

2025-2026 Fee Schedule Update

Government Performance and Finance Committee

October 15, 2024

2025-2026 CITY OF TACOMA

**BIENNIAL OPERATING
& CAPITAL BUDGET**

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Background

- Charges for multiple city services
- Covers multiple activities, staff time, materials, design review, film permits
- Reviewed biennially – not all fees updated biannually
- Updated primarily based on cost of services
- Cost driven in large part by inflation

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Summary of Changes

- 4 Updated fees from the Tacoma Police Department
- 1 New fee from Community and Economic Development
- 3 New fees from Planning & Development Services
- 40 Updated fees from the Tacoma Fire Department
- 1 Spelling Correction for City Attorney's Office

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UPDATED FEES – Tacoma Police

PRODUCT DESCRIPTION	Fee Description	OLD RATE	NEW RATE
Tacoma Police Range Use	8 a.m. to 6 p.m. (Monday – Friday)	\$65 per hour	\$70 per hour
	6 p.m. to 10 p.m. (Monday – Friday) and 8 a.m. to 10 p.m. Saturday & Sunday	\$120 per hour	\$130 per hour
	Range Reservation Cancellation Fee if range reservation is cancelled within 14 days of the reservation.	\$240	\$280
	Range Reservation Cancellation Fee if range reservation is cancelled within 14 to 28 days of the reservation.	\$120	\$140

- 4-hour Minimum for all range reservations.
- To support increased salaries and maintenance costs to staff and service the Range during outside agency use

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UPDATED FEES – Community & Economic Development

PRODUCT DESCRIPTION	OLD RATE	NEW RATE
Review of Multifamily Property Tax Exemption Applications	\$1,000 for first 4 units and \$100 for each additional unit	\$2,000 for the first 4 units and \$200 for each additional unit up to a maximum for \$10,000

- First time adding to the Fee Schedule and increasing for the first time since the program began in 1995. The current fee is \$1000 for first 4 and \$100 for each additional.

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NEW FEES – Planning & Development Services

PRODUCT DESCRIPTION	NEW FEE
Administrative Review	\$3,000
Board-Level Review	\$5,000
Voluntary Departure Review	\$3,000

- New Urban Design permit process was created by the Council in May 2024 (Ordinance No. 28966) to enhance the design, equitable outcomes, and community awareness of large projects
- The new permit process becomes effective on January 1, 2025
- Proposed fees based on similar design review processes through the Landmarks Preservation Commission and existing design variance permits (which are replaced by these new permit types)

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UPDATED FEES – Tacoma Fire

PRODUCTS DESCRIPTION	OLD RATE	NEW RATE
Above-ground Tank Permit	\$417 per tank	\$442 per tank
Underground Tank Installation Permit	\$417 per tank	\$442 per tank
Underground Tank Removal or Decommissioning	\$361 per site; \$158 for residential fuel tanks with a capacity of less than 1,100 gallons	\$442 per site; \$225 for residential fuel tanks with a capacity of less than 1,100 gallons
Liquid Petroleum Gas "LPG" Tank Permit	\$157 for tanks with 125-gallon capacity or less; \$354 for all other permanent and temporary installations above 125-gallon capacity	\$166 for tanks with 125-gallon capacity or less; \$375 for all other permanent and temporary installations above 125-gallon capacity
Assembly Permit-Annual	\$315	\$334
Assembly Temporary Special Event Permit	\$315 operating a fair, carnival, outdoor concert, festival, or other event with groups of 100 people or more gather	\$334 operating a fair, carnival, outdoor concert, festival, or other event with groups of 100 people or more gather

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UPDATED FEES – Tacoma Fire (cont.)

PRODUCTS DESCRIPTION	OLD RATE	NEW RATE
Bonfire Permit - outdoor fire with a fuel diameter greater than 3 feet and a height greater than 2 feet	\$157	\$166
Indoor and Outdoor Booth-Assembly Permit	Number of Booths: \$79 for 1-10; \$157 for 11-20; \$315 for 21-30; \$472 for 31-50; \$629 for 51 or more	Number of Booths: \$84 for 1-10; \$166 for 11-20; \$334 for 21-30; \$500 for 31-50; \$667 for 51 or more
LPG or Natural Gas Use in Assembly Occupancy-Temporary Use	\$197	\$209
LPG Outdoor Assembly-Temporary Use	Number of Booths: \$79 for 1-10; \$157 for 11-20; \$315 for 21-30; \$472 for 31-50; \$629 for 51 or more	Number of Booths: \$84 for 1-10; \$166 for 11-20; \$334 for 21-30; \$500 for 31-50; \$667 for 51 or more
Open Flame in Assembly Permit - Open Flame Entertainment, Fire Acts, etc.	\$315	\$334

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UPDATED FEES – Tacoma Fire (cont.)

