



WEEKLY REPORT TO THE CITY COUNCIL

June 24, 2021

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Environmental Services Director Mike Slevin provides the **attached report from the bond rating agency Fitch. The agency reaffirms the combined Wastewater and Surface water system as an aa+ stable standalone credit and AA+ stable for federal WIFIA loan.** Of note in the report is the mention of a low operating cost burden although it is increasing, continued capital expenditures, and moderate utility life cycle costs. Additionally, the report mentions for the first time future possible system concerns due to the Department of Ecology Nutrient General permit issue. I would also like to thank key staff members Sally Cowan and Christina Curran for their work in helping to maintain this level of rating.
2. Planning and Development Services Director Peter Huffman is pleased to announce that the **Washington Department of Archaeology and Historic Preservation has awarded the Historic Preservation Office (HPO) a \$15,000 grant to help fund our continued efforts to survey historic resources in our Mixed-Use Centers.** This grant will support a cultural resources survey of the South Tacoma Way Mixed-Use Center. The HPO will be seeking community input to gather historic images and information. The South Tacoma Way survey is scheduled to be completed in Fall 2022, following the surveys of the McKinley and Lincoln District Mixed-Use Centers.
3. City-funded Temporary and Emergency Shelter Performance: The City posts weekly information about its Temporary and Emergency Shelter locations including current census, number of available beds and exits to housing. **This information can be found at <https://cms.cityoftacoma.org/NCS/City%20Authorized%20Emergency%20Shelter%20Sites/Weeklydataupdate.pdf> and is updated weekly.**
4. S. 69th and Proctor Micro-shelter Site: As discussed at Council Study Sessions on May 11, 2021 and June 22, 2021, the City is working to establish a micro-shelter location on City-controlled property at S. 69th and Proctor. **Staff is beginning the site planning process now and expects to have the location fully operational by mid-September. The property at S. 69th and Proctor will allow for the relocation of 50 micro-shelter units currently located at E. 60th and McKinley and expansion of up to 20 units.** Staff attended the South Tacoma Neighborhood Council meeting on June 16, 2021, the South Tacoma Neighborhood Business District meeting on June 17, 2021, and hosted a community listening session on June 23, 2021, from 6-7:30 PM. The recording of that listening session will be available at www.cityoftacoma.org/authorizedencampments and all questions staff was not able to answer during the session will be posted to that website after they are compiled and responded to.

5. **To better support the City's Affordable Housing Action Strategy, Planning and Development Services is strategically adding resources and refining processes to remove or reduce barriers to affordable housing projects.** Planning and Development Services has dedicated a project coordinator to help guide affordable housing development projects through the permitting process and resolve or mitigate project barriers as situations arise. Additionally, **beginning in July 2021, PDS will be introducing the attached enhancements for affordable housing through a priority review process as well as a fee waiver for pre-development requests.** Both enhancements are intended to provide efficient, high quality and timely permit services to help address the City's affordable housing needs.
6. **Rental Assistance: The rental assistance portal is now open! Residents may find more information at <https://www.piercecountywa.gov/7142/Rental-Assistance>. The program provides up to 12 months of assistance dating back to March 2020 and serves households up to 80% of Pierce County Area Median Income. Applicants may also qualify for utility assistance through the program.** The City's remains committed to reducing racial disparities in our service delivery and for this reason has a goal of providing at least 45% of the assistance to households headed by persons of color. In 2020, 638 households received assistance from the Tacoma Rental Assistance Program. Of those 638, 78% were households with the head of household identifying as a person of color. In 2021, 62% of households served to date are headed by persons of color. Also, in 2021 to date, the City's funding has supported 237 households and provided \$1,467,993 in rental assistance. **The City has also provided 261 households with \$302,746 in utility assistance in 2021. The City's Rental Assistance Fund at the Greater Tacoma Community Foundation has received 27 gifts totaling \$29,820.**
7. City Manager Elizabeth Pauli provides the attached approved **Purchase Contract Awards** for the week of June 14, 2021.
8. **Senior Meal Delivery: Access to healthy meals is important to our senior population and the City has adjusted contracted services during the COVID-19 pandemic to ensure seniors can still access food while senior centers are not operating.** The City's contracted partner ensured pickup and delivery of 383 meals for the week of June 14 -18, 2021.
9. Tacoma Public Utilities provides the attached **Public Utility Board June 30, 2021 agenda**, please note the below item will be going to Council July 13, 2021.
 - Resolution U-11262 – Authorize Tacoma Rail to accept grant funding awarded by the Washington State Department of Transportation to install new grade crossing signalization equipment at multiple locations.
10. Please see the attached City of Tacoma **Weekly Meeting Schedule**.
11. Police Chief Michael Ake provides the attached **Weekly Crime Report**.

STUDY SESSION/WORK SESSION

12. The **City Council Study Session** of Tuesday, June 29, 2021, will be conducted through Zoom conference. The public can watch the meeting at: vtacoma.com. Discussion items will include: (1) **Growing Resilience in Tacoma Update**; (2) **Totem Rescission**; (3) **Police Alternative Response Study**; (4) **Systems Transformation**; (5) **Other items of Interest: Council Consideration Requests – Mayors for a Guaranteed Income and United Way, Accommodations for Korean Delegation and Manuel Ellis Investigation Update**; (6) **Committee Reports**; (7) **Agenda Review and City Manager’s Weekly Report**.

On our first agenda item, United Way will be providing an **update on Growing Resilience in Tacoma, formally known as Tacoma Guaranteed Income**.

On our second agenda item, staff will update the Council on **actions related to the removal of the Tacoma Totem Pole from the City’s Municipal Art Collection, rescission as a City Landmark, plans for physical removal and commitment to commissioning new artwork from Puyallup artists**.

On our third agenda item, Matrix Consulting Group will provide **an update on the Police Alternative Response study**.

On our fourth agenda item, Deputy City Manager Tadd Wille will provide an **update on systems transformation**.

Under Other Items of Interest, **the following items will be discussed**:

- **Council Consideration Request Council Member Kristina Walker** - A Resolution authorizing the execution of a memorandum of understanding with Mayors for a Guaranteed Income and United Way providing \$500,000 in additional funding for a Guaranteed Income Demonstration in the City of Tacoma.
- **Council Consideration Request Deputy Mayor Blocker**- A Council Contingency Fund expenditure of \$5,000 to support the lodging and accommodations of a student group and host from Korea who are participating at the Asia Pacific Cultural Center’s 25th Anniversary fundraiser as educational and cultural ambassadors.
- **Manuel Ellis Investigation Update**

13. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

14. Please see the below event.

- Pierce County Emergency Management will set up a cooling tent in the parking lot of Church for All Nations at 111 112th St. E. The cooling center will operate from noon to 8 p.m. There will be water and fans to keep the air moving.

Sincerely,



Elizabeth Pauli
City Manager

EAP:ram

RATING ACTION COMMENTARY

Fitch Affirms Tacoma, WA's Sewer WIFIA Loan 'AA+'; Rating Outlook Stable

Thu 17 Jun, 2021 - 2:22 PM ET

Fitch Ratings - San Francisco - 17 Jun 2021: Fitch Ratings has affirmed its 'AA+' rating on the following obligations issued by Tacoma, WA (the city):

--Approximately \$19 million Water Infrastructure Finance and Innovation Act (WIFIA) bonds.

--\$228.8 million sewer revenue bonds, series 2015, 2016A, 2016B and 2018.

Fitch has assessed the city's sewer and surface water utility system's (the system) standalone credit profile (SCP) at 'aa+'. The SCP represents the credit profile of the utility on a standalone basis irrespective of its relationship with and the credit quality of the city of Tacoma (Issuer Default Rating: AA/Stable).

The Rating Outlook is Stable.

ANALYTICAL CONCLUSION

The 'aa+' SCP, as well as the 'AA+' WIFIA loan and sewer revenue bond ratings, reflect an expected modest increase in leverage to levels in line with an 'aa' financial profile within the framework of strong revenue defensibility and a low operating risk profile. Leverage, measured by net adjusted debt to adjusted funds available for debt service (FADS), has averaged just under 5.0x over the past three years. The system is entering a high point in its capital cycle over the next five years as it makes upgrades to the treatment plant. A nearly 2.5x increase in capital spending in 2021, combined with the WIFIA loan and other planned borrowing, will result in an increase in leverage to over 5.0x. However, this should decline over time provided there is no sizable additional borrowing and no significant narrowing of financial margins.

CREDIT PROFILE

The system, which consists of separate wastewater and surface water (i.e. stormwater) systems, serves approximately 79,300 wastewater customers and 71,200 surface water customers in and around the city of Tacoma. The city is located about 33 miles south of Seattle in Pierce County and is the second largest city in the Puget Sound region. Of the total wastewater customers, approximately 20% include customers ultimately serviced through long-term

interlocal agreements with the cities of Fife, Ruston and Fircrest and portions of Pierce County, expiring in 2046, 2050, 2049 and 2035, respectively. The collection systems are separate, which has benefited the city over time as increasing operational efficiencies and necessary treatment levels can be focused on the distinct needs of each system.

The city has ample treatment capacity for its wastewater flows. In recent years, the city completed a \$110 million investment in its Central Wastewater Treatment Plant (WWTP). The plant is permitted to provide secondary treatment for up to 60 million gallons per day (mgd), with a maximum permitted peak capacity of up to 150 mgd. Flows in 2020 were well below such levels, with an average flow at the Central WWTP of 20 mgd and a peak flow of 73 mgd during wet weather.

Fitch considers the system to be a related entity to the city for rating purposes given the city's oversight of the system, including the authority to establish rates and operations. The city's credit quality does not currently constrain the bond rating. However, as a result of being a related entity, the issue ratings could become constrained by a material decline in the city's general credit quality.

Coronavirus Considerations

The coronavirus pandemic and related government containment measures have not materially impaired the city's utility performance to date. Collections remain slower than historical experience and management expects a larger bad debt write-off, but this is not expected to be materially detrimental to the system's very strong financial profile.

KEY RATING DRIVERS

Revenue Defensibility 'aa'

Independent Rate-Raising Ability, Favorable Service Area

The city has an independent legal ability to raise rates, which are affordable for a significant majority of the population. The city reduced its rate adjustment estimates for the next two years in light of the onset of the pandemic. The service area is characterized by a stable customer count and median incomes that are about equal to the national average, although unemployment runs higher.

Operating Risks 'aa'

Low Cost Burden; Moderate Life Cycle Ratio

The system's operating cost burden is considered low but is increasing, with total costs rising at a faster pace than sewer flows. The life cycle ratio is moderate and supported by adequate capital investment. The system's capital improvement plan (CIP) is focused on collection system upgrades and treatment plant projects.

Financial Profile 'aa'

Low Leverage to Increase Modestly

Leverage has remained at 5.0x or less over the past five years, exclusive of a one-time pension payment in 2019, and will increase modestly with about \$121.7 million of additional borrowing over the next five years. The liquidity profile is healthy and considered neutral to the rating.

ASYMMETRIC ADDITIVE RISK CONSIDERATIONS

No asymmetric additive risk considerations affected this rating determination.

RATING SENSITIVITIES

Factors that could, individually or collectively, lead to positive rating action/upgrade:

--A sustained decrease in leverage to 5.0x or lower in Fitch's base and stress cases provide stability in the revenue defensibility and operating risks assessments.

Factors that could, individually or collectively, lead to negative rating action/downgrade:

--A sustained increase in leverage above 7.0x in Fitch's base and stress cases due to additional borrowing and/or a reduction in financial margins provided stability in the revenue defensibility and operating risks assessments.

--A weakening of the rate flexibility sub-assessment would lead to a reduction in the revenue defensibility assessment and raise leverage expectations.

--A weakening of the operating cost burden sub-assessment would lead to a reduction in the operating risks assessment and raise leverage expectations.

BEST/WORST CASE RATING SCENARIO

International scale credit ratings of Sovereigns, Public Finance and Infrastructure issuers have a best-case rating upgrade scenario (defined as the 99th percentile of rating transitions, measured in a positive direction) of three notches over a three-year rating horizon; and a worst-case rating downgrade scenario (defined as the 99th percentile of rating transitions, measured in a negative direction) of three notches over three years. The complete span of best- and worst-case scenario credit ratings for all rating categories ranges from 'AAA' to 'D'. Best- and worst-case scenario credit ratings are based on historical performance. For more information about the methodology used to determine sector-specific best- and worst-case scenario credit ratings, visit <https://www.fitchratings.com/site/re/10111579>.

SECURITY

The WIFIA loan and outstanding bonds are secured by net revenues of the city's system.

REVENUE DEFENSIBILITY

Revenue defensibility is assessed at 'aa' with all revenues generated by services provided by the monopolistic utility. The City Council maintains the independent legal ability to set rates. Combined sewer and surface water rates are affordable for about 70% of the service area population and are competitive with regional providers. In addition, the system has assistance plans for low-income, elderly and disabled households. Rates are billed bimonthly on a combined basis with power, water and solid waste.

Revenue stability is provided by the fixed nature of the surface water charges based on property size and the fixed portion of wastewater charges, which combined provide about 57% of the total monthly bill, as well as by the City Council's adoption of consistent annual rate increases. Over the past six years, rate increases have slowed from 5.5%-6.0% to 3.5%-4.0% for the wastewater and surface water systems. The City Council further scaled back adopted rate increases for both systems to 1.5% for 2021 and 2% for 2022, instead of the 3% increases previously approved by the City Council, due to coronavirus considerations. Annual adjustments are projected at 5% for sewer and 3% for surface water for 2023 and 2024, followed by 4.5% and 3% for 2025 and 2026. As such, over the next few years, Fitch does not expect a decline in affordability, and rate flexibility should remain stable.

Tacoma, located in Pierce County, is the third largest city in the state. The city's economic base has diversified considerably, and large employers include government, healthcare and education. It is home to the University of Washington-Tacoma and the University of Puget Sound, as well as the fourth largest military installation in the country and the county's largest employer, the U.S. Joint Base Lewis-McChord. The service area characteristics are assessed as midrange, with stable customer growth of about 0.4% per annum, median household income about equal to the national average and unemployment that has historically run higher than the national average. The city's location makes it a viable commuting distance to Seattle, with more affordable housing stock. There is no customer concentration.

OPERATING RISKS

Operating risks are assessed at 'aa' given a low operating cost burden and moderate capital needs. The operating cost burden is calculated as total operating costs relative to total flows. The total operating cost burden, including wastewater and surface water costs and a subordinate 8% gross earnings tax (GET) transfer to the general fund, has increased materially in recent years and stood at \$12,026 per mg in 2020. The sewer and surface water systems are separate and not combined and represent about 70% and 30% of total costs, respectively. However, only the sewer flows are recorded. The cost burden including only sewer fund costs and flows (and the GET transfer) was \$8,427 per mg in 2020. Costs have been increasing over the past five years while flows have been relatively flat and hit a low point of 22.6 mgd in 2019. Given these trends, the upward cost burden trajectory will likely continue and could ultimately pressure the operating cost burden assessment.

