



TO: Board of Contracts and Awards
FROM: James P. Duggan, Fire Chief
Michael Fitzgerald, Assistant to the Chief, Budget & Finance
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and Richelle Krienke, Sr. Buyer, Finance/Purchasing
SUBJECT: Amend and Increase Fehr & Peers Transportation Master Plan Contract to Include Additional Time and Fees to Complete Tideflats Emergency Response/Intelligent Transportation System Study
Request for Qualifications, Specification No. PW13-0377F, Contract 4600009289
DATE: December 1, 2015

SUMMARY:

The Tacoma Fire Department (TFD) requests approval to increase Contract 4600009289 with Fehr & Peers, Walnut Creek, California, by \$20,000 and extend the project timeline to March 31, 2016, to complete a Tacoma Tideflats Emergency Response/Intelligent Transportation System (ER/ITS) study. This will bring the contract to a cumulative total of \$995,000, plus applicable sales tax.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.

The study being completed is expected to build upon the work performed by the consultant for the City Transportation Master Plan to measure the current and predicted future emergency response within the Tideflats as development continues. It should also assist the City to develop a phased plan for an Intelligent Transportation System (ITS) and help identify longer-term infrastructure improvements to rail and arterial traffic movement to speed emergency response within the Tideflats.

BACKGROUND:

The consultant’s work for the ER/ITS study is nearly completed, and a first draft of the final report was critically reviewed. However, additional time and consultant hours are needed to complete the report and provide sufficient time for public presentations.

ISSUE: The City needs to increase the contract by \$20,000 and extend the contract timeline through March 31, 2016, to complete work related to the ER/ITS study.

ALTERNATIVES: Failure to increase the contract will leave the City with an uncorrected draft report and without the assistance of the consultants for any subsequent public meetings or presentations.

COMPETITIVE SOLICITATION: This contract was originally awarded to Fehr & Peers to complete the Transportation Master Plan as a result of Request for Qualifications PW13-0377F in October 2013. The consultant has agreed to increase and extend the contract at the same prices, terms, and conditions of the original contract.

CONTRACT HISTORY: The original contract was approved by Resolution No. 38747 on October 1, 2013, in the amount of \$500,000. An amendment increasing the contract by \$475,000 to add the ER/ITS study to the scope of work was approved by Resolution No. 39009 on September 16, 2014. This increase and extension is the second amendment to the contract and will bring the cumulative total to \$995,000.



RECOMMENDATION:

The Fire Department recommends approval to increase the contract to Fehr & Peers by \$20,000 to a cumulative total of \$995,000 and extend the period of performance through March 31, 2016, to complete the Tideflats ER/ITS study.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 General Fund	251000	5310100	\$20,000
TOTAL			\$20,000

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			

POTENTIAL POSITION IMPACT: (NOT APPLICABLE)

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$20,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

FINANCE PURCHASING

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