Government Performance and Finance Committee Minutes

March 19, 2014

Chair Lonergan called the meeting to order at 4:40 p.m.

Council Committee Members Present: Campbell, Lonergan, and Thoms.

Council Committee Members Absent: Mayor Strickland (arrived at 4:41 p.m.)

Approval of the minutes of the meeting of February 19, 2014
Council Member Campbell moved to approve the minutes of the February 19, 2014 meeting. Seconded by Council Member Thoms. Voice vote was taken and carried. The minutes were approved.

Level 3 Telecom Franchise Agreement
At approximately 4:40 p.m., Jeff Lueders, Media and Communications Office, provided background information regarding franchise agreement negotiations.

Mayor Strickland arrived here, at 4:41p.m.

Mr. Lueders continued to review provider services, current ordinances, next steps, and staff recommendations. Discussion ensued regarding telecommunications, infrastructure, and ownership of right-of-ways. Chair Lonergan requested staff provide information regarding the 2001 Auburn court case relating to franchise agreements.

Mayor Strickland moved to forward the Level 3 Telecom Franchise Agreement to the full Council for consideration and adoption. Seconded by Council Member Campbell. Voice vote was taken and carried. The motion was approved.

Systems, Applications, and Products (SAP) Strategic Assessment
At approximately 4:46 p.m., Jack Kelanic, Information Technology Director, provided background information regarding the purpose and scope of the SAP Strategic Assessment. Ted Brindamour, Sage Group, reviewed the SAP Strategic Assessment and the analysis process, including their approach, findings, and recommendations. He stated their approach was to receive executive input on the SAP infrastructure and associated procedures, then once established, their findings would be submitted to the executive group for further recommendations. Mr. Brindamour continued to review findings for technical upgrades to enhance functionality and reporting, business processes, and the technical environment including the data center, equipment, processes, procedures, and technical knowledge/skills.

Mr. Brindamour reviewed recommendations for the following initiatives:
- Business Organizational Initiatives
  - Governance
  - Training and Knowledge Transfer
  - Cost of Ownership
- IT Organizational Initiatives
  - IT Reorganization
  - IT Process and Procedure Enhancements
- SAP Application Initiatives
  - Process Optimization
- SAP Business Intelligence Initiatives
  - Intelligence Enhancement
- Technology Infrastructure Initiatives
  - Upgrade hardware
  - Upgrade SAP software

Mr. Brindamour then reviewed the cost of recommendations and a timeline for implementation. Mr. Kelanic reviewed next steps and cost estimates by initiative. Discussion ensued regarding geographic information systems, cost, SAP functionality, tools provided by SAP, customized reports, assessment questions, incorporated thoughts, integration, user frustration, structural changes, and internal struggles. Mayor Strickland requested staff provide a list of municipalities who utilize SAP to its full advantage.

Topics for Upcoming Meetings
Reid Bennion, Public Works, stated the next meeting is April 2, 2014 with presentations relating to the Tacoma 24/7 and Budget Book Performance Measures. Mayor Strickland requested staff provide the City of Seattle ordinance regarding ride shares. Discussion ensued regarding the business model of ride shares, taxi services, and current laws.

Other Items of Interest
There were no other items of interest.

Public Comment
None.

Adjournment
There being no further business, the meeting was adjourned at 5:46 p.m.

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Joe Lonergan, Chair

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Nicole Emery, Office Assistant, City Clerk's Office