The moderate life cycle ratio of 33% is supported by a five-year average of capital expenditures to depreciation of 174%. Fitch expects the life cycle ratio to remain below the 'aa' threshold of 45% given planned capital investment. The \$248 million CIP for 2021-2025 comprises \$121.7 million in additional debt, including the approximately \$19 million WIFIA loan. The focus of the CIP is collection system upgrades (\$125.9 million) and treatment facilities (\$68.7 million), with technology and completion risk considered manageable. Approximately 56% of spending will fund wastewater projects, with the remainder for surface water projects.

Of note, the state's Department of Ecology is considering the implementation of certain nutrient limits, affecting over 60 wastewater treatment plants in the Puget Sound region. Although this would affect nutrient caps in future general permits, the extent and timing are currently unknown and could result in plant upgrades with significant costs.

FINANCIAL PROFILE

Leverage stood at a five-year average of 4.7x in 2020. The liquidity profile is healthy and considered neutral to the rating, with coverage of full obligations, including general excise tax transfers, equaling 2.0x and days' cash on hand at 492 days as of YE20. Fitch-calculated all-in debt service coverage was 2.5x in 2020.

Fitch Analytical Stress Test (FAST)

The FAST considers the potential trend of key ratios in a base case and a stress case. The stress case is designed to impose capital costs at 10% above expected base case levels and evaluate potential variability in projected key ratios. Fitch's base case is informed by management's financial plan and the CIP. Overall, leverage is expected to increase, with planned borrowing reaching 5.8x by 2022 in the base case (6.2x in the rating case) before declining to 5.2x by 2025 (5.8x in the rating case) given planned rate increases. In both cases, the results are expected to remain consistent with the current rating.

ASYMMETRIC ADDITIVE RISK CONSIDERATIONS

No asymmetric additive risk considerations affect this rating determination.

SOURCES OF INFORMATION

In addition to the sources of information identified in Fitch's applicable criteria specified below, this action was informed by information from Lumesis.

REFERENCES FOR SUBSTANTIALLY MATERIAL SOURCE CITED AS KEY DRIVER OF RATING

The principal sources of information used in the analysis are described in the Applicable Criteria.

ESG CONSIDERATIONS

Unless otherwise disclosed in this section, the highest level of ESG credit relevance is a score of '3'. This means ESG issues are credit-neutral or have only a minimal credit impact on the entity, either due to their nature or the way in which they are being managed by the entity. For more information on Fitch's ESG Relevance Scores, visit www.fitchratings.com/esg.

[VIEW ADDITIONAL RATING DETAILS](#)

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Additional information is available on www.fitchratings.com**APPLICABLE CRITERIA**

Public Sector, Revenue-Supported Entities Rating Criteria (pub. 23 Feb 2021) (including rating assumption sensitivity)

U.S. Water and Sewer Rating Criteria (pub. 18 Mar 2021) (including rating assumption sensitivity)

ADDITIONAL DISCLOSURES

Dodd-Frank Rating Information Disclosure Form

Solicitation Status

Endorsement Policy

ENDORSEMENT STATUS

Tacoma (WA)

EU Endorsed, UK Endorsed

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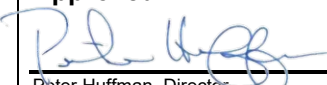
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Feedback



| | | |
|---|--|--------------------------------|
| City of Tacoma Planning and Development Services | Page 1 of 2 | Director's Rule 01-2021 |
| | Publication: 6/14/2021 | Effective: 7/1/2021 |
| | Code & Section Reference: Fee Code (TMC 2.09) | |
| | Type of Rule: Priority Plan Review Policy | |
| | Ordinance Authority: TMC 2.09 | |
| Index: Permit Procedures | Approved  Peter Huffman, Director | Date 6/14/2021 |

A. Background

The City's One Tacoma Plan (also called Tacoma's Comprehensive Plan) includes several environment and housing goals, as detailed in Chapters 2, 4, and 5 of the plan's first book. When overlapping the goals of Tacoma's Comprehensive Plan with the Planning and Development Services (PDS) Strategic Plan, a strong synergy comes to focus in the areas of affordable housing and sustainable development. There are two PDS goals that specifically impact permit applicants:

- To provide clear comments and guidance to customers to increase chances of plan approval within two review cycles.
- To provide as timely and consistent a review as can be achieved given the resources available and the permit volume complexities and volume experienced.

B. Purpose

PDS strives to provide efficient, high quality, and timely permit services for the communities of the City of Tacoma.

This Director's Rule seeks to further align PDS permitting activities with implementation of Tacoma's Comprehensive Plan, with regards to affordable housing and a sustainable built environment.

C. Priority Review Policy

The below defines guidelines for the prioritized review policy and documents the procedures established to meet the goals noted below.

1. There will be an automatic non-fee timeframe incentive provided for affordable housing and sustainable development projects meeting identified criteria. Permits to be covered by this policy are: SDEV/WO/BLDCN/BLDRN, and other permits as determined by PDS. A priority review checklist, listing specific qualifiers is attached. This checklist may be modified in the future as needed.
2. Current target levels of service are available on our website: www.tacomapermits.org. Reductions to target levels of service for prioritized review timeframes are intended to match

- the target level of service provided with the similar paid expedited review service. This includes up to a 50% reduction in the standard level of service.
3. Proposed reductions in target review timeframes will be considered for the first two permit review cycles. The applicant is still ultimately responsible for responding to each comment and correction identified by staff before resubmittal, and submitting high quality plan documents demonstrating compliance with all applicable rules, regulations, codes, and manuals. Participation in one of our pre-application services prior to initial submittal is also encouraged as a way to make staff aware of project complexities, and reduce the overall number of review cycles.
 4. PDS may utilize a third party to complete reviews as needed.
 5. Prioritized review does not guarantee a faster permit approval or permit issuance. Prioritized review does assign a shorter target level of service for reviewing staff, which means that they will look at a prioritized review permit submittal ahead of other permits submitted within the same timeframe. Items such as staff availability and overall permit volume do have the potential to affect staff ability to meet target goals for all permits.



Planning and Development Services

Priority Review Checklist

To help promote the goals of the City's Affordable Housing Action Strategy and the City's Environmental Action Plan, PDS has committed to providing an automatic non-fee timeframe incentive to Affordable Housing and Sustainable Development projects meeting specific criteria.

Affordable Housing Project Criteria (check all that apply)

- Single-Family Dwellings, Accessory Dwellings, and/or Duplexes
 - Project is developed by a person eligible for a tax exemption due to financial status (attach supporting documentation), OR
 - Must be associated with larger project scope (i.e. plat, PRD, etc.) involving 10 or more total affordable housing units¹, AND
 - Project is sponsored and developed by a public authority created under [RCW 35.82.030](#), or a 501 (c)(3) organization.
- Multi-Family (Commercial)
 - Project must provide 10 or more total units (either all within one structure or as part of a larger development plan with smaller multifamily buildings), AND
 - Minimum 20% of units must be affordable at 80% of area median income (AMI), or affordable for homebuyers with household incomes no greater than 115% of AMI, OR
 - Project has obtained a 12-year Multi-Family Tax Exemption, OR
 - Project is sponsored and developed by a public authority created under [RCW 35.82.030](#) or a 501 (c)(3) organization.

Sustainable Development Project Criteria (attach supporting documentation)

- Single-Family Dwellings, Accessory Dwellings, and/or Duplexes
 - Three star or better rating through [Built Green](#);
 - [Passive House Institute US \(PHIUS\)](#)
 - Silver or better rating through [LEED for Homes](#)
 - [Living Building Challenge \(LBC\) Petal](#) or [Net Zero](#)
- Multi-Family (Commercial)
 - Three star or better rating through [Built Green](#)
 - [Passive House Institute US \(PHIUS\)](#)
 - Two globes or better rating through [Green Globes](#)
 - Silver or better rating through [Leadership in Energy and Environmental Design \(LEED\) New Buildings, Interior Design and Construction](#)
 - [Living Building Challenge \(LBC\) Petal](#) or [Net Zero](#)

¹ Housing is typically considered affordable if total housing costs do not exceed 30% of a household's gross income. HUD uses a regional income benchmark—area median income, or AMI, of \$74,500.



Planning and Development Services Priority Review Checklist

City of Tacoma Staff Previously Involved (list staff from any departments):

This program is separate from the paid Expedited Review process (<https://www.tacomapermits.org/tip-sheet-index/expedited-permit-review>). As part of this non-fee timeframe incentive, reductions in permitting review timeframes will be considered for the first two permit review cycles.

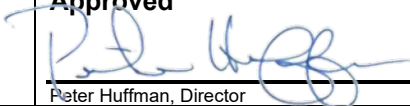
Prioritized review does not guarantee a faster permit approval or permit issuance. The applicant is still ultimately responsible for submitting plan documents demonstrating compliance with all applicable rules, regulations, codes, and manuals. Some of the factors that can impact the actual time it will take for review are:

- Complexity of the project
- Quality and completeness of materials submitted
- Staff availability
- Overall number of permits in for review

SIGNATURES

| | |
|-------------------------|-------|
| Applicant: | |
| Print: | Date: |
| (for internal use only) | |
| Approved by: | |
| Date: | |



| | | |
|---|--|--------------------------------|
| City of Tacoma Planning and Development Services | Page 1 of 2 | Director's Rule 02-2021 |
| | Publication: 6/23/21 | Effective: 7/1/2021 |
| | Code & Section Reference: Fee Code (TMC 2.09) | |
| | Type of Rule: Affordable Housing Pre-Development Fee Waiver | |
| | Ordinance Authority: TMC 2.09 | |
| Index: Permit Procedures | Approved  Peter Huffman, Director | Date 6/22/2021 |

A. Background

The City's Affordable Housing Action Strategy and the Consolidated Plan indicate that Tacoma's limited affordable rental supply creates significant unmet need, particularly among extremely low-income households. Increasing the supply of diverse, affordable housing opportunities, and ensuring equitable access to housing, are goals included in the Housing Element of the Comprehensive Plan.

Currently, Planning and Development Services (PDS) does not have a standard process for the issuance of letters of support commonly requested in State and local applications for funding.

B. Purpose

PDS strives to provide efficient, high quality, and timely permit services for the communities of the City of Tacoma. This Director's Rule seeks to further align PDS permitting activities with implementation of Tacoma's Comprehensive Plan as they relate to affordable housing.

Engaging with staff at the earliest possible stage of development, through participation in PDS's pre-development process, is one way for affordable housing project proponents to avoid/minimize costly redesigns and shorten the overall permitting review timeline. PDS is committed to assisting our customers, by providing site-specific feedback and discussions through this process, to help ensure high quality plan documents that demonstrate compliance with all applicable rules, regulations, codes, and manuals, are provided when formal permitting applications are made. PDS seeks to remove potential barriers that may cause delay or hesitation for affordable housing proponents that wish to utilize this optional pre-development process.

C. Affordable Housing Pre-Development Fee Waiver Policy

The below defines guidelines for the affordable housing pre-development fee waiver policy and documents the procedures established to meet the goals noted below.

1. Affordable housing projects meeting identified criteria¹ will receive a full pre-development Option A review², which will include preliminary feedback from subject matter experts representing all groups that commonly review Site Development Permits, Work Orders, and Building Permits for new commercial (multi-family) and residential (single-family/duplex). A completed and signed priority review checklist will need to be attached to the pre-development (PRE) submittal.
2. Funding letter(s) will be provided at the same time as the Option A (1st Review) comment memo, or at any time after issuance of the Option A memo, if requested later on in the process. If the applicant is in need of funding letter(s), they can include this request as part of the PRE submittal. City staff will need to know any specific parameters set by the funding agency (e.g. confirmation of compliance with Comprehensive Plan, confirmation that there is no need for any discretionary land use actions, etc.).
3. Any requested funding letter will be issued as a separate document from the Option A comment memo, however both documents are likely to reference plans included as part of the PRE submittal.
4. The applicant may opt to upgrade the PRE level of review to Option B³, to include a multi-departmental meeting, at any time during the process. An Option B level of review will require full payment of the applicable Option B fee prior to meeting scheduling.⁴

¹ Must meet one of the identified criteria for affordable housing included in the priority review checklist, AND be sponsored by a public authority created under [RCW 35.82.030](#) or a 501 (c)(3) nonprofit organization.

² Option A review is a pre-development process typically limited to an electronic staff review and comment memo.

³ Option B review is a pre-development process that involves a multi-departmental in-person meeting and post-meeting memo, following the initial electronic review.

⁴ The purpose of requiring a fee-for-service for an Option B review is to ensure that City resources are being used efficiently. All pre-application fees can be credited toward up to 100 percent of the building plan review fee of a permit that is applied for within 1 year of the pre-application request.

Purchase Contract Awards
For Weekly Report to the City Manager

Week of June 21, 2021

| Specification | Description | Awardee | Amount |
|---|---|--|---|
| Direct Negotiation Waiver CW2241340 - Travel Tacoma Mt. Rainier Tourism and Sports | Tacoma Venues Promotion Marketing and Sales Support | Tacoma Regional Convention & Visitors Bureau (DBA Travel Tacoma Mt. Rainier Tourism and Sports) | \$5,762,218, plus any applicable taxes |
| Not Practicable to Bid Waiver - PW20-0228F | Requests a waiver of competitive procurement procedures and recommends that two contracts be awarded to BNSF Railway Co. | BNSF Railway Co. | \$819,026 (USDOT Crossing No. 085742D - 6th Avenue & Titlow Beach) and \$882,051 (USDOT Crossing No. 085743K - South 19th Street & Narrows Marina), for a cumulative total of \$1,701,077, plus any applicable taxes |
| CW2227274 - Consejo Counseling and Referral Services | Requests approval to increase CW2227274, Consejo Counseling and Referral Services | Consejo Counseling and Referral Services | \$94,483.28 plus any applicable taxes bringing the total contract from \$1,022,743.19 to \$1,117,226.47 and the total for 2021-2022 from \$499,343.29 to \$593,826.57 |



City of Tacoma

City Manager Action Memorandum

TO: Elizabeth Pauli, City Manager or delegee
FROM: Kim Bedier, Tacoma Venues & Events
 Adam Cook, Deputy Director, Tacoma Venues & Events
COPY: City Manager, City Council, City Clerk, EIC Coordinator, LEAP Coordinator, and
 Tad Carlson, Finance/Purchasing.
SUBJECT: **Tacoma Venues Promotion Marketing and Sales Support,**
 Direct Negotiation, Contract No. CW2241340
DATE: 6/14/2021

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or delegee.

