



**City of Tacoma
Transportation Commission**

Gerrit Nyland, Co-Chair, City Manager Appointed
Bruce Morris, Co-Chair, District 4
Luis Alonzo, District 3
Richard Gardner, At-Large
Erin Anderson, At-Large
Susan Reehill, District 2
Troy Serad, At-Large
Jacki Skaught, District 1
Matt Stevens, City Manager Appointed
Aram Westergreen, District 5
Vacant, At-Large

Final Minutes

Meeting: Regular Meeting
Time: Wednesday, January 19, 2022 at 5:30 P.M.
Place: Virtual, Zoom

Join by computer, click on the following link:

<https://zoom.us/join> or <https://zoom.us/j/98722456000?pwd=OVZwNGp6Qi9FUDdvcW1WMUJpUDRnQT09>

Join by Phone: (253) 215-8782

Meeting ID: 987 2245 6000

Passcode: 969420

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I. Call to Order

Co-Chair Morris called the meeting to order at 5:33 PM.

II. Roll Call/Introductions

CM Susan Reehill was excused absent. Commissioners provided a brief introduction.

III. Approval of Minutes (November 17, 2021 and December 15, 2021)

It was moved and seconded to approve the minutes for November 17, 2021 and December 15, 2021. The motion passed with no changes to the minutes.

IV. Public Comment on Agenda Topics

No members of the public provided comments.

V. Business Items (5:45)

a) **Transportation Commission 2022 Work Plan**

Carrie Wilhelme, Public Works Department, presented an overview of the Commission's 2022 Work Plan. She started with an overview of the purpose and focus of the Transportation Commission as outlined in the Resolution. Carrie shared the 2021 Infrastructure, Planning, and Sustainability Council Committee recommendations for work plan items that included affordable housing and access, bike boulevards, bicycle friendly status, transit operation, and Vision Zero implementation.

Carrie provided a list of ongoing projects that include the 6 YR Transportation Improvement Program Annual Amendment, ADA curb ramp program updates, Capital Project Updates, Curbside Café/Market Pilot Program, and Impact Fees. Other projects that the Commission has voiced interest in the past include Active Transportation Updates, Safe Routes to Schools, Schuster Corridor Trail, Equity and Anti-Racism, and Unfit/Unsafe Sidewalks. New or next phase projects include Home In Tacoma Implementation, Climate Action Plan Implementation, Transportation Master Plan Update, I-5 Crossing Study, McKinley Neighborhood Plan, Proctor Neighborhood Plan, Pacific Avenue Sub-Area Plan, and Automated Enforcement Program. CM Alonzo asked what the difference is between a Neighborhood Plan and Sub-Area Plan. Carrie shared that Neighborhood Plans are smaller in geographic scope and intend to identify short-term projects. Josh explained that a Sub-Area Plan includes a planned action Environmental Impact Analysis to assist with



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development.

Carrie also shared a list of opportunities that Commissioners can participate in to ensure consistency with the Transportation Master Plan. Co-Chair Morris is interested in participating in the Housing Equity Task Force. CM Stevens would like to see bike friendly city and bike boulevards as a priority. He also shared that Vision Zero is a priority for him. CM Gardner is interested in participating on the Pacific Avenue Sub-Area Plan and I-5 Crossing Study. CM Anderson is interested in Vision Zero. CM Westergreen is concerned with the removal of projects on the 6 YR Transportation Improvement Program. He would like to see more projects related to equity and distribution of funds. CM Stevens is interested in how to pedestrianize more streets, e.g. remove all vehicles from streets. CM Westergreen concurred with CM Stevens idea and referenced the Yakima Avenue Street Festival. Co-Chair Nyland shared that the draft Regional Transportation Plan was released and may be opportunity to comment or review the plan. CM Serad is interested in pedestrian access, specifically curb ramps, curbside markets/cafes, long-term improvements to bus service to Tacoma, and funding mechanisms to improve service frequency. CM Serad shared another priority is quiet zones for trains.

