



*Fleet Services Division  
Financial Report  
July 2013*

**City of Tacoma  
Fleet Services  
Administrative Division  
Public Works Department  
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## *Notification*

These financial statements are interim, unaudited reports prepared primarily for the use of management. Not all transactions reported in these statements have been recorded on the full accrual basis of accounting or in accordance with generally accepted accounting principles.

Immaterial differences may occur due to rounding.

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## *Management's Discussion and Analysis*

The Management Discussion and Analysis (MD&A) is provided on quarterly basis: March, June, September, and December. The statements should be read in conjunction with the MD&A in the most recent quarter.

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# *Financial Statements*

**City of Tacoma**  
**Public Works Department**  
**Fleet Services Division**  
**Statements of Net Position (Unaudited)**

	July 31,		Increase (Decrease)
	2013	2012	
<b>ASSETS</b>			
Current assets :			
Cash and equity in pooled investments:			
Operating Fund	\$ 1,456,514	\$ 1,038,584	\$ 417,930
Capital Outlay Non-General Fund	4,065,954	3,792,143	273,811
Capital Outlay General Fund	105,561	-	105,561
Total cash and equity in pooled investments	<u>5,628,029</u>	<u>4,830,727</u>	<u>797,302</u>
Accounts receivable	21,452	37,853	(16,401)
Inventories	393,098	404,238	(11,140)
GASB 31 market rate adjustment	32,829	26,596	6,233
Total current assets	<u>6,075,408</u>	<u>5,299,414</u>	<u>775,994</u>
Noncurrent assets:			
Operating Fund capital assets:			
Buildings	3,471,693	3,471,693	-
Equipment	366,957	368,385	(1,428)
Less accumulated depreciation	<u>(1,275,678)</u>	<u>(1,140,227)</u>	<u>(135,451)</u>
Assets in service, net	<u>2,562,972</u>	<u>2,699,851</u>	<u>(136,879)</u>
Total Operating Fund capital assets	<u>2,562,972</u>	<u>2,699,851</u>	<u>(136,879)</u>
Capital assets leased to others:			
Equipment	43,682,901	43,209,644	473,257
EV charging stations	118,756	118,756	-
Purchased equipment not yet in service	1,731,856	934,723	797,133
Less accumulated depreciation	<u>(29,458,046)</u>	<u>(28,215,067)</u>	<u>(1,242,979)</u>
Total capital assets leased to others	<u>16,075,467</u>	<u>16,048,056</u>	<u>27,411</u>
Total noncurrent assets	<u>18,638,439</u>	<u>18,747,907</u>	<u>(109,468)</u>
Total assets	<u>\$ 24,713,847</u>	<u>\$ 24,047,321</u>	<u>\$ 666,526</u>
<b>LIABILITIES</b>			
Current liabilities:			
Accounts payable	\$ 399,376	\$ 159,142	\$ 240,234
Accrued wages and benefits payable	141,829	121,641	20,188
Compensated absences	22,596	12,384	10,212
Accrued taxes payable	2,673	1,823	850
Total current liabilities	<u>566,474</u>	<u>294,990</u>	<u>271,484</u>
Noncurrent liabilities:			
Compensated absences	203,366	235,298	(31,932)
Total noncurrent liabilities	<u>203,366</u>	<u>235,298</u>	<u>(31,932)</u>
Total liabilities	<u>769,840</u>	<u>530,288</u>	<u>239,552</u>
<b>NET POSITION</b>			
Invested in capital assets	18,638,439	18,747,907	(109,468)
Unrestricted	5,305,568	4,769,126	536,442
Total net position	<u>23,944,007</u>	<u>23,517,033</u>	<u>426,974</u>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<u>\$ 24,713,847</u>	<u>\$ 24,047,321</u>	<u>\$ 666,526</u>

These statements should be read in conjunction with the Notes to the Financial Statements contained in the City of Tacoma's appropriate Comprehensive Annual Financial Report (CAFR).



**City of Tacoma**  
**Public Works Department**  
**Fleet Services Division**  
**Statements of Revenues, Expenses, and Changes in Net Position (Unaudited)**