RECOMMENDATION SUMMARY:

Tacoma Venues & Events recommends a waiver of competitive solicitation and recommends that a contract be awarded to Tacoma Regional Convention & Visitors Bureau (DBA Travel Tacoma Mt. Rainier Tourism and Sports), Tacoma, WA, for promotion and destination marketing of the City of Tacoma, sales support for the Greater Tacoma Convention Center, and promotion of the Tacoma Dome and Greater Tacoma Convention Center for sports and event development, in the amount of \$5,762,218, plus any applicable taxes.

STRATEGIC POLICY PRIORITY:

- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.

Travel Tacoma is directly responsible for the sales and marketing of the Greater Tacoma Convention Center as well as general promotion and destination marketing for the City of Tacoma as a whole. Between 2016 and 2019, Travel Tacoma was responsible for booking over 1,500 events at the GTCC with a combined direct economic impact of over \$85 million to the City of Tacoma.

BACKGROUND:

Travel Tacoma Mt. Rainier Tourism and Sports, formerly Tacoma Pierce County Sports Commission and Tacoma Regional Convention & Visitors Bureau, has been marketing and promoting Tacoma for tourism, amateur sports development, and events since 1991, and the City has provided funding since 1992. Travel Tacoma is jointly funded by other governmental entities including, Pierce County, Fife, Lakewood, Puyallup, Gig Harbor, and Sumner. They are uniquely qualified to create sales and marketing programs and research and develop bids to attract events that use City facilities, specifically, the Greater Tacoma Convention Center, Tacoma Dome, and Cheney Stadium. They also have close partnerships with Metro Parks Tacoma and the Tacoma School District. Due to the City's long-standing relationship with Travel Tacoma and the collaboration with other Pierce County governmental entities, Travel Tacoma is uniquely qualified to continue to provide these services to Tacoma.

ISSUE: A comprehensive promotion, destination marketing, and sales strategy is necessary for the Greater Tacoma Convention Center and City of Tacoma to maintain their standing as a top



City of Tacoma

tier destination for events and tourism. This can best be accomplished by Travel Tacoma as a unified services provider with a two-year contract with options for two additional two-year terms.

ALTERNATIVES:

TVE could rescind funding as adopted in the 2021-2022 City of Tacoma Budget based on either of the below scenarios.

TVE could attempt to recruit another destination marketing organization to represent the City of Tacoma and Greater Tacoma Convention Center. Any such company would not enjoy the regional support that Travel Tacoma does and would struggle to recruit business and tourism to the region. The negative direct economic impact would be in the millions annually.

TVE could attempt to take the sales services for the Greater Tacoma Convention Center in-house. This would require TVE to add approximately 6 full time staff positions annually for a direct cost of approximately \$750,000 per year in payroll. Staff would struggle to adequately recruit business due to the arms-length relationship with hotels and other event properties whose cooperation would be necessary for larger bids. This staff would also not focus on tourism or regional event recruitment. The negative direct economic impact would be in the millions annually.

COMPETITIVE ANALYSIS:

Travel Tacoma Mt. Rainier Tourism and Sports is a nonprofit corporation providing similar services to other governmental entities in Pierce County. It is the only known entity with the expertise, organizational capacity, and regional and national connections to carry out this scope of work. Their history of conducting this work makes them uniquely suited to represent the City of Tacoma and Tacoma venues in the global tourism & event marketplace.

TVE has negotiated with Travel Tacoma to ensure that pricing is directly related to the services being provided and to ensure the optimum staff complement to support sales efforts for the Greater Tacoma Convention Center. The rates for this agreement are comparable to the rates for the previous contract with a modest potential performance incentive based on revenue generated in City facilities and on Economic Impact to the region.

CONTRACT HISTORY: This contract was originally awarded to Tacoma Regional Convention & Visitors Bureau in May 2014, based on a waiver of competitive solicitation process. The contract was renewed in January 2015, and amended in January 2017, to extend the term until December 2018. A new contract was executed in January 2019, and amended in January 2020, to extend the term until December 2020.

SUSTAINABILITY: TVE works closely with Travel Tacoma on an ongoing basis to ensure sustainable operations and recruitment of sustainable events.

EIC/LEAP COMPLIANCE: Not applicable

FISCAL IMPACT:



City of Tacoma

EXPENDITURES:

| FUND NUMBER & FUND NAME * | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|---------------------------|----------------------------|--------------|--------------------------|
| 4165 Conv Ctr Ops | 890400 | 5330100 | \$5,762,218 |
| | | | |
| | | | |
| TOTAL | | | Up to \$5,762,218 |

REVENUES:


| FUNDING SOURCE | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|----------------|----------------------------|--------------|--------------|
| | | | |
| | | | |
| | | | |
| TOTAL | | | |

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,920,739


ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes


IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. NA


APPROVED

DocuSigned by: 6/21/2021

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City Manager (or delegee)

DS 6/18/2021


DS 6/21/2021


DS 6/21/2021




City of Tacoma

Date: 01/18/21

To: Tadd Willie, Assistant City Manager, City Manager's Office

From: Adam Cook
Deputy Director, Tacoma Venues & Events

Subject: Authorization of Direct Negotiation for Professional Services and Personal Services over \$25,000

For your review and recommendation.

In accordance with TMC 1.06.256 (B), Tacoma Venues & Events (TVE) requests a waiver of the competitive solicitation process and authorization to directly negotiate with *Tacoma Regional Convention & Visitors Bureau (DBA Travel Tacoma Mt. Rainier Tourism and Sports)*, for promotion and destination marketing of the City of Tacoma, sales support for the Greater Tacoma Convention Center, and promotion of the Tacoma Dome and Greater Tacoma Convention Center for sports and event development, for an amount of \$5,762,218, plus applicable sales tax.

Direct negotiation approval constitutes a waiver of further competitive solicitation for amendments to the subject contract provided that any such amendment(s) shall be signed by personnel as authorized in the Delegation of Procurement Signature and Approval Authority memorandum. Contract totals shall not exceed \$200,000 without City Council or Public Utility Board approval as appropriate.

EXPLANATION: *Travel Tacoma Mt. Rainier Tourism and Sports, formerly Tacoma Pierce County Sports Commission and Tacoma Regional Convention & Visitors Bureau, has been marketing and promoting Tacoma for tourism, amateur sports development, and events since 1991, and the City has provided funding since 1992. Travel Tacoma is jointly funded by other governmental entities including, Pierce County, Fife, Lakewood, Puyallup, Gig Harbor, and Sumner. They are uniquely qualified to create sales and marketing programs and research and develop bids to attract events that use City facilities, specifically, the Greater Tacoma Convention Center, Tacoma Dome, and Cheney Stadium. They also have close partnerships with MetroParks Tacoma and the Tacoma School District. Due to the City's long-standing relationship with Travel Tacoma and the collaboration with other Pierce County governmental entities, Travel Tacoma is uniquely qualified to continue to provide these services to Tacoma.*

JUSTIFICATION FOR DIRECT NEGOTIATION:

1. Explain why it's in the best interest of the city to waive the competitive solicitation process.

Travel Tacoma Mt. Rainier Tourism and Sports is the only known entity with the expertise, organizational capacity, and regional and national connections to carry out this scope of work. Their history of conducting this work makes them uniquely suited to represent the City of Tacoma and Tacoma venues in the global tourism & event marketplace.



City of Tacoma

2. Is this purchase based on a previous competitive solicitation conducted by the City or other agency? If yes, provide the contract information, specification number, etc., and explain the relationship of this request to the previous contract.

No

3. Describe the screening efforts made to identify potential service providers.

Tacoma Venues & Events researched potential providers through online searches and discussion with regional and national colleagues.

4. Describe the efforts made to assure that the City is receiving the lowest or best price possible.

TVE has negotiated with Travel Tacoma to ensure that pricing is directly related to the services being provided and to ensure the optimum staff complement to support sales efforts for the Greater Tacoma Convention Center. The rates for this agreement are comparable to the rates for the previous contract with a modest potential performance incentive based on revenue generated in City facilities and on Economic Impact to the region.

FUNDING: Funds for this purchase are available in *Fund 4180 – Tacoma Dome & Fund 4165 – Greater Tacoma Convention Center.*

SBE COMPLIANCE: The Department/Division has checked the [City of Tacoma Small Business Enterprise \(SBE\) website](#) for opportunities to contract with SBE firms on January 4, 2021. There are no SBE firms registered for this category of work at this time.

PROJECT COORDINATOR: *Adam Cook, Deputy Director, Tacoma Venues & Events Department, 253-593-7602*

SR-TVE21DN-

TacomaRegionalConventionAndVisitorsBureau_dba_TravelTacomaMt.RainierTourismAndSports

TSK2801175682 Get Direct Negotiation Approval

Owner

(Round 1)

| | | |
|---------------------------|----------|---------------------|
| Adam Stroud Cook | Approved | 01/29/2021 09:58 AM |
| Adam Stroud Cook | Approved | 01/29/2021 09:58 AM |
| Kim Bedier | Approved | 01/29/2021 10:08 AM |
| Tadd Gregory Wille | Approved | 01/29/2021 10:24 AM |



City of Tacoma

City Manager Action Memorandum

TO: Elizabeth A. Pauli, City Manager

FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *kk*
Mark D'Andrea, P.E., Project Manager, Public Works Engineering

COPY: City Manager, City Council, City Clerk, EIC Coordinator, LEAP Coordinator, and Doreen Klaaskate, Finance/Purchasing

SUBJECT: Not Practicable to Bid – BNSF Railroad Grade Crossing Construction and Maintenance Agreements for USDOT Crossing No. 085742D (6th Avenue & Titlow Beach) and USDOT Crossing No. 085743k (South 19th Street & Narrows Marina), Specification No. PW20-0228F, Rail Crossing Improvements 6th Ave & South 19th Street

DATE: June 11, 2021

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or delegee.

RECOMMENDATION SUMMARY:

The Public Works Department requests a waiver of competitive procurement procedures and recommends that two contracts be awarded to BNSF Railway Co., Seattle, WA, for the design, purchase and installation of railroad infrastructure equipment, flagging and other associated tasks, in the amount of \$819,026 (USDOT Crossing No. 085742D - 6th Avenue & Titlow Beach) and \$882,051 (USDOT Crossing No. 085743K - South 19th Street & Narrows Marina), for a cumulative total of \$1,701,077, plus any applicable taxes.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Encourage thriving residents with abundant opportunities for life-long learning.

The planned railroad improvements will enhance vehicle and pedestrian travel and public safety, ensuring access to residences, businesses and park facilities, without impacting railroad operations/commerce and public transportation.

BACKGROUND:

In 2017, the City began studying rail crossings across the City that involved multiple railroad tracks in an effort to review opportunities to enhance pedestrian and traffic control features. Both 6th Avenue and South 19th Street have two tracks, and the 6th Avenue crossing was identified and ranked (134th out of 302 crossings in Washington State) as a prominent railroad conflict location by Washington State Joint Transportation Committee.

Review of these two crossings, combined with several public open houses, identified several alternatives to modify the pedestrian and vehicle crossing experience. Based on available funding and public feedback, the selected alternative at each location realigns pedestrian sidewalk/crossing locations, adds and relocates pedestrian and vehicle railroad gates, upgrades railroad signals, relocates conflicting driveways and installs signage, pavement markings and



City of Tacoma

fencing. The BNSF improvements contained in these contracts (vehicle and pedestrian railroad gates and other rail infrastructure) will complement the City's work (upgrades to sidewalk, paving, fencing, etc.) at these locations in an effort to meet the Washington State Department of Transportation goals of reducing the number of fatalities, injuries and crashes at public grade crossing locations.

ISSUE: The City has worked with the public and BNSF in a collaborative process with the goal to identify, design and construct the planned improvements at these two railroad crossings. Construction of the City improvements are planned to begin in June. These contracts with BNSF will allow the construction of the BNSF improvements, completing the overall project.

ALTERNATIVES: Do not modify the rail crossing equipment. This would not meet the City and State's goal of improving pedestrian and traffic control features at railroad crossings to reduce rail/road/pedestrian conflicts.

COMPETITIVE ANALYSIS: Waiver of competitive bidding is requested due to these services being not practical to bid. BNSF property is under their sole jurisdiction and the City does not have authorization to select other suppliers to complete the work.

CONTRACT HISTORY: New contracts.

SUSTAINABILITY: Not applicable.

EIC/LEAP COMPLIANCE: Not applicable.

FISCAL IMPACT:

EXPENDITURES:

| FUND NUMBER & FUND NAME | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|--|----------------------------|--------------|--------------------------|
| 1060_CAPTL – Transportation Capital Projects | PWK-01017-04-04 | 5330100 | \$819,026 |
| 1060_CAPTL – Transportation Capital Projects | PWK-01017-05-04 | 5330100 | \$882,051 |
| TOTAL | | | Up to \$1,701,077 |

REVENUES:

| FUNDING SOURCE | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|---|----------------------------|--------------|--------------------|
| Federal WSDOT Grant | PWK-01017-FS-AD-04 | 4333240 | \$819,026 |
| Rail, Freight and Ports Divisions State Legislative Funding | PWK-01017-FS-AD-06 | 4334270 | \$882,051 |
| TOTAL | | | \$1,701,077 |



City of Tacoma

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,701,077

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A

APPROVED

DocuSigned by: 6/21/2021
Todd Wille
32F840585F1B401...

Elizabeth A. Pauli, City Manager (or designee)

ds 6/18/2021
PB

ds 6/21/2021
KJ

ds 6/21/2021
AC

Waiver of Competitive Solicitation

Sole Source/Not Practicable to Bid

Sole Source Purchase – TMC 1.06.257.A Not Practicable to Bid – TMC 1.06.257.B

SR3001274608

Public Works/Engineering Division requests a waiver of the competitive solicitation process for the design, purchase and installation of railroad infrastructure equipment, flagging and other associated tasks. The supplier is BNSF Railway Co., Seattle, WA.

Approval of this request constitutes a waiver of further competitive solicitation for amendments to the subject contract provided that any such amendment(s) shall be signed by personnel as authorized in the Delegation of Procurement Signature and Approval Authority memorandum. Contract totals shall not exceed \$500,000 without City Council or Public Utility Board approval as appropriate.

“Follow-on” Contracts:

Provide any historical contract information, specification number, etc., and explain the relationship of this request to any previous contracts:

N/A

Waiver Criteria:

1. Per Purchasing Policy Manual Section XXI., this purchase is justified as a Sole Source or Not Practicable to Bid for the following reason(s):

Sole Source:

- Supplies or services that only one supplier is capable of providing or authorized to provide.
- Items required in order to function with existing equipment, systems, programs, or services.
- Products, systems, information, or services that are subject to patent or other proprietary use rights.
- Security requirements or information mandates that limit procurement from only a single supplier.

