2.8 of the City Charter, entitled Procedure of the Council, the City Council shall hold at least forty-six regular meetings each calendar year. Therefore, the City Council, by a majority vote, can cancel up to six meetings in 2018, and still meet the regular meeting requirements.

At the January 2, 2018 Study Session, the City Council will discuss options for the six meetings they can consider cancelling in 2018. Staff recommends canceling the following six City Council meetings: January 16, March 13; May 29; July 3; September 4; and December 26. Most of the dates selected fall before or after a legal holiday, with the exception of March 13, which falls during the Annual National League of Cities Conference in Washington D.C. and several Council Members typically attend that conference. Because the December 25 City Council meeting will fall on a holiday, the meeting will be moved to Wednesday, December 26, per the Tacoma City Council Rules of Procedure, Rule 1-Meetings, Section A-Regular Meeting.

STRATEGIC PRIORITY:

- Encourage and promote an open, effective, results-orientated organization

ISSUE:

For agenda planning purposes, each year the City Council discusses their preference for which City Council meetings to cancel in the next calendar year. They must hold at least forty-six regular meetings each year, which gives the Council the option of canceling six meetings in 2018.

RECOMMENDATION:

Staff recommends that these six City Council meetings be canceled and for planning purposes requests City Council consideration at the January 2 meeting.

FISCAL IMPACT:

There is no fiscal impact.