	Month of July		Year-to-Date July		Increase	% CHG
	2013	2012	2013	2012	(Decrease)	
<b>OPERATING REVENUES</b>						
Administrative revenue	\$ 118,048	\$ 88,710	\$ 822,189	\$ 624,804	\$ 197,385	32%
Lease revenue	78,965	74,633	539,332	519,451	19,881	4%
Fuel revenue	11,040	9,516	72,489	77,398	(4,909)	(6%)
Vendor repair revenue	7,158	4,657	43,850	33,738	10,112	30%
Services and repairs revenue	285,877	324,556	2,131,976	2,580,971	(448,995)	(17%)
Parts revenue	52,647	41,087	317,906	321,345	(3,439)	(1%)
Full service maintenance revenue	160,703	166,631	1,126,926	1,170,276	(43,350)	(4%)
Total operating revenues	<u>714,438</u>	<u>709,790</u>	<u>5,054,668</u>	<u>5,327,983</u>	<u>(273,315)</u>	<u>(5%)</u>
<b>OPERATING EXPENSES</b>						
Depreciation	253,814	255,992	1,759,278	1,770,780	(11,502)	(1%)
Shop operation expenses	453,084	476,167	3,065,245	3,683,807	(618,562)	(17%)
Parts sales expenses	46,030	41,776	322,194	321,638	556	0%
Fuel sales expenses	4,567	3,020	24,061	4,199	19,862	473%
General and administration expenses	113,204	68,555	838,955	602,006	236,949	39%
Total operating expenses	<u>870,699</u>	<u>845,510</u>	<u>6,009,733</u>	<u>6,382,430</u>	<u>(372,697)</u>	<u>(6%)</u>
Operating income (loss)	<u>(156,261)</u>	<u>(135,720)</u>	<u>(955,065)</u>	<u>(1,054,447)</u>	<u>99,382</u>	<u>(9%)</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>						
Interest earned on pooled investments:						
- Operating Fund	901	882	6,543	7,238	(695)	(10%)
- Capital Outlay Funds	3,027	4,044	24,925	38,549	(13,624)	(35%)
Gain(loss) on disposal of capital assets	-	(1,196)	(6,826)	(1,196)	(5,630)	471%
Cash proceeds from sale of capital assets	-	25,700	172,425	29,950	142,475	476%
Miscellaneous nonoperating income (expense)	-	-	-	(1,199)	1,199	(100%)
Cash proceeds from miscellaneous sales	398	-	1,840	100	1,740	1,740%
Total nonoperating revenues	<u>4,326</u>	<u>29,430</u>	<u>198,907</u>	<u>73,442</u>	<u>125,465</u>	<u>171%</u>
<b>CHANGE IN NET POSITION</b>						
Income (loss) before contributions/transfers	(151,935)	(106,290)	(756,158)	(981,005)	224,847	(23%)
Contribution for purchase of capital assets	1,091	29,949	580,041	597,858	(17,817)	(3%)
Contribution from other funds	-	-	-	53,102	(53,102)	(100%)
Transfers from other funds - cash	-	-	10,681	-	10,681	N/A
Change in net position	<u>\$ (150,844)</u>	<u>\$ (76,341)</u>	<u>(165,436)</u>	<u>(330,045)</u>	<u>164,609</u>	<u>(50%)</u>
Total net position - beginning			<u>24,109,443</u>	<u>23,847,078</u>	<u>262,365</u>	<u>1%</u>
Total net position - ending			<u>\$ 23,944,007</u>	<u>\$ 23,517,033</u>	<u>\$ 426,974</u>	<u>2%</u>

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**City of Tacoma**  
**Public Works Department**  
**Fleet Services Division**  
**Statements of Cash Flows (Unaudited)**

	Year-to-Date July		Increase
	2013	2012	(Decrease)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers	\$ 5,129,260	\$ 6,183,022	\$ (1,053,762)
Payments to suppliers	(1,565,814)	(2,105,140)	539,326
Payments to employees	(2,387,512)	(2,757,553)	370,041
Net cash provided (used) by operating activities	<u>1,175,934</u>	<u>1,320,329</u>	<u>(144,395)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Acquisition of capital assets	(1,146,744)	(976,391)	(170,353)
Cash proceeds from sale of capital assets	172,425	30,050	142,375
Cash transferred from (to) other funds	10,681	-	10,681
Contribution in aid of capital assets	580,041	597,858	(17,817)
Contribution from other funds	-	53,102	(53,102)
Net cash provided (used) by capital and related financing activities	<u>(383,597)</u>	<u>(295,381)</u>	<u>(88,216)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest and dividends received	31,468	45,787	(14,319)
GASB Market rate adjustment	(32,829)	(26,596)	(6,233)
Miscellaneous non-operating income	1,840	-	1,840
Net cash provided (used) by investing activities	<u>479</u>	<u>19,191</u>	<u>(18,712)</u>
Net increase (decrease) in cash and equity in pooled investments	792,816	1,044,139	(251,323)
Cash and equity in pooled investments - beginning	4,835,213	3,786,588	1,048,625
Cash and equity in pooled investments - ending	<u>\$ 5,628,029</u>	<u>\$ 4,830,727</u>	<u>\$ 797,302</u>

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**City of Tacoma  
Public Works Department  
Fleet Services Division  
Statements of Cash Flows (Unaudited)**

	Year-to-Date July		Increase
	2013	2012	(Decrease)
<b>Reconciliation of cash and equity in pooled investments to balance sheet:</b>			
Cash and equity in pooled investments:			
Operating Fund	\$ 1,456,514	\$ 1,038,584	\$ 417,930
Capital Outlay Non-General Fund	4,065,954	3,792,143	273,811
Capital Outlay General Fund	105,561	-	105,561
	<u>\$ 5,628,029</u>	<u>\$ 4,830,727</u>	<u>\$ 797,302</u>
<b>Reconciliation of operating income to net cash provided (used) by operating activities:</b>			
Operating income (expense)	\$ (955,065)	\$ (1,054,447)	\$ 99,382
Adjustments to reconcile operating income to net cash provided (used) by operating activities:			
Depreciation expense	1,759,278	1,770,780	(11,502)
Change in assets and liabilities:			
Accounts receivable	35,890	17,180	18,710
Prepaid expenses	23,591	20,757	2,834
Supplies inventory	6,646	35,132	(28,486)
Due from other funds	39,591	839,900	(800,309)
Due to other funds	(66,042)	(76,535)	10,493
Accounts payable	309,222	(209,689)	518,911
Accrued wages and compensated absences	23,712	(20,708)	44,420
Accrued taxes payable	(889)	(2,041)	1,152
Total adjustments	<u>2,130,999</u>	<u>2,374,776</u>	<u>(243,777)</u>
Net cash provided (used) by operating activities	<u>\$ 1,175,934</u>	<u>\$ 1,320,329</u>	<u>\$ (144,395)</u>

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