Not Practicable to Bid:

- An immediate and important need for proposed construction, installation, repair, materials, supplies, equipment, or services where the delay that would result from following the requirements of the competitive solicitation process would cause financial loss to the City or an interruption of vital services to the public.
- Special facilities or market conditions (see RCW 39.26.125).
- Specially tailored or performance criteria-based products such as computer systems or equipment.
- Supplier selection is not controlled by the City.

Waiver of Competitive Solicitation

Sole Source/Not Practicable to Bid

2. Support your contention that it would be futile to advertise and competitively solicit the product/service. Include any technical or unique product/service attributes that prevent drafting specifications for a competitive solicitation to which more than one supplier could successfully respond.

While there other suppliers that are able to perform the design and construction of railroad infrastructure, work on BNSF property is under their sole jurisdiction and the City does not have authorization to select another supplier

3. Describe the screening efforts made to identify potential suppliers.

BNSF requires the City to use their design and construction services when working at their rail crossings. No other suppliers were contacted.

4. Describe the efforts made to assure that the City is receiving the lowest or best price possible.

Although there are no options for bidding this work due to BNSF jurisdiction, the City reviewed the BNSF submitted costs with a rail consultant familiar with rail construction. After negotiations with BNSF, costs were found to be consistent with other BNSF rail projects in Washington.

5. Is this a one-time or on-going purchase?

One-time. Estimated one-time cost, including shipping: \$819,026.00 for USDOT Crossing No. 085742D - 6th Avenue & Titlow Beach, and \$882,051.00 for USDOT Crossing No. 085743K - South 19th Street & Narrows Marina, for a cumulative total of \$1,701,077.00, plus any applicable taxes.

Ongoing. Estimated total cost, including shipping, for projected contract term of [insert number of years] years: \$[Enter Estimated Amount Over Term], plus applicable sales tax.

Note: Sole Source requests are limited to three years unless an exception is approved.

Funding: Funds for this purchase are available in the 1060 Transportation Capital Fund.

EIC Consideration: Describe below the efforts to ensure, where appropriate, that you have checked the [OMWBE website](#) of EIC firms for contracting opportunities.

BNSF forces will complete all the work at the two rail crossings, OMWBE contracting is not applicable to this work.

Project Coordinator: Mark D'Andrea, P.E., 253-591-5518

TSK3001274637 Get Sole Source/Not Practicable to Bid Waiver Approval

Round 1: Approved ⓘ

Summary

This task will send the waiver for approval. Approvers are automatically populated based on the department and dollar amount.

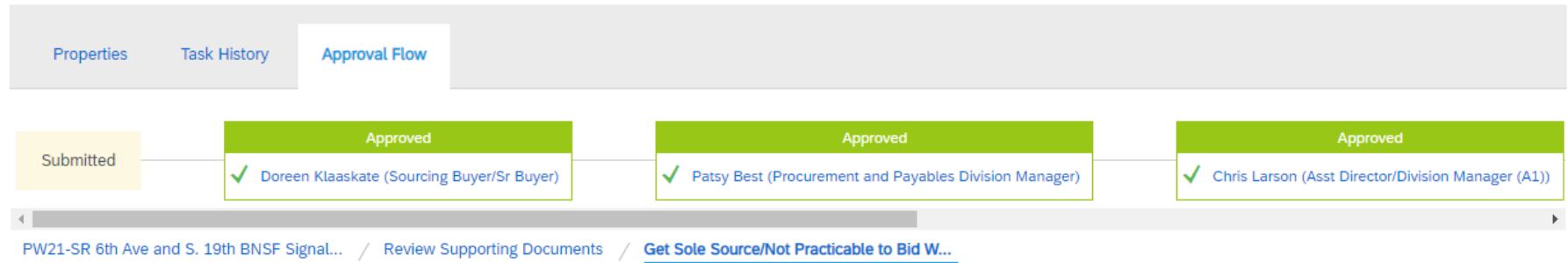
Sourcing Request Documents (Read Only)

- BNSF Waiver 6th Ave_S. 19th_Info_Sheet ▾
- BNSF_6th Ave and S. 19th_Waiver_SOW_Quotes ▾

Reference Documents

This task has been completed. You can do any of the following:

- Review comments made about this document on the **Task History** tab.
- Add any additional comments you want the task owner to see.



TSK3001274637 Get Sole Source/Not Practicable to Bid Waiver Approval

Round 1: Approved ⓘ

Summary

This task will send the waiver for approval. Approvers are automatically populated based on the department and dollar amount.

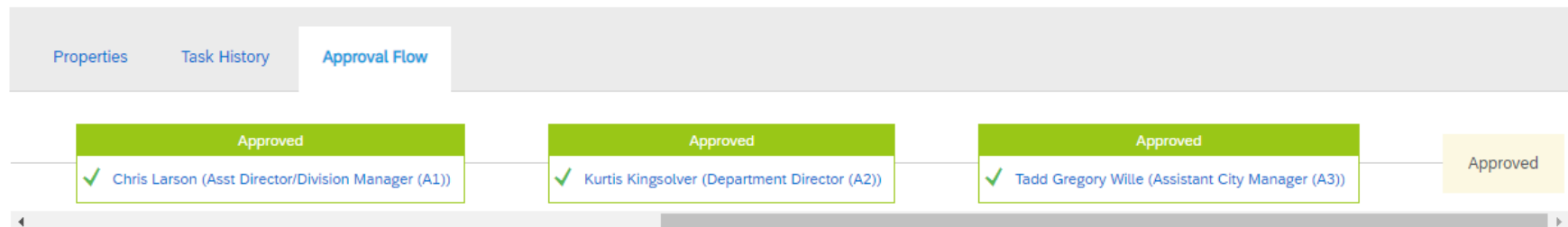
Sourcing Request Documents (Read Only)

- BNSF Waiver 6th Ave_S. 19th_Info_Sheet ▾
- BNSF_6th Ave and S. 19th_Waiver_SOW_Quotes ▾

Reference Documents

This task has been completed. You can do any of the following:

- Review comments made about this document on the **Task History** tab.
- Add any additional comments you want the task owner to see.





City of Tacoma

City Manager Action Memorandum

TO: Elizabeth Pauli, City Manager
FROM: Linda Stewart, Director, Neighborhood and Community Services (NCS)
Vicky McLaurin, Program Manager, NCS
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator,
Finance/Purchasing, Ryan Foster, Senior Buyer.
SUBJECT: Consejo Counseling and Referral Service, Contract No. CW2227274
DATE: June 11, 2021

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or designee.

RECOMMENDATION SUMMARY:

NCS requests approval to increase CW2227274, Consejo Counseling and Referral Services, Seattle, WA, contract, by \$94,483.28 plus any applicable taxes bringing the total contract from \$1,022,743.19 to \$1,117,226.47 and the total for 2021-2022 from \$499,343.29 to \$593,826.57 requiring approval of the City Manager. This funding increase will allow Consejo to continue this scope for violence reduction service delivery until December 2021. Consejo applied for funding through the youth and young adult violence reduction Request for Proposal (RFP) and received a funding recommendation to continue services through December 31, 2021. With the continuation of funds, Consejo will provide social intervention and prevention services and convene the other violence reduction service providers through the Multidisciplinary Intervention Team (MDIT).

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.

BACKGROUND:

Since June 2020, Consejo Counseling has been the lead agency addressing youth and young adult violence reduction and leading the MDIT meetings; the MDIT has grown under the agency's leadership and direction.

Since 2013, the City has been administering the Office of Juvenile Justice and Delinquency Prevention (OJJDP), Comprehensive Gang Model (CGM), contracting with service providers to reach out to the target population and link to services available in the community. With Diversity, Equity, and Inclusion (DEI) as our lens and framework, the City released a \$300k RFP to enhance violence reduction and human trafficking service delivery in January 2021. Consejo was rated the second highest application out of eight other applicants.



City of Tacoma

Consejo has adopted a successful model to reduce youth and young adult violence that follows the Governor's "Stay Home, Stay Healthy" order including use of social media, virtual meetings, and confidential portals to provide outreach and case management. Consejo provides coping mechanisms to reduce stress, including financial hardship, violence, or mental health concerns, to youth and young adults identified as "at-risk" of criminal activities. Consejo recruits through word of mouth and referrals from established relationships with schools, probation officers, juvenile detention, the Public Defenders Association, and other service providers, community members, and families.

ISSUE: Gun Violence in Tacoma remains high in relation to comparable cities in Washington and has increased in three years. This increase in violence diminishes the quality of life for many residents and puts young people at risk of violent victimization. Youth and young adults who have been in isolation due to COVID-19 may be experiencing an increase of emotional trauma, financial concerns, stress caused by the pandemic, or other medical conditions, which could increase criminal activity or violence. Consejo Counseling Services has programs and the staff capacity to implement services and respond to emergent needs.

ALTERNATIVES: The City could fund another agency instead of continuing to invest in Consejo Counseling services. However, Consejo has been an active participant of the OJJDP, Comprehensive Gang Model since the City's inception and they are currently serving youth and families in Tacoma who are impacted by violence. They are also responsive to community needs and concerns related to youth and young adult violence and provide services to the Spanish speaking populations within the City of Tacoma, which is often a barrier for many other agencies.

Consejo is familiar with the City's approach, strengths, and weaknesses and can expedite implementation and include a culturally relevant response using technology. By using social media, and confidential meeting portals, Consejo will provide case management and outreach services to youth and young adults under the age of 30, identified as "at-risk" of being involved in violence and criminal activity. Consejo's approach will include virtual meetings, bicultural/bilingual outreach, supportive and consistent relationships with youth and young adults in their communities. Consejo will provide trauma-informed care to build on the individual's strength, hopes, abilities and decrease anxiety caused by isolation and economic hardship.

CONTRACT HISTORY: This contract was originally awarded to Consejo Counseling and Referral Services as a result of Direct Negotiation Waiver in December 2018 for the 2019-2020 Biennium.

SUSTAINABILITY: Not applicable

EIC/LEAP COMPLIANCE: Not applicable



City of Tacoma

FISCAL IMPACT:**EXPENDITURES:**

| FUND NUMBER & FUND NAME * | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|---|------------------------------------|---------------------|---------------------|
| Department of Justice (Coronavirus Emergency Supplemental Funding) | 837400 | 5330100 | \$94,483.28 |
| | | | |
| | | | |
| TOTAL | | | \$94,483.28 |

* General Fund: Include Department

REVENUES:

| FUNDING SOURCE | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|---|-----------------------------------|---------------------|---------------------|
| Department of Justice (Coronavirus Emergency Supplemental Funding) | 837400 | 4335100 | \$94,483.28 |
| | | | |
| | | | |
| TOTAL | | | \$94,483.28 |

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$94,483.28**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes****IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

City of Tacoma received a grant from the Department of Justice to respond to, prevent, or prepare for the Coronavirus. Program will be funded by this grant.



City of Tacoma

APPROVED

DocuSigned by: 6/21/2021
Todd Wille
32F840585F1B401...

Elizabeth Pauli, City Manager

^{DS}
PB 6/18/2021

^{DS}
KJ 6/21/2021

^{DS}
AC 6/21/2021



City of Tacoma

Date: June 8, 2020

To: Elizabeth Pauli, City Manager

From: Linda Stewart, Director
Neighborhood and Community Services

Subject: Authorization of Direct Negotiation for Professional Services and Personal Services over \$25,000

For your review and recommendation.

In accordance with TMC 1.06.256 (B), Neighborhood and Community Services requests a waiver of the competitive solicitation process and authorization to directly negotiate with **Consejo Counseling and Referral Services, Seattle, Washington**, for a direct response to COVID-19, providing virtual counseling that engages youth and young adults who may be experiencing increased mental health concerns related to impacts from pandemic such as financial hardship, violence, and loneliness or isolation, for an amount of \$76,250.90 (total contract amount \$523,399.90, plus applicable sales tax.

Direct negotiation approval constitutes a waiver of further competitive solicitation for amendments to the subject contract provided that any such amendment(s) shall be signed by personnel as authorized in the Delegation of Procurement Signature and Approval Authority memorandum. Contract totals shall not exceed \$200,000 without City Council or Public Utility Board approval as appropriate.

EXPLANATION: The purpose of this program to provide youth and young adults impacted by the Governor's "Stay Home, Stay Healthy" order, experiencing anxiety from isolation virtual outreach, case management, systems navigation, and trauma intervention. Consejo has adopted a model using social media, virtual meetings, and confidential portals to provide outreach, and case management. Consejo will provide coping mechanisms to reduce stress including financial hardship, violence, or mental health concerns to youth and young adults identified as "at-risk" of criminal activities. Consejo will reactivate and manage the Multidisciplinary Team (MDiT), providing virtual case consultations and cross-refer potential participants. Consejo will recruit through word of mouth and referrals from established relationships with schools, probation officers, juvenile detention, the Public Defenders Associations, and other service providers, community members and families. Consejo will practice social distancing, and other preventative measures to prevent the spread of COVID-19.

JUSTIFICATION FOR DIRECT NEGOTIATION:

1. Explain why it is in the best interest of the city to waive the competitive solicitation process.

Consejo has been an active participant of the Office of Juvenile Justice Delinquency and Prevention (OJJDP), Comprehensive Gang Model since the City's inception, and they provide similar outreach to the Seattle community. Consejo is familiar with the City's approach, strengths and weaknesses, and has the ability to expedite implementation and include a culturally relevant response using technology. By using social media, and confidential meeting portals, Consejo will provide case management, and outreach services to youth and young adults under the age of 30, identified as "at-risk" of being involved in violence and



City of Tacoma

criminal activity. Consejo's approach will include virtual meetings, bicultural/bilingual outreach, supportive and consistent relationships with youth and young adults in their communities. Consejo will provide trauma informed care to build on the individual's strength, hopes, abilities, and decrease anxiety caused by isolation and economic hardship.

2. Is this purchase based on a previous competitive solicitation conducted by the City or other agency? If yes, provide the contract information, specification number, etc., and explain the relationship of this request to the previous contract.

This purchase is not based on a previous competitive solicitation.

3. Describe the screening efforts made to identify potential service providers.

Consejo has been an active member of the Model since 2013, and is familiar with the City's Youth Violence Reduction project, strengths and weaknesses. Consejo has a proven track record working with "at-risk" youth and young adults struggling with mental health concerns using social media, virtual meetings, and other strategies that are consistent with the Centers for Disease Control and Prevention (**CDC**) recommendations to eliminate the spread of the Coronavirus.

