



TO: T.C. Broadnax, City Manager
FROM: Tadd Wille, Budget Director, Office of Management & Budget
Andy Cherullo, Finance Director
COPY: City Council and City Clerk
SUBJECT: Resolution – Miscellaneous Fee Schedule Adjustments – November 22, 2016
DATE: November 8, 2016

SUMMARY:

City Staff recommend adjustments to the City’s General Government fee schedule.

STRATEGIC POLICY PRIORITY:

- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

Periodically, the City’s General Government Miscellaneous Fee Schedule is reviewed by departments fees related to their services. City departments have reviewed the last fee schedule and have requested updates to include the elimination of fees for services departments have not asked to provide for a number of years, minor administrative changes to some current fees, and adjustments to certain fees based on increased costs for services. The last fee schedule updated was approved by City Council on December 9, 2014.

ISSUE:

Several adjustments to the City’s fee schedule with fee rates being recommended to be removed or adjusted. The last update was approved and adopted by Resolution No. 39075 on December 9, 2014. Recommended adjustments can be identified in Exhibit “A.”

ALTERNATIVES:

The City Council could decide not to adjust or modify the language and fees charged in the City’s General Government Miscellaneous Fee Schedule. Departments have planned and budgeted changes to fees to cover services or need to update hour labor amounts based on the increased average cost of specific classifications.

RECOMMENDATION:

Staff recommends that the City Council approve this resolution adjusting the City’s General Government Miscellaneous Fee Schedule for removing fees for unused services, minor administrative changes, and other fee adjustments based on increased costs for services.

FISCAL IMPACT:

This resolution will add a minimal amount to revenues and has no effect on expenditures. For detailed adjustments, please refer to Exhibit “A.”