



TO: Elizabeth Pauli, City Manager
FROM: Susan Calderon, Assistant Finance Director/Controller
Andy Cherullo, Finance Director
COPY: City Council and City Clerk
SUBJECT: Resolution – Acceptance of donation from former City of Tacoma Library employee
DATE: October 18, 2022

SUMMARY AND PURPOSE:

A resolution authorizing the acceptance of a donation from a former City of Tacoma Library employee in the amount of \$218,486.04. Per Policy 2.20 Acceptance and Use of Donation, any cash or check or other financial instrument valued at greater than \$200,000 requires City Council acceptance/approval.

BACKGROUND:

This Department’s Recommendation is Based On the requirement to have City Council approval per Policy 2.20 Acceptance and Use of Donation, Cash or Check or other financial instrument valued at greater than \$200,000. A former City of Tacoma Library employee named the City as a beneficiary in their life insurance annuity and the City is in receipt of the annuity in the amount of \$218,486.04. Per Policy 2.20 Acceptance and Use of Donations, any cash, check or other financial instrument valued at greater than \$200,000 requires City Council acceptance/approval.

COMMUNITY ENGAGEMENT / CUSTOMER RESEARCH:

N/A

2025 STRATEGIC PRIORITIES:

Equity and Accessibility: (Mandatory)

Tacoma Public Library’s strategic plan guides the Library towards a variety of outcomes related to equity and accessibility such as providing culturally relevant resources and services, and for prioritizing education, dialogue, and organizational development that normalizes equity. It also calls for providing materials in multiple languages and applying an equity lens to gain an understanding of diverse cultures. Although a specific use for this gift has not yet been identified, it will certainly be used to advance one of many goals outlined in the plan.

Education: *Equity Index Score:* High Opportunity
Increase digital access and equity across the city.

Explain how your legislation will affect the selected indicator(s).

Tacoma Public Library’s mission, vision, and values strongly emphasize the value that access to information provides for residents and patrons. However TPL ultimately decides to use this generous gift, it will improve the experience of patrons and their access to information, virtually (through digital materials or online programming) or in-person.



ALTERNATIVES:

| Alternative(s) | Positive Impact(s) | Negative Impact(s) |
|-------------------------------|--------------------|------------------------------------------------------------------------|
| 1. Do not accept the donation | None | The Library will not have additional one-time revenues for operations. |
| 2. | | |
| 3. | | |

STAFF/SPONSOR RECOMMENDATION:

Staff recommends accepting the donation from the former City of Tacoma Library employee.



FISCAL IMPACT:

Please provide a short summary of the fiscal impacts associated with the grant, agreement, policy action, or other action.

| Fund Number & Name | COST OBJECT (CC/WBS/ORDER) | Cost Element | Total Amount |
|-----------------------------------|-------------------------------|--------------|---------------------|
| 1. 1200 - Library Special Revenue | 850200 | 6300000 | \$218,486.04 |
| 2. | | | |
| TOTAL | | | \$218,486.04 |

What Funding is being used to support the expense? N/A

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

NO, PLEASE EXPLAIN BELOW

The acceptance of the donation will be budgeted during the 2021/2022 year-end process.

Are there financial costs or other impacts of not implementing the legislation?

No

Will the legislation have an ongoing/recurring fiscal impact?

No

Will the legislation change the City's FTE/personnel counts?

No

Click or tap here to enter text.