4. Describe the efforts made to assure that the City is receiving the lowest or best price possible.

The contract was negotiated with Consejo Counselling and Referral Services, Youth and Young Adult Violence Reduction program is in alignment with the CDC's recommendation of social distancing, virtual communication during the pandemic, and the City's approach to reduce and prevent youth and young adult violence. The City does not have Youth and Young Adult Violence Reduction provider available that fit our needs.

FUNDING: Funds for this purchase are available in the Department of Justice - Coronavirus Emergency Supplemental Project Funding.

SBE COMPLIANCE: The Department/Division has checked the [City of Tacoma Small Business Enterprise \(SBE\) website](#) for opportunities to contract with SBE firms on May 22, 2020. There are no SBE firms registered for this category of work at this time.

PROJECT COORDINATOR: Vicky McLaurin, Program Manager 253 591 5058.

TSK2481051469 Approval for Waiver_Template_DirectNegotiation

Round 1: Approved ⓘ

Waiver_Template_DirectNegotiation_OVER\$25K -
Consejo Counselling YYA
Violence Reduction ▾

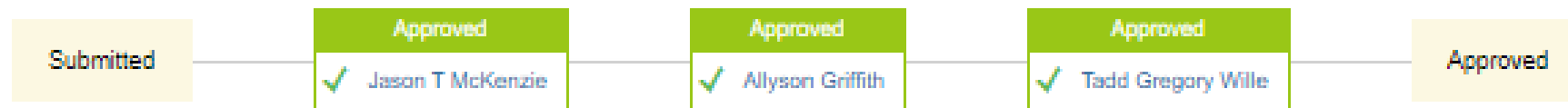
This task has been completed. You can do any of the following:

- Review the comments or document changes made by the reviewer on the Task History tab.
- [New Round](#) Initiate a New Round if necessary. Examples of when you might need a **New Round** include if the previous round was denied, or if the document has changed since the previous round.
- [Replace](#) Replace the document(s) on the left.

Properties

Task History

Approval Flow





City of Tacoma

Date: November 13, 2018

To: Elizabeth Pauli, City Manager

From: Linda Stewart, Director
Neighborhood and Community Services

Subject: Authorization of Direct Negotiation for Professional Services and Personal Services over \$25,000

For your review and recommendation.

In accordance with TMC 1.06.256 (B), Neighborhood and Community Services (NCS) requests a waiver of the competitive solicitation process and authorization to directly negotiate with **the vendors listed in Exhibit A**, for various human and community services, for an amount of \$15,571,125.97, plus applicable sales tax.

Direct negotiation approval constitutes a waiver of further competitive solicitation for contracts to the subject contract provided that any such amendment(s) shall be signed by personnel as authorized in the Delegation of Procurement Signature and Approval Authority memorandum. Contract totals shall not exceed \$200,000 without City Council or Public Utility Board approval as appropriate.

EXPLANATION: NCS contracts with local providers who align with Tacoma 2025, Council Priorities, and the Department Goals through a competitive process or direct negotiation to provide resources to various populations in the community. NCS recommends a direct negotiation waiver for Homelessness & Household Stability contracts, Community Mobilization contracts, and Social Wellness/Opportunity & Achievement programs tied to inter-local agreements and previous competitive funding processes. All other programs participated in the current competitive process for funding in the 2019 - 2020.

The Department manages four main portfolios for contracted investment:

- Homelessness & Household Stability
- Community Mobilization
- Social Wellness
- Opportunity & Achievement

JUSTIFICATION FOR DIRECT NEGOTIATION:

1. Explain why it's in the best interest of the city to waive the competitive solicitation process.

Historically, NCS had an internal competitive process and did not follow the Purchasing guidelines. Contracts included in the Direct Negotiation Waiver Appendix A were subject to NCS competitive solicitation in 2017-2018, have gone through a performance review process and/or are the result of an interlocal agreement. All contracts recommended to sustain were presented to the Community Vitality and Safety Committee on October 11, 2018, and recommended for forwarding to the full Council. Staff will present the 2019-2020 funding recommendations to Council during Study Session on November 20, 2018.



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2. Is this purchase based on a previous competitive solicitation conducted by the City or other agency? If yes, provide the contract information, specification number, etc., and explain the relationship of this request to the previous contract.

No. In 2016, the NCS procurement process did not follow Purchasing guidelines for advertisement and contracts were subject to Direct Negotiation Waivers.

Programs included in Exhibit A also include Interlocal Agreements with other jurisdictions, programs that participated in a competitive process for unique services, and direct source agreements.

3. Describe the screening efforts made to identify potential service providers.

Notification for a competitive process is sent to non-profit organizations funded, unfunded and those who expressed an interest in City funding. A competitive process was held in 2016 to determine the programs that aligned with Tacoma 2025.

4. Describe the efforts made to assure that the City is receiving the lowest or best price possible.

NCS staff engages in contract monitorings and performance tracking throughout the period of the contract to ensure deliverables are met and pricing is reasonable.

FUNDING: Funds for this purchase are available in the General Fund 91010, 91100, 91130 91140, 91150, 91200, 91300, 405700 Mental Health and Substance Use Disorder, 859100, 859110, 859120, 859130, 859200, 859220, 859300, 859310.

SBE COMPLIANCE: The Department/Division has checked the [City of Tacoma Small Business Enterprise \(SBE\) website](#) for opportunities to contract with SBE firms on October 23, 2018. There are no SBE firms registered for this category of work at this time.

PROJECT COORDINATOR: Erica Azcueta 253 591 5015, Vicky McLaurin 253 591 5058, and Allyson Griffith 253 591 5119.

City of Tacoma



Elizabeth Pauli, City Manager



City of Tacoma

Exhibit A

| 2019-2020 HHS Sustained Contracts | | |
|-----------------------------------|--|-------------------|
| Agency | Program | 2019-2020 Funding |
| Associated Ministries | Family Permanent Housing | \$ 163,249.00 |
| AHAT Home Care | Linkages | \$ 45,000.00 |
| Catholic Community Services | Nativity Shelter/COD Treatment | \$ 836,940.00 |
| Catholic Community Services SW | HAS Supportive Services | \$ 204,233.00 |
| Catholic Community Services SW | Family Housing Network | \$ 61,200.00 |
| Community Youth Services | Crisis Residential Center | \$ 250,670.00 |
| Comprehensive Life Resources | Making Connections | \$ 97,720.00 |
| Comprehensive Life Resources | Positive Interactions | \$ 631,187.00 |
| Comprehensive Life Resources | Encampment Resource Housing Navigator | \$ 198,000.00 |
| Comprehensive Life Resources | Youth & Young Adult Drop in Center & Young Adult Overnight Shelter | \$ 600,000.00 |
| Consejo Counseling | Behavioral Health | \$ 207,972.00 |
| Emergency Food Network | Food Distribution | \$ 60,000.00 |
| Greater Lakes Mental Health | Housing First | \$ 228,420.00 |
| Greater Lakes Mental Health | Forensic Programs | \$ 449,160.00 |



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|----------------------------------|--|----------------------|
| Korean Woman's Association | Case Management | \$ 40,000.00 |
| Korean Woman's Association | We are Family DV | \$ 100,000.0 0 |
| LASA | Housing for Homeless Families | \$ 40,000.00 |
| LASA | Prevention Services | \$ 52,398.00 |
| Making a Difference Foundation | ECP Home Delivery Program | \$ 40,000.00 |
| Mercy Housing | Services Enriched Housing | \$ 40,000.00 |
| Metropolitan Development Council | Young Adult Permanent Supportive Housing | \$ 421,659.0 0 |
| Metropolitan Development Council | Shelter COD Treatment Program | \$ 654,160.0 0 |
| New Phoebe House Association | Mental Health Assessment & Treatment Program | \$ 43,552.00 |
| New Phoebe House Association | Phoebe Family Reunification, Recovery & Resiliency | \$ 124,278.0 0 |
| Nourish Pierce County | Food Bank Program | \$ 40,000.00 |
| NW Furniture Bank | Furnishing Homes | \$ 50,186.00 |
| Point Defiance AIDS Projects | Needle Exchange | \$ 40,000.00 |
| Shared Housing Services | Housing for Unaccompanied Youth | \$ 118,126.0 0 |
| St. Leo's | Children's Feeding Program/Backpack | \$ 40,000.00 |
| St. Leo's | Food Bank | \$ 40,000.00 |
| Tacoma Community House/REAC H | Housing 4 Success | \$ 156,859.0 0 |



City of Tacoma

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|--------------------------|--|------------------------|
| Tacoma Housing Authority | Elementary School Special Housing Program (McCarver Program) | \$ 221,703.0 0 |
| TeamChild | Legal Services | \$ 112,192.0 0 |
| The Rescue Mission | Emergency Services | \$ 300,000.0 0 |
| The Rescue Mission | Family shelter | \$ 300,000.0 0 |
| The Salvation Army | Jarvie Family Emergency Housing | \$ 43,200.00 |
| VADIS | FLASH | \$ 106,000.0 0 |
| YWCA Pierce County | DV Shelter | \$ 117,000.0 0 |
| Total | | <u>\$7,275,06</u> 4 |

2019-2020 Social Wellness Sustained Contracts

| Agency | Program | 2019-2020 Funding |
|--|--|-------------------|
| Castele, Williams & Associates | Windows of Change | \$60,000.00 |
| Comprehensive Life Resources | New Beginnings/Park Place Diversion | \$590,421.73 |
| Comprehensive Live Resources | Tacoma Gang Reduction Project | \$743,334.00 |
| Consejo Counseling & Referral Services | Youth COD Treatment Program | \$239,177.00 |
| Crystal Judson Family Justice Center | Interlocal Agreement | \$880,000.00 |
| Korean Women's Association of WA | Senior Wellness Services - Beacon & Lighthouse | \$840,000.00 |



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|--|---|-----------------------|
| Metropolitan Development Council | MDC Behavioral Health & Recovery | \$216,450.00 |
| Multicare/Good Samaritan Behavioral Health | TPD Co-Responder | \$689,325.48 |
| South Sound Outreach | Financial Empowerment | \$151,720.00 |
| Tacoma Area Coalition of Individuals with Disabilities | Peer Support/ Independent Living Services | \$40,220.00 |
| Tacoma Fire Department | TFD Cares | \$300,000.00 |
| Tacoma PC Health Department | Interagency Agreement | \$2,261,580.00 |
| Tacoma Public Schools | Tacoma Whole Child Initiative | \$291,833.76 |
| Tacoma Urban League | Male Involvement Program | \$176,000.00 |
| | Total | <u>\$7,480,061.97</u> |

2019-2020 Opportunity & Achievement Sustained Contracts

| Agency | Program | 2019-2020 Funding |
|-----------------------------|----------------------------|---------------------|
| United Way of Pierce County | Center for Strong Families | \$290,000.00 |
| | Total | <u>\$290,000.00</u> |

2019-2020 Neighborhood Enhancement Contracts

| Agency | Program | 2019-2020 Funding |
|--------|---------|-------------------|
|--------|---------|-------------------|



City of Tacoma

| | | |
|-------------------------------------|------------------------|----------------------------|
| Asia Pacific Cultural Center | Community Mobilization | \$50,000.00 |
| Hilltop Action Coalition | Community Mobilization | \$25,000.00 |
| Tacoma Community House/REACH Center | Community Mobilization | \$100,000.00 |
| Tacoma Housing Authority | Community Mobilization | \$75,000.00 |
| Safe Streets | Community Mobilization | \$276,000.00 |
| | Total | <u>\$526,000.00</u> |



SPECIAL MEETING NOTICE

**City of Tacoma
Public Utility Board
Wednesday, June 30, 2021
3:00 P.M.**

Notice is hereby given that a special meeting of the Tacoma Public Utility Board will be held on Wednesday, June 30, 2021 at 3:00 p.m.

*To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have telephonic and virtual access for the public to attend.

Attendance and public comment for this meeting will be done virtually through Zoom at <https://zoom.us/j/95953635373> or telephonically by dialing (253) 215-8782 and entering the meeting ID 959 5363 5373. This meeting will be broadcast on TV Tacoma and also [live streamed](#).

Written comments submitted to the Public Utility Board at utilityboard@cityoftacoma.org will be provided to the Board before the meeting if the comments are received by 2:00 p.m.

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Recognition: National Energy and Utility Affordability Coalition Corporate Excellence Award**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-11259 - Award contracts and approve purchases:
 - 1. Increase contract with Harbor Rail Services Company to allow for the continued, federally mandated, daily services of freight car inspections, freight car repairs, and terminal and initial intermodal air test procedures (\$110,000, plus applicable taxes. Cumulative total \$1,835,000, plus applicable taxes) [Kari Halliday, Operations Manager];
- D-2 Motion 21-07 - That the Chair be authorized to send a letter on behalf of the Board to the Infrastructure, Planning, and Sustainability Committee concerning the proposed Tideflats non-interim ordinance as set forth in the materials on file with the Clerk of the Board. [LaTasha Wortham, Regional Relations Manager]

Tacoma Power

D-3 Resolution U-11260 – Authorize execution of a new power service agreement with WestRock CP, LLC under the terms of Tacoma Power’s Schedule G. [Rick Applegate, Sr. Power Analyst].

Tacoma Water

D-4 Resolution U-11261 – Authorize Tacoma Water to enter into a utility construction agreement between the Washington State Department of Transportation for design and relocation of approximately three thousand feet of 48-inch water main and appurtenances [Carol Powers, Principal Engineer].

Tacoma Rail

D-5 Resolution U-11262 – Authorize Tacoma Rail to accept grant funding awarded by the Washington State Department of Transportation to install new grade crossing signalization equipment at multiple locations [Kyle Kellem, Roadmaster].