PRODUCT DESCRIPTION	OLD RATE	NEW RATE
Tents, Canopies, and Membrane Structures Permit - structures over 200 sq. ft. and canopies over 400 sq. ft.	\$315	\$334
Hazardous Materials Permit - Annual - storing, using, or handling in quantities greater than allowed in the IFC	\$315 per hazardous material by UN Hazard Class	\$334 per hazardous material by UN Hazard Class
Hazardous Waste Facility Permit-Annual - storing, using, or handling	\$1071	\$1135
Special Hazardous Material Permit	\$472 per event	\$500 per event
Application of Flammable Finishes Permit	\$229 annually	\$334 annually

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UPDATED FEES – Tacoma Fire (cont.)

PRODUCT DESCRIPTION	OLD RATE	NEW RATE
Pyrotechnic Display Permit	\$344 for the initial fee; additional fees per hour if the fire watch inspector exceeds two hours	\$365 for initial fee; additional fees per hour if the fire watch inspector exceeds two hours
Hot Work Permit - operations including brazing, torch cutting, grinding or electric welding	\$315	\$334
Roofing Operations Permit - open flame for torching down roofing materials or hot tar tanks or kettles	\$315	\$334
Marine Terminal Permit-Annual - Marine terminal that stores or handles one or more hazardous materials	\$3148	\$3337
Marine Fuel Transfer Permit-Annual	\$315	\$334

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UPDATED FEES – Tacoma Fire (cont.)

PRODUCT DESCRIPTION	OLD RATE	NEW RATE
Shore to Ship Refueling Permit-Annual	\$394	\$418
Mobile Fueling Site Permit	\$315	\$334
Mobile Fueling Company Permit	\$315; Additional \$115 fee for companies requiring vehicle inspections outside the City of Tacoma	\$334; Additional \$122 fee for companies requiring vehicle inspections outside the City of Tacoma
Advisory Inspection With Written Report	\$157	\$334
Advisory Inspection With No Written Report	\$157	\$166

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UPDATED FEES – Tacoma Fire (cont.)

PRODUCT DESCRIPTION	OLD RATE	NEW RATE
Federal- or State-Mandated Inspection	\$115	\$122
Alternate Method Review Fee	\$394 for an initial fee; additional fee when more than 4 hours of work is performed based on an hourly rate of staff time and hours worked	\$418 for an initial fee; additional fee when more than 4 hours of work is performed based on an hourly rate of staff time and hours worked
Re-test Fee for Fire Protections System Acceptance Testing	\$267 per participating staff or the hourly rate of staff multiplied by the hours worked	\$283 per participating staff or the hourly rate of staff multiplied by the hours worked
Off Duty Hours Inspection Fee - performed outside regular business hours between 7 A.M. and 5 P.M. PST	\$314 per participating staff member for 2 hours or less; \$157 per participating staff member for each additional half-hour beyond 2 hours	\$333 per participating staff member for 2 hours or less; \$166 per participating staff member for each additional half-hour beyond 2 hours
Re-Inspection Fee - Performing an inspection after three inspections with noncompliance as the result	\$236	\$250

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UPDATED FEES – Tacoma Fire (cont.)

PRODUCT DESCRIPTION	OLD RATE	NEW RATE
Late Fee for Annual Fire Protection System (“FPS”) Confidence Test Reports	\$315 for initial fee past 60 days; \$115 for each additional month	\$334 for initial fee past 60 days; \$122 for each additional month
Failure to Monitor an FPS	\$378	\$401
Fire Department Application Review Inspection Fee	\$157	\$166
Public Documents of the Fire Department	\$0.16 per page / \$0.35 per double-sided page	\$0.20 per page / \$0.40 per double-sided page
Nonpublic Records of the Fire Department	\$208 per incident report	\$220 per incident report

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UPDATED FEES – Tacoma Fire (cont.)

PRODUCT DESCRIPTION	OLD RATE	NEW RATE
Employee Fire Emergency Procedures Training	\$11 person	\$12 per person
Fire Safety and Evacuation Planning Training	\$28 per person	\$30 per person
Patient Transport Rates	\$1,030 for Basic Life Support (BLS); \$1,300 for Advanced Life Support (ALS); \$25 per mile of transport	\$1,250 for Basic Life Support (BLS); \$1,570 for Advanced Life Support (ALS); \$25 per mile of transport

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