



**TO:** Board of Contracts and Awards  
**FROM:** Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *KDK*  
Chris Storey, Project Manager, Public Works Engineering  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Chuck Blankenship, Finance/Purchasing  
**SUBJECT:** Increase for Prairie Line Trail Phases I & II Consultant Support Services  
Request for Qualifications Specification No. PW13-0048F – March 21, 2017  
**DATE:** March 3, 2017

**SUMMARY:**

The Public Works Department requests approval to increase Contract No. 4600009754 with BCRA, Inc., Tacoma, WA, by \$84,891.58, for a total contract amount of \$793,011.28, sales tax not applicable, budgeted from the 1140 Paths and Trails Fund, for Prairie Line Trail design and construction support.

**STRATEGIC POLICY PRIORITY:**

- Ensure all Tacoma residents have access to resources to meet their needs.
- Assure outstanding stewardship of the natural and built environment.

The Prairie Line Trail is envisioned as an important component of Tacoma’s pedestrian and bicycle network, and will serve as a critical link between downtown and the Thea Foss waterfront.

**BACKGROUND:**

**ISSUE:** The Prairie Line Trail runs along the former BNSF rail corridor through downtown Tacoma. The trail begins at South 25<sup>th</sup> Street, continues through the University of Washington Tacoma (UWT) campus, crosses Pacific Avenue at South 17<sup>th</sup> Street and runs along Hood Street until it turns and follows the South 15<sup>th</sup> Street Bridge to Dock Street. The UWT trail portion is complete and the Phase I portion (Pacific Avenue to Dock Street) is in construction.

The City recently acquired property between South 21<sup>st</sup> Street and South 25<sup>th</sup> Street adjacent to the Phase II portion of the trail. The contract increase will add design services for this portion of the trail including landscape architecture, cost estimating, and pavement layout. The contract increase is also for additional construction engineering and support services requested from BCRA during the Phase I construction project.

**ALTERNATIVES:**

The alternative to awarding this contract increase would be to conduct a new consultant selection process. However, by doing so it is believed that overall costs would increase due to additional staff costs for advertising, reviewing and awarding the contract; and loss of consultant continuity.

**COMPETITIVE SOLICITATION:**

Request for Qualifications Specification No. PW13-0048F, On-Call Local Agency Guidelines Roster for Consultant Services, advertised in March 2013, to establish a list of qualified firms that may work on federally funded City projects. The roster was established in accordance with the requirements of the Washington State Department of Transportation and RCW 39.80.



Three firms with qualifications applicable to the design and construction of urban trails/linear parks were selected from the roster. These firms were interviewed based on criteria including experience with similar projects, in-house quality assurance/control procedures, experience of the proposed team, design of accessible spaces, and ability to meet the schedule. Based on the outcome of the interviews, the firms were ranked in the following order:

| <u>Respondent</u>            | <u>Location</u>   | <u>Rank or Score</u> |
|------------------------------|-------------------|----------------------|
| <b>BCRA, Inc.</b>            | <b>Tacoma, WA</b> | <b>1</b>             |
| AHBL, Inc.                   | Tacoma, WA        | 2                    |
| Bruce Dees & Associates, LLC | Tacoma, WA        | 3                    |

**CONTRACT HISTORY:**

- The original contract was approved by Resolution No. 38872 on April 1, 2014, in the amount of \$357,546.38 for design of Phase I of the trail.
- A contract increase was approved by Resolution No. 39198 on May 19, 2015, in the amount of \$350,573.32, for a cumulative total of \$708,119.70. This increase added design work for an additional crossing on Hood Street and included design for Phase II of the trail.

**SUSTAINABILITY:** The Prairie Line Trail will provide for active transportation, reduce carbon emissions, and provide open space and recreational options. Design features include LED lighting and drought tolerant and adaptive plant material along with an efficient irrigation system to minimize the consumption of our water resources. The stormwater system for the trail will utilize low impact development techniques to manage runoff and bio-retention treatment.

**SBE/LEAP COMPLIANCE:** Not applicable.

**RECOMMENDATION:**

The Public Works Department requests approval to increase Contract No. 4600009754 with BCRA Inc., Tacoma, WA, by \$84,891.58, for a total contract amount of \$793,011.28, sales tax not applicable, budgeted from the 1140 Paths and Trails Fund, for Prairie Line Trail design and construction support.



**FISCAL IMPACT:**

**EXPENDITURES:**

| FUND NUMBER & FUND NAME *  | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT       |
|----------------------------|----------------------------|--------------|--------------------|
| 1140 Paths and Trails Fund | PWK-00215                  | 5600000      | \$84,891.58        |
|                            |                            |              |                    |
|                            |                            |              |                    |
| <b>TOTAL</b>               |                            |              | <b>\$84,891.58</b> |

\* General Fund: Include Department

**REVENUES:**

| FUNDING SOURCE                              | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT       |
|---|----------------------------|--------------|--------------------|
| 3210- Real Estate Excise Tax (REET) Funding | PWK-00215                  | 6311101      | \$84,891.58        |
|   |                            |              |                    |
|   |                            |              |                    |
| <b>TOTAL</b>                                |                            |              | <b>\$84,891.58</b> |

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$84,891.58

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes, in the 2015-2016 adopted budget. Total contract increase amount will be budgeted during the Budget Reappropriation process.

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

Expenses are budgeted and covered.

FINANCE PURCHASING

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