E. Reports of the Director

- Update on the status and impact of the COVID-19 virus and TPU’s response to the emergency declaration
- Water Supply Chemical Shortage Update
- Proposed Tacoma Power Financing Transactions: \$150 Million Series 2021 Bonds, \$150 Million Note Purchase Agreement, and \$50 Million Liquidity Agreement [Bill Berry, Power Rates, Planning, and Analysis Manager]
- Tacoma Water Lead Gooseneck Replacement Project Update
- General updates

F. Comments of the Board

G. Adjournment



The City of Tacoma does not discriminate on the basis of disability in any of its programs, Activities, or services. To request this information in an alternative format or to request a Reasonable accommodation, please contact the TPU Board Office at utilityboard@cityoftacoma.org or 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



**MEETINGS FOR THE WEEK OF
JUNE 28, 2021 THROUGH JULY 2, 2021**

| TIME | MEETING | LOCATION |
|---------------------------------|--|--|
| MONDAY, JUNE 28, 2021 | | |
| 5:00 PM | Local Improvement District Hearing * | Please visit https://cityoftacoma.org/hearingexaminer |
| 5:30 PM | Bicycle & Pedestrian Technical Advisory Group | Please contact Liz Kaster at LKaster@cityoftacoma.org |
| 5:30 PM | Commission on Immigrant and Refugee Affairs | Please contact Nick Bayard at NBayard@cityoftacoma.org |
| 6:00 PM | Metro Parks Tacoma Board of Commissioners | Please visit https://metroparkstacoma.org |
| TUESDAY, JUNE 29, 2021 | | |
| 9:00 AM | Hearing Examiner's Hearing * | Please visit https://cityoftacoma.org/hearingexaminer |
| 10:00 AM | Economic Development Committee | Join Zoom Meeting at: https://zoom.us/j/86824127684 Telephonic: Dial 253-215-8782 Meeting ID: 868 2412 7684 Passcode: 614650 |
| 11:00 AM | Bid Opening** | Please visit http://www.tacomapurchasing.org |
| NOON | City Council Study Session | Join Zoom Meeting at: https://zoom.us/j/89496171192 Telephonic: Dial 253-215-8782 Meeting ID: 894 9617 1192 Passcode: 896569 |
| 5:00 PM | City Council Meeting | Join Zoom Meeting at: https://zoom.us/j/84834233126 Telephonic: Dial 253-215-8782 Meeting ID: 848 3423 3126 Passcode: 349099 |
| WEDNESDAY, JUNE 30, 2021 | | |
| 5:00 PM | Metro Parks Tacoma Board of Commissioners – Capital Improvement Committee | Please visit https://metroparkstacoma.org |
| THURSDAY, JULY 1, 2021 | | |
| 9:00 AM | Hearing Examiner's Hearing * | Please visit https://cityoftacoma.org/hearingexaminer |
| 10:00 AM | Fire Pension/Disability Board | Please contact Cheri Campbell at CCampbell@cityoftacoma.org |
| 5:00 PM | Civil Service Board Meeting and Study Session - CANCELLED | |
| FRIDAY, JULY 2, 2021 | | |

NO MEETINGS SCHEDULED



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Please contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

** Bid Opening will be held on an as-needed basis. Please contact the Finance Procurement and Payables Office at 253-502-8468 or www.tacomapurchasing.org to confirm whether Bid Opening will be held.



Citywide Weekly Briefing for 14 June 2021 to 20 June 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown | 7 Days | | 28 Days | | Year to Date | | 7 Days | 28 Days | YTD |
|---|-------------|-------------|-------------|-------------|--------------|--------------|----------|----------|---------|
| | 15-Jun-2020 | 14-Jun-2021 | 25-May-2020 | 24-May-2021 | 01-Jan-2020 | 01-Jan-2021 | | | |
| | 21-Jun-2020 | 20-Jun-2021 | 21-Jun-2020 | 20-Jun-2021 | 20-Jun-2020 | 20-Jun-2021 | | | |
| Persons | 93 | 88 | 284 | 321 | 1713 | 1792 | 5.4% ▼ | 13.0% ▲ | 4.6% ▲ |
| Assault | 88 | 82 | 265 | 297 | 1549 | 1655 | 6.8% ▼ | 12.1% ▲ | 6.8% ▲ |
| Homicide <i>(doesn't include Negligent/Justifiable)</i> | 0 | 0 | 1 | 0 | 13 | 10 | 0.0% | 100.0% ▼ | 23.1% ▼ |
| Kidnapping/Abduction | 1 | 3 | 3 | 5 | 25 | 22 | 200.0% ▲ | 66.7% ▲ | 12.0% ▼ |
| Sex Offenses, Forcible | 4 | 3 | 15 | 19 | 125 | 105 | 25.0% ▼ | 26.7% ▲ | 16.0% ▼ |
| Property | 356 | 313 | 1440 | 1274 | 9499 | 8874 | 12.1% ▼ | 11.5% ▼ | 6.6% ▼ |
| Arson | 2 | 10 | 16 | 21 | 60 | 86 | 400.0% ▲ | 31.3% ▲ | 43.3% ▲ |
| Burglary/Breaking and Entering | 32 | 34 | 149 | 130 | 886 | 850 | 6.3% ▲ | 12.8% ▼ | 4.1% ▼ |
| Counterfeiting/Forgery | 5 | 0 | 14 | 7 | 77 | 48 | 100.0% ▼ | 50.0% ▼ | 37.7% ▼ |
| Destruction/Damage/Vandalism of Property | 94 | 94 | 408 | 413 | 2730 | 2451 | 0.0% | 1.2% ▲ | 10.2% ▼ |
| Fraud | 22 | 3 | 58 | 27 | 440 | 254 | 86.4% ▼ | 53.4% ▼ | 42.3% ▼ |
| Larceny/Theft | 145 | 117 | 599 | 483 | 4097 | 3488 | 19.3% ▼ | 19.4% ▼ | 14.9% ▼ |
| Motor Vehicle Theft | 42 | 43 | 154 | 152 | 865 | 1313 | 2.4% ▲ | 1.3% ▼ | 51.8% ▲ |
| Robbery | 7 | 9 | 25 | 26 | 174 | 200 | 28.6% ▲ | 4.0% ▲ | 14.9% ▲ |
| Stolen Property | 4 | 3 | 12 | 11 | 141 | 165 | 25.0% ▼ | 8.3% ▼ | 17.0% ▲ |
| Society | 12 | 7 | 42 | 35 | 417 | 252 | 41.7% ▼ | 16.7% ▼ | 39.6% ▼ |
| Drug/Narcotic | 7 | 2 | 20 | 8 | 277 | 109 | 71.4% ▼ | 60.0% ▼ | 60.6% ▼ |
| Pornography/Obscene Material | 1 | 0 | 4 | 3 | 19 | 12 | 100.0% ▼ | 25.0% ▼ | 36.8% ▼ |
| Prostitution | 0 | 1 | 1 | 1 | 4 | 4 | NC | 0.0% | 0.0% |
| Weapon Law Violations | 4 | 4 | 17 | 22 | 117 | 126 | 0.0% | 29.4% ▲ | 7.7% ▲ |
| Citywide Totals | 461 | 408 | 1766 | 1630 | 11629 | 10918 | 11.5% ▼ | 7.7% ▼ | 6.1% ▼ |

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 68.3% (56/82) of the Assaults were coded Simple Assault.
- There were 56 DV-related offenses.
- 76.8% (43/56) of the DV-related offenses were Persons.
- 48.8% (40/82) of the Assaults were DV-related.
- DV-related Offenses: 46 ↗ 56
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 55 ↘ 52

Top 5 Locations - Compared to last year

- 1965 S Union Ave: 9 ↘ 7
- 2424 S 41st St: 2 ↗ 5
- 5915 6th Ave: 0 ↗ 5
- 4502 S Steele St: 4 ↗ 5
- 4707 S Warner St: 0 ↗ 3
- There were an additional 5 locations with 3.

Top 5 Offense Locations - Compared to last year

- Parking Lot: 67 ↗ 76
- Single Family Residence: 60 ↔ 60
- Street/Right Of Way: 65 ↘ 55
- Apartment: 46 ↘ 38
- Sporting Goods Store: 25 ↘ 23



Sector 1 Weekly Briefing for 14 June 2021 to 20 June 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown | 7 Days | | 28 Days | | Year to Date | | 7 Days | 28 Days | YTD |
|---|-------------|-------------|-------------|-------------|--------------|-------------|----------------|---------------|---------------|
| | 15-Jun-2020 | 14-Jun-2021 | 25-May-2020 | 24-May-2021 | 01-Jan-2020 | 01-Jan-2021 | | | |
| | 21-Jun-2020 | 20-Jun-2021 | 21-Jun-2020 | 20-Jun-2021 | 20-Jun-2020 | 20-Jun-2021 | | | |
| Persons | 22 | 26 | 76 | 91 | 458 | 454 | 18.2%▲ | 19.7%▲ | 0.9%▼ |
| Assault | 21 | 26 | 72 | 89 | 418 | 428 | 23.8%▲ | 23.6%▲ | 2.4%▲ |
| Homicide <i>(doesn't include Negligent/Justifiable)</i> | 0 | 0 | 0 | 0 | 4 | 2 | 0.0% | 0.0% | 50.0%▼ |
| Kidnapping/Abduction | 0 | 0 | 0 | 0 | 6 | 2 | 0.0% | 0.0% | 66.7%▼ |
| Sex Offenses, Forcible | 1 | 0 | 4 | 2 | 29 | 22 | 100.0%▼ | 50.0%▼ | 24.1%▼ |
| Property | 66 | 68 | 328 | 303 | 2147 | 1932 | 3.0%▲ | 7.6%▼ | 10.0%▼ |
| Arson | 0 | 8 | 6 | 10 | 23 | 34 | NC | 66.7%▲ | 47.8%▲ |
| Burglary/Breaking and Entering | 6 | 5 | 34 | 26 | 183 | 171 | 16.7%▼ | 23.5%▼ | 6.6%▼ |
| Counterfeiting/Forgery | 1 | 0 | 2 | 3 | 12 | 15 | 100.0%▼ | 50.0%▲ | 25.0%▲ |
| Destruction/Damage/Vandalism of Property | 25 | 24 | 97 | 114 | 654 | 597 | 4.0%▼ | 17.5%▲ | 8.7%▼ |
| Fraud | 5 | 0 | 12 | 8 | 80 | 59 | 100.0%▼ | 33.3%▼ | 26.3%▼ |
| Larceny/Theft | 22 | 18 | 141 | 97 | 981 | 659 | 18.2%▼ | 31.2%▼ | 32.8%▼ |
| Motor Vehicle Theft | 6 | 9 | 27 | 31 | 150 | 296 | 50.0%▲ | 14.8%▲ | 97.3%▲ |
| Robbery | 1 | 3 | 6 | 5 | 36 | 45 | 200.0%▲ | 16.7%▼ | 25.0%▲ |
| Stolen Property | 0 | 1 | 3 | 6 | 23 | 46 | NC | 100.0%▲ | 100.0%▲ |
| Society | 1 | 3 | 9 | 10 | 75 | 61 | 200.0%▲ | 11.1%▲ | 18.7%▼ |
| Drug/Narcotic | 0 | 1 | 3 | 3 | 55 | 28 | NC | 0.0% | 49.1%▼ |
| Pornography/Obscene Material | 0 | 0 | 1 | 0 | 2 | 1 | 0.0% | 100.0%▼ | 50.0%▼ |
| Prostitution | 0 | 0 | 0 | 0 | 0 | 1 | 0.0% | 0.0% | NC |
| Weapon Law Violations | 1 | 2 | 5 | 7 | 18 | 31 | 100.0%▲ | 40.0%▲ | 72.2%▲ |
| Sector Totals | 89 | 97 | 413 | 404 | 2680 | 2447 | 9.0%▲ | 2.2%▼ | 8.7%▼ |

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 53.8% (14/26) of the Assaults were coded Simple Assault.
- There were 8 DV-related offenses.
- 87.5% (7/8) of the DV-related offenses were Persons.
- 26.9% (7/26) of the Assaults were DV-related.
- DV-related Offenses: 8 ↗ 8
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 12 ↘ 10

Top 5 Locations - Compared to last year

- 2602 Holgate St: 0 ↗ 3
- 1538 Commerce St: 0 ↗ 3
- 213 Norpoint Way Ne: 0 ↗ 2
- There were an additional 14 locations with 2.

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 14 ↗ 20
- Parking Lot: 17 ↘ 10
- Single Family Residence: 5 ↗ 9
- Apartment: 10 ↘ 4
- Sporting Goods Store: 1 ↗ 4
- Other Business: 4 ↔ 4
- Alley: 0 ↗ 4



Sector 2 Weekly Briefing for 14 June 2021 to 20 June 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown | 7 Days | | 28 Days | | Year to Date | | 7 Days | 28 Days | YTD |
|---|-------------|-------------|-------------|-------------|--------------|-------------|---------|---------|---------|
| | 15-Jun-2020 | 14-Jun-2021 | 25-May-2020 | 24-May-2021 | 01-Jan-2020 | 01-Jan-2021 | | | |
| | 21-Jun-2020 | 20-Jun-2021 | 21-Jun-2020 | 20-Jun-2021 | 20-Jun-2020 | 20-Jun-2021 | | | |
| Persons | 16 | 18 | 45 | 56 | 301 | 344 | 12.5%▲ | 24.4%▲ | 14.3%▲ |
| Assault | 13 | 17 | 42 | 51 | 263 | 313 | 30.8%▲ | 21.4%▲ | 19.0%▲ |
| Homicide <i>(doesn't include Negligent/Justifiable)</i> | 0 | 0 | 0 | 0 | 3 | 2 | 0.0% | 0.0% | 33.3%▼ |
| Kidnapping/Abduction | 0 | 1 | 0 | 2 | 4 | 5 | NC | NC | 25.0%▲ |
| Sex Offenses, Forcible | 3 | 0 | 3 | 3 | 31 | 24 | 100.0%▼ | 0.0% | 22.6%▼ |
| Property | 98 | 103 | 406 | 333 | 2761 | 2421 | 5.1%▲ | 18.0%▼ | 12.3%▼ |
| Arson | 0 | 2 | 1 | 4 | 6 | 15 | NC | 300.0%▲ | 150.0%▲ |
| Burglary/Breaking and Entering | 7 | 11 | 30 | 33 | 235 | 225 | 57.1%▲ | 10.0%▲ | 4.3%▼ |
| Counterfeiting/Forgery | 0 | 0 | 2 | 2 | 24 | 11 | 0.0% | 0.0% | 54.2%▼ |
| Destruction/Damage/Vandalism of Property | 17 | 30 | 99 | 101 | 790 | 641 | 76.5%▲ | 2.0%▲ | 18.9%▼ |
| Fraud | 8 | 3 | 21 | 9 | 135 | 76 | 62.5%▼ | 57.1%▼ | 43.7%▼ |
| Larceny/Theft | 53 | 43 | 201 | 138 | 1303 | 1054 | 18.9%▼ | 31.3%▼ | 19.1%▼ |
| Motor Vehicle Theft | 11 | 12 | 43 | 39 | 197 | 335 | 9.1%▲ | 9.3%▼ | 70.1%▲ |
| Robbery | 2 | 1 | 5 | 5 | 48 | 40 | 50.0%▼ | 0.0% | 16.7%▼ |
| Stolen Property | 0 | 1 | 3 | 2 | 17 | 23 | NC | 33.3%▼ | 35.3%▲ |
| Society | 0 | 2 | 2 | 6 | 49 | 32 | NC | 200.0%▲ | 34.7%▼ |
| Drug/Narcotic | 0 | 1 | 1 | 1 | 37 | 10 | NC | 0.0% | 73.0%▼ |
| Pornography/Obscene Material | 0 | 0 | 0 | 0 | 2 | 2 | 0.0% | 0.0% | 0.0% |
| Prostitution | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0.0% | 0.0% |
| Weapon Law Violations | 0 | 1 | 1 | 5 | 10 | 20 | NC | 400.0%▲ | 100.0%▲ |
| Sector Totals | 114 | 123 | 453 | 395 | 3111 | 2797 | 7.9%▲ | 12.8%▼ | 10.1%▼ |

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 70.6% (12/17) of the Assaults were coded Simple Assault.
- There were 11 DV-related offenses.
- 81.8% (9/11) of the DV-related offenses were Persons.
- 47.1% (8/17) of the Assaults were DV-related.
- DV-related Offenses: 9 ↗ 11
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 12 ↗ 20

Top 5 Locations - Compared to last year

- 1965 S Union Ave: 9 ↘ 7
- 5915 6th Ave: 0 ↗ 5
- 3130 S 23rd St: 0 ↗ 3
- 3320 S 23rd St: 0 ↗ 3
- 3715 N Madison St: 0 ↗ 2
- There were an additional 21 locations with 2.

