



TO: Elizabeth Pauli, City Manager
FROM: Felicia Medlen, Housing Division Manager, Community and Economic Development
Tanja Carter, Director, Community and Economic Development
Katie Johnston, Interim Director, Neighborhood and Community Services
COPY: City Council and City Clerk
SUBJECT: Resolution to set April 22, 2025 Public Hearing Date for Draft Tacoma-Lakewood HOME Consortium 2025 Consolidated Plan
DATE: April 8, 2025

SUMMARY AND PURPOSE:

The Community and Economic Development & Neighborhood and Community Services departments request that a Public Hearing be set for April 22, 2025, on the Draft Tacoma-Lakewood HOME Consortium 2025 Consolidated Plan (ConPlan) for Housing, Community and Economic Development, and Public Services.

BACKGROUND:

This Department's Recommendation is Based On:

The City's obligation to submit an ConPlan to the federal Department of Housing and Urban Development (HUD) as required to receive entitlement funding. The ConPlan outlines a five-year strategy to address housing, human services, and economic development needs. It includes a Housing Needs Assessment, a Market Analysis, a Strategic Plan, and an Annual Action Plan (AAP) with the following goals:

- Prevent/reduce homelessness and housing instability by supporting a wide range of services and facilities intended to prevent residents from becoming homeless and serving those experiencing homelessness.
- Support diverse rental and homeownership opportunities by supporting down payment and other related costs to homebuyers and the city's Affordable Housing Trust Fund, which facilitates the development or rehabilitation of rental and homeownership properties.
- Advance economic opportunity by supporting the growth and sustainability of small businesses and microenterprises and investing in community-driven economic initiatives.

The ConPlan outlines the uses of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) funds. The ConPlan also includes the distribution of funds to the City of Tacoma's HOME Consortium partner, the City of Lakewood.

The City of Tacoma has drafted a spending plan for the following estimated grant amounts to be received from HUD for program year 2025:

- CDBG: \$2,358,374
- ESG: \$210,394
- HOME: \$1,084,060

Funding recommendations for the allocations stated above are incorporated into the ConPlan. The ConPlan is required by HUD in order for the City to receive its entitlement funding. Recommendations for CDBG Community and Economic Development projects are made by the Tacoma Community Redevelopment Authority (TCRA). Recommendations for CDBG Public Services and ESG projects are made by Neighborhood & Community Services (NCS) staff with input from the Human Services Commission and the Tacoma/Lakewood/Pierce County Continuum of Care.



The ConPlan also allocates HOME funds to be administered by the TCRA in support of Affordable Housing projects. Projects are identified during a competitive notice of funding availability (NOFA) led by the TCRA.

On May 6, 2025, staff will present the ConPlan to City Council and seek final action on its submittal to HUD. Prior to seeking final action from City Council on submitting the ConPlan to HUD, the City is required to provide opportunity for public comment.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

During a 30-day period, beginning on March 31, 2025, and ending on May 1, 2025, the public is invited to make comment in writing or in person at a public hearing before the City Council. The purpose of this memo is to set the date for that hearing on April 22, 2025. To notify the public, the City publishes a legal ad in The News Tribune summarizing the contents of the draft ConPlan and outlining instructions for submitting written or verbal comment.

The draft ConPlan is published for review at cityoftacoma.org/conplan.

As a HUD grantee, the City is required to provide a summary of comments received and why the comments were accepted or rejected when submitting the ConPlan. The City's requirements for seeking public input on the ConPlan are outlined in the City's Participation Plan.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility:

The intention of these funds is to deliver services to the City's most vulnerable persons, households, and business owners. The City is required to provide public comment opportunity on the spending plan outlined in the ConPlan before submitting the ConPlan to HUD as required for the receipt of federal grant funds.

Civic Engagement: *Equity Index Score: Moderate Opportunity*

Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.

Explain how your legislation will affect the selected indicator(s).

In accordance with the City's Participation Plan, a summary of the ConPlan and instructions for submitting public comment are published in the newspaper at least 30 days before final Council action on submitting the ConPlan to HUD. The City Council also allows verbal comment on the ConPlan at a regularly scheduled Council meeting. This public comment opportunity takes the place of a formal public hearing. A summary of public comments and why the comments were accepted or rejected will be attached to the ConPlan prior to its submission to HUD.



ALTERNATIVES:

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Not hold a public hearing		This alternative would put the City out of compliance with its Community Participation Plan and cause the City to not submit the AAP to HUD as required for the receipt of federal grant funds.
2. Hold a hearing on a later date	May allow additional time for the public to review the plan before providing comments.	This alternative would result in a hearing date occurring outside the comment period window which would put the City out of Compliance with its Community Participation Plan

EVALUATION AND FOLLOW UP:

Each program funded during the 2025 program year will track the demographic information of persons, households, and/or businesses served. Program outcomes and expenditures will be reported in the City's Consolidated Annual Performance and Evaluation Report.

STAFF/SPONSOR RECOMMENDATION:

Staff recommends setting the date for the public hearing on April 22, 2025, as part of the public comment period required by the City of Tacoma's Participation Plan.

FISCAL IMPACT:

There is no fiscal impact related to the public hearing, but related grant funds would include the following fiscal impacts:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1195- CED Federal Grants	730100 – CED Economic Grants	4331281 –Dir Fed HUD CDBG	\$2,358,374
	730100 – CED Economic Grants	4331280 – Dir Fed HUD Home	\$1,084,060
	730100 – CED Economic Grants	4331282- Dir Fed HUD ESG	\$210,394
TOTAL			\$ 3,652,828

These grant funds are budgeted in the 2025-2026 biennium.