Carrie explained the next step is to review the work plan list and to start scheduling them on future agenda items. CM Serad is interested in participating on the BRT Citizens Committee. He would also like to see all streets include a bike facility or provides a commensurate facility on a parallel route that is more than a boulevard. CM Alonzo is also interested in participating on the Housing Equity Task Force.

b) **6-Year Transportation Improvement Program Annual Amendment**

Jennifer Kammerzell, Principal Engineer, provided a presentation on the Six-Year Transportation Improvement Program (TIP) annual amendment process. State Law requires that all cities and towns review and adopt a funding plan for capital transportation projects that typically include roadways, bridges, bike facilities, trails, and complete streets. She also stated that the TIP is a planning document, but intended to be realistic and not a wish list. The Transportation Master Plan (TMP) serves as the visioning document that includes all of the projects that the City would like to see built. The TIP would select projects from the TMP directly or ones that meet the policies outlined in the TMP. Jennifer provided an overview of past projects that have been removed/completed and those that have been added. She explained that staff will present the proposed additions and deletions in February/March. She will also provide presentations to the Infrastructure, Planning, and Sustainability Council Committee in the Spring, with adoption by City Council by July 1st.

CM Stevens asked how the City tracks Safe Routes to School (SRTS) Projects. CM Westergreen asked how to apply for Safe Routes to School Projects. Carrie shared that the City's SRTS Action Plan includes a prioritization list of schools based on crashes and equity. It also includes actions and targets related to education, encouragement, and infrastructure improvements. In the upcoming year, staff intends to update the SRTS Action Plan to reflect progress and identify potential updates. Staff will provide an update to the Commission. Carrie also shared that the State funded SRTS grants are offered every other year and that the City has been very successful in receiving grant funds. Manitou Elementary School received funding in 2021 and is in design to include a raised crossings, buffered bike lanes, illumination, bike racks, education, and curb ramps. CM Serad asked how project costs are estimated. Jennifer explained that staff will do a preliminary design to understand the quantities, design elements, and potential costs for a project. Staff will also use previous project bid items to estimate construction costs. Staff does include contingency and escalation depending on the expected award date.

VI. Other Business/Updates



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- a) Transit Oriented Development Advisory Group (Matt Stevens, Erin Anderson): The January meeting was cancelled. CM Stevens shared that the February meeting will focus on the work plan.
- b) Bus Rapid Transit Citizens Committee (Richard Gardner): The December meeting was cancelled and will be rescheduled to February. CM Gardner shared that the project is delayed.
- c) Bicycle Pedestrian Technical Advisory Group (Troy Serad, Susan Reehill, Jennifer Kammerzell): The December meeting was cancelled.
- d) Planning Commission Agenda: [Planning Commission Agendas and Minutes](#) - Carrie shared that the Planning Commission provided a copy of their work plan.

VII. Staff Reports

- a) Responses to Commission Inquiries and Staff Comments
Carrie had no responses or comments to provide.
Josh shared that he testified on behalf of a bill proposed by Cooper Jones Safety Council regarding automated enforcement. There are multiple proposals related to automated enforcement and lowering speed limits in residential without requiring a traffic study.
- b) Status of Grant Applications and Major Capital Projects
Carrie shared that staff will be applying for a grant for design and right-of-way for protected bike lanes on Pine Street between Center and S 47th Street, and construction of bike lanes on S 25th Street between Scott Pierson Trail and downtown.
- c) Upcoming Public Meetings and Events
 - i) February 3: McKinley Neighborhood Plan-A-Thon - cityoftacoma.org/neighborhoodplanning
 - ii) February 10: East 64th Street Phase 2 Public Meeting - <https://tinyurl.com/yfxch7z4>

VIII. Commissioner Comments

CM Stevens would like more information regarding the City's position on the recent legislature bill regarding missing middle housing. He would like the Commission to send a letter to City Council in support of the bill. Carrie will follow-up.

CM Serad asked for additional information about the McKinley Neighborhood Plan-a-thon. He also shared the importance of consulting with Pierce Transit. Carrie shared the geography of the project and meeting information. CM Anderson will be testifying on the and is interested in attending the Sustainable Tacoma Commission meetings. CM Westergreen disagrees with commenting on House Bills for missing middle housing. CM Gardner shared that there is a ground-breaking for the new TRAX development on E 25th & D Street.

IX. Public Comment

No members of the public provided comment.

X. Adjourn

Carrie shared that the February meeting will be a joint meeting with the Planning Commission to receive a presentation from Pierce Transit on BRT Pacific Avenue and BRT Stream Expansion. Co-Chair Morris adjourned the meeting at 7:01 PM.





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