Top 5 Offense Locations - Compared to last year

- Parking Lot: 12 ↗ 29
- Single Family Residence: 13 ↗ 15
- Apartment: 18 ↘ 12
- Sporting Goods Store: 15 ↘ 12
- Street/Right Of Way: 14 ↘ 11



Sector 3 Weekly Briefing for 14 June 2021 to 20 June 2021

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| Offense Breakdown | 7 Days | | 28 Days | | Year to Date | | 7 Days | 28 Days | YTD |
|---|-------------|-------------|-------------|-------------|--------------|-------------|----------------|---------------|---------------|
| | 15-Jun-2020 | 14-Jun-2021 | 25-May-2020 | 24-May-2021 | 01-Jan-2020 | 01-Jan-2021 | | | |
| | 21-Jun-2020 | 20-Jun-2021 | 21-Jun-2020 | 20-Jun-2021 | 20-Jun-2020 | 20-Jun-2021 | | | |
| Persons | 30 | 22 | 81 | 80 | 443 | 430 | 26.7% ▼ | 1.2% ▼ | 2.9% ▼ |
| Assault | 29 | 19 | 77 | 73 | 405 | 392 | 34.5% ▼ | 5.2% ▼ | 3.2% ▼ |
| Homicide <i>(doesn't include Negligent/Justifiable)</i> | 0 | 0 | 1 | 0 | 5 | 2 | 0.0% | 100.0% ▼ | 60.0% ▼ |
| Kidnapping/Abduction | 1 | 2 | 1 | 3 | 8 | 8 | 100.0% ▲ | 200.0% ▲ | 0.0% |
| Sex Offenses, Forcible | 0 | 1 | 2 | 4 | 25 | 28 | NC | 100.0% ▲ | 12.0% ▲ |
| Property | 94 | 76 | 339 | 350 | 2223 | 2286 | 19.1% ▼ | 3.2% ▲ | 2.8% ▲ |
| Arson | 0 | 0 | 3 | 1 | 11 | 13 | 0.0% | 66.7% ▼ | 18.2% ▲ |
| Burglary/Breaking and Entering | 9 | 10 | 57 | 44 | 249 | 222 | 11.1% ▲ | 22.8% ▼ | 10.8% ▼ |
| Counterfeiting/Forgery | 2 | 0 | 7 | 0 | 26 | 16 | 100.0% ▼ | 100.0% ▼ | 38.5% ▼ |
| Destruction/Damage/Vandalism of Property | 26 | 17 | 98 | 92 | 627 | 565 | 34.6% ▼ | 6.1% ▼ | 9.9% ▼ |
| Fraud | 6 | 0 | 12 | 5 | 106 | 60 | 100.0% ▼ | 58.3% ▼ | 43.4% ▼ |
| Larceny/Theft | 34 | 34 | 121 | 154 | 915 | 970 | 0.0% | 27.3% ▲ | 6.0% ▲ |
| Motor Vehicle Theft | 12 | 13 | 30 | 45 | 201 | 352 | 8.3% ▲ | 50.0% ▲ | 75.1% ▲ |
| Robbery | 2 | 1 | 6 | 8 | 45 | 59 | 50.0% ▼ | 33.3% ▲ | 31.1% ▲ |
| Stolen Property | 1 | 1 | 2 | 1 | 35 | 27 | 0.0% | 50.0% ▼ | 22.9% ▼ |
| Society | 9 | 1 | 21 | 10 | 150 | 81 | 88.9% ▼ | 52.4% ▼ | 46.0% ▼ |
| Drug/Narcotic | 5 | 0 | 9 | 3 | 97 | 41 | 100.0% ▼ | 66.7% ▼ | 57.7% ▼ |
| Pornography/Obscene Material | 1 | 0 | 3 | 2 | 12 | 6 | 100.0% ▼ | 33.3% ▼ | 50.0% ▼ |
| Prostitution | 0 | 1 | 0 | 1 | 2 | 1 | NC | NC | 50.0% ▼ |
| Weapon Law Violations | 3 | 0 | 9 | 3 | 39 | 32 | 100.0% ▼ | 66.7% ▼ | 17.9% ▼ |
| Sector Totals | 133 | 99 | 441 | 440 | 2816 | 2797 | 25.6% ▼ | 0.2% ▼ | 0.7% ▼ |

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 78.9% (15/19) of the Assaults were coded Simple Assault.
- There were 18 DV-related offenses.
- 88.9% (16/18) of the DV-related offenses were Persons.
- 73.7% (14/19) of the Assaults were DV-related.
- DV-related Offenses: 16 ↗ 18
- There was no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 16 ↘ 14

Top 5 Locations - Compared to last year

- 2424 S 41st St: 2 ↗ 5
- 4502 S Steele St: 4 ↗ 5
- 4707 S Warner St: 0 ↗ 3
- 7050 Tacoma Mall Blvd: 5 ↘ 3
- 6442 S Puget Sound Ave: 0 ↗ 3

Top 5 Offense Locations - Compared to last year

- Parking Lot: 26 ↘ 22
- Apartment: 10 ↗ 17
- Street/Right Of Way: 18 ↘ 15
- Single Family Residence: 21 ↘ 11
- Shopping Mall/Plaza Common Area: 0 ↗ 4



Sector 4 Weekly Briefing for 14 June 2021 to 20 June 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown | 7 Days | | 28 Days | | Year to Date | | 7 Days | 28 Days | YTD |
|---|-------------|-------------|-------------|-------------|--------------|-------------|----------------|----------------|---------------|
| | 15-Jun-2020 | 14-Jun-2021 | 25-May-2020 | 24-May-2021 | 01-Jan-2020 | 01-Jan-2021 | | | |
| | 21-Jun-2020 | 20-Jun-2021 | 21-Jun-2020 | 20-Jun-2021 | 20-Jun-2020 | 20-Jun-2021 | | | |
| Persons | 25 | 22 | 82 | 94 | 511 | 564 | 12.0% ▼ | 14.6% ▲ | 10.4% ▲ |
| Assault | 25 | 20 | 74 | 84 | 463 | 522 | 20.0% ▼ | 13.5% ▲ | 12.7% ▲ |
| Homicide <i>(doesn't include Negligent/Justifiable)</i> | 0 | 0 | 0 | 0 | 1 | 4 | 0.0% | 0.0% | 300.0% ▲ |
| Kidnapping/Abduction | 0 | 0 | 2 | 0 | 7 | 7 | 0.0% | 100.0% ▼ | 0.0% |
| Sex Offenses, Forcible | 0 | 2 | 6 | 10 | 40 | 31 | NC | 66.7% ▲ | 22.5% ▼ |
| Property | 98 | 66 | 367 | 288 | 2368 | 2235 | 32.7% ▼ | 21.5% ▼ | 5.6% ▼ |
| Arson | 2 | 0 | 6 | 6 | 20 | 24 | 100.0% ▼ | 0.0% | 20.0% ▲ |
| Burglary/Breaking and Entering | 10 | 8 | 28 | 27 | 219 | 232 | 20.0% ▼ | 3.6% ▼ | 5.9% ▲ |
| Counterfeiting/Forgery | 2 | 0 | 3 | 2 | 15 | 6 | 100.0% ▼ | 33.3% ▼ | 60.0% ▼ |
| Destruction/Damage/Vandalism of Property | 26 | 23 | 114 | 106 | 659 | 648 | 11.5% ▼ | 7.0% ▼ | 1.7% ▼ |
| Fraud | 3 | 0 | 13 | 5 | 119 | 59 | 100.0% ▼ | 61.5% ▼ | 50.4% ▼ |
| Larceny/Theft | 36 | 22 | 136 | 94 | 898 | 805 | 38.9% ▼ | 30.9% ▼ | 10.4% ▼ |
| Motor Vehicle Theft | 13 | 9 | 54 | 37 | 317 | 330 | 30.8% ▼ | 31.5% ▼ | 4.1% ▲ |
| Robbery | 2 | 4 | 8 | 8 | 45 | 56 | 100.0% ▲ | 0.0% | 24.4% ▲ |
| Stolen Property | 3 | 0 | 4 | 2 | 66 | 69 | 100.0% ▼ | 50.0% ▼ | 4.5% ▲ |
| Society | 2 | 1 | 10 | 9 | 143 | 78 | 50.0% ▼ | 10.0% ▼ | 45.5% ▼ |
| Drug/Narcotic | 2 | 0 | 7 | 1 | 88 | 30 | 100.0% ▼ | 85.7% ▼ | 65.9% ▼ |
| Pornography/Obscene Material | 0 | 0 | 0 | 1 | 3 | 3 | 0.0% | NC | 0.0% |
| Prostitution | 0 | 0 | 1 | 0 | 2 | 2 | 0.0% | 100.0% ▼ | 0.0% |
| Weapon Law Violations | 0 | 1 | 2 | 7 | 50 | 43 | NC | 250.0% ▲ | 14.0% ▼ |
| Sector Totals | 125 | 89 | 459 | 391 | 3022 | 2877 | 28.8% ▼ | 14.8% ▼ | 4.8% ▼ |

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 75.0% (15/20) of the Assaults were coded Simple Assault.
- There were 19 DV-related offenses.
- 57.9% (11/19) of the DV-related offenses were Persons.
- 55.0% (11/20) of the Assaults were DV-related.
- DV-related Offenses: 13 ↗ 19
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 15 ↘ 8

Top 5 Locations - Compared to last year

- 3202 E Roosevelt Ave: 0 ↗ 2
- There were an additional 19 locations with 2.

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 21 ↗ 25
- Parking Lot: 12 ↗ 15
- Street/Right Of Way: 19 ↘ 9
- Sporting Goods Store: 8 ↘ 6
- Apartment: 8 ↘ 5
- Hotel/Motel: 5 ↔ 5



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST**

TO: Mayor Woodards, Deputy Mayor Blocker, & Members of the City Council
FROM: Council Member Kristina Walker and Chief Policy Analyst Melanie Harding
COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Deputy City Mgr.; Bill Fosbre, City Attorney
SUBJECT: **A resolution authorizing the execution of a memorandum of understanding with Mayors for a Guaranteed Income and United Way providing additional funding for a Guaranteed Income Demonstration in the City of Tacoma**
DATE: June 24, 2021

I ask for your support for a resolution authorizing the execution of a memorandum of understanding with Mayors for a Guaranteed Income and United Way providing \$500,000 in additional funding for a Guaranteed Income Demonstration in the City of Tacoma.

LEGISLATIVE INTENT:

In June 2020, Mayor Woodards signed on to be a founding member of Mayors for a Guaranteed Income (MGI). She noted at that time that her participation was motivated by the potential to be connected to non-governmental funding opportunities for local demonstration projects. In November 2020, the City Council approved an initial Memorandum of Understanding (MOU) accepting \$100,000 in funds from MGI for exploration and/or design of a Tacoma guaranteed income demonstration.

Because Mayor Woodards is a founding member of MGI, they have offered an additional \$500,000 in starter funds that could be distributed to participants selected for a guaranteed income demonstration in Tacoma.

In a presentation in Study Session on June 29, 2021, the City's key community partner in administering this work – United Way of Pierce County – will provide an update on the work done since the initial MOU. The presentation will include information on the design and implementation steps of a Tacoma guaranteed income demonstration and offer council members an opportunity to ask questions. A second MOU between City of Tacoma, United Way of Pierce County, and MGI accepting the additional \$500,000 in funding will be provided for review with the Council Action Memorandum and resolution when they come forward in July.

A small group of community leaders have continued discussion and community outreach, including focus groups, to determine what elements should be included in the design of a Tacoma guaranteed income demonstration. Partners in this work have included Mayor Woodards, Council Member Walker, United Way, Sound Outreach (who administers the Center for Strong Families), Tacoma Urban League, Greater Tacoma Community Foundation, and Tacoma Housing Authority. A representative from the Washington State Department of Social and Health Services has also joined the work group to help inform how a guaranteed income might impact benefits received by participants and to align the demonstration efforts with the State's 10-year plan to dismantle poverty.

Design of the Tacoma guaranteed income demonstration, now known as "Growing Resilience in Tacoma," or GRIT, is also being informed by feedback from researchers at University of Pennsylvania's Center for Guaranteed Income Research. With assistance from the Center for Guaranteed Income Research, the lessons learned from a local demonstration would be aggregated with data from other validated demonstrations across the nation and inform state and federal policy work.

Among the community leaders who have been engaged, there remains a shared goal to identify additional private or philanthropic dollars for the guaranteed income payments provided to participants in a Tacoma demonstration.

As defined by the national MGI initiative, guaranteed income is:

- A monthly, cash payment given directly to individuals;
- The payment is unconditional, with no strings attached and no work requirements;
- The additional income is meant to supplement, rather than replace, the existing social safety net; and
- It can be a tool for racial and gender equity.

The U.S. is one of the wealthiest countries in the world but prosperity and well-being are not broadly shared. Nearly 40% of Americans cannot afford a single \$400 emergency, and rising income inequality is compounded by a growing racial wealth gap. The median white worker made 28% more than the typical Black worker and 35% more than the median Latinx worker in the last quarter of 2019. At the same time, the median wealth of white families was more than \$100,000 while the median wealth of Black families was approximately \$10,000 prior to the coronavirus pandemic.

Additionally, women – particularly women of color – are the most likely to live in poverty. They are overrepresented in low-paying occupations, and are far more likely to lack access to sick leave and health care benefits. When we look at these disparities combined, Black women are paid 66 cents for every dollar that is paid to white men, and Latinas make even less at 58 cents for every dollar white men make.

Recent research has indicated significant disparities when looking at the earnings for gay and transgender workers, and specifically for gay men and transgender women. Looking at data across 12 studies, the Williams Institute found that gay and bisexual men earn 10-32% less than heterosexual men that were similarly qualified. One study found that the earnings of female transgender workers fell by nearly one-third following their gender transitions.

Finally, we live in a time of pandemics and climate disruptions, and MGI holds the position that everyone deserves an income floor through a guaranteed income which empowers recipients to address their most urgent needs and provides a cushion for unpredictable expenses, external shocks, and volatility. This follows the foundational anti-poverty work pursued by Dr. Martin Luther King Jr. His speeches using the term “guaranteed income” are foundational to MGI’s work.

Early data from the Stockton Economic Empowerment Demonstration – where they are providing \$500 per month for 24 months showed that 40% of the funding was spent on food. That percentage has increased during COVID-19. Initial qualitative data reflect improved mental health, the ability to seek medical or dental care, and the ability to better show up for and support their children.

These findings align with research showing that income levels are directly linked to public health outcomes. “Poverty and low-income status are associated with a variety of adverse health outcomes, including shorter life expectancy, higher rates of infant mortality, and higher death rates for the 14 leading causes of death.”¹

Overall, the effects to the health and wellness of our cities’ lowest income earners have a collective impact on our health, behavioral health, education, housing, and social services systems.² Using a guaranteed income to establish an income floor can reduce the need to spend public dollars in these areas that are crucial to residents’ health and wellbeing.

DESIRED RESOLUTION DATE: July 13, 2021

¹ <https://www.aafp.org/about/policies/all/poverty-health.html#poverty>

² <https://academic.oup.com/jpubhealth/article/40/1/3/2966187>

ALIGNMENT WITH TACOMA 2025 KEY FOCUS AREAS:

This legislation, program, project, or event is best aligned with the following:

Livability: *Equity Index Score:* Moderate Opportunity

Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents

Decrease the percentage of individuals who are spending more than 45% of income on housing and transportation costs.

In you have a question related to the Council Consideration Request, please contact Chief Policy Analyst Melanie Harding at 253-591-5156 or melanie.harding@cityoftacoma.org.

SUBMITTED FOR COUNCIL CONSIDERATION BY:



Council Member Kristina Walker

SUPPORTING COUNCIL MEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

- 1.  POS# 3
- 2.  POS# 4

Mayor's initials





**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST**

TO: Mayor & City Council
FROM: Deputy Mayor Keith Blocker and Council Assistant Claire Goodwin
COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Deputy City Manager; Bill Fosbre, City Attorney
SUBJECT: Council Contingency Fund Request – Accommodations for Korean Delegation
DATE: June 23, 2021

I ask for your support for a Council Contingency Fund expenditure of \$5,000 to support the lodging and accommodations of a student group and host from Korea who are participating at the Asia Pacific Cultural Center’s 25th Anniversary fundraiser as educational and cultural ambassadors.

Council Contingency Fund Request: The Asia Pacific Cultural Center (APCC) was founded in November of 1996 from the vision of a small group of citizens representing three generations of Americans from Asian and Pacific Islander heritage. This fall, APCC will be celebrating its 25th Anniversary and planning a 600-person fundraiser gala at the Tacoma Convention Center on Saturday, November 6, 2021. Entertainment will include a fashion show featuring clothing made exclusively from Korean paper designed and created by Kunjang University students and professors from Gunsan City, Korea. The following day, the delegation will teach a workshop on paper-making. This funding request will support this group of students and their accompanying professor with eight guest rooms for five nights in Tacoma at the Hotel Murano. The City of Tacoma would be one of several sponsors of the fundraiser including the Korean Foundation, which sponsored the student’s airfare and print materials for the event.

FUNDING REQUESTED: \$ 5,000

ALIGNMENT WITH TACOMA 2025 KEY FOCUS AREAS:

Education: *Equity Index Score:* Low Opportunity

Increase the number of quality out of school time learning opportunities distributed equitably across the city.

If you have a question related to the Council Consideration Request, please contact Council Assistant Claire Goodwin at (253) 219-0679 or claire.goodwin@cityoftacoma.org.

SUBMITTED FOR COUNCIL CONSIDERATION BY: Deputy Mayor Keith Blocker

SUPPORTING COUNCIL MEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1.  POS# 3

2.  POS# Mayor

Mayor’s initials 

| Date | Meeting | Subject | Department | Background |
|---------------|---|--|---|--|
| June 29, 2021 | City Council Study Session (dial-in 12:00 pm) | Tacoma Guaranteed Income Demonstration, now named "Growing Resilience In Tacoma" | United Way Staff | |
| | | Totem Rescission | Amy McBride - TVE/Office of Arts and Cultural Vitality & Reuben McKnight - PDS Historic Preservation Office | Staff will update Council on actions related to the removal of the Tacoma Totem Pole from the City's Municipal Art Collection, rescission as a City Landmark, plans for physical removal and commitment to commissioning new artwork from Puyallup artists |
| | | Police Alternative Response Study | Matrix Consulting | |
| | | Systems Transformation | Acting City Manager Tadd Wille | |
| | | Other items of Interest - CCR Mayor's for a Guaranteed Income and United Way | CM Walker | |
| | | Other items of Interest - CCR Accommodations for Korean Delegation | Deputy Mayor Blocker | |
| | | Other items of interest - Manuel Ellis Investigation Update | Acting City Manager Tadd Wille | |
| | City Council Meeting (dial-in, 5:00 PM) | | | |
| July 6, 2021 | Cancelled | | | |
| July 13, 2021 | City Council Study Session (dial-in 12:00pm) | National Network for Safe Communities Presentation | OEHR | |
| | | Other items of interest - Manuel Ellis Investigation Update | City Manager Elizabeth Pauli | |
| | City Council Meeting (dial-in, 5:00 12:00 PM) | | | |
| July 20, 2021 | City Council Study Session (dial-in 12:00 pm) | | | |
| | | Other items of interest - Manuel Ellis Investigation Update | City Manager Elizabeth Pauli | |
| | | Systems Transformation | City Manager Elizabeth Pauli | |
| | Committee of the Whole (dial-in 3-4 pm) | Home in Tacoma | Planning and Development | |
| | City Council Meeting (dial-in, 5:00 PM) | | | |
| July 27, 2021 | City Council Study Session (dial-in 12:00pm) | | | |
| | | Other items of interest - Manuel Ellis Investigation Update | City Manager Elizabeth Pauli | |
| | | | | |
| | City Council Meeting (dial-in, 5:00 PM) | | | |

| Date | Meeting | Subject | Department | Background |
|-----------------|---|---|--|--|
| August 3, 2021 | City Council Study Session (dial-in 12:00pm) | | | |
| | | Manuel Ellis Investigation Update | City Manager Elizabeth Pauli | |
| | | Systems Transformation | City Manager Elizabeth Pauli | |
| | City Council Meeting (dial-in, 5:00 PM) | | | |
| August 10, 2021 | City Council Study Session (dial-in 12:00 pm) | | | |
| | | Manuel Ellis Investigation Update | City Manager Elizabeth Pauli | |
| | City Council Meeting (dial-in, 5:00 PM) | | | |
| August 17, 2021 | Joint City Council / TPU Study Session dial-in Noon | Classification and Compensation Study- Final Report | Mike Verdoorn, Managing Principle, Gallagher Benefit Services INC. | Mike will be providing the final report of the Class and Compensation Study. |
| | | Legislative Update | Government Relations GG Rosa McLeod, TPU Government Relations Clark Mather | |
| | | Systems Transformation | City Manager Elizabeth Pauli | |
| | City Council Meeting (dial-in, 5:00 PM) | | | |

Community Vitality and Safety

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| <p>Committee Members: Ushka (Chair), Beale, Hines, Blocker, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Ted Richardson</p> | <p>2nd and 4th Thursdays 4:30 p.m. Room 248</p> | <p>CBC Assignments: Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority • Commission on Immigrant and Refugee Affairs</p> |
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| | Topic | Presenter | Description |
|------------------------|--|--|--|
| July 8, 2021 | | | |
| July 22, 2021 | Code Compliance Update | Keith Williams, Code Compliance Supervisor; DeJa Irving, Senior Inspector and Christina Tate, Lead Customer Service Rep. | Update on work to review the code and current practices and infuse principles of diversity, equity, and inclusion. |
| | CPAC Update (hold) | CPAC | |
| August 12, 2021 | Interviews for the Tacoma Area Commission and Disabilities | Doris Sorum, City Clerk | |
| | Mid-Year NCS Report | Linda Stewart, Director, Neighborhood and Community Services | |
| August 26, 2021 | | | |

| Economic Development Committee | | | |
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| Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster | | 2nd, 4th, and 5th Tuesdays 10:00 a.m. Virtual meeting | CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •City Events and Recognition Committee •Tacoma Creates Advisory Board |
| | Topic | Presenter | Description |
| June 22, 2021 | Cancelled | | |
| Future | | | |
| June 29, 2021 | Old City Hall Update | Elly Walkowiak, Assistant Director, Community and Economic Development Department | Briefing on project progress with a special emphasis on historic preservation and seismic retrofit work. |
| | New State of Washington Tax Increment Financing Law (Enacted May 10, 2021) | Elly Walkowiak, Assistant Director, Community and Economic Development Department and Andy Cherullo, Finance Director | Briefing on the purpose and uses of tax increment financing and requirements to create a local tax increment financing district. |
| July 13, 2021 | Workforce Recovery | Katie Condit, Chief Executive Officer, Workforce Central | How Workforce Central is investing in getting people back to work by focusing on employer priorities, barrier removal, and equity on both sides of the worker-business equation. |
| | Small Business Assistance | Jeff Robinson, Community & Economic Development Director | Summary of current business finance programs and activities including discussion of potential strategies for ARPA funding. |
| July 27, 2021 | Outdoor dining update | Jennifer Kammerzell, Principal Engineer, Public Works Department, and Jana Magoon, Planning Manager, Planning & Development Services | |
| | ARPA | Jeff Robinson, Community & Economic Development Director | Presentation and discussion of proposed and potential strategic uses of additional ARPA funds for economic development-related initiatives |
| August 10, 2021 | Tacoma Creates Advisory Board Interviews | Doris Sorum, City Clerk | |
| August 24, 2021 | | | |
| August 31, 2021 | Tacoma Anchor Network Update | Bucoda Warren, Strategic Initiatives Coordinator | Staff will update the committee on the recent strategic planning work done for the Tacoma Anchor Network, highlighting their priorities and working groups for 2021. |

Government Performance and Finance Committee

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| Committee Members: Hines (Chair), Hunter (Vice Chair), Thoms, and Walker Alternate - Blocker | | 1st and 3rd Tuesday | CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board |
| Executive Liaison: Andy Cherullo; Staff Support - Ted Richardson | | 10 a.m. | |
| | | Room 248 | |
| | Topic | Presenter | Description |
| July 6, 2021 | CANCELED | | |
| July 20, 2021 | HR Director Interview | | The Committee will have the opportunity to meet and ask questions of the finalists. |
| | Power Note Purchase Agreement | Bill Berry, Section Manager Power; Erin Erben, Assistant Section Manager, Power; Michelle Brown, Power Analyst, Power | Overview of upcoming revenue bond issuance. |
| | Monthly Budget Report | Hayley Falk, Management Analyst, Office of Management and Budget | Review of expenditures and revenues |
| August 3, 2021 | HB 1091 | LaTasha Wortham, Regional Relations Manager, Tacoma Public Utilities | Reducing greenhouse gas emissions by reducing the carbon intensity of transportation fuel. |
| | Public Notification Processes | Legal, PDS, ES | Informational Briefing on the legal notification processes of the City. |
| | ARPA Buckets | Reid Bennion, Lead Management and Budget Analyst, Office of Management and Budget | Belief and Trust and Returning Services |
| August 17, 2021 | 2020 Exit Audit Conference | Moss Adams | |
| | Deferred Maintenance and City Facilities | Nick Anderson, Management Analyst, Office of Management and Budget | |
| | City Reserve Policy | Jackis Coulibaly, Management Analyst, Office of Management and Budget; Andy Cherullo, Director, Finance; Katie Johnston, Budget Officer, Office of Management and Budget | Recommendations on changes to the current City policy |
| | Monthly Budget Report | Hayley Falk, Management Analyst, Office of Management and Budget | Review of expenditures and revenues |

Infrastructure, Planning, and Sustainability Committee

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|---|---|--|---|
| Committee Members: McCarthy (Chair), Walker (Vice Chair), Beale, & Hunter; Alternate-Ushka | | 2nd and 4th Wednesdays 4:30pm | CBC Assignments: •Sustainable Tacoma Commission •Planning Commission |
| Executive Liaison: Mike Slevin; Coordinator: Claire Goodwin | | Virtual Meeting | •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission |
| | Topic | Presenters | Description |
| July 6, 2021 Special Meeting (afternoon) | Tideflats Non-Interim Regulations Discussion: Fossil Fuel Expansion & Renewable Fuels | Peter Huffman, Director, Planning and Development Services; Steve Victor, Deputy City Attorney, City Attorney's Office | The IPS Committee will be discussing the Tideflats non-interim regulations. |
| July 14, 2021 | Cancelled - Rescheduled to July 21 | | |
| July 21, 2021 Special Meeting | Tideflats Non-Interim Regulations Discussion: Conditional Use Permits vs. Standard Permitting (Tentative) | Peter Huffman, Director, Planning and Development Services; Steve Victor, Deputy City Attorney, City Attorney's Office | The IPS Committee will be discussing the Tideflats non-interim regulations. |
| July 28, 2021 | Planning Commission Interviews□ | Doris Sorum, City Clerk | |
| | Tideflats Non-Interim Regulations Discussion: High Impact & Chemical Uses (Tentative) | Peter Huffman, Director, Planning and Development Services; Steve Victor, Deputy City Attorney, City Attorney's Office | The IPS Committee will be discussing the Tideflats non-interim regulations. |
| August 11, 2021 | Tideflats Non-Interim Regulations Discussion: Residential Uses (Tentative) | Peter Huffman, Director, Planning and Development Services; Steve Victor, Deputy City Attorney, City Attorney's Office | The IPS Committee will be discussing the Tideflats non-interim regulations. |
| August 25, 2021 | Tideflats Non-Interim Regulations Discussion: Government-Government Feedback (Tentative) | Peter Huffman, Director, Planning and Development Services; Steve Victor, Deputy City Attorney, City Attorney's Office | The IPS Committee will be discussing the Tideflats non-interim regulations. |